

**AVSWCA**

Antelope Valley State Water Contractors Association

www.avswca.org**COMMISSIONERS***ROBERT PARRIS, Chair**VINCENT DINO, Vice Chair**LEO THIBAUT, Treasurer-Auditor**KATHY MAC LAREN, Secretary**KEITH DYAS, Commissioner**BARBARA HOGAN, Commissioner***OFFICERS***MATTHEW R. KNUDSON, General Manager**PETER THOMPSON II, Asst. General Manager**TOM BARNES, Resources Manager**DENNIS HOFFMEYER, Controller**DANIELLE HENRY, Management Analyst*

January 2, 2020

***Agenda for the Regular Meeting of the
Commissioners of the Antelope Valley State Water Contractors
Association to be held at the Palmdale Water District office
at 2029 East Avenue Q, Palmdale
and remotely at
Aptus Court Reporting, 2601 Main St., Suite 330, Irvine, CA 92614
Thursday, January 9, 2020
6:00 p.m.***

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Adoption of agenda.
- 4) Public comments for items not on the agenda.
- 5) Consideration and possible action on minutes of regular meeting held October 10, 2019.
- 6) Payment of bills.

- 7) Consideration and possible action on election of officers. (General Manager Knudson)
- 8) Report of General Manager and Assistant General Manager.
 - a) Member agency approval of Joint Funding Agreement with the USGS to continue monitoring groundwater levels and water quality during the period of November 1, 2019 to October 31, 2020.
 - b) A.V. Watermaster approval of Replacement Water Agreement between the AVSWCA and the A.V. Watermaster for delivery of replacement water within the Antelope Valley Adjudicated Groundwater Basin.
 - c) Status updates:
 - 1) Proposed East side recycled water line project.
 - 2) Big Rock Creek Joint Groundwater Recharge Project.
 - 3) Antelope Valley Watermaster meetings.
 - 4) Antelope Valley and Fremont Basin IRWMP Stakeholder meetings.
- 9) Report of Controller.
 - a) Update on Revenue, Expenses and Change in Net Position.
- 10) Reports of Commissioners.
- 11) Report of Attorney.
- 12) Commission members' requests for future agenda items.
- 13) Consideration and possible action on scheduling the next Association meeting February 13, 2019.
- 14) Adjournment.

**ANTELOPE VALLEY
STATE WATER CONTRACTORS ASSOCIATION
COMMISSION MEMORANDUM**

DATE:	January 2, 2020	January 9, 2020
TO:	AVSWCA Commissioners	Commission Meeting
FROM:	Matthew R. Knudson, General Manager Peter Thompson II, Assistant General Manager	
RE:	<i>AGENDA ITEM NO. 6 – PAYMENT OF BILLS</i>	

Recommendation:

Staff has reviewed and recommends ratification of payment of the attached invoice from the Palmdale Water District in the amount of \$625.58 for labor charges for Peter Thompson II (Assistant General Manager), Dennis Hoffmeyer (Controller), Danielle Henry (Management Analyst), and Dawn Deans (Executive Assistant) for the period of October 1, 2019 through October 31, 2019.

Staff has reviewed and recommends ratification of payment of the attached invoice from the Antelope Valley East Kern Water Agency in the amount of \$363.30 for labor charges for Matt Knudson (General Manager) and Tom Barnes (Resources Manager) for the period of October 1, 2019 through October 31, 2019.

Staff has reviewed and recommends ratification of payment of the attached invoice from Nigro & Nigro in the amount of \$500.00 for the final billing on 6/30/18 audit.

Staff has reviewed and recommends ratification of payment of the attached invoice from Kennedy/Jenks Consultants in the amount of \$6,816.50 for work on the Big Rock Creek Groundwater Recharge Project.

Staff has reviewed and recommends ratification of payment of the attached invoice from Kennedy/Jenks Consultants in the amount of \$881.50 for work on the Big Rock Creek Groundwater Recharge Project.

Staff has reviewed and recommends ratification of payment of the attached invoices from Woodard & Curran in the total amount of \$88,506.80 for work on the Antelope Valley Integrated Regional Water Management Plan.

Staff has reviewed and recommends ratification of payment of the attached invoice from Woodard & Curran in the amount of \$40,432.66 for work on the Antelope Valley Integrated Regional Water Management Plan.

Staff has reviewed and recommends ratification of payment of the attached invoice from United States Geological Survey in the amount of \$16,225.00 for cooperative water resources investigations in the AVSWCA area per the Joint Funding Agreement.

Staff has reviewed and recommends payment of the attached invoice from Kennedy/Jenks Consultants in the amount of \$4,898.85 for work on the Big Rock Creek Groundwater Recharge Project.

Staff has reviewed and recommends payment of the attached invoice from Kennedy/Jenks Consultants in the amount of \$6,025.32 for work on the Big Rock Creek Groundwater Recharge Project.



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

BOARD OF DIRECTORS

ROBERT E. ALVARADO
Division 1

DON WILSON
Division 2

GLORIA DIZMANG
Division 3

KATHY MAC LAREN
Division 4

VINCENT DINO
Division 5

November 25, 2019

**ANTELOPE VALLEY
STATE WATER CONTRACTORS ASSOCIATION**

**RE: CHARGES FOR STAFF TIME IN PREPARING AGENDAS,
MINUTES, ETC. FOR OCTOBER 1 THRU OCTOBER 31, 2019.**

Labor: (Pay period beginning date) **Amount**

OCTOBER 12.00 Hrs. 625.58

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys

TOTAL DUE \$625.58



If you have any questions, please contact me at 661-456-1014.

Sincerely,

Yolanda T. Radovic

YOLANDA T. RADOVIC,
Accounting Assistant II
/ytr

(Work order # 19-258)
Please Credit GL# 1-00-3030-000
See attached documents

*pd. 12-17-19
chk#001118*

ANTELOPE VALLEY STATE WATER
To: PALMDALE WATER DISTRICT PWD001

Check Number: 001118
Date: December 12, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
NOV 2019	10/31/2019	1-00-8000-100		\$625.58	\$625.58

TOTAL: \$625.58

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

**ANTELOPE VALLEY STATE WATER
CONTRACTORS ASSOCIATION**
2029 E AVENUE Q
PALMDALE, CA 93550-4038

CITIZENS BUSINESS BANK
42548 10th Street West
Lancaster, CA 93534

001118
90-3414/1222
57

Pay Six Hundred Twenty Five Dollars And 58 Cents

DATE	AMOUNT
Dec 12, 2019	\$625.58

to the Order of:

PALMDALE WATER DISTRICT
2029 E AVENUE Q
PALMDALE, CA 93550

VOID AFTER 180 DAYS

Matthew MacLaren
Leo the bank



⑈001118⑈ ⑆122234149⑆ 571000571⑈

ANTELOPE VALLEY STATE WATER
To: PALMDALE WATER DISTRICT PWD001

Check Number: 001118
Date: December 12, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
NOV 2019	10/31/2019	1-00-8000-100		\$625.58	\$625.58

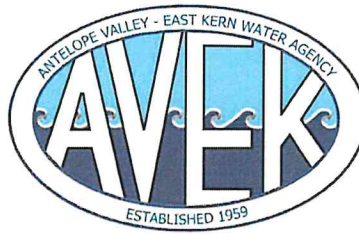
TOTAL: \$625.58

OFFICERS

DWAYNE CHISAM, P.E.
General Manager
and Chief Engineer

MATTHEW KNUDSON
Assistant General Manager

HOLLY H. HUGHES
Secretary-Treasurer



A PUBLIC AGENCY

BOARD OF DIRECTORS

SHELLEY SORSABAL
Division 1
President

KEITH DYAS
Division 2
Vice President

FRANK S. DONATO
Division 3

JUSTIN G. LANE
Division 4

ROBERT A. PARRIS
Division 5

AUDREY T. MILLER
Division 6

GARY VAN DAM
Division 7

RECEIVED

NOV 25 2019

November 22, 2019

Antelope Valley State Water Contractors Assoc.
c/o Palmdale Water District
2029 East Ave. Q
Palmdale, CA 93550

Re: Invoice of Charges for Staff
Matthew Knudson/Tom Barnes
October 2019

Total: \$363.30

Period	Hours	Amount	Description
October 1, 2019 October 31, 2019	5	\$ 363.30	GM/RM Hours: Preparation/attendance AVSWCA regular meeting, staff/commissioner communications.
Total:	5	\$ 363.30	

pd. 12-17-19
CR#001115

6500 WEST AVENUE N • PALMDALE, CALIFORNIA 93551
(661) 943-3201 • www.avek.org • info@avek.org

The mission of AVEK is to deliver reliable, sustainable and high quality supplemental water to the region in a cost-effective and efficient manner.

ANTELOPE VALLEY STATE WATER
To: ANTELOPE VALLEY EAST KERI AVE001

Check Number: 001115
Date: December 12, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
NOV-2019	10/31/2019	1-00-8000-100		\$363.30	\$363.30

TOTAL: \$363.30

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

**ANTELOPE VALLEY STATE WATER
CONTRACTORS ASSOCIATION**
2029 E AVENUE Q
PALMDALE, CA 93550-4038

CITIZENS BUSINESS BANK
42548 10th Street West
Lancaster, CA 93534

001115
90-3414/1222
57

Pay Three Hundred Sixty Three Dollars And 30 Cents

DATE	AMOUNT
Dec 12, 2019	\$363.30

to the Order of:

ANTELOPE VALLEY EAST KERN WATER AGENCY
6500 W AVENUE N
PALMDALE, CA 93551

VOID AFTER 180 DAYS

Kathryn MacLaren
Leo Thibault



⑈001115⑈ ⑆122234149⑆ 571000571⑈

ANTELOPE VALLEY STATE WATER
To: ANTELOPE VALLEY EAST KERI AVE001

Check Number: 001115
Date: December 12, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
NOV 2019	10/31/2019	1-00-8000-100		\$363.30	\$363.30

TOTAL: \$363.30



A Professional Accountancy Corporation

RECEIVED

OCT 28 2019

Invoice

P.O. Box 1247

Murrieta, CA

92564

(951) 698-8783

Date

Invoice #

10/21/2019

10938

Bill To

Antelope Vly StateWater Contractors

Description

Amount

Final Billing on 6/30/18 Audit

500.00

pd. 12-16-19
ack #1001117

It's been a pleasure working with you!

Total

\$500.00

ANTELOPE VALLEY STATE WATER
To: NIGRO & NIGRO NIG001

Check Number: 001117
Date: December 12, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
10938	06/30/2019	1-00-8000-950		\$500.00	\$500.00

TOTAL: \$500.00

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

**ANTELOPE VALLEY STATE WATER
CONTRACTORS ASSOCIATION**
2029 E AVENUE Q
PALMDALE, CA 93550-4038

CITIZENS BUSINESS BANK
42548 10th Street West
Lancaster, CA 93534

001117
90-3414/1222
57

Pay Five Hundred Dollars And 00 Cents

DATE	AMOUNT
Dec 12, 2019	\$500.00

to the Order of:

NIGRO & NIGRO
A PROFESSIONAL ACCOUNTANCY CORP
PO BOX 1247
MURRIETA, CA 92564

VOID AFTER 180 DAYS

Anthony MacBaren
Scott Tibbault



⑈001117⑈ ⑈122234149⑈ 571000571⑈

ANTELOPE VALLEY STATE WATER
To: NIGRO & NIGRO NIG001

Check Number: 001117
Date: December 12, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
10938	06/30/2019	1-00-8000-950		\$500.00	\$500.00

TOTAL: \$500.00

Kennedy/Jenks Consultants

421 SW 6th Avenue, Suite 1000

Portland, OR 97204

Phone: 503-423-4000

Antelope Valley State Water Contract

2029 East Ave. Q

Palmdale CA 93550

Attention: Matthew Knudson

Invoice # : 133779

Invoice Date : 10/14/2019

Project : 1844525*00

Project Name : AVSWCA-FeasibilityStudyBigRo

For Professional Services Rendered through: 9/27/2019

Professional Engineering Services a Feasibility Study and Environmental Documentation for the Implementation of the Big Rock Creek Groundwater Recharge Project.

Phase : TSK2 -- Demonstration Project

Labor	6,280.00
Other Direct Expenses	536.50

Project Total	6,816.50
----------------------	-----------------

Fee :	236,951.00
Prior Billings :	58,358.48
Current Billings :	6,816.50
Total Billings :	65,174.98

Billing Amount	6,816.50
Total Current Invoice	6,816.50
Amount Due This Invoice:	6,816.50

pd-12-17-19
ck#001116

Phase : TSK2 -- Demonstration Project

Task : 2.3 -- Drone Aerial Surveys

<u>Class / Employee Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Engineer/Scientist/Specialist 3			
Chen, Tim (PAS)	0.50	160.00	80.00
Senior CAD Technician			
Behnke, Bryant M. (H-PAS)	40.00	155.00	6,200.00
Total : Labor			6,280.00
<u>Vendor / Employee Name</u>	<u>Units</u>	<u>Rate</u>	<u>Amount</u>
Direct-Mileage (eExpense Only)			
EmpCar			
Behnke, Bryant M. (H-PAS)	925.00	0.58	536.50
Total : Other Direct Expenses			536.50
Total Task : 2.3 -- Drone Aerial Surveys			6,816.50
Total Phase : TSK2 -- Demonstration Project			6,816.50
Total This Invoice			6,816.50

Kennedy/Jenks Consultants

Employee: 023194 Behnke, Bryant M. (H-PAS)

Expense Report Detail

Date Range: 9/25/2019 - 9/25/2019

Expense Report: ER00140371, Big Rock Creek mileage Trip 7 of 11

Posting Period End Date: 9/27/2019

Status: Posted

Printed: 10/14/2019 03:21 PM

Administrative Group: 1072D - 1072D Admin WTR Technical Services

Supervisor Group: 1072D - 1072D - WTR Technical Services

[illegible]

Audit Trail	Employee	Status/Notes
Date/Time		
10/2/2019 1:59:46 PM	023544 Erickson, Danielle (H-POR)	Posted
10/1/2019 10:28:59 AM	023548 Ohl, Jordan (H-POR)	Approved by Administrator
9/29/2019 9:33:26 PM	022532 Gotsch, Stephanie L. (80-POR)	Approved by Supervisor
9/27/2019 11:19:16 AM	023194 Behnke, Bryant M. (H-PAS)	Signed

Date/Time: _____ Signature: _____

Kennedy/Jenks Consultants

Employee: 023194 Behnke, Bryant M. (H-PAS)

Expense Report Detail

Date Range: 9/17/2019 - 9/17/2019

Expense Report: ER00140277, Big Rock Creek mileage Trip 6 of 11

Posting Period End Date: 9/20/2019

Status: Posted

Printed: 10/14/2019 03:22 PM

Administrative Group: 1072D - 1072D Admin WTR Technical Services

Supervisor Group: 1072D - 1072D - WTR Technical Services

Units

Co Pd	Category	Name	Project	Name	Phase	Task	Org	Curr	Rcpt	Date	Quantity	Unit Rate	Total Amount	US Amount	
	MILEAGE	Mileage on Personal Vehicle	1844525*00	AVSWCA-FeasibilityStudyBigRockCreek	TSK2	2.3	1072	US							
	Description: Home to Big Rock Creek near Pearblossom, CA. Then offroading along the creek to drone launch sites for aerial image capture, then back to home. Start: 300 N Lake Ave, Pasadena, CA 91101 End: near 32300 165th St E, Llano, CA 93544 On Google maps that worked out to 163.4 miles round trip via highway/roads, and then I have to do 20-ish miles offroad to drone launch sites along the creek.									9/17/2019	185.00	0.5800	107.30	107.30	

Total Units	185.00	107.30	107.30
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Total	107.30
Less Company Paid	(0.00)
Total Reimbursement (United States Dollar)	107.30

Audit Trail

Date/Time	Employee	Status/Notes
9/26/2019 8:52:38 AM	023544 Erickson, Danielle (H-POR)	Posted
9/23/2019 2:54:51 PM	023544 Erickson, Danielle (H-POR)	Approved by Administrator
9/20/2019 9:10:52 AM	022532 Gotsch, Stephanie L. (80-POR)	Approved by Supervisor
9/18/2019 8:30:46 AM	023194 Behnke, Bryant M. (H-PAS)	Signed

Date/Time: _____ Signature: _____

Kennedy/Jenks Consultants

Employee: 023194 Behnke, Bryant M. (H-PAS)

Expense Report Detail

Date Range: 9/10/2019 - 9/10/2019

Expense Report: ER00140170, Big Rock Creek mileage Trip 5 of 11

Posting Period End Date: 9/13/2019

Status: Posted

Printed: 10/14/2019 03:22 PM

Administrative Group: 1072D - 1072D Admin WTR Technical Services

Supervisor Group: 1072D - 1072D - WTR Technical Services

Units

Co

Pd	Category	Name	Project	Name	Phase	Task	Org	Curr	Rcpt	Date	Quantity	Unit	Total	US
	MILEAGE	Mileage on	1844525*00	AVSWCA-	TSK2	2.3	1072	US						
		Personal Vehicle		FeasibilityStudyBigRockCreek										
		Description: Home to Big Rock Creek near Pearblossom, CA. Then offroading along the creek to drone launch sites for aerial image capture, then back to home. Start: 300 N Lake Ave, Pasadena, CA 91101 End: near 32300 165th St E, Llano, CA 93544 On Google maps that worked out to 163.4 miles round trip via highway/roads, and then I have to do 20-ish miles offroad to drone launch sites along the creek.								9/10/2019	182.00	0.5800	105.56	105.56
										Line Total	182.00		105.56	105.56

Total Units		182.00	105.56	105.56
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Total	105.56
Less Company Paid	(0.00)
Total Reimbursement (United States Dollar)	105.56

Audit Trail

Date/Time	Employee	Status/Notes
9/19/2019 1:40:32 PM	023544 Erickson, Danielle (H-POR)	Posted
9/17/2019 8:14:06 AM	023548 Ohi, Jordan (H-POR)	Approved by Administrator
9/13/2019 12:01:39 PM	022479 Symonds, Peter D. (WLC)	Approved by Supervisor
9/11/2019 9:12:10 AM	023194 Behnke, Bryant M. (H-PAS)	Signed

Date/Time: _____ Signature: _____

Kennedy/Jenks Consultants

Employee: 023194 Behnke, Bryant M. (H-PAS)
Expense Report: ER00140092, Big Rock Creek mileage Trip 4 of 11
Status: Posted
Administrative Group: 1072D - 1072D Admin WTR Technical Services
Supervisor Group: 1072D - 1072D - WTR Technical Services

Date Range: 9/4/2019 - 9/4/2019
Posting Period End Date: 9/6/2019
Printed: 10/14/2019 03:23 PM

Units														
Co														
Pd	Category	Name	Project	Name	Phase	Task	Org	Curr	Rcpt	Date	Quantity	Unit Rate	Total Amount	US Amount
	MILEAGE	Mileage on Personal Vehicle	1844525*00	AVSWCA-FeasibilityStudyBigRockCreek	TSK2	2.3	1072	US						
Description: Home to Big Rock Creek near Pearblossom, CA. Then offroading along the creek to drone launch sites for aerial image capture, then back to home. Start: 300 N Lake Ave, Pasadena, CA 91101 End: near 32300 165th St E, Llano, CA 93544 On Google maps that worked out to 163.4 miles round trip via highway/roads, and then I have to do 20-ish miles offroad to drone launch sites along the creek.										9/4/2019	184.00	0.5800	106.72	106.72
										Line Total	184.00		106.72	106.72
Total Units											184.00		106.72	106.72
										Total				106.72
										Less Company Paid				(0.00)
										Total Reimbursement (United States Dollar)				106.72

Audit Trail		
Date/Time	Employee	Status/Notes
9/19/2019 1:40:31 PM	023544 Erickson, Danielle (H-POR)	Posted
9/16/2019 5:55:59 PM	023544 Erickson, Danielle (H-POR)	Approved by Administrator
9/13/2019 11:59:54 AM	022479 Symonds, Peter D. (WLC)	Approved by Supervisor
9/5/2019 9:21:39 AM	023194 Behnke, Bryant M. (H-PAS)	Signed

Date/Time: _____ Signature: _____

Kennedy/Jenks Consultants

Expense Report Detail

Employee: 023194 Behnke, Bryant M. (H-PAS)
Expense Report: ER00139996, Big Rock Creek mileage Trip 3 of 11
Status: Posted
Administrative Group: 1072D - 1072D Admin WTR Technical Services
Supervisor Group: 1072D - 1072D - WTR Technical Services

Date Range: 8/28/2019 - 8/28/2019
Posting Period End Date: 8/30/2019
Printed: 10/14/2019 03:24 PM

Units										Unit		Total	US	
Co	Pd	Category	Name	Project	Name	Phase	Task	Org	Curr	Rcpt	Date	Quantity	Amount	Amount
		MILEAGE	Mileage on Personal Vehicle	1844525*00	AVSWCA- FeasibilityStudyBigRockCreek	TSK2	2.3	1072	US					
											8/28/2019	188.00	0.5800	109.04
											Line Total	188.00		109.04
Total Units												188.00	109.04	109.04

Kennedy/Jenks Consultants

Engineers & Scientists

300 N. Lake Avenue, Suite 1020
Pasadena, CA 91101
626-568-4300
FAX: 626-683-8938

25 October 2019

Mr. Matt Knudson
General Manager
Antelope Valley State Water Contractors Association
2029 East Avenue Q
Palmdale, CA 93550

RECEIVED

OCT 28 2019

Subject: Project Status Report and Invoice – September 2019
Big Rock Creek Groundwater Recharge Feasibility Study
K/J 1844525*00

Dear Mr. Knudson,

This progress report is prepared for the Antelope Valley State Water Contractors Association (AVSWCA) Big Rock Creek Groundwater Recharge Feasibility Study. This progress report covers the billing period through September 27th, 2019.

The progress report summarizes work activities by task during this period, coordination efforts, critical path items, and identifies issues (if any) that might impact the project scope, schedule or budget for authorized work tasks.

Summary of Activities by Task

The following is a summary of work activities by project task.

Task 2: Demonstration Project

- Conducted 5 drone surveys of Big Rock Creek to document extent of river surface water during Demonstration Test.

Potential Project Changes

- None

Budget Status

To date, project expenditures are within budget and on track for this project.

October 2019 Progress Report
Big Rock Creek Groundwater Recharge Feasibility Study
25 October 2019
Page 2

Closing

The Kennedy/Jenks Team is committed to meeting your goals and looks forward to continuing to work with you on this important project. If you have any questions regarding the status of the project, please call me at (626) 568-4311.

Sincerely,
KENNEDY/JENKS CONSULTANTS



Paul Chau, PE
Project Manager

ANTELOPE VALLEY STATE WATER
To: KENNEDY/JENKS CONSULTAN KEN001

Check Number: 001116
Date: December 12, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
133779	10/14/2019	1-00-8000-350		\$6,816.50	\$6,816.50

TOTAL: \$6,816.50

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

**ANTELOPE VALLEY STATE WATER
CONTRACTORS ASSOCIATION**
2029 E AVENUE Q
PALMDALE, CA 93550-4038

CITIZENS BUSINESS BANK
42548 10th Street West
Lancaster, CA 93534

001116
90-3414/1222
57

Pay Six Thousand Eight Hundred Sixteen Dollars And 50 Cents

DATE	AMOUNT
Dec 12, 2019	\$6,816.50

to the Order of:

KENNEDY/JENKS CONSULTANTS
421 SW 6th AVENUE, STE 1000
PORTLAND, OR 97204

VOID AFTER 180 DAYS

Kristin MacLaren
Lee Thibaut



⑈001116⑈ ⑆122234149⑆ 571000571⑈

ANTELOPE VALLEY STATE WATER
To: KENNEDY/JENKS CONSULTAN KEN001

Check Number: 001116
Date: December 12, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
133779	10/14/2019	1-00-8000-350		\$6,816.50	\$6,816.50

TOTAL: \$6,816.50

Kennedy/Jenks Consultants

421 SW 6th Avenue, Suite 1000
Portland, OR 97204
Phone: 503-423-4000

Antelope Valley State Water Contract
2029 East Ave. Q
Palmdale CA 93550
Attention: Matthew Knudson

Invoice # : 134793
Invoice Date : 12/3/2019
Project : 1844525*00
Project Name : AVSWCA-FeasibilityStudyBigRo

1-00-8000-350

KEN001

For Professional Services Rendered through: 11/22/2019

Professional Engineering Services a Feasibility Study and Environmental
Documentation for the Implementation of the Big Rock Creek Groundwater
Recharge Project.

Phase : TSK1 -- Base Project Mgmt

Labor	430.00
Phase Total	430.00

Phase : TSK5 -- CEQA for Run-of-the-River Concept

Subconsultant	451.50
Phase Total	451.50
Project Total	881.50

Fee :	236,951.00
Prior Billings :	71,200.30
Current Billings :	881.50
Total Billings :	72,081.80

Billing Amount	881.50
Total Current Invoice	881.50
Amount Due This Invoice:	881.50

pd. 12-17-19
CR#001120

Phase : TSK1 -- Base Project Mgmt

Task : 1.1 -- Mgmt./Administration

<u>Class / Employee Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Engineer/Scientist/Specialist 6			
Chau, Paul H. (PAS)	2.00	215.00	430.00
Total : Labor			430.00
Total Task : 1.1 -- Mgmt./Administration			430.00
Total Phase : TSK1 -- Base Project Mgmt			430.00

Phase : TSK5 -- CEQA for Run-of-the-River Concept

Task : 5.5 -- PM for HELIX

<u>Vendor</u>	<u>Cost</u>	<u>Multiplier</u>	<u>Amount</u>
Direct-Subconsultant Costs			
Helix Environmental Planning, Inc.	430.00	1.05	451.50
Total : Subconsultant			451.50
Total Task : 5.5 -- PM for HELIX			451.50
Total Phase : TSK5 -- CEQA for Run-of-the-River Concept			451.50

Total This Invoice	881.50
---------------------------	---------------



7578 El Cajon Boulevard, Suite 200
La Mesa, CA 91942
619.462.1515 tel
619.462.0552

Invoice

Paul Chau, PE
Kennedy/Jenks Consultants
Attn: Accounts Payable
303 Second Street
Suite 300 South
San Francisco, CA 94107

October 28, 2019
Project No: KJC-31
Invoice No: 74431

Project **KJC-31** **AVSWCA Big Rock Creek Groundwater Recharge**
KJ Project No.: 1844525*00
Professional Services through October 20, 2019

Task	05.5	Project Management
------	------	--------------------

Professional Services

	Hours	Rate	Amount	
Principal Planner	2.00	215.00	430.00	
Total Labor				430.00
		Total this Task		\$430.00
		Total this Invoice		\$430.00

Payment is due within 30 days of receipt

Kennedy/Jenks Consultants

Engineers & Scientists

300 N. Lake Avenue, Suite 1020
Pasadena, CA 91101
626-568-4300
FAX: 626-683-8938

6 December 2019

Mr. Matt Knudson
General Manager
Antelope Valley State Water Contractors Association
2029 East Avenue Q
Palmdale, CA 93550

Subject: Project Status Report and Invoice – November 2019
Big Rock Creek Groundwater Recharge Feasibility Study
K/J 1844525*00

Dear Mr. Knudson,

This progress report is prepared for the Antelope Valley State Water Contractors Association (AVSWCA) Big Rock Creek Groundwater Recharge Feasibility Study. This progress report covers the billing period through November 22nd, 2019.

The progress report summarizes work activities by task during this period, coordination efforts, critical path items, and identifies issues (if any) that might impact the project scope, schedule or budget for authorized work tasks.

Summary of Activities by Task

The following is a summary of work activities by project task.

Task 1: Base Project Management

- Routine project management and coordination, including communication, budget and schedule tracking, invoicing, and team coordination

Task 5: CEQA for Run-of-the-River Concept

- Input on environmental and permitting requirements for building diversion berms in the creek

Potential Project Changes

- None

November 2019 Progress Report
Big Rock Creek Groundwater Recharge Feasibility Study
6 December 2019
Page 2

Budget Status

To date, project expenditures are within budget and on track for this project.

Closing

The Kennedy/Jenks Team is committed to meeting your goals and looks forward to continuing to work with you on this important project. If you have any questions regarding the status of the project, please call me at (626) 568-4311.

Sincerely,
KENNEDY/JENKS CONSULTANTS



Paul Chau, PE
Project Manager

ANTELOPE VALLEY STATE WATER
To: KENNEDY/JENKS CONSULTAN KEN001

Check Number: 001120
Date: December 11, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
134793	12/03/2019	1-00-8000-350		\$881.50	\$881.50

TOTAL: \$881.50

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

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CONTRACTORS ASSOCIATION**

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CITIZENS BUSINESS BANK

42548 10th Street West
Lancaster, CA 93534

001120

90-3414/1222
57

Pay Eight Hundred Eighty One Dollars And 50 Cents

DATE	AMOUNT
Dec 11, 2019	\$881.50

to the Order of:

KENNEDY/JENKS CONSULTANTS
421 SW 6th AVENUE, STE 1000
PORTLAND, OR 97204

VOID AFTER 180 DAYS

Leo Thibault
Anthony J. [Signature]

⑈001120⑈ ⑆122234149⑆ 571000571⑈

ANTELOPE VALLEY STATE WATER
To: KENNEDY/JENKS CONSULTAN KEN001

Check Number: 001120
Date: December 11, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
134793	12/03/2019	1-00-8000-350		\$881.50	\$881.50

TOTAL: \$881.50

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NOV 04 2019



Progress Report

Antelope Valley Integrated Regional Water Management Plan

Subject: August - September 2019 Progress Report

Prepared For: City of Palmdale

Prepared By: Woodard & Curran, Inc.

Date: October 25, 2019

Project No.: 0011433.00

pd-12-17-19
ck#000503

This progress report summarizes the work performed and project status for the months of August and September (July 27, 2019 through September 27, 2019) for the 2019 Antelope Valley Integrated Regional Water Management Plan Update and Funding.

1 Work Performed

A summary table of work performed on the project during the current reporting period is provided below.

Table 1: Summary of Task/Deliverables Status

Task	Work Completed During the Reporting Period	Work Scheduled for Next Period
Task 2.1: Supply/Demand Related Updates	<ul style="list-style-type: none"> Updated supply and demand projections per call with AVEK on 8/6 Updated supply and demand projections per call with Willow Springs on 8/13 Determined groundwater banking operations in the Region Continued incorporating results in <i>Section 3: Issues and Needs</i> 	<ul style="list-style-type: none"> Finalize supply/demand analyses Finalize incorporating results in <i>Section 3: Issues and Needs</i>
Task 2.2: New Project Solicitation and Prioritization	<ul style="list-style-type: none"> No work was completed during this period. This task is complete. 	<ul style="list-style-type: none"> No work anticipated for next period. This task is complete.

Antelope Valley Integrated Regional Water Management Plan
August and September 2019 Progress Report

Task	Work Completed During the Reporting Period	Work Scheduled for Next Period
Task 2.3: Draft 2018 IRWM Plan Update	<ul style="list-style-type: none"> Maintained a strategy to update the Plan Continued updating <i>Section 3: Issues and Needs and Executive Summary</i> Finalized preliminary update of <i>Section 4: Objectives, Section 5: RMS, Section 6: Project Integration, Section 7: Project Evaluation, and Section 8: Implementation</i> Finalized Project List for appendix Coordinated with LADPW regarding Notification of Intent to prepare an update to the IRWM Plan 	<ul style="list-style-type: none"> Finalize preliminary update of <i>Section 3: Issues and Needs and Executive Summary</i>
Task 2.4: Final 2018 IRWM Plan Update	<ul style="list-style-type: none"> Started review of draft sections 	<ul style="list-style-type: none"> Continue review of sections Update the <i>References and Glossary and Acronyms</i> Incorporate comments on draft, as needed Coordinate submittal of draft to DWR
Task 2.5: Final Review and Coordination with DWR	<ul style="list-style-type: none"> Internal coordination and coordination with the Project Sponsors regarding feedback from DWR 	<ul style="list-style-type: none"> PIF feedback coordination for Rosamond project
Task 2.6: A-Team Calls and Stakeholder Workshops	<ul style="list-style-type: none"> Coordinated and presented at the Pre-application Workshop with DWR on 7/30 Prepared for an attended Stakeholder Workshop on 8/7 Ongoing internal coordination and coordination with the RWMG 	<ul style="list-style-type: none"> Ongoing internal coordination and coordination with the RWMG, Project Sponsors, and DWR
Task 3: Grant Applications	<ul style="list-style-type: none"> Finalized presentation materials for Pre-application Workshop with DWR Reviewed feedback from DWR Coordinated with Project Sponsors on feedback from DWR Begin updating PIFs and drafting application materials 	<ul style="list-style-type: none"> Distribute an information request form to Project Sponsors Continue updating PIFs and drafting application materials Ongoing internal coordination and coordination Project Sponsors

2 Budget Status

As of the invoice date, 61% of the project budget has been expended (\$150,944.05 of \$247,018.00) and approximately 65% of the work has been completed.

Table 2: Budget Status

Task	Total Budget	Spent Previously	Spent this Period	Total Spent to Date	Budget Remaining	% Spent to Date	% Complete
2.1	\$31,929.00	\$22,350.00	\$8,061.25	\$30,411.25	\$1,517.75	95%	90%
2.2	\$9,360.00	\$9,676.25	\$0	\$9,676.25	\$(316.25)	103%	100%
2.3	\$32,039.00	\$17,288.25	\$13,688.25	\$30,976.50	\$1,062.50	97%	98%
2.4	\$32,039.00	\$0	\$7,021.00	\$7,021.00	\$25,018.00	22%	50%
2.5	\$5,236.00	\$0	\$2,187.00	\$2,187.00	\$3,049.00	42%	50%
2.6	\$55,823.00	\$33,103.41	\$6,290.89	\$39,394.30	\$16,428.70	71%	87%
3	\$80,592.00	\$19,190.00	\$12,087.75	\$31,277.75	\$49,314.25	39%	30%
Total	\$247,018.00	\$101,607.91	\$49,336.14	\$150,944.05	\$96,073.95	61%	65%

3 Schedule Status

The project is currently on schedule. The fifth Antelope Valley IRWM Stakeholder Meeting was held on August 7th, 2019, and the sixth Stakeholder Workshop is scheduled for October 2nd, 2019. The Pre-application Workshop with DWR was held on July 30th. Grant application submittal date is October 21st, 2019.

4 Outstanding Issues & Key Decisions

There are no outstanding issues or key decisions to report at this time.



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20-017

Matthew Knudson
General Manager
Antelope Valley State Water Contractors
Association, CA
2029 East Avenue Q
Palmdale, CA 93550

October 25, 2019
Project No: 0011433.00
Invoice No: 168938

Project 0011433.00 AVSWCA, 2019 IRWM PLAN UPDATE AND FUNDING

Professional Services for the period ending September 27, 2019

Phase 001 FULL IRWM PLAN UPDATE

Task 0001 SUPPLY/DEMAND RELATED UPDATES

Professional Personnel

	Hours	Rate	Amount
Planner 2			
De Anda, Vanessa	31.75	187.00	5,937.25
Project Specialist 2			
Uecker, Josh	9.00	236.00	2,124.00
Totals	40.75		8,061.25
Labor Total			8,061.25
Total this Task			\$8,061.25

Task 0003 DRAFT 2018 IRWM PLAN UPDATE

Professional Personnel

	Hours	Rate	Amount
Planner 2			
De Anda, Vanessa	69.75	187.00	13,043.25
Project Assistant			
Johnson, Joanne	.50	110.00	55.00
Project Specialist 2			
Uecker, Josh	2.50	236.00	590.00
Totals	72.75		13,688.25
Labor Total			13,688.25
Total this Task			\$13,688.25

Task 0004 FINAL 2018 IRWM PLAN UPDATE

Please include our invoice number in your remittance. Thank you.



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Project	0011433.00	AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING	Invoice	168938
Professional Personnel				
		Hours	Rate	Amount
Project Specialist 2				
Uecker, Josh		29.75	236.00	7,021.00
Totals		29.75		7,021.00
Labor Total				7,021.00
Total this Task				\$7,021.00

Task	0005	FINAL REVIEW AND COORDINATION WITH DWR		
Professional Personnel				
		Hours	Rate	Amount
Project Specialist 2				
Uecker, Josh		1.50	236.00	354.00
Senior Project Manager				
Dietrick, Brian		6.50	282.00	1,833.00
Totals		8.00		2,187.00
Labor Total				2,187.00
Total this Task				\$2,187.00

Task	0006	A-TEAM CALLS AND STAKEHOLDER WORKSHOPS		
Professional Personnel				
		Hours	Rate	Amount
Planner 2				
De Anda, Vanessa		17.50	187.00	3,272.50
Project Specialist 2				
Uecker, Josh		.50	236.00	118.00
Senior Project Manager				
Dietrick, Brian		10.00	282.00	2,820.00
Totals		28.00		6,210.50
Labor Total				6,210.50
Reimbursable				
Vehicle Expenses				
8/7/2019	De Anda, Vanessa	Stakeholder Meeting	73.08	
	Reimbursable Total	1.1 times	73.08	80.39
Total this Task				\$6,290.89
Total this Phase				\$37,248.39

Phase	002	GRANT APPLICATION		



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Project	0011433.00	AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING	Invoice	168938
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Professional Personnel

	Hours	Rate	Amount
Planner 2			
De Anda, Vanessa	48.25	187.00	9,022.75
Project Specialist 2			
Uecker, Josh	10.00	236.00	2,360.00
Senior Project Manager			
Dietrick, Brian	2.50	282.00	705.00
Totals	60.75		12,087.75
Labor Total			12,087.75

Total this Phase \$12,087.75

Total this Invoice \$49,336.14

Outstanding Invoices

Number	Date	Balance
166506	8/20/2019	40,432.66
Total		40,432.66

Project Summary	Current Fee	Previous Fee	Total
	49,336.14	101,607.91	150,944.05

Approved by:


10/25/19

Josh Uecker
Project Scientist
Woodard & Curran

1-00-8000-300

Woodard & Curran - Expense Report

Report Name :

August Expenses

Employee

Employee Name : De Anda, Vanessa

Employee ID : 4536

Report Header

Business Purpose : Meetings

Report Date : 08/26/2019

Approval Status : Approved

Currency : US, Dollar

Transaction Date	Expense Type	Business Purpose	Vendor	Payment Type	*WC-Custom 01 - Project	*WC-Custom 02 - Phase	*WC-Custom 03 - Task	Amount
08/19/2019	Lunch	Meetings		Cash	WATER RESOURCES TECHNICAL COMMITTEE (OH01042.00)	Tech Lunches (002)	NA (NA)	\$9.84
08/13/2019	Personal Car Mileage	Meeting #2		Cash	MSG BASIN WATERMASTER, SUPPORT FOR RECHA (0011490.00)	Project Support (001)	NA (NA)	\$30.74
08/07/2019	Personal Car Mileage	Stakeholder Meeting		Cash	AVSWCA, 2019 IRWM PLAN UPDATE AND FUNDING (0011433.00)	FULL IRWM PLAN UPDATE (001)	A-TEAM CALLS AND STAKEHOLDER WORKSHOPS (0006)	\$73.08

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DEC 03 2019



Progress Report

Antelope Valley Integrated Regional Water Management Plan

Subject: October 2019 Progress Report

Prepared For: City of Palmdale

Prepared By: Woodard & Curran, Inc.

Date: November 25, 2019

Project No.: 0011433.00

pd-12-17-19
dk#000503

This progress report summarizes the work performed and project status for the month of October (September 28, 2019 through October 25, 2019) for the 2019 Antelope Valley Integrated Regional Water Management Plan Update and Funding.

1 Work Performed

A summary table of work performed on the project during the current reporting period is provided below.

Table 1: Summary of Task/Deliverables Status

Task	Work Completed During the Reporting Period	Work Scheduled for Next Period
Task 2.1: Supply/Demand Related Updates	<ul style="list-style-type: none"> Finalized water supply and demand analyses Finalized incorporating results in <i>Section 3: Issues and Needs</i> 	<ul style="list-style-type: none"> No work anticipated for next period. This task is complete.
Task 2.2: New Project Solicitation and Prioritization	<ul style="list-style-type: none"> No work was completed during this period. This task is complete. 	<ul style="list-style-type: none"> No work anticipated for next period. This task is complete.
Task 2.3: Draft 2018 IRWM Plan Update	<ul style="list-style-type: none"> Finalized preliminary update of <i>Section 3: Issues and Needs</i> and <i>Executive Summary</i> 	<ul style="list-style-type: none"> No work anticipated for next period. This task is complete.
Task 2.4: Final 2018 IRWM Plan Update	<ul style="list-style-type: none"> Updated the <i>References</i> and <i>Glossary and Acronyms</i> Continued internal review of draft sections Incorporated comments on draft, as needed Coordinated submittal of draft to DWR 	<ul style="list-style-type: none"> Coordinate with LADPW to upload the Draft IRWM Plan to the AV IRWM website Address feedback from DWR, as needed Publicize and begin public comment period

Task	Work Completed During the Reporting Period	Work Scheduled for Next Period
Task 2.5: Final Review and Coordination with DWR	<ul style="list-style-type: none"> No work completed for this period. 	<ul style="list-style-type: none"> Ongoing internal coordination and coordination with DWR regarding submittal of the Final IRWM Plan
Task 2.6: A-Team Calls and Stakeholder Workshops	<ul style="list-style-type: none"> Prepared for an attended Stakeholder Workshop on 10/2 Prepared notes for the Stakeholder Workshop on 10/2 and an addendum to the notes as a result of DWR's policy changes on 10/16 Ongoing internal coordination and coordination with the RWMG 	<ul style="list-style-type: none"> Ongoing internal coordination and coordination with the RWMG, Project Sponsors, and DWR
Task 3: Grant Applications	<ul style="list-style-type: none"> Created an account for GRanTs with access to AVSWCA Updated PIFs per DWR's comments Distributed an information request form to Project Sponsors Drafted grant application materials and coordinated with Project Sponsors on information gaps Organized internal review of final grant application materials and coordinated review with Project Sponsors Compiled grant application materials and submitted to GRanTs Coordinated with DWR and Project Sponsors on policy changes and developed a strategy to reincorporate RCSD's project in the Prop. 1 Round 1 grant application 	<ul style="list-style-type: none"> Coordinate with DWR on PIF feedback for RCSD project Distribute an information request form to RCSD Draft grant application materials and coordinate with RCSD on information gaps Organize internal review of final grant application materials and coordinate review with RCSD Compile grant application materials for RCSD project and submit to DWR

2 Budget Status

As of the invoice date, 77% of the project budget has been expended (\$190,114.71 of \$247,018.00) and approximately 87% of the work has been completed.

Table 2: Budget Status

Task	Total Budget	Spent Previously	Spent this Period	Total Spent to Date	Budget Remaining	% Spent to Date	% Complete
2.1	\$31,929.00	\$30,411.25	\$1,496.00	\$31,907.25	\$21.75	100%	100%
2.2	\$9,360.00	\$9,676.25	\$0	\$9,676.25	\$(316.25)	103%	100%
2.3	\$32,039.00	\$30,976.50	\$1,122.00	\$32,098.50	\$(59.50)	100%	100%
2.4	\$32,039.00	\$7,021.00	\$8,458.75	\$15,479.75	\$16,559.25	48%	70%
2.5	\$5,236.00	\$2,187.00	\$0	\$2,187.00	\$3,049.00	42%	50%
2.6	\$55,823.00	\$39,394.30	\$4,300.41	\$43,694.71	\$12,128.29	78%	95%
3	\$80,592.00	\$31,277.75	\$23,793.50	\$55,071.25	\$25,520.75	68%	80%
Total	\$247,018.00	\$150,944.05	\$39,170.66	\$190,114.71	\$56,903.29	77%	87%

3 Schedule Status

The project is currently on schedule. The sixth and final Stakeholder Workshop was held on October 2nd, 2019. The Draft AV IRWM Plan was submitted on October 18th, 2019, and the Prop. 1 grant application was submitted on October 21st, 2019. An amendment to the grant application to include RCSD's Wastewater Treatment Plant (WWTP) Rehabilitation and Groundwater Protection Project will be submitted by November 21st, 2019.

4 Outstanding Issues & Key Decisions

The Region has agreed to add a "Grant Administration" project to the Prop. 1 grant application. The Grant Administration project authorizes AVSWCA to administer grant funds and respond to DWR's reporting and compliance requirements associated with the grant administration. The Region has agreed to set aside \$80,000 for Grant Administration. All project proponents have agreed to allocate 2% of their original grant request amount for Grant Administration.

Prior to the Pre-application Workshop held on July 30, 2019, DWR expressed concern about the fact that RCSD's WWTP Rehabilitation and Groundwater Protection Project was driven, in part, by a compliance order. It was noted with DWR that the proposed project would not only address the identified groundwater impacts resulting from the current WWTP operations; it would also augment local water supplies through groundwater recharge. On August 2nd, the Region was notified via email that DWR determined that the project is not eligible for Prop. 1 funding.

On October 15th, DWR notified the Lahontan Funding Area that an amendment to the Prop. 1 Proposal Solicitation Package would allow projects with compliance orders to be eligible for Prop. 1 funding. As a result, RCSD's project will be eligible for Prop. 1 Implementation Funding. The grant application deadline for the Lahontan Funding Area was originally scheduled for October 21st. To allow additional time for projects that may have been eliminated under the original

guidelines, DWR offered a one-month deadline extension for the RCSD attachments in the grant application.

As of October 17th, RCSD and the other four Project Sponsors have decided to reincorporate RCSD's project into the Prop. 1 grant application for the Antelope Valley. Total grant requests have been revised to accommodate funding for RCSD's project as well as for the Grant Administration project described above.



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20-018

1-00-8000-300

Matthew Knudson
General Manager
Antelope Valley State Water Contractors
Association, CA
2029 East Avenue Q
Palmdale, CA 93550

November 26, 2019
Project No: 0011433.00
Invoice No: 170143

Project 0011433.00 AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING

Professional Services for the period ending October 25, 2019

Phase 001 FULL IRWM PLAN UPDATE

Task 0001 SUPPLY/DEMAND RELATED UPDATES

Professional Personnel

	Hours	Rate	Amount
Planner 2			
De Anda, Vanessa	8.00	187.00	1,496.00
Totals	8.00		1,496.00
Labor Total			1,496.00
Total this Task			\$1,496.00

Task 0003 DRAFT 2018 IRWM PLAN UPDATE

Professional Personnel

	Hours	Rate	Amount
Planner 2			
De Anda, Vanessa	6.00	187.00	1,122.00
Totals	6.00		1,122.00
Labor Total			1,122.00
Total this Task			\$1,122.00

Task 0004 FINAL 2018 IRWM PLAN UPDATE

Professional Personnel

	Hours	Rate	Amount
Planner 2			
De Anda, Vanessa	18.25	187.00	3,412.75

Please include our invoice number in your remittance. Thank you.



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Project	0011433.00	AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING	Invoice	170143
Project Manager 1				
Flores, Dawn	6.00	251.00	1,506.00	
Project Specialist 2				
Uecker, Josh	15.00	236.00	3,540.00	
Totals	39.25		8,458.75	
Labor Total				8,458.75
Total this Task				\$8,458.75

Task 0006 A-TEAM CALLS AND STAKEHOLDER WORKSHOPS

Professional Personnel

	Hours	Rate	Amount	
Planner 2				
De Anda, Vanessa	11.75	187.00	2,197.25	
Project Specialist 2				
Uecker, Josh	.50	236.00	118.00	
Senior Project Manager				
Dietrick, Brian	6.75	282.00	1,903.50	
Totals	19.00		4,218.75	
Labor Total				4,218.75

Reimbursable

Vehicle Expenses				
10/2/2019 Dietrick, Brian	AV IRWM Stakeholder Meeting	74.24		
Reimbursable Total	1.1 times	74.24	81.66	
Total this Task				\$4,300.41
Total this Phase				\$15,377.16

Phase 002 GRANT APPLICATION

Professional Personnel

	Hours	Rate	Amount	
Planner 2				
De Anda, Vanessa	78.50	187.00	14,679.50	
Planner 3				
Ponton, Brenda	.50	212.00	106.00	
Project Specialist 2				
Uecker, Josh	31.00	236.00	7,316.00	
Senior Project Manager				
Dietrick, Brian	6.00	282.00	1,692.00	
Totals	116.00		23,793.50	
Labor Total				23,793.50
Total this Phase				\$23,793.50



COMMITMENT & INTEGRITY
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Project	0011433.00	AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING	Invoice	170143
Total this Invoice				\$39,170.66 ✓

Outstanding Invoices

Number	Date	Balance
166506	8/20/2019	40,432.66
168938	10/25/2019	49,336.14
Total		89,768.80

	Current Fee	Previous Fee	Total
Project Summary	39,170.66	150,944.05	190,114.71

Approved by:

Josh Uecker
Project Scientist
Woodard & Curran

Woodard & Curran - Expense Report

Report Name : 2019-10

Employee

Employee Name : Dietrick, Brian N.
Employee ID : 3491

Report Header

Business Purpose : Expense Report
Report Date : 11/08/2019
Approval Status : Approved
Currency : US, Dollar

10/02/2019	Personal Car Mileage	AV IRWM Stakeholder Meeting	Cash	AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING (0011433.00)	FULL IRWM PLAN UPDATE (001)	A-TEAM CALLS AND STAKEHOLDER WORKSHOPS (0006)	\$74.24
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ANTELOPE VALLEY STATE WATER
To: WOODARD & CURRAN WOO001

Check Number: 000503
Date: December 11, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
168938	10/25/2019	1-00-8000-300		\$49,336.14	\$49,336.14
170143	11/26/2019	1-00-8000-300		\$39,170.66	\$39,170.66

TOTAL: \$88,506.80

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

**ANTELOPE VALLEY STATE WATER
CONTRACTORS ASSOCIATION**

2029 E AVENUE Q
PALMDALE, CA 93550-4038

CITIZENS BUSINESS BANK

42548 10th Street West
Lancaster, CA 93534

000503

90-3414/1222
57

Pay Eighty Eight Thousand Five Hundred Six Dollars And 80 Cents

DATE	AMOUNT
Dec 11, 2019	\$88,506.80

to the Order of:

WOODARD & CURRAN
PO BOX 55008
BOSTON, MA 02205-5008

VOID AFTER 180 DAYS

Leo Thibault
Anthony B. MacVane

⑈000503⑈ ⑆122234149⑆ 570001086⑈

ANTELOPE VALLEY STATE WATER
To: WOODARD & CURRAN WOO001

Check Number: 000503
Date: December 11, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
168938	10/25/2019	1-00-8000-300		\$49,336.14	\$49,336.14
170143	11/26/2019	1-00-8000-300		\$39,170.66	\$39,170.66

TOTAL: \$88,506.80



Progress Report

Antelope Valley Integrated Regional Water Management Plan

Subject: June and July 2019 Progress Report
Prepared For: City of Palmdale
Prepared By: Woodard & Curran, Inc.
Date: August 20, 2019
Project No.: 0011433.00

pd. 12-17-19
ck#000504

This progress report summarizes the work performed and project status for the months of June and July 2019 (June 1, 2019 through July 26, 2019) for the 2019 Antelope Valley Integrated Regional Water Management Plan Update and Funding.

1 Work Performed

A summary table of work performed on the project during the current reporting period is provided below.

Table 1: Summary of Task/Deliverables Status

Task	Work Completed During the Reporting Period	Work Scheduled for Next Period
Task 2.1: Supply/Demand Related Updates	<ul style="list-style-type: none">• Contacted Los Angeles County, Department of Agriculture Commissioner to obtain agricultural data in Los Angeles County• Updated supply/demand analyses with new agricultural data from Kern County• Contacted AVEK for updated supply/demand projections• Continued incorporating results in <i>Section 3: Issues and Needs</i>	<ul style="list-style-type: none">• Incorporate updated supply and demand projections from AVEK• Continue updating supply/demand analyses• Continue incorporating results in <i>Section 3: Issues and Needs</i>
Task 2.2: New Project Solicitation and Prioritization	<ul style="list-style-type: none">• No work was completed during this period. This task is complete.	<ul style="list-style-type: none">• No work anticipated for next period. This task is complete.

Antelope Valley Integrated Regional Water Management Plan
June and July 2019 Progress Report

Task	Work Completed During the Reporting Period	Work Scheduled for Next Period
Task 2.3: Draft 2018 IRWM Plan Update	<ul style="list-style-type: none"> Finished preliminary update of <i>Section 1: Introduction</i> and <i>Section 2: Region Description</i>, including maps Continued updating <i>Section 3: Issues and Needs</i> Began updating <i>Section 4: Objectives</i> and <i>Section 5: Resource Management Strategies</i> Maintained a strategy to update the Plan Coordinated with LADPW regarding Notification of Intent to prepare an update to the IRWM Plan 	<ul style="list-style-type: none"> Continue coordination with LADPW regarding Notification of Intent to prepare an update to the IRWM Plan Finalize preliminary update of <i>Section 3: Issues and Needs</i> Continue updating <i>Section 4: Objectives</i> and <i>Section 5: Resource Management Strategies</i> Continue updating sections in the IRWM Plan to reflect current conditions of the Region
Task 2.4: Final 2018 IRWM Plan Update	<ul style="list-style-type: none"> No work was completed during this period. 	<ul style="list-style-type: none"> No work anticipated for next period.
Task 2.5: Final Review and Coordination with DWR	<ul style="list-style-type: none"> No work was completed during this period. 	<ul style="list-style-type: none"> No work anticipated for next period.
Task 2.6: A-Team Calls and Stakeholder Workshops	<ul style="list-style-type: none"> Prepared for an attended Stakeholder Workshop on 6/5 Prepared presentation materials for Pre-application Workshop with DWR on 7/30 	<ul style="list-style-type: none"> Ongoing internal coordination and coordination with the A-Team Coordinate and present at the Pre-application Workshop with DWR on 7/30
Task 3: Grant Applications	<ul style="list-style-type: none"> Coordinated with project sponsors to obtain additional materials needed to complete PIFs Completed a Project Information Form (PIF) for each project using available information Submitted completed PIFs to DWR on July 15th Prepared presentation materials for Pre-application Workshop with DWR 	<ul style="list-style-type: none"> Finalize presentation materials for Pre-application Workshop with DWR

2 Budget Status

As of the invoice date, 39% of the project budget has been expended (\$101,607.91 of \$247,018.00) and approximately 41% of the work has been completed.

Table 2: Budget Status

Task	Total Budget	Spent Previously	Spent this Period	Total Spent to Date	Budget Remaining	% Spent to Date	% Complete
2.1	\$31,929.00	\$13,724.75	\$8,625.25	\$22,350.00	\$9,579.00	70%	70%
2.2	\$9,360.00	\$9,676.25	\$0	\$9,676.25	\$(316.25)	103%	100%
2.3	\$32,039.00	\$9,178.00	\$8,110.25	\$17,288.25	\$14,750.75	54%	51%
2.4	\$32,039.00	\$0	\$0	\$0	\$32,039.00	0%	0%
2.5	\$5,236.00	\$0	\$0	\$0	\$5,236.00	0%	0%
2.6	\$55,823.00	\$28,568.75	\$4,534.66	\$33,103.41	\$22,719.59	59%	70%
3	\$80,592.00	\$27.50	\$19,162.50	\$19,190.00	\$61,402.00	24%	20%
Total	\$247,018.00	\$61,175.25	\$40,432.66	\$101,607.91	\$145,410.09	41%	42%

3 Schedule Status

The project is currently on schedule. The fifth Antelope Valley IRWM Stakeholder Meeting was held on June 5th, 2019, and the sixth Stakeholder Workshop is scheduled for August 7th, 2019. The Pre-application materials were submitted to DWR on July 15th and the Pre-application Workshop with DWR is scheduled for July 30th.

4 Outstanding Issues & Key Decisions

There are no outstanding issues or key decisions to report at this time.



COMMITMENT & INTEGRITY
DRIVE RESULTS

Remit to:
PO Box 55008
Boston, MA 02205-5008

T 800.426.4262
T 207.774.2112
F 207.774.6635

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TD BANK
Electronic Transfer:
*211274450 * 2427662596 **

20-620

Matthew Knudson
General Manager
Antelope Valley State Water Contractors
Association, CA
2029 East Avenue Q
Palmdale, CA 93550

August 20, 2019
Project No: 0011433.00
Invoice No: 166506 ✓

Project 0011433.00 AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING

Professional Services for the period ending July 26, 2019

Phase 001 FULL IRWM PLAN UPDATE

Task 0001 SUPPLY/DEMAND RELATED UPDATES

Professional Personnel

	Hours	Rate	Amount	
Planner 2				
De Anda, Vanessa	32.75	187.00	6,124.25	
Project Specialist 2				
Uecker, Josh	10.00	236.00	2,360.00	
Senior Project Manager				
Dietrick, Brian	.50	282.00	141.00	
Totals	43.25		8,625.25	
Labor Total				8,625.25
Total this Task				\$8,625.25

Task 0003 DRAFT 2018 IRWM PLAN UPDATE

Professional Personnel

	Hours	Rate	Amount	
Planner 2				
De Anda, Vanessa	27.75	187.00	5,189.25	
Project Specialist 2				
Uecker, Josh	7.00	236.00	1,652.00	
Senior Project Manager				
Dietrick, Brian	4.50	282.00	1,269.00	
Totals	39.25		8,110.25	
Labor Total				8,110.25
Total this Task				\$8,110.25

Please include our invoice number in your remittance. Thank you.



COMMITMENT & INTEGRITY
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Electronic Transfer:
*211274450 * 2427662596 *

Project	0011433.00	AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING	Invoice	166506
Task	0006	A-TEAM CALLS AND STAKEHOLDER WORKSHOPS		

Professional Personnel

	Hours	Rate	Amount	
Planner 1				
Hirano, Ryan	1.00	162.00	162.00	
Planner 2				
De Anda, Vanessa	18.75	187.00	3,506.25	
Senior Project Manager				
Dietrick, Brian	2.50	282.00	705.00	
Totals	22.25		4,373.25	
Labor Total				4,373.25

Reimbursable

Vehicle Expenses				
6/5/2019	De Anda, Vanessa	Stakeholder Meeting	73.08	
6/5/2019	Dietrick, Brian	AV IRWMP Stakeholder meeting	73.66	
Reimbursable Total		1.1 times	146.74	161.41
		Total this Task		\$4,534.66
		Total this Phase		\$21,270.16

Phase	002	GRANT APPLICATION
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Professional Personnel

	Hours	Rate	Amount	
Planner 2				
De Anda, Vanessa	40.50	187.00	7,573.50	
Project Specialist 2				
Uecker, Josh	27.00	236.00	6,372.00	
Senior Project Manager				
Dietrick, Brian	18.50	282.00	5,217.00	
Totals	86.00		19,162.50	
Labor Total				19,162.50



COMMITMENT & INTEGRITY
DRIVE RESULTS

Remit to:
PO Box 55008
Boston, MA 02205-5008

T 800.426.4262
T 207.774.2112
F 207.774.6635

INVOICE

TD BANK
Electronic Transfer:
*211274450 * 2427662596 **

20-026

Project	0011433.00	AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING	Invoice	166506
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Total this Phase	\$19,162.50
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Total this Invoice	\$40,432.66
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Project Summary	Current Fee	Previous Fee	Total
	40,432.66	61,175.25	101,607.91

Approved by:

8/20/19

Josh Uecker
Project Scientist
Woodard & Curran

Per
MATT

12/16/19

Woodard & Curran - Expense Report

Report Name :

June Expenses

Employee

Employee Name : De Anda, Vanessa

Employee ID : 4536

Report Header

Business Purpose : General Expenses

Report Date : 06/25/2019

Approval Status : Approved

Currency : US, Dollar

Transaction Date	Expense Type	Business Purpose	Vendor	Payment Type	*WC-Custom 01 - Project	*WC-Custom 02 - Phase	*WC-Custom 03 - Task	Amount
06/10/2019	Lunch	WR tech lunch		Cash	WATER RESOURCES TECHNICAL COMMITTEE (OH01042.00)	Tech Lunches (002)	NA (NA)	\$12.75
06/17/2019	Office Functions	Q2 Fun Day		Cash	GENERAL OVERHEAD - SBU MGMT MW - W&C (CC01750.00)	General Administrative Overhead (008)	NA (NA)	\$77.28
06/17/2019	Office Functions	Q2 Fun Day Pt 2		Cash	GENERAL OVERHEAD - SBU MGMT MW - W&C (CC01750.00)	General Administrative Overhead (008)	NA (NA)	\$115.04
06/05/2019	Personal Car Mileage	Stakeholder Meeting		Cash	AVSWCA,2019 IRWM PLAN UPDATE AND FUNDING (0011433.00)	FULL IRWM PLAN UPDATE (001)	A-TEAM CALLS AND STAKEHOLDER WORKSHOPS (0006)	\$73.08

Company Disbursements

Amount Due Employee : \$278.15

Amount Due Company Card : \$0.00

Total Paid By Company : \$278.15

Employee Disbursements

Amount Due Company Card From Employee : \$0.00

Total Paid By Employee : \$0.00

Woodard & Curran - Expense Report

Report Name : 2019-06

Employee

Employee Name : Dietrick, Brian N.
Employee ID : 3491

Report Header

Business Purpose : Expense Report
Report Date : 06/21/2019
Approval Status : Approved & In Accounting Review
Currency : US, Dollar

Transaction Date	Expense Type	Business Purpose	Vendor	Payment Type	*WC-Custom 01 - Project	*WC-Custom 02 - Phase	*WC-Custom 03 - Task	Amount
06/25/2019	Personal Car Mileage	LABOE - I&C review workshop		Cash	B&C, DCTWRP Admin Bldg Pond Chemical Saf (0011066.00)	Travel (TVL)	NA (NA)	\$21.46
06/20/2019	Personal Car Mileage	Tech Group meeting		Cash	SARCCUP FY2019 (0183002.07)	Program Status Reports (001)	NA (NA)	\$63.22
06/20/2019	Personal Car Mileage	WBMWD Brown Bag		Cash	WEST BASIN, 2019, CAPITAL IMPLEMENTATION (P011440.00)	NA (NA)	NA (NA)	\$17.40
06/05/2019	Personal Car Mileage	AV IRWMP Stakeholder meeting		Cash	AVSWCA, 2019 IRWM PLAN UPDATE AND FUNDING (0011245.00)	FULL IRWM PLAN UPDATE (001)	A-TEAM CALLS AND STAKEHOLDER WORKSHOPS (0006)	\$73.66

06/05/2019	Personal Car Mileage	WRD Pumper Portal interview	Cash	WRD, 2019, DEVELOPMENT OF A CUSTOMER POR (P011447.00)	NA (NA)	NA (NA)	\$26.10
06/04/2019	Personal Car Mileage	PA-23 Meeting; Tech Group meeting	Cash	SARCCUP FY2019 (0183002.07)	Program Status Reports (001)	NA (NA)	\$63.22

Company Disbursements

Amount Due Employee : \$265.06

Amount Due Company Card : \$0.00

Total Paid By Company : \$265.06

Employee Disbursements

Amount Due Company Card From Employee : \$0.00

Total Paid By Employee : \$0.00

ANTELOPE VALLEY STATE WATER

To: WOODARD & CURRAN WOO001

Check Number: 000504

Date: December 16, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
166506	12/16/2019	1-00-8000-300		\$40,432.66	\$40,432.66

TOTAL: \$40,432.66

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**ANTELOPE VALLEY STATE WATER
CONTRACTORS ASSOCIATION**

2029 E AVENUE Q
PALMDALE, CA 93550-4038

CITIZENS BUSINESS BANK

42548 10th Street West
Lancaster, CA 93534

000504

90-3414/1222
57

Pay Forty Thousand Four Hundred Thirty Two Dollars And 66 Cents

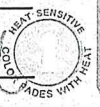
DATE	AMOUNT
Dec 16, 2019	\$40,432.66

VOID AFTER 180 DAYS

to the Order of:

WOODARD & CURRAN
PO BOX 55008
BOSTON, MA 02205-5008

Leo Chibant
Ruthy S. Hammon



⑈000504⑈ ⑆122234149⑆ 570001086⑈

ANTELOPE VALLEY STATE WATER

To: WOODARD & CURRAN WOO001

Check Number: 000504

Date: December 16, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
166506	12/16/2019	1-00-8000-300		\$40,432.66	\$40,432.66

TOTAL: \$40,432.66

DI-1040

UNITED STATES DEPARTMENT OF THE INTERIOR
DOWN PAYMENT (BILL) REQUEST

Page:1

Make Remittance Payable To: U.S. Geological Survey
Billing Contact: Tammy Seubert Phone: (916) 278-3040Bill #: 90773131
Customer: 6000001010
Date: 11/14/2019
Due Date: 01/13/2020Remit Payment To: United States Geological Survey
P.O. Box 6200-27
Portland, OR 97228-6200

RECEIVED

NOV 18 2019

Payer: ANTELOPE VALLEY STATE
WATER CONTRACTORS ASSOCIATION
Mr. Matt Knudsen
C/O PALMDALE WATER DISTRICT
2029 EAST AVENUE Q
PALMDALE CA 93550Additional forms of payment may be accepted. Please
email GS-A-HQ_RMS@USGS.GOV or call
703-648-7683 for additional information.To pay through Pay.gov go to <https://www.pay.gov>.Checks must be made payable to
U.S. Geological Survey. Please detach the top portion
or include bill number on all remittances.

Amount of Payment: \$ _____

Date	Description	Qty	Unit Price		Amount
			Cost	Per	
11/14/2019	This is a quarterly billing for cooperative water resources investigations in the Antelope Valley State Water Contractors Assn. (AVSWCA) area, per a Joint Funding Agreement (JFA) between the AVSWCA and the USGS. This JFA is dated 11/1/2018 and was accepted by the AVSWCA on 04/23/2019. This billing covers the period of 8/1/2019-10/31/2019. 19ZGJFA43000	1	16,225.00	1	16,225.00
Amount Due this Bill:					16,225.00

Accounting Classification:

Sales Order: 83169

Sales Office: GWZG

Customer: 6000001010

Accounting #: 11045597

TIN: *****3654

pd. 12-18-19
ck #001119

ANTELOPE VALLEY STATE WATER
To: UNITED STATES GEOLOGICAL SURVEY USG001

Check Number: 001119
Date: December 12, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
90773131	11/14/2019	1-00-8000-150		\$16,225.00	\$16,225.00

TOTAL: \$16,225.00

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**ANTELOPE VALLEY STATE WATER
CONTRACTORS ASSOCIATION**

2029 E AVENUE Q
PALMDALE, CA 93550-4038

CITIZENS BUSINESS BANK

42548 10th Street West
Lancaster, CA 93534

001119

90-3414/1222
57

Pay Sixteen Thousand Two Hundred Twenty Five Dollars And 00 Cents

DATE	AMOUNT
Dec 12, 2019	\$16,225.00

to the Order of:

UNITED STATES GEOLOGICAL SURVEY
PO BOX 71362
PHILADELPHIA, PA 19176-1362

VOID AFTER 180 DAYS

Kathryn MacLaren
Leo Thibault



⑈001119⑈ ⑆122234149⑆ 571000571⑈

ANTELOPE VALLEY STATE WATER
To: UNITED STATES GEOLOGICAL SURVEY USG001

Check Number: 001119
Date: December 12, 2019

Invoice Number	Date	GL Account Numbers	Distribution Reference	Voucher Amount	Paid Amount
90773131	11/14/2019	1-00-8000-150		\$16,225.00	\$16,225.00

TOTAL: \$16,225.00

Kennedy/Jenks Consultants

421 SW 6th Avenue, Suite 1000
Portland, OR 97204
Phone: 503-423-4000

Antelope Valley State Water Contract
2029 East Ave. Q
Palmdale CA 93550
Attention: Matthew Knudson

Invoice # : 132973
Invoice Date : 9/10/2019
Project : 1844525*00
Project Name : AVSWCA-FeasibilityStudyBigRo

For Professional Services Rendered through: 8/23/2019

Professional Engineering Services a Feasibility Study and Environmental
Documentation for the Implementation of the Big Rock Creek Groundwater
Recharge Project.

Phase : TSK1 -- Base Project Mgmt

Labor	1,511.25
Phase Total	1,511.25

Phase : TSK2 -- Demonstration Project

Labor	3,115.00
Other Direct Expenses	272.60
Phase Total	3,387.60

Project Total	4,898.85
----------------------	-----------------

Fee :	236,951.00
Prior Billings :	53,459.63
Current Billings :	4,898.85
Total Billings :	58,358.48

Billing Amount	4,898.85
Total Current Invoice	4,898.85
Amount Due This Invoice:	4,898.85

Phase : TSK1 -- Base Project Mgmt**Task : 1.1 -- Mgmt./Administration**

<u>Class / Employee Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Engineer/Scientist/Specialist 6			
Chau, Paul H. (PAS)	2.00	215.00	430.00
Engineer/Scientist/Specialist 9			
Ferguson, David W. (PAS)	1.25	275.00	343.75
Total : Labor			773.75
Total Task : 1.1 -- Mgmt./Administration			773.75

Task : 1.3 -- Schedule, Status Reports Progress

<u>Class / Employee Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Engineer/Scientist/Specialist 3			
Chen, Tim (PAS)	0.50	160.00	80.00
Engineer/Scientist/Specialist 6			
Chau, Paul H. (PAS)	0.50	215.00	107.50
Engineer/Scientist/Specialist 9			
Ferguson, David W. (PAS)	2.00	275.00	550.00
Total : Labor			737.50
Total Task : 1.3 -- Schedule, Status Reports Progress			737.50
Total Phase : TSK1 -- Base Project Mgmt			1,511.25

Phase : TSK2 -- Demonstration Project**Task : 2.1 -- Develop Test Plan**

<u>Vendor / Employee Name</u>	<u>Units</u>	<u>Rate</u>	<u>Amount</u>
Direct-Mileage (eExpense Only)			
EmpCar			
Ferguson, David W. (PAS)	98.00	0.58	56.84
Total : Other Direct Expenses			56.84
Total Task : 2.1 -- Develop Test Plan			56.84

Task : 2.3 -- Drone Aerial Surveys

<u>Class / Employee Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Engineer/Scientist/Specialist 3			
Chen, Tim (PAS)	3.00	160.00	480.00
Senior CAD Technician			
Behnke, Bryant M. (H-PAS)	17.00	155.00	2,635.00
Total : Labor			3,115.00
<u>Vendor / Employee Name</u>	<u>Units</u>	<u>Rate</u>	<u>Amount</u>
Direct-Mileage (eExpense Only)			
EmpCar			
Behnke, Bryant M. (H-PAS)	372.00	0.58	215.76
Total : Other Direct Expenses			215.76
Total Task : 2.3 -- Drone Aerial Surveys			3,330.76
Total Phase : TSK2 -- Demonstration Project			3,387.60

Total This Invoice 4,898.85

Kennedy/Jenks Consultants

Expense Report Detail

Employee: 022941 Ferguson, David W. (PAS)

Expense Report: ER00138675, February 2019

Status: Posted

Administrative Group: 1037 - 1037 Admin Water CE-PNW/HI

Supervisor Group: 1037 - 1037 - WIBU - Client Excellence

Date Range: 1/25/2019 - 2/19/2019

Posting Period End Date: 5/3/2019

Printed: 9/10/2019 02:57 PM

				Phase	Task	Org	Curr	Rcpt	Date	Quantity	Unit Rate	Total Amount	US Amount
MILEAGE	Mileage on	B10440072	Rosamond CSD	0001	PSTN	1037	US						
	Personal Vehicle												
Description: Home to Rosamond (RCSD) for Special Board Meeting to home.									1/25/2019	180.00	0.5800	104.40	104.40
Description: Home to Rosamond for RCSD evening Board Meeting to Pasadena/Arcadia hotel.									2/13/2019	175.00	0.5800	101.50	101.50
Line Total										355.00		205.90	205.90
MILEAGE	Mileage on	B10441012	Inland Empire Utilities Agency	0006	PROPRP	1037	US						
	Personal Vehicle												
Description: RCuc office to Chino for IEUA CBP Interview and back to RCuc office.									2/6/2019	40.00	0.5800	23.20	23.20
Line Total										40.00		23.20	23.20
MILEAGE	Mileage on	B10440109	Casitas Municipal Water	0001	PROPRP	1037	US						
	Personal Vehicle		District										
Description: Home to Oxnard office (for Casistas Interview) to PAS office.									2/7/2019	140.00	0.5800	81.20	81.20
Line Total										140.00		81.20	81.20
MILEAGE	Mileage on	B10440016	Eastern Municipal Water	0024	PSTN	1037	US						
	Personal Vehicle		District										
Description: RCuc office to Perris (EMWD Well 59/56 meeting) to RCuc office.									2/12/2019	78.00	0.5800	45.24	45.24
Description: Murietta office to Perris, CA (for EMWD meeting) to home.									2/13/2019	55.00	0.5800	31.90	31.90
Units													
Co													
Pd	Category	Name	Project	Name									
MILEAGE	Mileage on	B10440017	Elsinore Valley MWD	0021	PSTN	1037	US						
	Personal Vehicle												
Description: Home to Murrieta office for EVMWD CLWTP Final Design positioning meeting.									2/13/2019	58.00	0.5800	33.64	33.64
Line Total										58.00		33.64	33.64
MILEAGE	Mileage on	1844525*00	AVSWCA-	TSK2	2.1	1037	US						
	Personal Vehicle		FeasibilityStudyBigRockCreek										
Description: Home to Littlerock for Big Rock Creek Demo Test to Rancho Cucamonga office.									2/19/2019	98.00	0.5800	56.84	56.84
Line Total										98.00		56.84	56.84

Kennedy/Jenks Consultants

Expense Report Project Summary

Employee: 023194 Behnke, Bryant M. (H-PAS)

Date Range: 8/20/2019 - 8/21/2019

Expense Report: ER00139910, Big Rock Creek mileage and offroading, week 1

Posting Period End Date: 8/23/2019

Status: Posted

Printed: 9/10/2019 02:59 PM

Administrative Group: 1072D - 1072D Admin WTR Technical Services

Supervisor Group: 1072D - 1072D - WTR Technical Services

Project: 1844525*00 AVSWCA-FeasibilityStudyBigRockCreek

Phase	Task	Organization
TSK2	2.3	1072

<u>Co Pd</u>	<u>Category</u>	<u>Currency</u>	<u>Receipt Number</u>	<u>Date</u>	<u>Amount/Quantity</u>	<u>Reimb (US)</u>	<u>Total</u>
	Mileage on Personal Vehicle (0.55)	US	1	8/20/2019	186.00	107.88	
			2	8/21/2019	186.00	107.88	
					215.76	215.76	

WBS Total	215.76	215.76
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Project 1844525*00 Total	215.76
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Expense Report Total	215.76
Less Company Paid	(0.00)
Total Due Employee	215.76

Kennedy/Jenks Consultants

421 SW 6th Avenue, Suite 1000

Portland, OR 97204

Phone: 503-423-4000

Antelope Valley State Water Contract

2029 East Ave. Q

Palmdale CA 93550

Attention: Matthew Knudson

Invoice # : 134544

Invoice Date : 11/18/2019

Project : 1844525*00

Project Name : AVSWCA-FeasibilityStudyBigRo

For Professional Services Rendered through: 10/25/2019

Professional Engineering Services a Feasibility Study and Environmental Documentation for the Implementation of the Big Rock Creek Groundwater Recharge Project.

Phase : TSK1 -- Base Project Mgmt

Labor	322.50
Phase Total	322.50

Phase : TSK2 -- Demonstration Project

Labor	5,280.00
Other Direct Expenses	422.82
Phase Total	5,702.82

Project Total	6,025.32
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Fee :	236,951.00
Prior Billings :	65,174.98
Current Billings :	6,025.32
Total Billings :	71,200.30

Billing Amount	6,025.32
Total Current Invoice	6,025.32
Amount Due This Invoice:	6,025.32

Phase : TSK1 -- Base Project Mgmt**Task : 1.1 -- Mgmt./Administration**

<u>Class / Employee Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Engineer/Scientist/Specialist 6			
Chau, Paul H. (PAS)	1.50	215.00	322.50
Total : Labor			322.50
Total Task : 1.1 -- Mgmt./Administration			322.50
Total Phase : TSK1 -- Base Project Mgmt			322.50

Phase : TSK2 -- Demonstration Project**Task : 2.3 -- Drone Aerial Surveys**

<u>Class / Employee Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Senior CAD Technician			
Behnke, Bryant M. (H-PAS)	32.00	155.00	4,960.00
Total : Labor			4,960.00

<u>Vendor / Employee Name</u>	<u>Units</u>	<u>Rate</u>	<u>Amount</u>
Direct-Mileage (eExpense Only)			
EmpCar			
Behnke, Bryant M. (H-PAS)	729.00	0.58	422.82
Total : Other Direct Expenses			422.82
Total Task : 2.3 -- Drone Aerial Surveys			5,382.82

Task : 2.4 -- Hydrogeological Analysis

<u>Class / Employee Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Engineer/Scientist/Specialist 3			
Chen, Tim (PAS)	2.00	160.00	320.00
Total : Labor			320.00
Total Task : 2.4 -- Hydrogeological Analysis			320.00
Total Phase : TSK2 -- Demonstration Project			5,702.82

Total This Invoice**6,025.32**

Kennedy/Jenks Consultants

Employee: 023194 Behnke, Bryant M. (H-PAS)

Expense Report Detail

Date Range: 10/22/2019 - 10/22/2019

Expense Report: ER00140720, Big Rock Creek mileage Trip 11 of 11

Posting Period End Date: 10/25/2019

Status: Posted

Printed: 11/14/2019 01:51 PM

Administrative Group: 1072D - 1072D Admin WTR Technical Services

Supervisor Group: 1072D - 1072D - WTR Technical Services

Units

Co	Category	Name	Project	Name	Phase	Task	Org	Curr	Rcpt	Date	Quantity	Unit Rate	Total Amount	US Amount
	MILEAGE	Mileage on Personal Vehicle	1844525*00	AVSWCA-FeasibilityStudyBigRockCreek	TSK2	2.3	1072	US						
	Description: Home to Big Rock Creek near Pearblossom, CA. Then offroading along the creek to drone launch sites for aerial image capture, then back to home. Start: 300 N Lake Ave, Pasadena, CA 91101 End: near 32300 165th St E, Llano, CA 93544 On Google maps that worked out to 163.4 miles round trip via highway/roads, and then I have to do 20-ish miles offroad to drone launch sites along the creek.									10/22/2019	183.00	0.5800	106.14	106.14
										Line Total	183.00		106.14	106.14
Total Units											183.00		106.14	106.14

Total	106.14
Less Company Paid	(0.00)
Total Reimbursement (United States Dollar)	106.14

Audit Trail

Date/Time	Employee	Status/Notes
10/30/2019 1:57:24 PM	023544 Erickson, Danielle (H-POR)	Posted
10/28/2019 9:52:58 AM	023548 Ohi, Jordan (H-POR)	Approved by Administrator
10/26/2019 8:41:20 AM	022479 Symonds, Peter D. (WLC)	Approved by Supervisor
10/25/2019 11:10:40 AM	023194 Behnke, Bryant M. (H-PAS)	Signed

Date/Time: _____ Signature: _____

Kennedy/Jenks Consultants

Employee: 023194 Behnke, Bryant M. (H-PAS)

Expense Report Detail

Date Range: 10/9/2019 - 10/9/2019

Expense Report: ER00140570, Big Rock Creek mileage Trip 9 of 11

Posting Period End Date: 10/11/2019

Status: Posted

Printed: 11/14/2019 01:51 PM

Administrative Group: 1072D - 1072D Admin WTR Technical Services

Supervisor Group: 1072D - 1072D - WTR Technical Services

Units														
Co	Category	Name	Project	Name	Phase	Task	Org	Curr	Rcpt	Date	Quantity	Unit Rate	Total Amount	US Amount
Pd	MILEAGE	Mileage on Personal Vehicle	1844525*00	AVSWCA- FeasibilityStudyBigRockCreek	TSK2	2.3	1072	US						
	Description: Home to Big Rock Creek near Pearblossom, CA. Then offroading along the creek to drone launch sites for aerial image capture, then back to home. Start: 300 N Lake Ave, Pasadena, CA 91101 End: near 32300 165th St E, Llano, CA 93544 On Google maps that worked out to 163.4 miles round trip via highway/roads, and then I have to do 20-ish miles offroad to drone launch sites along the creek.									10/9/2019	184.00	0.5800	106.72	106.72
										Line Total	184.00		106.72	106.72
Total Units											184.00		106.72	106.72
Total														131.72
Less Company Paid														(0.00)
Total Reimbursement (United States Dollar)														131.72

Kennedy/Jenks Consultants

Employee: 023194 Behnke, Bryant M. (H-PAS)
Expense Report: ER00140661, Big Rock Creek mileage Trip 10 of 11
Status: Posted
Administrative Group: 1072D - 1072D Admin WTR Technical Services
Supervisor Group: 1072D - 1072D - WTR Technical Services

Expense Report Detail

Date Range: 10/17/2019 - 10/17/2019
Posting Period End Date: 10/18/2019
Printed: 11/14/2019 01:54 PM

Units															
Co															
Pd	Category	Name	Project	Name	Phase	Task	Org	Curr	Rcpt	Date	Quantity	Unit Rate	Total Amount	US Amount	
	MILEAGE	Mileage on Personal Vehicle	1844525*00	AVSWCA-FeasibilityStudyBigRockCreek	TSK2	2.3	1072	US							
	Description: Home to Big Rock Creek near Pearblossom, CA. Then offroading along the creek to drone launch sites for aerial image capture, then back to home. Start: 300 N Lake Ave, Pasadena, CA 91101 End: near 32300 165th St E, Llano, CA 93544 On Google maps that worked out to 163.4 miles round trip via highway/roads, and then I have to do 20-ish miles offroad to drone launch sites along the creek.									10/17/2019	181.00	0.5800	104.98	104.98	
											Line Total	181.00		104.98	104.98
Total Units											181.00		104.98	104.98	
Total														104.98	
Less Company Paid														(0.00)	
Total Reimbursement (United States Dollar)														104.98	

Audit Trail		
Date/Time	Employee	Status/Notes
10/30/2019 1:57:23 PM	023544 Erickson, Danielle (H-POR)	Posted
10/28/2019 9:53:50 AM	023548 Ohl, Jordan (H-POR)	Approved by Administrator
10/26/2019 8:41:05 AM	022479 Symonds, Peter D. (WLC)	Approved by Supervisor
10/18/2019 8:57:04 AM	023194 Behnke, Bryant M. (H-PAS)	Signed
Date/Time: _____ Signature: _____		

Kennedy/Jenks Consultants

Employee: 023194 Behnke, Bryant M. (H-PAS)

Expense Report Detail

Date Range: 10/1/2019 - 10/1/2019

Expense Report: ER00140492, Big Rock Creek mileage Trip 8 of 11

Posting Period End Date: 10/4/2019

Status: Posted

Printed: 11/14/2019 01:55 PM

Administrative Group: 1072D - 1072D Admin WTR Technical Services

Supervisor Group: 1072D - 1072D - WTR Technical Services

Units Co Pd	Category	Name	Project	Name	Phase	Task	Org	Curr	Rcpt	Date	Quantity	Unit Rate	Total Amount	US Amount
	MILEAGE	Mileage on Personal Vehicle	1844525*00	AVSWCA-FeasibilityStudyBigRockCreek	TSK2	2.3	1072	US						
		Description: Home to Big Rock Creek near Pearblossom, CA. Then offroading along the creek to drone launch sites for aerial image capture, then back to home. Start: 300 N Lake Ave, Pasadena, CA 91101 End: near 32300 165th St E, Llano, CA 93544								10/1/2019	181.00	0.5800	104.98	104.98
										Line Total	181.00		104.98	104.98
	Total Units											181.00	104.98	104.98
	Total													104.98
	Less Company Paid													(0.00)
	Total Reimbursement (United States Dollar)													104.98

Date/Time	Employee	Status/Notes
10/10/2019 1:14:28 PM	023548 Ohl, Jordan (H-POR)	Posted
10/8/2019 3:03:25 PM	023548 Ohl, Jordan (H-POR)	Approved by Administrator
10/4/2019 2:31:30 PM	022479 Symonds, Peter D. (WLC)	Approved by Supervisor
10/4/2019 10:29:30 AM	023194 Behnke, Bryant M. (H-PAS)	Signed

Date/Time: _____ Signature: _____

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION COMMISSION MEMORANDUM

DATE:	January 2, 2020	January 9, 2020
TO:	AVSWCA Commissioners	Commission Meeting
FROM:	Matthew Knudson, General Manager	
RE:	<i>AGENDA ITEM NO. 7 - CONSIDERATION AND POSSIBLE ACTION ON ELECTION OF OFFICERS</i>	

The bylaws for the Antelope Valley State Water Contractors Association state, “At the regular meeting in January each year, officers shall be elected to serve for one year. There shall be at least one officer from each of the governing boards.”

Current officers are as follows:

Robert Parris (AVEK) – Chair
Vincent Dino (PWD) – Vice Chair
Leo Thibault (LCID) – Treasurer-Auditor
Kathy Mac Laren (PWD) – Secretary
Keith Dyas (AVEK) – Commissioner
Barbara Hogan (LCID) – Commissioner

Alternate Commissioners are as follows:

Don Wilson (PWD)
Shelly Sorsabel (AVEK)
Tim Clark (LCID)
John Tenerelli (LCID)

ANTELOPE VALLEY STATE WATER CONTRACTORS**Statement of Net Position****For the Five Months Ending 11/30/2019**

	<u>YTD</u>
ASSETS	
Cash - General Fund	\$274,742.42
Restricted - AVRWMG	198,293.63
Accounts Receivable	16,225.00
Prepaid Insurance (Premium Period 10/1 - 9/30)	2,183.00
Total Assets	<u><u>\$491,444.05</u></u>
 LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	\$24,530.38
Total Liabilities	<u>24,530.38</u>
 FUND BALANCE	
Unassigned	466,913.67
Total Fund Balance	<u>466,913.67</u>
 Total Liabilities and Fund Balance	<u><u>\$491,444.05</u></u>

ANTELOPE VALLEY STATE WATER CONTRACTORS

FY 2019/20 - Budget vs Actual
For the Five Months Ending 11/30/2019

	<u>November</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Budget</u>	<u>Variance</u>
General Revenues:				
Contributions - Member Agency		\$48,000	(\$48,000)	
Contributions - Member Agency (Other programs)				
Contributions - Member Agency (AV Fair Conservation Garden)		\$25,000	(\$25,000)	
Miscellaneous Refund				
Interest Earnings	35	178	(75)	103
Total General Revenue	<u><u>\$35</u></u>	<u><u>\$73,178</u></u>	<u><u>(\$73,075)</u></u>	<u><u>(\$103)</u></u>
General Expenditures:				
General Government				
Bank Fees				
Insurance		546	2,350	1,804
Memberships		3,680	3,500	(180)
Outreach			5,000	5,000
Purchased Water				
Miscellaneous			500	500
Contract Services - Administration		4,101	15,000	10,899
Contract Services - AV Fair Conservation Garden			25,000	25,000
Contract Services - Home Show/Water Expo			13,000	13,000
Contract Services - Other			40,500	40,500
Total General Expenditures	<u><u></u></u>	<u><u>\$8,327</u></u>	<u><u>\$104,850</u></u>	<u><u>\$96,523</u></u>

ANTELOPE VALLEY STATE WATER CONTRACTORS

FY 2019/20 - Budget vs Actual
For the Five Months Ending 11/30/2019

	<u>November</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Program Revenues:				
Contributions - Member Programs (USGS & CASGEM)		\$32,450	(\$32,450)	
Contributions - Member (BIG ROCK CREEK)				
Contributions - Member (FINANCIAL ANALYSIS)				
Contributions - Others (USGS & CASGEM)		\$32,450	(\$32,450)	
Contributions - Others (AVRWMP)				
Water Sales - Pilot In-Lieu Banking				
Total Program Revenue		\$64,900	(\$64,900)	
Program Expenditures:				
Contract Services - USGS & CASGEM	\$16,225	\$21,633	\$64,900	\$43,267
Contract Services - AVIRWMP				
Contract Services - IRWMP Update			208,270	208,270
Contract Services - BIG ROCK CREEK		6,817	183,491	176,675
Contract Services - FINANCIAL ANALYSIS				
Total Program Expenditures	\$16,225	\$21,633	\$273,170	\$251,537

ANTELOPE VALLEY STATE WATER CONTRACTORS
Statement of Revenues, Expenditures and Change in Net Position
For the Five Months Ending 11/30/2019

	<u>November</u>	<u>YTD</u>
Revenues:		
Contributions - Member Agency		\$48,000.00
Contributions - Member Programs (USGS & CASGEM)		32,450.00
Contributions - Member Programs (Financial Analysis PSA)		
Contributions - Member Programs (Big Rock Creek)		
Contributions - Member Programs (AV Fair-Conservation Garden)		25,000.00
Contributions - Non-Member Programs (USGS)		32,450.00
Contributions - Others (AVRWMG)		
Water Sales - Pilot In-Lieu Banking		
Miscellaneous Refund		
Interest Earnings	34.54	178.29
Total Revenue		<u>\$138,078.29</u>
Expenditures:		
General Government		
Bank Fees		
Insurance		545.73
Memberships		3,680.00
Outreach		
Purchased Water		
Miscellaneous		
		<u>4,225.73</u>
Public Resource		
Contract Services - Administration		4,101.27
Contract Services - USGS & CASGEM	16,225.00	21,633.34
Contract Services - AVRWMG		
Contract Services - IRWMP 2013 Update		
Contract Services - BIG ROCK CREEK		6,816.50
Contract Services - FINANCIAL ANALYSIS		
Contract Services - General Projects		
Contract Services - Other		
		<u>32,551.11</u>
Total Expenditures		<u>\$36,776.84</u>
Change in Net Position		<u>\$101,301.45</u>
Net Position - Beginning of Year		<u>365,612.22</u>
Net Position - End of Year		<u>\$466,913.67</u>



YOUR BEST PROTECTION

BOARD INFORMATION

RECEIVED

NOV 27 2019

November 20, 2019

Antelope Valley State Water Contractors Association (A013)
2029 East Avenue Q
Palmdale, CA 93550-4050

ACWA JPIA

P. O. Box 619082
Roseville, CA 95661-9082

phone
916.786.5742
800.231.5742

direct line
916.774.7050
800.535.7899

fax
916.774.7040

claims fax
916.786.0209

www.acwajpia.com

President

E.G. "Jerry" Gladbach

Vice President

Tom Cuquet

Chief Executive Officer

Walter "Andy" Sells

Executive Committee

Fred Bockmiller

Tom Cuquet

David Drake

E.G. "Jerry" Gladbach

Brent Hastey

Steven LaMar

Melody A. McDonald

J. Bruce Rupp

Kathleen Tiegs

Matthew:

Each year at Fall Conference, the JPIA recognizes members that have a Loss Ratio of 20% or less in either of the Liability, Property, or Workers' Compensation programs (loss ratio = total losses / total premiums).

The members with this distinction receive the "**President's Special Recognition Award**" certificate for each Program that they qualify in.

The JPIA is extremely pleased to present Antelope Valley State Water Contractors Association (A013) with this special recognition and commends the District on the hard work in reducing claims.

Congratulations to you, your staff, Board, and District. Keep up the good work!

The JPIA wishes you the best in 2020.

Sincerely,

E.G. "Jerry" Gladbach
President

Enclosure: President's Special Recognition Award(s)

President's Special Recognition Award

*The President of the
ACWA JPIA
hereby gives Special Recognition to*

Antelope Valley State Water Contractors Association

*for achieving a low ratio of "Paid Claims and Case Reserves" to "Deposit Premiums"
in the Liability Program for the period 10/01/2015 - 09/30/2018
announced at the Board of Directors' Meeting in San Diego.*

E. G. "Jerry" Gladbach

E. G. "Jerry" Gladbach, President



December 02, 2019