

MINUTES OF REGULAR MEETING OF THE COMMISSIONERS OF THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION, SEPTEMBER 13, 2018.

A regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was held Thursday, September 13, 2018, at the Palmdale Water District at 2029 East Avenue Q, Palmdale. Chair Parris called the meeting to order at 6:01 p.m.

1) Pledge of Allegiance.

At the request of Chair Parris, Commissioner Hogan led the pledge of allegiance.

2) Roll Call.

Attendance:

Robert Parris, Chair
Barbara Hogan, Vice Chair
Leo Thibault, Treasurer-Auditor
Kathy Mac Laren, Secretary
Keith Dyas, Commissioner
Marco Henriquez, Commissioner

Others Present:

Peter Thompson, Assistant General Manager
Dennis Hoffmeyer, Controller
Dwayne Chisam, AVEK General Manager
James Chaisson, LCID General Manager
Vincent Dino, PWD Director (Alt. Cmsnr.)
Danielle Henry, Administrative Assistant
1 member of the public

3) Adoption of Agenda.

It was moved by Commissioner Mac Laren, seconded by Commissioner Hogan, and unanimously carried by all members of the Board of Commissioners present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Consideration and Possible Action on Minutes of Regular Meeting Held August 9, 2018.

It was moved by Commissioner Mac Laren, seconded by Commissioner Thibault, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve the minutes of the regular meeting held August 9, 2018, as written.

6) Payment of Bills.

Commissioner Thibault reviewed the bills received for payment and then moved to pay the bills received from PWD in the amount of \$888.70 for staff services, from AVEK in the amount of \$1,542.86 for staff services, and from AV Web Designs in the amount of \$199.95 for the recurring monthly AVSavesWater.com website charge for September, 2018. The motion was seconded by Commissioner Henriquez and unanimously carried by all members of the Board of Commissioners present at the meeting.

7) Consideration and Possible Action on Participation of SMART Water Expo with the 2019 Home Show & Craft Fair. (Chair Parris)

After a brief discussion of the benefits of hosting the SMART Water Expo in conjunction with the Home Show & Craft Fair and of the water conservation garden banner locations at the Antelope Valley Fairgrounds, it was moved by Commissioner Henriquez, seconded by Commissioner Mac Laren, and unanimously carried by all members of the Board of Commissioners present at the meeting to approve participation of the SMART Water Expo with the 2019 Home Show & Craft Fair with the sponsorship amount of \$10,000.00 divided among the Association's member agencies according to State Water Project Table A allocations.

8) Discussion and Possible Action on Amendment to the Association's Agreement for Office and Administrative Services Provided by the Member Agencies. (General Manager Knudson/Assistant General Manager Thompson II)

Assistant General Manager Thompson II reviewed the need to amend the Association's Agreement for Office and Administrative Services regarding staff members' hourly rates after which it was determined that a proposed amendment will be presented for consideration at the next meeting.

9) Discussion and Possible Action on the Development of a Mutual Aide Agreement. (Assistant General Manager Thompson II)

Assistant General Manager Thompson II requested direction for the preparation of a Mutual Aide Agreement outlining member agencies' assistance to one another during emergencies and in times of need, and after a brief discussion of the emergency

water mainline break in Highway 138 recently repaired by PWD crew members for LCID, it was determined to present this item for consideration at the next meeting.

10) Status Update on the Big Rock Creek Joint Groundwater Recharge Project. (General Manager Knudson/Assistant General Manager Thompson II)

Assistant General Manager Thompson II provided a brief update of the Big Rock Creek Joint Groundwater Recharge Project including groundwater monitoring well locations for the Project's Feasibility Study and the need to schedule a meeting with the Department of Water Resources to discuss the use of existing blow-off valves near Big Rock Creek for the pilot project testing.

11) Status Update on the Financial Analysis Study for Providing Replacement Water to the Antelope Valley. (General Manager Knudson/Assistant General Manager Thompson II)

Assistant General Manager Thompson II provided a brief update on the Financial Analysis Study for Providing Replacement Water to the Antelope Valley including the scope of work and project schedule with Raftelis Financial Consultants and the historical costs associated with the capital and operation & maintenance of the State Water Project followed by a brief discussion of the factors that may be taken into consideration to determine the cost of replacement water.

12) Discussion and Possible Action on Plan to Maximize the Use of Available Recycled Water in the Antelope Valley. (Chair Parris/General Manager Knudson)

Chair Parris provided an overview of the AVSWCA Strategic Water Plan Ad Hoc Committee meeting held on August 22, 2018, and after a lengthy discussion of creating a scope of work and request for proposals for an east side recycled water line project, of recycled water grant opportunities, of the potential regional stakeholders, of the formation of a new joint powers authority, of the Integrated Regional Water Management Plan (IRWMP) update process, of the Watermaster, and of the financial costs, risks and benefits to the member agencies to initiate this project, it was moved by Commissioner MacLaren, seconded by Commissioner Henriquez, and unanimously carried by all members of the Board of Commissioners present at the meeting to direct staff to begin the IRWMP application process to include the proposed east side recycled water line with the next IRWMP update and grant funding opportunity.

Chair Parris then requested that the AVSWCA Ad Hoc Committee meet on September 26, 2018 immediately following the Watermaster Board meeting.

13) Report of General Manager.

a) Update on Antelope Valley Watermaster Meetings.

Assistant General Manager Thompson II stated that the current focus of the Watermaster Engineer is the completion of the Rules and Regulations; that the 2018 variable assessment invoices for the Public Water Suppliers have been mailed; and that the Watermaster's General Counsel is working on solutions for non-responsive pumpers as well as pumpers outside of the Adjudication Judgment.

b) Update on Antelope Valley IRWMP Stakeholder Meetings.

There was no report.

c) Update on Fremont Basin IRWMP Stakeholder Meetings.

There was no report.

14) Report of Controller.

a) Update on Revenue, Expenses and Change in Net Position.

Controller Hoffmeyer provided a brief update of the Association's revenue, expenses, and change in net position for year ending August 30, 2018 and stated that some payments for the General Program and Restricted Funds have been received.

Controller Hoffmeyer then stated that the Commissioners approved merging content from the AVSavesWater.com to the AVSWCA.org website one year ago; that payment was made to Interactive Educational Services, Inc. to upgrade the Association's website for the merge; but that the Association continues to make monthly payments to AV Web Designs for the management of the AVSavesWater.com website after which it was determined to add an update on this item to the next meeting agenda.

15) Reports of Commissioners.

a) Status Update on Conservation Garden at the Antelope Valley Fairgrounds. (Chair Parris/Commissioner Mac Laren)

Chair Parris stated that the Association is in contract with the Antelope Valley Fair Association for the development of a conservation garden in the La Plaza area of the Fairgrounds for the next three years; that the Association's sponsorship of the SMART Water Expo with the 2019 Home Show and Craft Fair will include an additional conservation garden and marketing near the front entrance of the Fairgrounds; and that he has had discussions with representatives from the City of Lancaster and the City of Palmdale regarding the proposed east side recycled water line as a regional project and will invite both Cities to attend the next AVSWCA Strategic Water Ad Hoc Committee meeting as potential stakeholders of this proposed project.

Commissioner Mac Laren reported that she has been appointed to the Antelope Valley Fair 50th District Agriculture Association Board of Directors.

There were no further reports.

16) Report of Attorney.

There was no report.

17) Commission Members' Requests for Future Agenda Items.

It was determined that "Status Update on the Big Rock Creek Joint Groundwater Recharge Project," "Status Update on the Financial Analysis Associated with the Cost of Providing Replacement Water to the Antelope Valley," and "Discussion on Concepts of Maximizing the Use of Available Recycled Water in the Antelope Valley" will remain on the next meeting agenda and that "Consideration and Possible Action on Amendment to the Association's Agreement for Office and Administrative Services Provided by the Member Agencies," "Consideration and Possible Action on Approval of Mutual Aide Agreement," and "Status Update on the AVSavesWater.com and AVSWCA.org website merge" will be added to the next meeting agenda.

There were no further requests for future agenda items.

18) Consideration and Possible Action on Scheduling the Next Association Meeting October 11, 2018.

After a brief discussion of scheduling Ethics AB 1234 training and the next Association meeting on the same day, it was determined that the next regular meeting of the Association will be held on October 18, 2018 at 6:00 p.m. at Palmdale Water District.

20) Adjournment.

There being no further business to come before the Commissioners, the regular meeting of the Commissioners of the Antelope Valley State Water Contractors Association was adjourned at 7:22 p.m.


Secretary