

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, JULY 9, 2020.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, July 9, 2020, via teleconference. Chair Parris called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance.

No pledge of allegiance was held.

2) Roll Call.

Attendance: *(via teleconference)*

Robert Parris, Chair
Vincent Dino, Vice Chair
Leo Thibault, Treasurer-Auditor
Kathy Mac Laren, Secretary
Barbara Hogan, Commissioner
Keith Dyas, Commissioner

Others Present: *(via teleconference)*

Matthew Knudson, General Manager
Peter Thompson II, Asst. General Manager
Tom Barnes, Resources Manager
Dennis Hoffmeyer, Controller
James Chaisson, LCID General Manager
Don Wilson, PWD Alt. Commissioner
Claudia Bolanos, PWD Res./Analyt. Spvsr.
Danielle Henry, Management Analyst
1 member of the public

3) Adoption of Agenda.

It was moved by Commissioner Dyas, seconded by Commissioner Dino, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to adopt the agenda, as written:

Chair Parris – aye
Commissioner Dino – aye
Commissioner Thibault – aye
Commissioner Mac Laren – aye
Commissioner Dyas – aye
Commissioner Hogan – aye

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Consideration and Possible Action on Minutes of Regular Meeting Held March 12, 2020.

It was moved by Commissioner Mac Laren, seconded by Commissioner Thibault, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve the minutes of the regular meeting held March 12, 2020, as written:

Chair Parris – aye
Commissioner Dino – aye
Commissioner Thibault – aye
Commissioner Mac Laren – aye
Commissioner Dyas – aye
Commissioner Hogan - aye

6) Payment of Bills.

General Manager Knudson reviewed the bills received for payment and for ratification of payment after which it moved by Commissioner Thibault, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve payment of the bills received from AVEK in the amount of \$1,017.24 for staff services, from PWD in the amount of \$2,513.01 for staff services, from Nigro & Nigro in the amount of \$1,000.00 for audit services, from Digital Deployment (Streamline) in the total amount of \$150.00 for quarterly web hosting services, from the United States Geological Survey (U.S.G.S.) in the amount of \$16,375.00 for the 2019/2020 Joint Funding Agreement for Cooperative Water Resources Investigations for the period of February 1, 2020 through April 30, 2020, from Woodard & Curran in the amount of \$13,085.25 for professional services associated with the 2019 Integrated Regional Water Management Plan update, and from Interactive Educational Services (IES) in the amount of \$98.00 for the final bill for web hosting services:

Chair Parris – aye
Commissioner Dino – aye

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Commissioner Thibault – aye
Commissioner Mac Laren – aye
Commissioner Dyas – aye
Commissioner Hogan - aye

7) Presentation on Big Rock Creek Joint Groundwater Recharge Project. (General Manager Knudson/Mr. Paul Chau – Kennedy /Jenks Consultants)

Mr. Paul Chau, of Kennedy/Jenks, provided a detailed presentation on the Big Rock Creek Joint Groundwater Recharge Project Feasibility Study, including the Project objectives, the unfavorable test results of the limited natural recharge, and the recommendations to achieve greater recharge results followed by a brief discussion of potential environmental challenges and alternative recharge locations.

8) Consideration and Possible Action on Acceptance and Filing of Audit for Year Ended June 30, 2019. (General Manager Knudson/Controller Hoffmeyer)

Controller Hoffmeyer provided a detailed overview of the Association's audit for year ended June 30, 2019 after which it was moved by Commissioner Thibault, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to accept and file the Association's audit for year ended June 30, 2019:

Chair Parris – aye
Commissioner Dino – aye
Commissioner Thibault – aye
Commissioner Mac Laren – aye
Commissioner Dyas – aye
Commissioner Hogan - aye

9) Consideration and Possible Action on Budget for Fiscal Year 2020/2021. (General Manager Knudson/Controller Hoffmeyer)

Controller Hoffmeyer provided a detailed overview of the proposed budget for fiscal year 2020/2021, including the General Program Funds and Restricted Funds for the U.S.G.S./CASGEM Program and the Big Rock Creek Joint Groundwater Recharge Project, and after a brief discussion of the funds paid to the Antelope Valley Fair Association for the Water Conservation Garden sponsorship, the cancelled 2020 Home

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Show and Smart Water Expo, and of proposing to include the U.S.G.S./CASGEM Program costs with the Watermaster budget, it was moved by Commissioner Mac Laren, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to approve the General Funds portion of the budget for fiscal year 2020/2021:

Chair Parris – aye
Commissioner Dino – aye
Commissioner Thibault – aye
Commissioner Mac Laren – aye
Commissioner Dyas – aye
Commissioner Hogan – aye

10) Consideration and Possible Action on Request from Watermaster for Replacement Water for Years 2016 through 2019. (General Manager Knudson)

General Manager Knudson reviewed the Watermaster replacement water assessments received for years 2016 through 2019 and the request for the Association to supply replacement water per the October 2019 Replacement Water Agreement between the Association and the Watermaster, and after a brief discussion of the producers and well locations according to the member agencies boundaries, it was determined that the General Managers of each member agency will meet to further discuss this request and a recharge plan recommendation to present at the next regular meeting.

11) Consideration and Possible Action on General Manager Position. (General Manager Knudson)

After a brief discussion of General Manager Knudson's increasing responsibilities with the Antelope Valley Watermaster, Chair Parris recommended appointing Assistant General Manager Thompson II as the new General Manager of the Association after which it was moved by Commissioner Mac Laren, seconded by Commissioner Dyas, and unanimously carried by all members of the Board of Commissioners present at the meeting on the following roll call vote to appoint Assistant General Manager Thompson II as General Manager of the Association:

Chair Parris – aye
Commissioner Dino – aye
Commissioner Thibault – aye

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Commissioner Mac Laren – aye
Commissioner Dyas – aye
Commissioner Hogan – aye

It was determined that this change will be effective at the next regular meeting of the Association.

12) Report of General Manager and Assistant General Manager.

a) Status Updates:

1) 2020 Home Show and SMART Water Expo.

Assistant General Manager Thompson II reported that the Home Show and SMART Water Expo has been postponed until 2021 and that staff will work with the Antelope Valley Fair Association on the funds paid for this year's cancelled event.

2) Schedule for AVSWCA Special Meeting regarding State Water Project Overview and On-Going Projects/Studies.

After a brief discussion of COVID-19 and meeting restrictions, Assistant General Manager Thompson II was directed to coordinate a video conference meeting with Ms. Jennifer Pierre of the State Water Project.

3) Antelope Valley Watermaster Meetings.

General Manager Knudson reported that the Watermaster now has approved Rules and Regulations and that an additional section of the Rules and Regulations regarding ground water storage agreements will be considered for approval at the next meeting on July 22, 2020.

4) Update on Round 1 Proposition 1 Integrated Regional Water Management Implementation Grants for Antelope Valley and Fremont Basin.

General Manager Knudson reported that the Antelope Valley and Fremont Basins were awarded Proposition 1 Integrated Regional Water Management grant funding by the Department of Water Resources (DWR) and that staff will be working with DWR to execute an agreement for the Antelope Valley grant funding.

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13) Report of Controller.

a) Update on Revenue, Expenses and Change in Net Position.

Controller Hoffmeyer provided a brief review of the Association's revenue, expenses and change in net position for the month ending May 31, 2020.

14) Reports of Commissioners.

There were no reports from Commissioners.

15) Report of Attorney.

No attorney was present at the meeting.

16) Commission Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

17) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next meeting of the Association will be held August 13, 2020.

18) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:34 p.m.


Secretary