

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE
ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION,
JANUARY 24, 2019.**

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, January 24, 2019, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance.

At the request of Chair Parris, Alternate Commissioner Dino led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Parris, Chair
Barbara Hogan, Vice Chair
Leo Thibault, Treasurer-Auditor
Keith Dyas, Commissioner
Marco Henriquez, Commissioner
Vincent Dino, Alt. Commissioner

Others Present:

Matt Knudson, General Manager
Peter Thompson II, Asst. General Manager
Tom Barnes, Resources Manager
Dennis Hoffmeyer, Controller
Dwayne Chisam, AVEK General Manager
James Chaisson, LCID General Manager
Danielle Henry, Management Analyst
2 members of the public

EXCUSED ABSENCE--

Kathy Mac Laren, Secretary

3) Adoption of Agenda.

It was moved by Commissioner Henriquez, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Consideration and Possible Action on Minutes of Regular Meeting Held November 15, 2018.

It was moved by Commissioner Dyas, seconded by Commissioner Thibault, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held November 15, 2018, as written.

6) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of \$934.78 for staff services, from AVEK in the amount of \$2,244.16 for staff services, from Interactive Educational Services (IES) in the amount of \$294.00 for the recurring monthly AVSWCA.org website charge for January through June, 2019, from Raftelis in the amount of \$5,477.50 for professional services associated with the Financial Analysis for the Replacement Water Assessment for the period of December 1, 2018 through December 31, 2018, from USGS in the amount of \$15,900.00 for the Joint Funding Agreement for Cooperative Water Resources Investigations for the period of August 1, 2018 through October 31, 2018, and ratification of payment made to Kennedy/Jenks Consultants in the amount of \$6,442.50 for professional engineering services through October 26, 2018 associated with the Big Rock Creek Joint Groundwater Recharge Project. The motion was seconded by Commissioner Hogan and unanimously carried by all members of the Board of Commissioners present at the meeting.

7) Consideration and Possible Action on Election of Officers. (General Manager Knudson)

After a brief discussion of the Vice Chair position, it was moved by Commissioner Dyas, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the slate of officers for the Association as follows:

Robert Parris, Chair
Marco Henriquez, Vice Chair
Leo Thibault, Treasurer-Auditor
Kathy Mac Laren, Secretary
Keith Dyas, Commissioner
Barbara Hogan, Commissioner

8) Consideration and Possible Action on Professional Services Agreement with Woodard & Curran for the Antelope Valley IRWM Plan Update and Preparation of Proposition 1 Implementation Grant Applications. (General Manager Knudson)

General Manager Knudson reviewed the proposed Professional Services Agreement with Woodard & Curran for the Antelope Valley IRWM Plan Update and Preparation of Proposition 1 Implementation Grant Applications, including the scope of work, the fee schedule, and the recommended revision from legal counsel to remove the "Attorney Fees" paragraph from the Agreement after which it was moved by Commissioner Henriquez, seconded by Commissioner Thibault, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the Professional Services Agreement with Woodard & Curran for the Antelope Valley IRWM Plan Update and Preparation of Proposition 1 Implementation Grant Applications with the recommended revision.

9) Consideration and Possible Action on Participation of SMART Water Expo with 2019 Home Show. (Assistant General Manager Thompson II)

After a brief discussion of the costs and benefits of combining the SMART Water Expo with the 2018 Home Show, of the Association's sponsorship of the Water Conservation Garden at the Antelope Valley Fairgrounds, and of the Association's approved budget, it was moved by Commissioner Henriquez, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting to present the sponsorship of the SMART Water Expo with the 2019 Home Show at a cost of \$10,000.00 divided among the member agencies according to State Water Project Table A allocations to each member agency Board for consideration.

10) Report of General Manager and Assistant General Manager.

a) Update on Proposed East Side Recycled Water Line Project.

General Manager Knudson stated that the proposed East Side Recycled Water Line Project needs a sponsor to include this Project with the Antelope Valley Integrated Regional Water Management Plan update for potential grant opportunities, and after a brief discussion of the potential stakeholders, of the current list of identified recycled water projects, and of the 2007 Regional Recycled Water Plan prepared by

Kennedy/Jenks, staff was directed to coordinate a formal meeting with all potential stakeholders of this proposed Project.

b) Update on Big Rock Creek Joint Groundwater Recharge Project.

Assistant General Manager Thompson II stated that Kennedy/Jenks has completed groundwater modeling; that monitoring wells have been identified for the use of the groundwater modeling comparison; that diffuser device structures designed by AVEK staff have been installed with the help of PWD staff; that staff coordinated the delivery of 3,100 acre feet of water with the Department of Water Resources; that one well sensor remains to be tested; and that water may flow by the end of next week.

c) Update on Financial Analysis Study for Providing Replacement Water to the Antelope Valley.

General Manager Knudson stated that staff received a draft report on the Financial Analysis Study for Providing Replacement Water to the Antelope Valley from Raftelis and that it will be presented for consideration at the next Association meeting in February.

d) Update on Antelope Valley Watermaster Meetings.

General Manager Knudson stated the Antelope Valley Watermaster Board met on January 23, 2019 and that the focus is the completion of the Rules and Regulations.

e) Update on Antelope Valley and Fremont Basin IRWMP Stakeholder Meetings.

General Manager Knudson stated that the Antelope Valley IRWMP Advisory Group and Stakeholders reviewed and approved the Professional Services Agreement with Woodard & Curran for the Antelope Valley IRWM Plan Update and Preparation of Proposition 1 Implementation Grant Applications.

He then stated that the Lahontan Board recently approved the Fremont Basin Salt and Nutrient Plan and that the IRWM Plan, including the Groundwater Management component, is expected to be approved in the next few months.

11) Report of Resources Manager.

a) Commission Photo for AVSWCA.org Website.

It was determined to reschedule the Commission photo when all Commissioners are present after which Resources Manager Barnes provided a brief review of the progress made on the Association's new website.

12) Report of Controller.

a) Update on Revenue, Expenses and Change in Net Position.

Controller Hoffmeyer provided a brief update on the Association's revenue, expenses, and change in net position for year ending December 31, 2018, including the funds received for the 2018 IRWMP Memorandum of Understanding and the non-budgeted SMART Water Expo, and then requested approval to transfer the outstanding 2013 IRWMP funds to the Association's account along with the 2018/2019 USGS Agreement Contributions from the IRWMP Stakeholders and the Antelope Valley Watermaster after which it was determined to add this item to the next agenda for consideration.

13) Reports of Commissioners.

a) Status Update on AVSWCA Strategic Water Plan Ad Hoc Committee Meetings.

Chair Parris stated that the AVSWCA Strategic Water Plan Ad Hoc Committee did not meet last month but that the focus of future discussions should include the connection of the Lancaster and Palmdale Sanitation Districts to create the backbone of a recycled water system for the Antelope Valley.

There were no further reports.

14) Report of Attorney.

There was no report.

15) Commission Members' Requests for Future Agenda Items.

It was determined that "Discussion and Possible Action on Sponsorship of SMART Water Expo with 2019 Home Show," "Update on the Big Rock Creek Joint Groundwater Recharge Project" and "Update on Proposed East Side Recycled Water Line Project" will remain on the next meeting agenda and that "Discussion and Possible Action on the Financial Analysis Study for the Cost of Providing Replacement Water to the Antelope Valley" and "Consideration and Possible Action on transfer of 2013 IRWMP Grant Funds and 2018/2019 USGS Agreement Contributions" will be added to the next meeting agenda.

There were no further requests for future agenda items.

16) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held on February 14, 2019 at 6:00 p.m. at Palmdale Water District.

17) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:54 p.m.


Secretary