

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE
ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION,
OCTOBER 9, 2014.**

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, October 9, 2014, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Hogan called the meeting to order.

1) Pledge of Allegiance.

Commissioner Thibault led the pledge of allegiance at the request of Chair Hogan.

2) Roll Call.

Attendance:

Barbara Hogan, Chair
Robert Alvarado, Vice Chair
Leo Thibault, Treas.-Auditor
Neal Weisenberger, Secretary
Keith Dyas, Cmsnr.
Kathy Mac Laren, Cmsnr.

Others Present:

Matt Knudson, General Manager
Tom Barnes, Controller
Mike Riddell, Attorney
Travis Berglund, LCID General Mngr.
Dwayne Chisam, AVEK Asst. General Mngr.
Danielle Henry, Administrative Assistant
Dennis Hoffmeyer, Senior Accountant
0 member of the public

3) Public Comments for Items Not on the Agenda.

There were no public comments.

**4) Consideration and Possible Action on Minutes of Regular Meeting Held
September 11, 2014.**

Attorney Riddell requested that the line "that they both see no harm in having a waiver in place" be removed from his report after which it was moved by Commissioner Weisenberger, seconded by Commissioner Alvarado, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held September 11, 2014, as amended.

5) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from Palmdale Water District in the amount of \$2,134.74 for staff services and from AVEK in the amount of \$669.79 for staff services. The motion was seconded by Commissioner Weisenberger and unanimously carried by all members of the Board of Commissioners present at the meeting.

Commissioner Thibault then reviewed and moved to approve the bill received for payment from RMC Water and Environment in the amount of \$420.00 for the Prop. 84, Round 3 Grant Application Process. The motion was seconded by Commissioner Weisenberger, and after a brief discussion of the invoice approval process, the motion unanimously carried by all members of the Board of Commissioners present at the meeting.

6) Discussion and Possible Action to be a Lead Sponsor for a Landscaping for Water Conservation Expo at the Antelope Valley Fairgrounds on November 1, 2014. (General Manager Knudson/Commissioner Weisenberger)

The advertisement, schedule, and vendors for the Landscaping for Water Conservation Expo were briefly discussed after which Controller Barnes presented the Time Warner Cable commercial being aired for this event, and it was determined that this item remain on the agenda for discussion of final costs and member agency contributions.

Commissioner Weisenberger then extended an invitation to attend AVEK's Water Conservation Ad Hoc meeting on October 17th at 9 a.m. followed by a brief discussion of the Expo advertisement through social media.

7) Discussion and Possible Action on a Standard Method for the Approval of the General Manager to Use the Association's Name and Logo. (Chair Hogan)

After a brief discussion, it was determined that use of the Association's name and logo will be handled on a case-by-case basis and that General Manager Knudson and Controller Barnes have authority to sign documents on Association letterhead on behalf of the Association.

8) Consideration and Possible Action on Awarding Professional Services Agreement for the Preparation of Fiscal Years 2012/13 and 2013/14 Audits. (General Manager Knudson)

After a brief discussion of General Manager Knudson's recommendation that staff proceed with a standard Professionals Services Agreement with Burkey Cox Evans & Bradford to perform the Audits for Fiscal Years 2012/13 and 2013/14, it was moved by Commissioner Thibault and seconded by Commissioner Mac Laren to authorize General Manager Knudson to proceed with the Professional Services Agreement for the Fiscal Years 2012/13 and 2013/14 Audits provided the proposal is within the approved budgeted amount, and after further discussion of Audit time frame and the potential need for a different auditor, the motion unanimously carried by all members of the Board of Commissioners present at the meeting.

9) Consideration and Possible Action to Authorize the Commission Chair to Execute an Attorney Conflict of Interest Waiver with the Attorney from each Member Agency (General Manager Knudson)

General Manager Knudson reviewed and recommended approval of the Attorney Conflict of Interest Waivers received from Aleshire & Wynder LLP and Best Best & Krieger and stated that he has not yet received a Waiver from Lemieux and O'Neill, and after a brief discussion of the purpose and need for a Waiver, of potential conflicts, and of the Waiver's benefit for each legal counsel, it was moved by Commissioner Thibault, seconded by Commissioner Mac Laren, and carried by five members of the Board of Commissioners present at the meeting, with Commissioner Alvarado opposed, to table this item until a Waiver has been received from all three legal counsels.

10) Report of General Manager.

a) Update on Revenue, Expenditures and Change in Net Position.

General Manager Knudson provided a brief update of the Association's Revenue, Expenditures and Change in Net Position prepared by Senior Accountant Hoffmeyer and stated that signatures need to be collected from the Commissioners to update the Association's Wells Fargo financial accounts.

b) Update on Antelope Valley Prop. 84, Round 3 Grant Application.

General Manager Knudson then reported that the Los Angeles County Waterworks Well Arsenic Removal Project scored very well with the Department of Water Resources but is not sure at this time if the Project will be funded.

He then informed the Commissioners that an updated contact list for the Association was included in the agenda packet.

11) Report of Controller.

Controller Barnes provided a detailed presentation on the Upper Amargosa Creek Flood Control Recharge and Habitat Restoration Project including the background, objectives, studies, funding, and schedule of the Project followed by a brief discussion of storm water flood control and water rights.

The Commissioners then thanked Controller Barnes for the presentation.

12) Reports of Commissioners.

Commissioner Thibault reported that he recently returned from the beautiful countries of Scandinavia followed by a brief discussion of the Water Bond and Prop. 1.

Commissioner Alvarado stated that he had difficulty finding the flyer for the Landscape for Water Conservation Expo at the Antelope Valley Fairgrounds online after which it was requested that the Commissioners be added to the distribution list for Palmdale Water District's new newsletter, The Pipeline.

Commissioner Weisenberger reported that the Antelope Valley Water Partners are having a Smart Landscaping Workshop on Preparing for Winter at 9:00 a.m. on October 18th at Antelope Valley College and that AVEK will be giving drought-tolerant plants from the Antelope Valley Resources Conservation District to the attendees of the Landscaping for Water Conservation Expo after which he inquired if the Association would like to sponsor the purchase of drought-tolerant plants for future events such as the Antelope Valley Business Outlook Conference.

13) Report of Attorney.

Attorney Riddell advised the Commissioners to use caution when mailing informational material regarding election decisions as the law prohibits expenditure of public funds to advocate votes.

He then provided a brief history on the litigation concerning the State Water Project Monterey Amendment and informed the Commissioners that the court recently ordered that the Kern Water Bank portion of the Environmental Document to be revised and that any future challenges of the Environmental Document are limited only to the revised portion.

14) Commission Members' Requests for Future Agenda Items.

It was determined that "Discussion on Lead Sponsorship for the Landscaping for Water Conservation Expo at the Antelope Valley Fairgrounds on November 1, 2014" and "Consideration and Possible Action to Authorize the Commission Chair to Execute an Attorney Conflict of Interest Waiver with the Attorney from each Member Agency" will remain on the agenda.

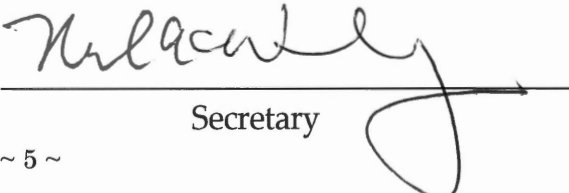
There were no further requests for future agenda items.

15) Consideration and Possible Action on Scheduling the Next Association Meeting.

It was determined that the next regular meeting of the Association will be held November 13, 2014 at 6:30 p.m. at PWD and that Commissioner Weisenberger, Controller Barnes, and AVEK Secretary-Treasurer Holly Hughes will be contact coordinators for the Landscaping for Water Conservation Expo.

16) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned.


Secretary