

## **MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, AUGUST 9, 2017:**

*A regular meeting of the Board of Directors of the Palmdale Water District was held Wednesday, August 9, 2017, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Robert Alvarado, called the meeting to order at 7:00 p.m.*

### **1) Pledge of Allegiance/Moment of Silence.**

At the request of President Alvarado, Director Mac Laren led the pledge of allegiance followed by a moment of silence.

### **2) Roll Call.**

#### **Attendance:**

Robert Alvarado, President  
Vincent Dino, Vice President  
Marco Henriquez, Treasurer  
Kathy Mac Laren, Director

Joe Estes, Secretary –  
EXCUSED ABSENCE

#### **Others Present:**

Dennis LaMoreaux, General Manager  
Eric Dunn, General Counsel  
Mike Williams, Finance Manager  
Jim Riley, Engineering/Grant Manager  
Jim Stanton, Information Technology Manager  
Judy Shay, Public Affairs Director  
Dawn Deans, Executive Assistant  
3 members of the public

### **3) Adoption of Agenda.**

It was moved by Director Henriquez, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

### **4) Public Comments for Non-Agenda Items.**

Mr. David Palmer, Palmdale resident, presented information regarding the 1899 South Antelope Valley Irrigation Company water certificate and a press release regarding water levels at Lake Oroville due to construction on the dam and inquired if this is a concern for water flow to Southern California.

There were no further public comments.

### **5) Presentations:**

**5.1) California Special Districts Association/Special District Leadership Foundation Certificate of Transparency. (Chris Palmer, California Special Districts Association)**

Mr. Chris Palmer, Public Affairs Field Coordinator for the California Special Districts Association, commended the District for going above and beyond in earning the Special District Leadership Foundation's Certification; stated that this certification affirms the Palmdale Water District's commitment to transparency in the operations and governance of the District, in being open and accessible to the public, and in engaging the public and creating greater awareness of the District's activities; and presented the District with its Special District Leadership Foundation Certification, which places the District in the top 10% of special districts.

**6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

**6.1) Approval of Minutes of Regular Meeting Held July 26, 2017.**

**6.2) Payment of Bills for August 9, 2017.**

**6.3) Approve Absence of Director Henriquez From July 26, 2017 Board Meeting Due to Business Training. (General Manager LaMoreaux)**

**6.4) Receive and File Semi-Annual Employee Reimbursement Report for the Period Covering January 1, 2017 Through June 30, 2017. (Finance Manager Williams)**

President Alvarado announced the items included in the Consent Calendar after which it was moved by Director Mac Laren and seconded by Director Dino to approve those items included in the Consent Calendar.

At the request of Director Henriquez, General Counsel Dunn clarified voting on minutes from the previous meeting if absent from the meeting.

President Alvarado then requested Agenda Item No. 6.2 be pulled from the Consent Calendar for separate consideration.

Director Mac Laren then amended her motion, Director Dino amended his second, and it was unanimously carried by all members of the Board of Directors present at the

meeting to approve Agenda Item No.'s 6.1, 6.3, and 6.4 of the Consent Calendar, with Director Henriquez abstaining from Agenda Item No. 6.1.

**6.2) Payment of Bills for August 9, 2017.**

President Alvarado requested clarification on several line items included in the Payment of Bills for August 9, 2017, and after clarification of these items, President Alvarado stated that General Manager LaMoreaux is able to answer all questions and confirms the reasons he was recently granted a salary increase and contract extension.

It was then moved by Director Henriquez and seconded by Director Dino to approve the payment of bills for August 9, 2017.

Mr. David Palmer, Palmdale resident, then stated that it is the public's opinion that General Manager LaMoreaux is doing an excellent job and is worthy of his salary after which the motion was unanimously carried by all members of the Board of Directors present at the meeting.

**7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

**7.1) Consideration and Possible Action on Amendment No. 3 to Professional Services Agreement with Kennedy/Jenks Consultants for the Palmdale Regional Groundwater Recharge and Recovery Project. (\$229,500.00 – Budgeted – Engineering/Grant Manager Riley)**

Engineering/Grant Manager Riley provided an overview of Amendment No. 3, and after a brief discussion of the Kennedy/Jenks Agreement and of recouping costs through financing options, it was moved by Director Henriquez, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to approve Amendment No. 3 to the Professional Services Agreement with Kennedy/Jenks Consultants for the Palmdale Regional Groundwater Recharge and Recovery Project in the not-to-exceed amount of \$229,500.00.

**7.2) Consideration and Possible Action on Resolution No. 17-17 Being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the District's Application for Funding From the Bureau of Reclamation Watersmart: Title**



**XVI Water Recycling Projects Under the WIIN Act for Federal Fiscal Year 2017. (No Budget Impact – Engineering/Grant Manager Riley)**

Engineering/Grant Manager Riley provided an overview of the purpose of Resolution No. 17-17, and after a brief discussion, it was moved by Director Mac Laren, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting to approve Resolution No. 17-17 being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the District's Application for Funding From the Bureau of Reclamation Watersmart: Title XVI Water Recycling Projects Under the WIIN Act for Federal Fiscal Year 2017.

A copy of Resolution No. 17-17 is hereby made a portion of the minutes of this meeting.

**7.3) Consideration and Possible Action on the Formation of an Ad Hoc Committee to Explore the Formation of a Community Liaison Committee. (General Manager LaMoreaux)**

General Manager LaMoreaux provided an overview of the need to form an Ad Hoc Committee to discuss the formation of a Community Liaison Committee after which it was moved by Director Mac Laren, seconded by Director Henriquez, and unanimously carried by all members of the Board of Directors present at the meeting to approve the formation of an Ad Hoc Committee to explore the formation of a Community Liaison Committee.

President Alvarado then appointed himself and Director Mac Laren to the Ad Hoc Community Liaison Committee.

**7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2017 Budget:**

- a) **None at This Time.**

There were no conferences, seminars, and training sessions to consider.

**8) Information Items:**

**8.1) Reports of Directors:**

**a) Meetings/General Report.**

Director Henriquez reported that on July 24, he attended the Finance Committee meeting; that on July 25, he attended a Board briefing with General Manager LaMoreaux; that on August 3, he attended the Antelope Valley State Water Contractors Association meeting as a Commissioner; that on August 5, he attended the District's 100 year anniversary Open House kick-off event where Congressman Knight attended and the top water savers were recognized; and that on August 7, he attended a Board briefing with General Manager LaMoreaux.

He then reported that during a business trip to Pleasanton, he had the opportunity to visit and obtain information on San Luis Reservoir after which General Manager LaMoreaux provided a brief background on San Luis Reservoir and how this Reservoir affects the District, and Director Henriquez stated that an additional reservoir of this type is needed.

Director Mac Laren reported that on August 2, she attended the Restoration Advisory Board meeting where it was discussed that the nitrate plume is under control and other chemicals are being researched; that on August 3, she attended the Antelope Valley State Water Contractors Association meeting; that on August 5, she attended the District's 100 year anniversary Open House kick-off event and recommends the history of the District be presented to the local schools to spark an interest in the District after which the Directors agreed with this involvement and discussed past involvement with education.

Director Dino reported that on August 3, he attended the Antelope Valley State Water Contractors Association meeting; that on August 5, he attended the District's 100 year anniversary Open House kick-off event and thanked and commended staff on a job well done; that on August 8, he attended a Board briefing with General Manager LaMoreaux; and that on August 9, he is attending the Palmdale Water District Board meeting.

President Alvarado reported that on August 1, he attended an agenda review and approval meeting with General Manager LaMoreaux; that on August 3, he attended the Antelope Valley State Water Contractors Association meeting as a member of the public congratulating the new Commission; that on August 5, he attended the District's 100 year anniversary Open House kick-off event and congratulated staff on a job well done; and that on August 8, he attended a Board briefing with General Manager LaMoreaux.

He then reported that non-District-related meetings include: on August 3, he attended the grand opening of Palmdale School District's Sage School and presented a certificate on behalf of the Palmdale Water District.

**b) Standing Committee/Assignment Reports. (Chair):**

**1) Antelope Valley State Water Contractors Association.**

There were no further reports on Standing Committee/Assignments.

**8.2) Report of General Manager.**

General Manager LaMoreaux addressed Mr. Palmer's earlier question regarding the level of Lake Oroville stating that the lake levels will not affect the District's 85% State Water Project allocation.

Director Henriquez then congratulated staff involved with the Open House and was pleased to see the public excited about the event.

**8.3) Report of General Counsel.**

General Counsel Dunn reported that a draft set of by-laws is available for the Ad Hoc Community Liaison Committee to review.

**9) Board Members' Requests for Future Agenda Items.**

Director Mac Laren requested a future agenda item for "Consideration and possible action on partnering with the Palmdale School District on a community garden at Yucca Elementary School."

Director Henriquez requested elected officials be contacted regarding a law to construct a new reservoir similar to San Luis Reservoir after which General Manager LaMoreaux provided an update on the Sites Reservoir north of the Delta and the Temperance Flat Reservoir south of the Delta, which would better benefit the District's customers.

President Alvarado requested future agenda items for "Status report on Cash for Grass Program," "Status report on Rate Assistance Program," "Status report on grant

application progress," "Timeline for 2018 Strategic Plan," "Timeline for 2018 Budget," and "Updated Organization Chart."

There were no further requests for future agenda items.

**10) Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 8:00 p.m.

  
Secretary



## **RESOLUTION NO. 17-17**

### **RESOLUTION OF THE BOARD OF DIRECTORS OF PALMDALE WATER DISTRICT AUTHORIZING THE DISTRICT'S APPLICATION FOR FUNDING FROM THE BUREAU OF RECLAMATION WATERSMART: TITLE XVI WATER RECYCLING PROJECTS UNDER THE WIIN ACT FOR FEDERAL FISCAL YEAR 2017**

**WHEREAS**, Palmdale Water District is an irrigation district established pursuant to Section 20500 et seq. of the California Water Code.

**WHEREAS**, water supply in the Palmdale area is facing a growing list of challenges associated with reductions in allowed groundwater pumping due to pending groundwater adjudication, regulatory cutbacks on State Water Project deliveries, Delta instability, climate change, aging infrastructure, and growing population; and,

**WHEREAS**, the United States Department of the Interior, Bureau of Reclamation under the WaterSMART: Title XVI Water Recycling Projects under the WIIN Act makes funding available to qualifying applicants; and

**WHEREAS**, the Board of Directors of the Palmdale Water District has identified a project that exemplifies the objectives of the WaterSMART Grant in the Palmdale Regional Groundwater Recharge and Recovery Project; and

**WHEREAS**, Palmdale Water District agrees to the administration and cost sharing requirements of the WaterSMART Grant criteria.

**NOW, THEREFORE, LET IT BE RESOLVED** by the Board of Directors of the Palmdale Water District as follows:

**SECTION 1.** Palmdale Water District is hereby authorized to receive, if awarded, the WaterSMART: Title XVI Water Recycling Project Program funding in an amount up to \$1.4 million and will make a good faith effort to enter into a cooperative agreement with Reclamation for the receipt and administration of said grant funds.

**SECTION 2.** The General Manager, Dennis LaMoreaux, or his designee, is hereby authorized to take any and all action which may be necessary for the completion and execution of the project agreement and to take any and all other action which may be necessary for the receipt and administration of the grant funding in accordance with the requirements of the Bureau of Reclamation.

**SECTION 3.** This resolution officially becomes a component part of the Palmdale Water District's grant application.



**SECTION 4.** The Board of Directors has reviewed and supports the application to be submitted.

**SECTION 5.** Palmdale Water District is capable of providing the amount of funding and/or in-kind contributions specified in the grant application funding plan.

**SECTION 6.** This Resolution shall be effective as of the date of adoption.

#### **CERTIFICATION**

PASSED, APPROVED and ADOPTED this 9<sup>th</sup> day of August, 2017.



Robert E. Alvarado, President  
Board of Directors  
Palmdale Water District



Vincent Dino, Vice President  
Board of Directors  
Palmdale Water District

APPROVED AS TO FORM:



Aleshire & Wynder, LLP  
District Legal Counsel