

**PALMDALE RECYCLED WATER AUTHORITY (PRWA)
HELD AT CITY OF PALMDALE
CITY HALL COUNCIL CHAMBERS
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
SPECIAL MEETING
FEBRUARY 17, 2021
6:00 P.M.
www.cityofpalmdale.org
www.palmdalewater.org**

WELCOME

As a result of the COVID-19 emergency, and resulting orders and direction from the President of the United States, the Governor of the State of California, and the County of Los Angeles Department of Public Health, as well as the City of Palmdale emergency declaration, social distancing guidelines will be followed by all who physically attend this meeting. The Board of Directors may choose to participate via conference call.

PLEASE NOTE: You can view this agenda and related items on our website at <https://cityofpalmdale.org/379/Palmdale-Recycled-Water-Authority-PRWA>. You can request a copy of this agenda or attachments, if any, by contacting the City Clerk's Office at 661-267-5151.

A **three-minute time limit** will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City of Palmdale Office of the City Clerk at least 72 hours prior to the meeting.

Your courtesy is requested to help our meeting run smoothly. If you will be kind enough to follow these simple rules, we can make the best possible use of your time and ours:

- Please refrain from public displays or outbursts such as unsolicited applause, comments, cheering, foul language, or obscenities.
- Any disruptive activities that substantially interfere with the ability of the Board of Directors to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting.
- Please turn off or mute your cell phones and mobile devices.

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE.**
3. **ROLL CALL: DIRECTORS VINCENT DINO, AUSTIN BISHOP, DON WILSON, JUAN CARRILLO, AND VACANT**
4. **ADMINISTRATION OF OATH OF OFFICE.** – (Staff Reference: Acting Authority Secretary Faber).
5. **CONSENT CALENDAR – PUBLIC COMMENTS ONLY:** If you wish to comment on any item(s) listed on the Consent Calendar on this agenda, please come forward to the podium and state the item number(s) and your comments. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.
6. **CONSENT CALENDAR:**
NOTICE: All matters listed under the Consent Calendar will be enacted by one motion unless an item(s) is pulled by the Board, in which case the item(s) will be removed from the Calendar and will be considered separately following this portion of the Agenda.
 - 6.1 Approve the Minutes from the previous meeting held on November 16, 2020. (Staff Reference: Acting Authority Secretary Faber)
 - 6.2 Approve receipt and filing of the Treasurer's Report for the twelve months ending December 31, 2020. (Staff Reference: Treasurer-Auditor Williams)
 - 6.3 Approve receipt and filing of the Investment Report for the quarter ending December 31, 2020. (Staff Reference: Treasurer-Auditor Williams)

Staff Recommendation: Move to approve the recommendations and findings on all items listed under this Consent Calendar. (Voice Vote - Requires a majority to approve.)
7. **ACTION CALENDAR:**
 - 7.1 Election of Chair and Vice Chair pursuant to Article 4.10 of the Joint Exercise of Powers Agreement for a term to expire in January of 2022. (Staff Reference: Executive Director LaMoreaux)

There is no staff report for this item.

Call for Public Comments

Staff Recommendation: Move to appoint _____ as Chair and _____ as Vice Chair. (Voice Vote- Requires a majority to adopt.)

- 7.2 Consideration and Possible Action on the Recommendation regarding the Appointment of the Fifth Member of the Palmdale Recycled Water Authority Board of Directors. (Staff Reference: Executive Director LaMoreaux)

Call for Public Comments

Staff Recommendation: Approve _____ as the Board of Directors recommended Fifth Member. (Voice Vote - Requires a majority to approve.)

8. **NON-AGENDA ITEMS - PUBLIC COMMENTS:** This portion of the Agenda allows an individual the opportunity to address the Board of Directors on any subject regarding Palmdale Recycled Water Authority business. Under state legislation, no action can be taken on items not specifically referenced on the Agenda. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.
9. **DIRECTOR REQUESTS FOR NEW AGENDA ITEMS:**
10. **INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.**
11. **ADJOURNMENT** to March 15, 2021 at 6:00 p.m. at the City of Palmdale City Hall Council Chambers located at 38300 Sierra Highway, Suite B, Palmdale, California.
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Complete packets can be viewed at City Hall, located at 38300 Sierra Highway, Suite A, Palmdale, California; Palmdale Water District, 2029 East Avenue Q, Palmdale, California, and the Main Library, located at 700 East Palmdale Boulevard, Palmdale, California. You can also view the Agenda for the Palmdale Recycled Water Authority on the City's website at www.cityofpalmdale.org or the Palmdale Water District website at www.palmdalewater.org.

Thank you for attending your Palmdale Recycled Water Authority meeting. If you have any further questions, please contact the Secretary's Office at (661) 267-5151, Monday through Thursday, 7:30 a.m. to 6:00 p.m., closed every Friday.

**PALMDALE RECYCLED
WATER AUTHORITY
BOARD MEMORANDUM**

DATE: February 9, 2021 February 17, 2021
TO: BOARD OF DIRECTORS Board Meeting
FROM: Michael Williams, Treasurer-Auditor, PRWA
VIA: Mr. Dennis LaMoreaux, Executive Director, PRWA

RE: AGENDA ITEM NO 6.2 – TREASURER’S REPORT FOR DECEMBER 2020

Recommendation:

Palmdale Recycled Water Authority (PRWA) staff recommends the Board of Directors to receive and file the Treasurer’s Report for the twelve months ending December 31, 2020.

Background:

To comply with provisions required by Section 4.13 of the Joint Powers of Authority Agreement and responsibilities of Treasurer, a Financial Report is prepared and submitted to the Board of Directors who certifies the availability of funds for the reports presented. These reports are hereby submitted to the Board of Directors for ratification.

Financial Impact:

As of December 31, 2020, the PRWA has \$2,748,587.17 in cash and investments. PRWA had interest and market adjustment of \$150.10, received \$2,619.00 in receivables, and there were \$0.00 in expenses and fees paid for the month.

Supporting Documents:

Treasurer's Report for month ending December 31, 2020.
Balance Sheet for period ending December 31, 2020.
Income Statement for period ending December 31, 2020.

**Palmdale Recycled Water Authority
Treasurer's Report
Month Ended December 31, 2020**

Cash/Funds Available and held at Bank of America, Citizens Business Bank, & UBS Financial Svcs:	
Bank Balance, beginning December 1, 2020	2,747,646.66
Less: Expenses Paid	-
Less: Bank Fees Paid (Analysis Fees & Credit Card Processing)	-
Add: Deposits Made	2,619.00
Add: Interest Earned & Market Adjustment on Investments	150.10
Less: Accrued Interest on Investments at December 31, 2020	(1,828.59)
Add: Deposit in Transit	-
Less: Outstanding Check (Ledger Tie-Out)	-
Bank Balance, ending December 31, 2020	2,748,587.17
Less: Accounts Payable	(34,115.26)
Less: Accrued Purchases	-
Less: Accrued Payroll Taxes	-
Less: Deposits - Customer	(6,000.00)
Add: Accounts Receivable	1,137.17
Add: Interest Receivable	1,828.59
Adjusted Bank Balance, ending December 31, 2020	2,711,437.67

Outstanding Checks (Prior Month(s)):

December Checks Issued:

Total Checks Issued

-
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Palmdale Recycled Water Authority
Balance Sheet
For the Twelve Months Ending 12/31/2020

	<u>YTD</u>
ASSETS	
UBS- Investment Funds	\$2,239,860
Bank of America - Checking	\$40,765
Citizens Business Bank - Checking	\$467,962
Prepaid Memberships	
Prepaid Insurance	1,705
Accounts Receivable	
- Water	1,137
- Government Agency	
Interest Receivable	1,829
Property, Plant and Equipment, net	<u>1,695,675</u>
Total Assets	<u><u>\$4,448,933</u></u>
 LIABILITIES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	\$34,115
Accrued Expense	
Deposits - Customer	<u>6,000</u>
Total Liabilities	<u>40,115</u>
FUND BALANCE	
Unassigned	<u>4,408,818</u>
Total Fund Balance	<u>4,408,818</u>
Total Liabilities and Fund Balance	<u><u>\$4,448,933</u></u>

**Palmdale Recycled Water Authority
Income Statement - Current and YTD
For the Twelve Months Ending 12/31/2020**

	<u>December</u>	<u>YTD</u>
REVENUES:		
Contributions - Palmdale Water District		\$300,000.00
Contributions - City of Palmdale		300,000.00
Grant Funds		
Water Sales	2,103.42	55,742.76
Interest Earnings	1,073.44	16,407.15
Market Adjustment on Investments	(923.34)	(4,592.89)
Total Revenue	<u>\$2,253.52</u>	<u>\$667,557.02</u>
EXPEDITURES:		
General Government		
Public Representative - Payroll Tax Expense (Employer)		68.85
Public Representative - Travel & Meeting	658.96	1,558.96
Banking Fees		662.34
Provision for Bad Debt		
Insurance	568.42	6,456.50
Memberships		7,954.00
Operating Supplies		
Marketing & Outreach	79.98	3,027.48
Travel & Meeting		
Permits & Fees		
Utilities - Purchased Water		12,794.38
Materials & Supplies	393.95	393.95
Maint. & Repair - Water System	13,813.88	13,813.88
	<u>\$15,515.19</u>	<u>\$46,730.34</u>
Public Resource		
Contracted Services - Professional Svcs	11,363.86	66,545.62
Contracted Services - Audit		8,500.00
	<u>11,363.86</u>	<u>75,045.62</u>
	<u>\$26,879.05</u>	<u>\$121,775.96</u>
Non-Cash Operating Expense		
Depreciation	4,450.59	53,407.08
Non-Operating Revenue		
Capital Contribution		
	<u>(\$4,450.59)</u>	<u>(\$53,407.08)</u>
Change in Net Position	<u>(\$29,076.12)</u>	<u>\$492,373.98</u>
Net Position - Beginning of Year		3,916,443.53
Net Position - End of Year	<u>(\$29,076.12)</u>	<u>\$4,408,817.51</u>

**PALMDALE RECYCLED
WATER AUTHORITY
BOARD MEMORANDUM**

DATE: February 9, 2021
TO: BOARD OF DIRECTORS
FROM: Michael Williams, Treasurer-Auditor, PRWA
VIA: Mr. Dennis LaMoreaux, Executive Director, PRWA

**February 17, 2021
Board Meeting**

**RE: AGENDA ITEM NO 6.3 – INVESTMENT REPORT FOR QUARTER ENDING
DECEMBER 31, 2020**

Recommendation:

Palmdale Recycled Water Authority (PRWA) staff recommends to the Board of Directors to receive and file the Investment Report for the quarter ending December 31, 2020.

Background:

To comply with provisions of California Government Code 53646, the attached investment report includes a complete description of the portfolio, the type of investments, the issuers, maturity dates, par values and the current market values of each component of the portfolio, including funds managed for the Authority by third party contracted managers. The report is hereby submitted to the Board of Directors for ratification.

Financial Impact:

As of December 31, 2020, the PRWA has \$485,629.17 in cash, \$1,100,000 in U.S. Treasury Bill and \$650,000 in Certificates of Deposits with UBS Investment Services with accrued interest in the amount of \$1,828.59.

Supporting Documents:

Investment Report for quarter ending December 31, 2020.

PALMDALE RECYCLED WATER AUTHORITY

December 31, 2020

INVESTMENTS

December 2020

UBS Money Market Account (\$S 30999)

Cash	\$485,629.17
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US Government Securities

CUSIP #		Issuer	Maturity Date	Rate	PAR	Market Value
9127963V9	1	US Treasury Bill	01/21/2021	0.000	500,000	499,990.00
912796A33	2	US Treasury Bill	5/27/2021	0.000	300,000	299,907.00
912828S76	3	US Treasury Bill	7/21/2021	1.125	300,000	301,758.00
					<u>1,100,000</u>	<u>\$1,101,655.00</u>

Certificates of Deposit

		Issuer	Maturity Date	Rate	Face Value	
064577FB0	1	Bank of Rhode Island	01/29/2021	0.130	150,000	150,181.50
07371CDN6	2	Beal Bank NV	02/17/2021	0.150	100,000	100,013.00
36159AV56	3	GE Money Bank	06/17/2021	0.067	150,000	152,281.50
856285URO	4	State Bank of Indi	08/30/2021	0.100	250,000	250,100.00
					<u>650,000</u>	<u>\$652,576.00</u>

Acct. Total	<u>\$2,239,860.17</u>
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Accrued interest	<u>\$1,828.59</u>
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TOTAL CASH AND INVESTMENTS	<u><u>\$2,241,688.76</u></u>
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THERE IS NO STAFF

REPORT FOR THIS ITEM

PALMDALE RECYCLED WATER
AUTHORITY

BOARD MEMORANDUM

DATE: February 10, 2021 February 17, 2021
TO: BOARD OF DIRECTORS Board Meeting
FROM: Mr. Dennis D. LaMoreaux, Executive Director
RE: ***AGENDA ITEM NO. 7.2 – CONSIDERATION AND POSSIBLE ACTION
ON PALMDALE RECYCLED WATER AUTHORITY PUBLIC BOARD
MEMBER VACANCY***

The existing Board members of PRWA have the opportunity to interview candidates for the Public Director position on this Board. The vacancy was advertised later last year with a deadline for submitting applications of December 22, 2020. The following are qualifying candidates for the position who submitted applications before the deadline. The information submitted by each of the candidates is enclosed for your reference. They are listed in alphabetical order:

Zakeya Anson

Loel Haviland

Brian Johnson

David Orasa

Santiago Santos

Douglas Willis

Following the interviews, the Board can discuss the candidates with the goal of a consensus to recommend to the City Council and PWD Board for consideration and action at their next available meetings.

Supporting Documents:

Candidate Submittals



February 8, 2021

Mr. Zakeya Anson
239 East Avenue P-5
Palmdale, CA 93550

**RE: PALMDALE RECYCLED WATER AUTHORITY PUBLIC DIRECTOR
APPLICATION**

Dear Mr. Anson:

Thank you for applying to be the next public member of the Palmdale Recycled Water Authority (PRWA) Board. The application was received before the deadline and your residence is within the PRWA boundary. The next step in this process is an interview with the other four members of the Board. Two members are from the Palmdale City Council and two members are from the Palmdale Water District (PWD) Board. These members will recommend a candidate to both the City Council and PWD Board for approval of the public member.

The public member candidate interviews are scheduled for a special meeting of the PRWA Board in the Palmdale Council Chamber (Chamber) on Wednesday, February 17, 2021 at 6:00 p.m. All candidates will be required to follow social distancing, wear a face covering, and wait outside the Chamber. The candidates will individually be brought into the Chamber to address the Board.

Thank you again for your interest in being part of PRWA and its mission. We look forward to meeting you for the interview. Please feel free to contact me if you have any questions about the process. I can be reached at 661-456-1017 or dlamoreaux@palmdalewater.org.

Very truly yours,

A handwritten signature in cursive script that reads "Dennis D. LaMoreaux".

DENNIS D. LaMOREAUX,
Executive Director
DDL/dd

CC: Chuck Heffernan, Assistant Executive Director
PRWA Board of Directors

[REDACTED]

Sent: Tuesday, December 15, 2020 4:59 PM
To: City Clerk Department
Subject: Online Form Submittal: Palmdale Recycled Water Authority (PRWA) Public Member Application

CAUTION: This email originated from outside of the organization.

Palmdale Recycled Water Authority (PRWA) Public Member Application

Palmdale Recycled Water Authority (PRWA)
Public Member Application

Name	Zakeya Anson
Address	[REDACTED]
City	Palmdale
Zip Code	93550
Home Phone	[REDACTED]
Business Phone	[REDACTED]
Email Address	[REDACTED]
Occupation	Teacher/ business owner
Why are you interested in this position?	I'm interested in this position because I would like to contribute to the Palmdale recycled water authority with joint resources and ideas for my community. I want to learn more about how I can help spread the knowledge of recycled water.
Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.	I believe my most important experiences and abilities that qualify me for this position is working in human resources for companies such as Northrop Grumman and Bank of America because I understand how things are done in a company and community on a large scale. Also working at Northrop Grumman I understand how important water recycling can be. Being a teacher allows me to speak to a younger generation on things they can do now for our future.

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties.

I have worked on School Site Council as a voted in member for Eastside Union School District in which I served a two year term.

What do you hope to accomplish as a Palmdale Recycled Water Authority Member?

I hope to learn more about Palmdale recycled water as I am a current resident in this city. I use Palmdale water for my family and want to know what I can do to help service the community I live in.

In your opinion, what is the goal of the Palmdale Recycled Water Authority and what benefit does it provide to the citizens of Palmdale?

I believe the goal of the recycle water authority is to show us how we can use our water efficiently without waste and utilize the water we have in our city to the max. I know the California has had a history of water shortages. Living in the high desert puts our communities at a greater risk of having water shortages.

List your education, highest year completed, and degrees, if any?

Masters in Business Administration emphasis in Human Resources
Masters in Teaching Education

Reasonable Accommodations:

Based on your understanding of this PRWA position, will you require any special accommodations to apply and/or participate as a member?



In Case of Emergency:

Whom should we notify?



Home Phone

Work Phone

Field not completed.

Physician's Name



Phone

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)



Agreement

The City of Palmdale and Palmdale Water District are equal opportunity employers and do not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the Palmdale City Clerk's Office at 661/267-5151. I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types Page 3 of work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from this position.

I hereby agree to the 12/15/2020
Agreement set forth on this
day.

Attached Documents:

Resume	Resume.docx
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Email not displaying correctly? [View it in your browser.](#)

Zakeya Anson



EXPERIENCE

Eastside Elementary School, Lancaster, CA -*Certificated Teacher*

August 2017 - PRESENT

- 4/5th grade combination teacher of self- contained classroom average of 31-35 students
- Created and implemented engaging / SEL and innovative lesson plans
- Developed data-driven lesson plans and instructional materials to provide individualized and small group instruction to adapt the common core and New Generation Science Standards curriculum needs of each student
- Establish and maintain standards of classroom behavior needed to provide an effective learning environment
- Demonstrate knowledge of the subject matters as an Instructional Leadership Team for curriculum and design
- Provided leadership for the school. Initiating proposals, expanding opportunities for the school to accomplish its goals, and inspiring others to work towards high and rigorous standards

Ronz Barber Cosmo Supply and Hair Studio, Palmdale—*Human Resource Generalist*

January 2019 - July 2020

- Organization realignment from self-employed to hourly employees
- Recruiting, on boarding, payroll
- Created Policy and procedures manual based on Barber Cosmo State Board standards
- Weekly reports from sales to hours worked
- Day to day personnel support

Westside School District , Lancaster — *Substitution Teacher*

August 2016 - August 2017

- Daily instruction to students in assigned subject areas
- Work cooperatively with others in the school to provide for coordinated services for students

Northrop Grumman (AS), Palmdale — *Contract Recruiter Associate*

August 2014 - December 2015

- Process employment offers (written document for employment with specific job details and contingencies if any)
- Work with the University Recruiting and Relations team to Onboard over 820 interns and 150 New Grads
- Tracked and document candidates through taleo sourced and screened candidates
- Consult and manage expectations for Hiring Managers and other Recruiters
- Work with Hiring Managers to create seamless Onboarding of new hire employees
- Develop creative strategies to increase candidate pool for hard to fill positions
- Initiate background checks, drug screens and government clearances
- Schedule Interviews (all logistical aspects for phone, local and non-local)
- Confirm and process proof of US citizenship for government access
- Participate in Campus Program by assisting in orientation and events, creating a recruitment strategy for non-technical intern and new graduate recruiting, and brainstorming new ideas for the program
- Create and revise processes for Recruiters, Hiring Managers, and Recruitment Agencies

Bank of America , Simi Valley/ Lancaster — *Recruiter Business Support*

January 2006 - November 2012

- Sourced and pipelined candidates for various positions and sharing candidates to meet business department needs
- Sourced external boards (Monster, CareerBuilder and Indeed)
- Coached hiring managers, recruiters and recruiting coordinators on federal compliance guidelines and policies
- Created and ran biweekly analytical meetings to discuss trends, solutions and goals
- Worked with collaboration on strategic planning for hiring, health and benefits
- Liaison between Human resource and Collection department for hiring forecasts and onboarding of regular and contract hires
- Conducted full life cycle recruiting (intake meeting to On-Boarding New Employees) for various entry level positions

- Actively averaged a workbench of more than 150 open positions from entry level class fill to executive level
- Help conduct internal audits to ensure that the recruitment process is OFCCP compliant
- Utilized outside resources such as Worksource centers, local community colleges and staffing agencies
- Created Job Descriptions working with Human Resource teams and Clients

EDUCATION

Brandman University, Irvine — *Masters in Business Administration– Human Resources*

June 2012

Brandman University , Irvine — *Masters in Education/Teaching, Multiple Subject Credential*

May 2019



February 8, 2021

Mr. Loel Haviland
38702 20th Street East
Palmdale, CA 93550

**RE: PALMDALE RECYCLED WATER AUTHORITY PUBLIC DIRECTOR
APPLICATION**

Dear Mr. Haviland:

Thank you for applying to be the next public member of the Palmdale Recycled Water Authority (PRWA) Board. The application was received before the deadline and your residence is within the PRWA boundary. Both the City and District attorneys also reviewed the application in view of your status as a Palmdale Water District employee. Their advice is that the Board should not consider your application though there is currently no clear rule or policy. Further, I would apply this opinion to a City employee's application as well.

Should you request to be considered regardless of the legal opinion, the public member candidate interviews are scheduled for a special meeting of the PRWA Board in the Palmdale Council Chamber (Chamber) on Wednesday, February 17, 2021 at 6:00 p.m. All candidates will be required to follow social distancing, wear a face covering, and wait outside the Chamber. The candidates will individually be brought into the Chamber to address the Board.

Thank you again for your interest in being part of PRWA and its mission. Please feel free to contact me if you have any questions about the process. I can be reached at 661-456-1017 or dlamoreaux@palmdalewater.org.

Very truly yours,

A handwritten signature in cursive script that reads "Dennis D. LaMoreaux".

DENNIS D. LaMOREAUX,
Executive Director
DDL/dd

CC: Chuck Heffernan, Assistant Executive Director
PRWA Board of Directors

[REDACTED]

Sent: Tuesday, December 22, 2020 9:57 AM
To: City Clerk Department
Subject: Online Form Submittal: Palmdale Recycled Water Authority (PRWA) Public Member Application

CAUTION: This email originated from outside of the organization.

Palmdale Recycled Water Authority (PRWA) Public Member Application

Palmdale Recycled Water Authority (PRWA)
Public Member Application

Name	Loel Haviland
Address	[REDACTED]
City	Palmdale
Zip Code	93550-4070
Home Phone	[REDACTED]
Business Phone	[REDACTED]
Email Address	[REDACTED]
Occupation	water works, Cross-Connection
Why are you interested in this position?	With the knowledge that I have in the safe use of recycled water I believe that I have something to offer to the PRWA. This is a way for me to give back to the community that I have lived in since moving here back in 1983. I really would like to learn the nuances of parliamentary procedures and the utilization of the Brown Act.
Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.	I have had extensive training of the use of recycled water from Los Angeles County Health Department because of my job and have attended and passed the Site Supervisor class offered by Los Angeles County Sanitation District. I have been to many of the PRWA board meetings since its inception so I have a good idea of the current issues before the Board. I feel that I have a very good ability to listen to the facts presented at board meetings and then determining what is best for the PRWA.

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties.

I have never held an appointed nor an elected position before.

What do you hope to accomplish as a Palmdale Recycled Water Authority Member?

I would like to see an increase in the rational and beneficial use of recycled water with the hope that the piping system will be expanded beyond its current base.

In your opinion, what is the goal of the Palmdale Recycled Water Authority and what benefit does it provide to the citizens of Palmdale?

The goal behind the use of recycled water is to free up the use of potable water for domestic needs which would allow the City of Palmdale's water purveyors to safely increase the amount of potable water that could be used for future residential and commercial development. The way this could be done is with recycled water being used for irrigation, industrial and construction purposes along with ground water recharge which could stabilize our aquafer.

List your education, highest year completed, and degrees, if any?

Graduated from Lowell High School and completed 2 years of college.
Certifications: State of Calif. Distribution II and Water Treatment I
Cross-Connection Program Specialist AWWA & ABPA
Site Supervisor Training in Recycled Water Los Angeles County Sanitation District.
Attained the Eagle Scout rank in the Boy Scouts of America

Reasonable Accommodations:

Based on your understanding of this PRWA position, will you require any special accommodations to apply and/or participate as a member?



In Case of Emergency:

Whom should we notify?



Home Phone

Work Phone

Field not completed.

Physician's Name

Field not completed.

Phone

Field not completed.

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)



Agreement

The City of Palmdale and Palmdale Water District are equal opportunity employers and do not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the Palmdale City Clerk's Office at 661/267-5151. I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types Page 3 of work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from this position.

I hereby agree to the 12/22/2020
Agreement set forth on this
day.

Attached Documents:

Resume	Field not completed.
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Email not displaying correctly? [View it in your browser.](#)



February 8, 2021

Mr. Brian R. Johnson
4745 Katrina Place
Palmdale, CA 93552

**RE: PALMDALE RECYCLED WATER AUTHORITY PUBLIC DIRECTOR
APPLICATION**

Dear Mr. Johnson:

Thank you for applying to be the next public member of the Palmdale Recycled Water Authority (PRWA) Board. The application was received before the deadline and your residence is within the PRWA boundary. The next step in this process is an interview with the other four members of the Board. Two members are from the Palmdale City Council and two members are from the Palmdale Water District (PWD) Board. These members will recommend a candidate to both the City Council and PWD Board for approval of the public member.

The public member candidate interviews are scheduled for a special meeting of the PRWA Board in the Palmdale Council Chamber (Chamber) on Wednesday, February 17, 2021 at 6:00 p.m. All candidates will be required to follow social distancing, wear a face covering, and wait outside the Chamber. The candidates will individually be brought into the Chamber to address the Board.

Thank you again for your interest in being part of PRWA and its mission. We look forward to meeting you for the interview. Please feel free to contact me if you have any questions about the process. I can be reached at 661-456-1017 or dlamoreaux@palmdalewater.org.

Very truly yours,

A handwritten signature in cursive script that reads "Dennis D. LaMoreaux".

DENNIS D. LaMOREAUX,
Executive Director
DDL/dd

CC: Chuck Heffernan, Assistant Executive Director
PRWA Board of Directors

[REDACTED]

Sent: Monday, December 14, 2020 9:50 PM
To: City Clerk Department
Subject: Online Form Submittal: Palmdale Recycled Water Authority (PRWA) Public Member Application

CAUTION: This email originated from outside of the organization.

Palmdale Recycled Water Authority (PRWA) Public Member Application

Palmdale Recycled Water Authority (PRWA)
Public Member Application

Name	Brian R. JOHNSON
Address	[REDACTED]
City	Palmdale
Zip Code	93552
Home Phone	[REDACTED]
Business Phone	[REDACTED]
Email Address	[REDACTED]
Occupation	Retire Law Enforcement - LAXPD
Why are you interested in this position?	I have lived in the Antelope Valley since 1978 and have seen Palmdale grow. I would like to be considered for this position because I know that recycled issues and concerns are top priority, especially re- cycle water.
Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.	My experiences and abilities for this position are as follow: My union abilities with the city of L.A., my working knowledge in law enforcement, I headed the re- cycle program in my department at LAX- L.A. I also was not only an officer with the city, but was an sergeant , watch commander in which I supervised 200 personnel. I was OIC at the palmdale airport and worked with the airport manager on re- cycled water on all airport property.

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties.

Yes, worked on various public board's, PORAC, RPORAC. LAAPOA, LAAPSA, SEIU 347, COPOR Committee , Lions club- Plm., American Legion,

What do you hope to accomplish as a Palmdale Recycled Water Authority Member?

I would like to carry the Palmdale Recycled Water Authority into the next generation of water recycling that will keep palmdale number one in this field.

In your opinion, what is the goal of the Palmdale Recycled Water Authority and what benefit does it provide to the citizens of Palmdale?

My opinion of the goal is to provide Palmdale with a constant supply of water at all times and anytime when the need for water is call upon.

List your education, highest year completed, and degrees, if any?

University of Phoenix- BSBA- MBA- other college's attended- LACC, PASADENA COLL., CYPRESS COLL., RIO HONDO COLL. CAL STATE LONG BEACH.

Reasonable Accommodations:

Based on your understanding of this PRWA position, will you require any special accommodations to apply and/or participate as a member?

No

In Case of Emergency:

Whom should we notify?

Home Phone

Work Phone

Physician's Name

Phone

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)

Agreement

The City of Palmdale and Palmdale Water District are equal opportunity employers and do not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth and related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the Palmdale City Clerk's Office at 661/267-5151. I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types Page 3 of work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from this position.

I hereby agree to the 12/14/2020
Agreement set forth on this
day.

Attached Documents:

Resume	Field not completed.
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Email not displaying correctly? [View it in your browser.](#)



February 8, 2021

Mr. David Orasa
38029 Richeville Street
Palmdale, CA 93552

**RE: PALMDALE RECYCLED WATER AUTHORITY PUBLIC DIRECTOR
APPLICATION**

Dear Mr. Orasa:

Thank you for applying to be the next public member of the Palmdale Recycled Water Authority (PRWA) Board. The application was received before the deadline and your residence is within the PRWA boundary. The next step in this process is an interview with the other four members of the Board. Two members are from the Palmdale City Council and two members are from the Palmdale Water District (PWD) Board. These members will recommend a candidate to both the City Council and PWD Board for approval of the public member.

The public member candidate interviews are scheduled for a special meeting of the PRWA Board in the Palmdale Council Chamber (Chamber) on Wednesday, February 17, 2021 at 6:00 p.m. All candidates will be required to follow social distancing, wear a face covering, and wait outside the Chamber. The candidates will individually be brought into the Chamber to address the Board.

Thank you again for your interest in being part of PRWA and its mission. We look forward to meeting you for the interview. Please feel free to contact me if you have any questions about the process. I can be reached at 661-456-1017 or dlamoreaux@palmdalewater.org.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Dennis D. LaMoreaux".

DENNIS D. LaMOREAUX,
Executive Director
DDL/dd

CC: Chuck Heffernan, Assistant Executive Director
PRWA Board of Directors

[REDACTED]

Sent: Friday, December 18, 2020 3:28 PM
To: City Clerk Department
Subject: Online Form Submittal: Palmdale Recycled Water Authority (PRWA) Public Member Application

CAUTION: This email originated from outside of the organization.

Palmdale Recycled Water Authority (PRWA) Public Member Application

Palmdale Recycled Water Authority (PRWA)
Public Member Application

Name	DAVID ORASA
Address	[REDACTED]
City	Palmdale
Zip Code	93552
Home Phone	[REDACTED]
Business Phone	[REDACTED]
Email Address	[REDACTED]
Occupation	Mechanical Engineering Associate
Why are you interested in this position?	I am interested in this position because i see as opportunity and avenue for me to be part of the solution to address water shortage issues facing not only Palmdale but State of California in general. My experience as Water Ambassador (PWD) and also working for 4 years at Hyperion Waste Water Treatment Plant (Public Works- City of Los Angeles-SANITATION) inspired me and taught me why water reclamation projects and water recycling improve water use sustainability, and these project and other build water resilience.
Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and	- As Mechanical Engineering Associate -I: working at Public Works-LASAN i was given a water recycling expansion project phase III & IV at Hyperion Water Reclamation Plant. The project scope of work was to expand existing Irrigation distribution lines/areas and Water Truck hauling stations. The Project gave me experience, knowledge and abilities in this

abilities that qualify you for this position.

areas as follows;

(1). Regulation and standards behind CA Title 22. (2). Design & distribution system (3) Construct and Install (4)Permit issues and procedures (5) Project Management (6) Doing project feasibility studies and (7) Operations and Maintenance.

As Material Testing Technician -LADWP :experience gained was to detect and prevent System failure due to corrosion, pressure, bad design, wrong use of material and resource and studies related to system failure to determine root cause.

Have you had previous public service experience on a commission or public body? If so, indicate the public agency, title of position, and duties.

I am still in Public Service and my experience fall in two areas. Water Operations and Waste Water Treatment;

A) City of Los Angeles, Public Works-SANITATION 7/2015-8/2019: As Mechanical Engineering Associate working on Operations and Maintenance engineering group for Hyperion Waste Water treatment plant, my duties was to provide engineering support on all project and task related to design, installing and maintaining mechanical equipment and system. Managing occasionally environmental projects and safety projects.

B) City of Los Angeles, Dept of Water & Power 8/2009 7/2015 - Present : As Sr. Material Testing Technician and Corrosion specialist, my duties were to perform Inspections and Testing materials of water system constructions, not limited to collecting field samples, Lab test, field test and factory material fabrication inspection.

Managing Corrosion mitigation systems (namely Sacrificial and Impressed Current) protecting water distribution pipelines, water tanks and surge tank. Activities includes managing Installation, designing, maintaining and reporting corrosion system which protect

What do you hope to accomplish as a Palmdale Recycled Water Authority Member?

I am hoping FIRST, is a learning experience how regulatory authority such as PRWA functioning, executing plans, budgeting, and receiving funds and its allocations. SECOND, to accomplish the goals set in what PWD, PRWA and LA County Sanitation District what to accomplish and THIRD, to be a better promoter and assurance to customers regarding the benefits and safety of recycled water.

In your opinion, what is the goal of the Palmdale Recycled Water Authority and what benefit does it

PRWA goal is to ; Manage recycled water resources, promote, educate and encourage the citizen of Palmdale the safe use of recycled water and for doing so it protect health and the environment.

provide to the citizens of
Palmdale?

The biggest benefits is ; Water suitability and to meet ever
ending demand of reliable long term water supply.

List your education, highest
year completed, and
degrees, if any?

Masters of Science in Engineering management - California
State University Northridge (CSUN)- year 2017
Bachelor of Science in Chemical Engineering - University of
Dar Es Salaam, Tanzania (UDSM) - year 2001

Reasonable Accommodations:

Based on your
understanding of this PRWA
position, will you require
any special
accommodations to apply
and/or participate as a
member?

No

In Case of Emergency:

Whom should we notify?

Home Phone

Work Phone

Physician's Name

Phone

Do you have any medical
history that we should be
aware of in the event of an
emergency? (Allergies,
medications, etc.)

Agreement

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during this background check will be limited to that appropriate to determining my suitability for particular types Page 3 of work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from this position.

I hereby agree to the 12/18/2020
Agreement set forth on this
day.

Attached Documents:

Resume	Field not completed.
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Email not displaying correctly? [View it in your browser.](#)



February 8, 2021

Mr. Santiago Santos
562 Ivy Drive
Palmdale, CA 93550

**RE: PALMDALE RECYCLED WATER AUTHORITY PUBLIC DIRECTOR
APPLICATION**

Dear Mr. Santos:

Thank you for applying to be the next public member of the Palmdale Recycled Water Authority (PRWA) Board. The application was received before the deadline and your residence is within the PRWA boundary. The next step in this process is an interview with the other four members of the Board. Two members are from the Palmdale City Council and two members are from the Palmdale Water District (PWD) Board. These members will recommend a candidate to both the City Council and PWD Board for approval of the public member.

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Thank you again for your interest in being part of PRWA and its mission. We look forward to meeting you for the interview. Please feel free to contact me if you have any questions about the process. I can be reached at 661-456-1017 or dlamoreaux@palmdalewater.org.

Very truly yours,

DENNIS D. LaMOREAUX,
Executive Director
DDL/dd

CC: Chuck Heffernan, Assistant Executive Director
PRWA Board of Directors

Roxanne Faber

From: noreply@civicplus.com
Sent: Monday, December 21, 2020 5:55 PM
To: City Clerk Department
Subject: Online Form Submittal: Palmdale Recycled Water Authority (PRWA) Public Member Application

CAUTION: This email originated from outside of the organization.

Palmdale Recycled Water Authority (PRWA) Public Member Application

Palmdale Recycled Water Authority (PRWA)
Public Member Application

Name	Santiago Santos
Address	[REDACTED]
City	palmdale
Zip Code	93550
Home Phone	[REDACTED]
Business Phone	[REDACTED]
Email Address	[REDACTED]
Occupation	Technician
Why are you interested in this position?	Was recommended by Palmdale Water Ambassador class Always been interested in Palmdale water and its direction for the future
Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.	Growing up in Palmdale and working in various fields that involved water practices understand the need for future developments and continued growth for the antelope valley
Have you had previous public service experience on a commission or public	Santa Clarita Public Works

body? If so, indicate the public agency, title of position, and duties.

What do you hope to accomplish as a Palmdale Recycled Water Authority Member?

Being able to help in future projects to help Palmdale be the leader in recycled water in California

In your opinion, what is the goal of the Palmdale Recycled Water Authority and what benefit does it provide to the citizens of Palmdale?

Being able to re use run off and recycled water will keep overall prices down in the future
living in an extreme climate we need to have all citizens the importance of conserving and recycling for the future

List your education, highest year completed, and degrees, if any?

Highland High School

Reasonable Accommodations:

Based on your understanding of this PRWA position, will you require any special accommodations to apply and/or participate as a member?

In Case of Emergency:

Whom should we notify?

Home Phone

Work Phone

Field not completed.

Physician's Name

Field not completed.

Phone

Field not completed.

Do you have any medical history that we should be aware of in the event of an emergency? (Allergies, medications, etc.)

Agreement

The City of Palmdale and Palmdale Water District are equal opportunity employers and do not discriminate in hiring or employment upon any basis prohibited by law, including race, color, creed, religion, age, sex (including pregnancy, childbirth and

related medical conditions), cancer, national origin, genetic characteristics, genetic information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the Palmdale City Clerk's Office at 661/267-5151. I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types Page 3 of work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from this position.

I hereby agree to the 12/21/2020
Agreement set forth on this
day.

Attached Documents:

Resume	Field not completed.
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Email not displaying correctly? [View it in your browser.](#)



February 8, 2021

Mr. Douglas Willis
3339 East Avenue S-3
Palmdale, CA 93550

**RE: PALMDALE RECYCLED WATER AUTHORITY PUBLIC DIRECTOR
APPLICATION**

Dear Mr. Willis:

Thank you for applying to be the next public member of the Palmdale Recycled Water Authority (PRWA) Board. The application was received before the deadline and your residence is within the PRWA boundary. The next step in this process is an interview with the other four members of the Board. Two members are from the Palmdale City Council and two members are from the Palmdale Water District (PWD) Board. These members will recommend a candidate to both the City Council and PWD Board for approval of the public member.

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Thank you again for your interest in being part of PRWA and its mission. We look forward to meeting you for the interview. Please feel free to contact me if you have any questions about the process. I can be reached at 661-456-1017 or dlamoreaux@palmdalewater.org.

Very truly yours,

A handwritten signature in cursive script, reading "Dennis D. LaMoreaux". The signature is written in dark ink and is positioned above the printed name and title.

DENNIS D. LaMOREAUX,
Executive Director
DDL/dd

CC: Chuck Heffernan, Assistant Executive Director
PRWA Board of Directors

[REDACTED]

Sent: Monday, December 21, 2020 12:51 PM
To: City Clerk Department
Subject: Online Form Submittal: Palmdale Recycled Water Authority (PRWA) Public Member Application

CAUTION: This email originated from outside of the organization.

Palmdale Recycled Water Authority (PRWA) Public Member Application

Palmdale Recycled Water Authority (PRWA)
Public Member Application

Name	M. Douglas Willis
Address	[REDACTED]
City	Palmdale
Zip Code	93550-6622
Home Phone	[REDACTED]
Business Phone	[REDACTED]
Email Address	[REDACTED]
Occupation	Retired - Accountant
Why are you interested in this position?	Enjoy using my knowledge/experience with the community I live in.
Considering your previous experience and activities in business, labor, professional, social or other organizations, indicate what you feel are the most important experiences and abilities that qualify you for this position.	Worked 40 years @ UCLA General Accounting Office as well as several community boards and commissions in the city of Santa Monica.
Have you had previous public service experience on a commission or public body? If so, indicate the	Charter Review Commission - City of Santa Monica - Review City Charter, recommended changes. Housing Commission, Santa Monica and Santa Monica Rent Control Board.

public agency, title of
position, and duties.

What do you hope to
accomplish as a Palmdale
Recycled Water Authority
Member?

Learn about recycled water and explore avenues to enact
maximum benefits for our community.

In your opinion, what is the
goal of the Palmdale
Recycled Water Authority
and what benefit does it
provide to the citizens of
Palmdale?

Multiple uses with minimum expense.

List your education, highest
year completed, and
degrees, if any?

B/A Economics - UCLA, 1979.

Reasonable Accommodations:

Based on your
understanding of this PRWA
position, will you require
any special
accommodations to apply
and/or participate as a
member?

In Case of Emergency:

Whom should we notify?

Home Phone

Work Phone

Field not completed.

Physician's Name

Phone

Do you have any medical
history that we should be
aware of in the event of an
emergency? (Allergies,
medications, etc.)

Agreement

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and do not discriminate in hiring or employment upon any basis prohibited by law,
including race, color, creed, religion, age, sex (including pregnancy, childbirth and
related medical conditions), cancer, national origin, genetic characteristics, genetic*

information, ancestry, sexual orientation, gender, gender identity, gender expression, marital status, veteran status, disability, or any other basis protected by applicable law. None of the questions or information sought in this application are intended to discriminate based upon any status protected by law. If you need reasonable accommodation in completing this application, or in any other part of the application process, please contact the Palmdale City Clerk's Office at 661/267-5151. I certify that all statements on this application are true and complete to the best of my knowledge. I hereby authorize the City of Palmdale to investigate any information contained in this application. I understand that as part of the final selection process I will be required to pass a livescan fingerprint scan submission via the California Department of Justice. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types Page 3 of work and that such information collected during the check will be kept confidential. I understand that false or misleading statements shall be sufficient grounds for disqualification from this position.

I hereby agree to the 12/21/2020
Agreement set forth on this
day.

Attached Documents:

Resume	Field not completed.
--------	----------------------

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