



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

BOARD OF DIRECTORS

ROBERT E. ALVARADO

Division 1

DON WILSON

Division 2

GLORIA DIZMANG

Division 3

KATHY MAC LAREN

Division 4

VINCENT DINO

Division 5

August 22, 2019

**AGENDA FOR A MEETING
OF THE ORGANIZATIONAL EXCELLENCE COMMITTEE
OF THE PALMDALE WATER DISTRICT**
**Committee Members: Gloria Dizmang-Chair, Kathy Mac Laren
to be held at the District's office at 2029 East Avenue Q, Palmdale**

THURSDAY, AUGUST 29, 2019

2:00 p.m.

NOTE: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Roll call.
- 2) Adoption of agenda.
- 3) Public comments for non-agenda items.
- 4) Action Items: (The public shall have an opportunity to comment on any action item as each item is considered by the Committee prior to action being taken.)

DENNIS D. LaMOREAUX
General Manager

ALESHIRE & WYNDER LLP
Attorneys



- 4.1) Consideration and possible action on approval of minutes of meeting held July 24, 2019.
- 4.2) Overview of vision for Water and Energy Resources Department. (Deputy Water and Energy Resources Director Thompson II)
- 4.3) Consideration and possible action to rename the position of Water and Energy Resources Director to Water-Energy-Data Resources Director and approval of job description for this position. (Human Resources Director Emery/Deputy Water and Energy Resources Director Thompson II)
- 4.4) Consideration and possible action to rename the position of Deputy Water and Energy Resources Director to Water-Energy-Data Resources Supervisor and approval of job description for this position. (Human Resources Director Emery/Deputy Water and Energy Resources Director Thompson II)
- 4.5) Consideration and possible action on revised job description for Water Use Efficiency Specialist I/II. (Human Resources Director Emery/Deputy Water and Energy Resources Director Thompson II)
- 4.6) Consideration and possible action on creation of salary range for Construction Inspector I position. (Human Resources Director Emery)
- 4.7) Consideration and possible action on updating Community Workforce Agreement. (Organizational Excellence Committee Goal)
- 4.8) Development of system for high-quality reporting from Committees to the full Board. (General Manager LaMoreaux)
- 5) Information items.
 - 5.1) Annual review of benefits package. (Human Resources Director Emery/General Manager LaMoreaux)
 - 5.2) Status on ensuring Organizational Excellence Strategic Plan components are included in the 2019 Rate Study Plan and are approved in 2019. (Organizational Excellence Committee Goal)
 - 5.3) Status on ensuring the District of Distinction and transparency renewal is filed in 2019. (Organizational Excellence Committee Goal)
 - 5.4) Other.
- 6) Board members' requests for future agenda items.
- 7) Date of next Committee meeting.
- 8) Adjournment.



DENNIS D. LaMOREAUX, General Manager
DDL/dd