

**AVSWCA**

Antelope Valley State Water Contractors Association

www.avswca.org**COMMISSIONERS***ROBERT PARRIS, Chair**VINCENT DINO, Vice Chair**LEO THIBAUT, Treasurer-Auditor**KATHY MAC LAREN, Secretary**KEITH DYAS, Commissioner**BARBARA HOGAN, Commissioner***OFFICERS***MATTHEW R. KNUDSON, General Manager**PETER THOMPSON II, Asst. General Manager**TOM BARNES, Resources Manager**DENNIS HOFFMEYER, Controller**DANIELLE HENRY, Management Analyst*

September 5, 2019

***Agenda for the Regular Meeting of the
Commissioners of the Antelope Valley State Water Contractors
Association to be held at the Palmdale Water District office
at 2029 East Avenue Q, Palmdale
Thursday, September 12, 2019
6:00 p.m.***

NOTE: To comply with the Americans with Disabilities Act, to participate in any Association meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to an Association meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the Palmdale Water District's office located at 2029 E. Ave. Q, Palmdale. Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the Association to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance.
- 2) Roll call.
- 3) Adoption of agenda.
- 4) Public comments for items not on the agenda.
- 5) Consideration and possible action on minutes of regular meeting held July 11, 2019.
- 6) Payment of bills.

- 7) Consideration and possible action on Replacement Water Agreement between the AVSWCA and the A.V. Watermaster for delivery of replacement water within the Antelope Valley Adjudicated Groundwater Basin. (General Manager Knudson)
- 8) Report of General Manager and Assistant General Manager.
 - a) Update on Big Rock Creek Joint Groundwater Recharge Project.
 - b) Update on Antelope Valley Watermaster meetings.
 - c) Update on Antelope Valley and Fremont Basin IRWMP Stakeholder meetings.
- 9) Report of Controller.
 - a) Update on Revenue, Expenses and Change in Net Position.
- 10) Reports of Commissioners.
- 11) Report of Attorney.
- 12) Commission members' requests for future agenda items.
- 13) Consideration and possible action on scheduling the next Association meeting October 10, 2019.
- 14) Adjournment.

**ANTELOPE VALLEY
STATE WATER CONTRACTORS ASSOCIATION
COMMISSION MEMORANDUM**

DATE:	September 4, 2019	September 12, 2019
TO:	AVSWCA Commissioners	Commission Meeting
FROM:	Matthew R. Knudson, General Manager Peter Thompson II, Assistant General Manager	
RE:	<i>AGENDA ITEM NO. 6 – PAYMENT OF BILLS</i>	

Recommendation:

Staff has reviewed and recommends payment of the attached invoice from the Palmdale Water District in the amount of \$1,388.88 for labor charges for Peter Thompson II (Assistant General Manager), Dennis Hoffmeyer (Controller), Danielle Henry (Management Analyst), and Dawn Deans (Executive Assistant) for the period of May 26, 2019 through July 31, 2019.

Staff has reviewed and recommends payment of the attached invoice from the Antelope Valley East Kern Water Agency in the amount of \$1,147.38. This invoice includes labor charges for Matt Knudson (General Manager) and Tom Barnes (Resources Manager) for the period of June 1, 2019 through August 31, 2019.

Staff has reviewed and recommends payment of the attached invoice from The United States Department of the Interior (U.S.G.S.) in the amount of \$16,225.00 for the quarterly billing for cooperative water resources investigations per the 2018/2019 Joint Funding Agreement between the Antelope Valley State Water Contractors Association (AVSWCA) and the U.S.G.S. This invoice covers the period of May 1, 2019 through July 31, 2019.



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

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General Manager

ALESHIRE & WYNDER LLP
Attorneys

August 29, 2019

**ANTELOPE VALLEY
STATE WATER CONTRACTORS ASSOCIATION**

**RE: CHARGES FOR STAFF TIME IN PREPARING AGENDAS,
MINUTES, ETC. FOR MAY 26 THRU JULY 31, 2019.**

<u>Labor: (Pay period beginning date)</u>	<u>Amount</u>
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JUNE	9.50 Hrs.	525.28
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JULY	16.50 Hrs.	863.60
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TOTAL DUE	<u>\$1,388.88</u>
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If you have any questions, please contact me at 661-456-1014.

Sincerely,

Yolanda T. Radovic

YOLANDA T. RADOVIC,
Accounting Assistant II
/ytr

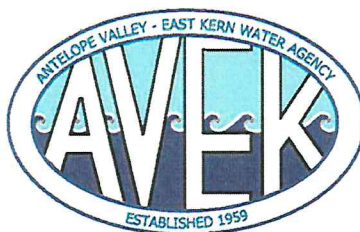
(Work order # 19-258)
Please Credit GL# 1-00-3030-000
See attached documents

OFFICERS

DWAYNE CHISAM, PE.
General Manager
and Chief Engineer

MATTHEW KNUDSON
Assistant General Manager

HOLLY H. HUGHES
Secretary-Treasurer



A PUBLIC AGENCY

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September 4, 2019

Antelope Valley State Water Contractors Assoc.

c/o Palmdale Water District
2029 East Ave. Q
Palmdale, CA 93550

Re: Invoice of Charges for Staff
Matthew Knudson/Tom Barnes
June – August 2019

Total: \$1,147.38

Period	Hours	Amount	Notes
June 1, 2019 June 30, 2019	6	\$ 420.78	GM/RM Hrs: AVSWCA budget review meeting, staff/commissioner communications.
July 1, 2019 July 31, 2019	8	\$ 581.28	GM/RM Hrs: Prep/attend AVSWCA Reg. Meeting, USGS presentation & staff/commissioner communications.
August 1, 2019 August 31, 2019	2	\$ 145.32	GM/RM Hrs: Staff/commissioner communications.
Total:	16	\$ 1,147.38	

6500 WEST AVENUE N • PALMDALE, CALIFORNIA 93551
(661) 943-3201 • www.avek.org • info@avek.org

The mission of AVEK is to deliver reliable, sustainable and high quality supplemental water to the region in a cost-effective and efficient manner.

UNITED STATES DEPARTMENT OF THE INTERIOR
DOWN PAYMENT (BILL) REQUEST

Make Remittance Payable To: U.S. Geological Survey
Billing Contact: Tammy Seubert Phone: (916) 278-3040

Bill #: 90739847
Customer: 6000001010
Date: 07/11/2019
Due Date: 09/09/2019

Remit Payment To: United States Geological Survey
P.O. Box 6200-27
Portland, OR 97228-6200

RECEIVED

JUL 15 2019

Payer: ANTELOPE VALLEY STATE
WATER CONTRACTORS ASSOCIATION
Mr. Matt Knudsen
C/O PALMDALE WATER DISTRICT
2029 EAST AVENUE Q
PALMDALE CA 93550

Additional forms of payment may be accepted. Please
email GS-A-HQ_RMS@USGS.GOV or call
703-648-7683 for additional information.

To pay through Pay.gov go to <https://www.pay.gov>.

Checks must be made payable to
U.S. Geological Survey. Please detach the top portion
or include bill number on all remittances.

Amount of Payment: \$ _____

Date	Description	Qty	Unit Price		Amount
			Cost	Per	
07/11/2019	This is a quarterly billing for cooperative water resources investigations in the Antelope Valley State Water Contractors Assn. (AVSWCA) area, per a Joint Funding Agreement (JFA) between the AVSWCA and the USGS. This JFA is dated 11/1/2018 and was accepted by the AVSWCA on 04/23/2019. This billing covers the period of 05/01/2019-07/31/2019. 19ZGJFA43000	1	16,225.00	1	16,225.00

Amount Due this Bill: 16,225.00

Accounting Classification:

Sales Order: 83169

Sales Office: GWZG

Customer: 6000001010

Accounting #: 11006595

TIN: *****3654

**ANTELOPE VALLEY
STATE WATER CONTRACTORS ASSOCIATION
COMMISSION MEMORANDUM**

DATE: September 4, 2019 September 12, 2019
TO: AVSWCA Commissioners Commission Meeting
FROM: Matthew Knudson, General Manager
RE: *AGENDA ITEM NO. 7 - CONSIDERATION AND POSSIBLE ACTION ON REPLACEMENT WATER AGREEMENT BETWEEN THE AVSWCA AND THE A.V. WATERMASTER FOR DELIVERY OF REPLACEMENT WATER WITHIN THE ANTELOPE VALLEY ADJUDICATED GROUNDWATER BASIN. (GENERAL MANAGER KNUDSON)*

The Replacement Water Agreement will be distributed at the meeting, and staff will provide a detailed overview of the Agreement.

**ANTELOPE VALLEY
STATE WATER CONTRACTORS ASSOCIATION
COMMISSION MEMORANDUM**

DATE: September 4, 2019 September 12, 2019
TO: AVSWCA Commissioners Commission Meeting
FROM: Matthew Knudson, General Manager
RE: *AGENDA ITEM NO. 9 – REPORT OF CONTROLLER – UPDATE ON
REVENUE, EXPENSES AND CHANGE IN NET POSITION.
(CONTROLLER HOFFMEYER)*

The Controller Report will be distributed at the meeting, and staff will provide a detailed overview of the Report.