

**MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, FEBRUARY 19, 2019.**

*A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Tuesday, February 19, 2019, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 5:06 p.m.*

**1) Pledge of Allegiance.**

At the request of Chair Parris, Alternate Commissioner Dino led the pledge of allegiance.

**2) Roll Call.**

**Attendance:**

Robert Parris, Chair  
Kathy Mac Laren, Secretary  
Barbara Hogan, Commissioner  
Keith Dyas, Commissioner  
Vincent Dino, Alt. Commissioner  
John Tenerelli, Alt. Commissioner

**Others Present:**

Matt Knudson, General Manager  
Peter Thompson II, Asst. General Manager  
Tom Barnes, Resources Manager  
Dennis Hoffmeyer, Controller  
Dwayne Chisam, AVEK General Manager  
James Chaisson, LCID General Manager  
Don Wilson, PWD Director  
Marco Henriquez, PWD Cmsnr. (Arrived Late)  
Danielle Henry, Management Analyst  
2 members of the public

**EXCUSED ABSENCE--**

Leo Thibault, Treasurer-Auditor

**3) Adoption of Agenda.**

It was moved by Commissioner Mac Laren, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

**4) Public Comments for Non-Agenda Items.**

There were no public comments.

**5) Consideration and Possible Action on Minutes of Regular Meeting Held January 24, 2019.**

It was moved by Commissioner Dyas, seconded by Alternate Commissioner Dino, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held January 24, 2019, as written.

**6) Payment of Bills.**

General Manager Knudson reviewed the bills received for payment after which it was moved by Commissioner Mac Laren, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting to pay the bills received as presented from PWD in the amount of \$230.12 for staff services, from AVEK in the amount of \$1,402.60 for staff services, and from Kennedy/Jenks Consultants in the amount of \$18,625.99 for professional engineering services through December 28, 2018 associated with the Big Rock Creek Joint Groundwater Recharge Project.

**7) Consideration and Possible Action on Vice Chair Position. (General Manager Knudson)**

After a brief discussion of the resignation of Commissioner Henriquez from the PWD Board and of Alternate Commissioner Dino filling PWD's seat on the Commission, it was moved by Commissioner Mac Laren, seconded by Commissioner Dyas, and unanimously carried by all members of the Board of Commissioners present at the meeting to appoint Alternate Commissioner Dino as Vice Chair of the Association.

**8) Consideration and Possible Action on Resolution No. 2019-1 Amending the Conflict of Interest and Disclosure Code for the Antelope Valley State Water Contractors Association. (General Manager Knudson)**

General Manager Knudson provided a brief overview of the amended Conflict of Interest and Disclosure Code for the Association, including the addition of the Assistant General Manager and Resources Manager positions, after which it was moved by Commissioner Mac Laren, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting to

approve Resolution No. 2019-1 Amending the Conflict of Interest and Disclosure Code for the Antelope Valley State Water Contractors Association.

A copy of Resolution No. 2019-1 is hereby made a portion of the minutes of this meeting.

**9) Discussion and Possible Action on Sponsorship of SMART Water Expo with 2019 Home Show. (Assistant General Manager Thompson II)**

After a brief discussion of PWD's and AVEK's Board approval for sponsorship of the SMART Water Expo with the 2019 Home Show, it was moved by Commissioner Mac Laren, seconded by Commissioner Dyas, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve sponsorship of the SMART Water Expo with the 2019 Home Show in the amount of \$10,000.00 to be divided among the member agencies according to State Water Project Table A allocations with the pending approval of LCID's Board.

**10) Discussion and Possible Action on Financial Analysis Study for Providing Replacement Water to the Antelope Valley. (General Manager Knudson/Assistant General Manager Thompson II)**

It was determined to table this item to the next regular meeting.

**11) Discussion and Possible Action on Transfer of 2013 IRWM Plan Grant Reimbursement Funds and 2017/2018 USGS Agreement Contributions. (Controller Hoffmeyer)**

General Manager Knudson stated that staff is requesting approval to transfer funds paid by the Association in the amounts of \$22,000.00 for the 2013 Integrated Regional Water Management Plan (IRWMP) Update and \$15,900.00 for the IRWMP cost sharing of the 2017/2018 USGS Joint Funding Agreement from the IRWMP account to the Association's account, and after a brief discussion of the Association's management of the IRWMP finances per the 2018 Memorandum of Understanding, it was moved by Commissioner Hogan, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve transfer of funds in the total amount of \$37,900.00 from the IRWMP account to the Association account.

Commissioner Henriquez arrived at 5:20 p.m.

**12) Report of General Manager and Assistant General Manager.**

**a) Update on Proposed East Side Recycled Water Line Project.**

General Manager Knudson stated that Mr. Brian Dietrick, of Woodard and Curran, is meeting with the Integrated Regional Water Management Plan (IRWMP) Stakeholders individually to compile a list of requested projects to include with an update of the Regional Recycled Water Plan.

**b) Update on Big Rock Creek Joint Groundwater Recharge Project.**

Assistant General Manager Thompson II stated that staff met with Department of Water Resources representatives at the Big Rock Creek Joint Groundwater Recharge Pilot Project site to test the water flow and that after leak repairs and concrete work are completed, water will flow for a period of 90 days.

General Manager Knudson and Assistant General Manager Thompson II then presented photos and a short video of water flowing at the Project site followed by a brief discussion of the well monitoring plan and the Project timeline.

**c) Update on Antelope Valley Watermaster Meetings.**

General Manager Knudson stated the next Watermaster meeting will be held on February 27, 2019 at 10 a.m. at AVEK and that discussions will include properties that straddle the basin boundaries and the Small Pumper Class.

**d) Update on Antelope Valley and Fremont Basin IRWMP Stakeholder meetings.**

General Manager Knudson stated that the Antelope Valley IRWMP Stakeholders are expected to meet in March after each of the Stakeholders have met with Mr. Brian Dietrick to discuss projects to include with the IRWMP update.

**13) Report of Resources Manager.**

**a) Commission Photo for AVSWCA.org Website.**

It was determined to reschedule the Commission photo for a future meeting.

**14) Report of Controller.**

**a) Update on Revenue, Expenses and Change in Net Position.**

Controller Hoffmeyer provided a brief update on the Association's revenue, expenses, and change in net position for year ending January 31, 2019, including the funds received for the 2018 IRWMP Memorandum of Understanding and the increased staff time for the Big Rock Creek Joint Groundwater Recharge Project and the Replacement Water Financial Analysis Study.

**15) Reports of Commissioners.**

**a) Status Update on AVSWCA Strategic Water Plan Ad Hoc Committee Meetings.**

There were no reports.

**16) Report of Attorney.**

There was no report.

**17) Commission Members' Requests for Future Agenda Items.**

It was determined that "Discussion and Possible Action on the Financial Analysis Study for the Cost of Providing Replacement Water to the Antelope Valley," "Update on the Big Rock Creek Joint Groundwater Recharge Project," "Update on Proposed East Side Recycled Water Line Project," "Update on Antelope Valley Watermaster Meetings" and "Update on Antelope Valley and Fremont Basin IRWMP Stakeholder meetings" will remain on the next meeting agenda.

There were no further requests for future agenda items.

**18) Consideration and Possible Action on Scheduling the Next Association Meeting.**

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION  
FEBRUARY 19, 2019  
REGULAR MEETING

It was determined that the next regular meeting of the Association will be held on March 21, 2019 at 6:00 p.m. at Palmdale Water District.

**19) Adjournment.**

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 5:39 p.m.

  
Secretary