

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, AUGUST 9, 2018.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, August 9, 2018, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 6:03 p.m.

1) Pledge of Allegiance.

Chair Parris led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Parris, Chair
Barbara Hogan, Vice Chair
Leo Thibault, Treasurer-Auditor
Kathy Mac Laren, Secretary
Keith Dyas, Commissioner
Marco Henriquez, Commissioner

Others Present:

Matt Knudson, General Manager
Peter Thompson II, Asst. General Manager
Dennis Hoffmeyer, Controller
James Chaisson, LCID General Manager
Vincent Dino, PWD Director (Alt. Cmsnr.)
Danielle Henry, Administrative Assistant
5 members of the public

3) Adoption of Agenda.

It was moved by Commissioner Henriquez, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Consideration and Possible Action on Minutes of Regular Meeting Held July 19, 2018.

It was moved by Commissioner Dyas, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held July 19, 2018, as written.

6) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of \$674.30 for staff services, from AVEK in the amount of \$471.70 for staff services, and from AV Web Designs in the amount of \$199.95 for the recurring monthly AVSavesWater.com website charge for August, 2018. The motion was seconded by Commissioner Henriquez and unanimously carried by all members of the Board of Commissioners present at the meeting.

Commissioner Thibault then reviewed and moved to pay the bill received for payment from the United States Geological Survey (U.S.G.S.) in the amount of \$15,900.00 for the quarterly billing for cooperative water resources investigations per the Joint Funding Agreement between the Association and U.S.G.S. for the period of May 1, 2018 through July 31, 2018. The motion was seconded by Commissioner Mac Laren, and after a brief discussion of the Agreement cost sharing with the Antelope Valley Watermaster and the Integrated Regional Water Management Plan Stakeholders Group, the motion was unanimously carried by all members of the Board of Commissioners present at the meeting.

7) Presentation on the Association's Participation in the 2018 Home Show and SMART Water Expo. (Resources Manager Barnes)

Assistant General Manager Thompson II provided an overview of the Association's Smart Water Expo held with the 2018 Home Show & Craft Fair, including the event partners, the marketing promotions, the vendors, the attendance, the presenters, and the cost breakdown, and after a brief discussion of the reasonable cost of participating in conjunction with the Home Show & Craft Fair, it was determined to add an item to the next meeting agenda to discuss participation of the Smart Water Expo with the 2019 Home Show & Craft Fair rather than as a separate event.

8) Consideration and Possible Action on Sponsorship of Conservation Garden with the Antelope Valley Fair Association. (Chair Parris/Commissioner Mac Laren)

General Manager Knudson reviewed the proposed contract agreement with the Antelope Valley Fair Association (AVFA) for the sponsorship of the design, construction and maintenance of a conservation garden at the Antelope Valley Fairgrounds, and after a brief discussion of revising the contract term to the five year

period of 2018-2023 and the Association's first right to renew the Contract prior to expiration, it was moved by Commissioner Mac Laren, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the Agreement Contract with the AVFA for the sponsorship of a conservation garden with the Contract revised to reflect the five year term of 2018-2023 and an added renewal provision of an additional five years at \$5,000.00/year with the annual sponsorship costs divided among the Association's member agencies according to State Water Project Table A allocations.

9) Consideration and Possible Action on Sponsorship of AB 1234 Ethics Training Required for Board of Directors and Executive Management. (General Manager Knudson/Assistant General Manager Thompson II)

General Manager Knudson stated that the Association has previously sponsored AB 1234 Ethics Training for the Commissioners and other area agency Boards and staff members after which it was moved by Commissioner Thibault, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve sponsorship of AB 1234 Ethics Training required for Board of Directors and Executive Management.

10) Status Update on the Big Rock Creek Groundwater Recharge Project. (General Manager Knudson/Assistant General Manager Thompson II)

General Manager Knudson stated that the Professional Services Agreement with Kennedy/Jenks Consultants for the Big Rock Creek Groundwater Recharge Project has been executed and reviewed by legal counsel and that the Project kick-off meeting is scheduled for August 20, 2018 with the Consultant and the General Managers of each member agency.

11) Status Update on the Financial Analysis Associated with the Cost of Providing Replacement Water to the Antelope Valley. (General Manager Knudson/Assistant General Manager Thompson II)

General Manager Knudson stated that the Professional Services Agreement with Raftelis Financial Consultants for the 2018 Financial Analysis Study for Replacement Water Assessment has been executed and that the Project kick-off meeting will be scheduled soon.

12) Discussion on Concepts of Maximizing the Use of Available Recycled Water in the Antelope Valley. (Chair Parris/General Manager Knudson)

Chair Parris provided a brief overview of the groundwater issues affecting agricultural land on the east side of the Antelope Valley and the potential solution of bringing recycled water to the affected vicinities after which it was determined to discuss this item in detail at the AVSWCA Strategic Water Plan Ad Hoc Committee on August 22, 2018 immediately following the Watermaster meeting.

13) Report of General Manager.

a) Update on Antelope Valley Watermaster Meetings.

General Manager Knudson stated that the next Watermaster meeting will be held on August 22, 2018 at 10 a.m. at AVEK; that the 2017 annual report was approved at the last Watermaster meeting; and that the Adjudication Judge approved the storage agreement section of the Watermaster Rules and Regulations.

b) Update on Antelope Valley IRWMP Stakeholder Meetings.

General Manager Knudson stated that IRWMP Memorandum of Understanding (MOU) has been circulated for review and approval by the Stakeholders and that the IRWMP funding will be discussed upon approval of the MOU.

c) Update on Fremont Basin IRWMP Stakeholder Meetings.

General Manager Knudson stated that the next Fremont Basin IRWMP Stakeholders meeting will be held on August 23, 2018 at 9 a.m. in California City and that discussions will include the IRWMP draft report.

14) Report of Resources Manager.

a) Update on AVSavesWater.com and AVSWCA.org website merge.

Due to the absence of Resources Manager Barnes, it was determined to table this item to the next regular meeting.

15) Report of Controller.

a) Update on Revenue, Expenses and Change in Net Position.

Controller Hoffmeyer provided a brief update of the Association's revenue, expenses, and change in net position for year ending July 31, 2018 and stated that the member agencies have been invoiced for the Association's approved General Program and Restricted Funds.

16) Reports of Commissioners.

a) Status Update on AVSWCA Strategic Water Plan Ad Hoc Committee Meetings.

Chair Parris stated that the next Ad Hoc Committee meeting will be held on August 22, 2018 immediately following the Watermaster meeting followed by a brief discussion of the 2018 ACWA Fall Conference.

There were no further reports.

17) Report of Attorney.

There was no report.

18) Commission Members' Requests for Future Agenda Items.

It was determined that "Status Update on the Big Rock Creek Joint Groundwater Recharge Project," "Status Update on the Financial Analysis Study for the Cost of Providing Replacement Water to the Antelope Valley," "Status Update on Concepts of Maximizing the Use of Available Recycled Water in the Antelope Valley," and "Status Update on the AVSavesWater.com and AVSWCA.org website merge" will remain on the next meeting agenda and that "Consideration and Possible Action on the Development of a Mutual Aide Agreement" and "Consideration and Possible Action on Participation of Smart Water Expo with the 2019 Home Show & Craft Fair" will be added to the next meeting agenda.

There were no further requests for future agenda items.

19) Consideration and Possible Action on Scheduling the Next Association Meeting September 13 2018.

It was determined that the next regular meeting of the Association will be held on September 13, 2018 at 6:00 p.m. at Palmdale Water District.

20) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:00 p.m.


Secretary