

**PALMDALE RECYCLED WATER AUTHORITY (PRWA)  
HELD AT CITY OF PALMDALE  
CITY HALL COUNCIL CHAMBERS  
38300 SIERRA HIGHWAY, SUITE B  
PALMDALE, CALIFORNIA  
REGULAR MEETING AGENDA NO. 32  
MARCH 15, 2017  
7:00 P.M.  
[www.cityofpalmdale.org](http://www.cityofpalmdale.org)  
[www.palmdalewater.org](http://www.palmdalewater.org)**

**WELCOME**

**NOTE:** Materials related to an item on this Agenda submitted to the Palmdale Recycled Water Authority Board of Directors, or after distribution of the agenda packet, are available for public inspection at the City of Palmdale City Hall, located at 38300 Sierra Highway, Suite A, Palmdale, California, and at the Palmdale Water District, 2029 East Avenue Q, Palmdale, California during normal business hours and will also be available at the meeting. Those items provided by others at the meeting will be available at City Hall during normal business hours.

A **three-minute time limit** will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Palmdale Water District at least 48 hours prior to the meeting.

**Your courtesy is requested to help our meeting run smoothly. If you'll be kind enough to follow these simple rules, we can make the best possible use of your time and ours:**

- Please refrain from public displays or outbursts such as unsolicited applause, comments, cheering, foul language, or obscenities.
- Any disruptive activities that substantially interfere with the ability of the Board of Directors to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Please turn off or mute your cell phones and mobile devices.

**1. CALL TO ORDER.**

**2. PLEDGE OF ALLEGIANCE.**

**3. ROLL CALL: DIRECTORS KATHY MAC LAREN, ROBERT ALVARADO, JUAN CARRILLO, AUSTIN BISHOP, AND HELEN VELADOR**

**4. CONSENT CALENDAR:**

**NOTICE:** All matters listed under the Consent Calendar will be enacted by one motion unless an item(s) is pulled by the Board, in which case the item(s) will be removed from the Calendar and will be considered separately following this portion of the Agenda.

- 4.1 Approve the Minutes from the previous meeting held on February 15, 2017. (Staff Reference: Secretary Smith)

***Call for Public Comments***

**Staff Recommendation:** Move to approve the minutes from the February 15, 2017. (Voice Vote - Requires a majority to approve.)

**5. NEW BUSINESS:**

- 5.1 Discussion regarding change of meeting date. (Staff Reference: Authority Counsel Ditzhazy)

***Call for Public Comments***

**Staff Recommendation:** Palmdale Recycled Water Authority (PRWA) Board to provide direction to staff of a new meeting date. (Voice Vote - Requires a majority to approve.)

- 6. NON-AGENDA ITEMS - PUBLIC COMMENTS:** This portion of the Agenda allows an individual the opportunity to address the Board of Directors on any subject regarding Palmdale Recycled Water Authority business. Under state legislation, no action can be taken on items not specifically referenced on the Agenda. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.

7. REQUESTS FOR NEW AGENDA ITEMS:
  8. INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.
  9. ADJOURNMENT.
- 

Complete packets can be viewed at City Hall, located at 38300 Sierra Highway, Suite A, Palmdale, California; Palmdale Water District, 2029 East Avenue Q, Palmdale, California, and the Main Library, located at 700 East Palmdale Boulevard, Palmdale, California. You can also view the Agenda for the Palmdale Recycled Water Authority on the City's website at [www.cityofpalmdale.org](http://www.cityofpalmdale.org) or the Palmdale Water District website at [www.palmdalewater.org](http://www.palmdalewater.org).

Thank you for attending your Palmdale Recycled Water Authority meeting. If you have any further questions, please contact the Secretary's Office at (661) 267-5151, Monday through Thursday, 7:30 a.m. to 6:00 p.m., closed every Friday.

**PALMDALE RECYCLED  
WATER AUTHORITY**

**BOARD MEMORANDUM**

**DATE:** March 7, 2017 **March 15, 2017**  
**TO:** BOARD OF DIRECTORS **Board Meeting**  
**FROM:** Wm. Matthew Ditzhazy, Authority Counsel, PRWA  
**VIA:** Mr. Dennis LaMoreaux, Executive Director, PRWA

**RE: AGENDA ITEM NO. 5.1 – DISCUSSION REGARDING CHANGING THE MEETING DATE.**

**Recommendation:**

Palmdale Recycled Water Authority (PRWA) Board to provide direction to staff of a new meeting date.

**Background:**

At the February 5, 2017 meeting, a request was made by Director Carrillo to consider changing the meeting date from a Wednesday to a Monday, Tuesday, or Thursday. For the Board's information, Chair Mac Laren also advised staff that she preferred Monday or Tuesday for future Board meetings.

Staff has collected information for the Board's consideration in deliberating this matter.

The following table below lists the dates and times of other local board and commission meetings on which the City of Palmdale Board Members/Alternates serve and other City boards that have regularly scheduled meetings (such as the Library Board of Trustees) as well as the board meetings for other government entities. The Palmdale Water District Board members' Regular meeting is scheduled on the second Wednesday of the month. It should be noted that Monday meetings are more impacted by holidays.

Resolution No. PRWA 2016-004, adopted February of 2016, sets for the current regular meeting date, time, and location. If the Board directs staff to change the date of the meeting, staff will bring back a Resolution repealing Resolution No. PRWA 2016-004 to change the meeting date to effect the requested change.



	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>
Last week of previous month				<i>Packet distribution for Council Meetings</i>
1 <sup>st</sup> Week	LABOR DAY NEW YEAR'S DAY (2018)	Westside School District 4:30pm  <b>Regular City Council Meetings 5 pm/7pm</b>		Southern CA Assoc. of Governments 12:15pm  <i>Packet distribution for Planning Commission meeting</i>
2 <sup>nd</sup> Week	COLUMBUS DAY (Floating Holiday)	<b>January and July Council Meetings 5pm/7pm</b>  Palmdale School District Board 4:30pm  Lancaster City Council Meeting 5:00pm	US/Mexico Sister Cities Association 6pm  Palmdale Water District 7pm	<b>Planning Commission Meeting 7pm</b>  <i>Packet distribution for Palmdale Recycled Water Authority meeting</i>
3 <sup>rd</sup> Week	MARTIN LUTHER KING DAY PRESIDENTS' DAY  Aerospace Academy 4:15pm	Air Quality Mgt District 10am  Westside School District 4:30pm  Board of Library Trustees 5:30pm	Palmdale Recycled Water Authority Meeting 7pm	
4 <sup>th</sup> Week	MEMORIAL DAY CHRISTMAS (2017)	Antelope Valley Transit Authority 10am  Palmdale School District Board 4:30pm  Lancaster City Council Meeting 5:00pm	Sanitation District (Whittier) 1:30pm  US/Mexico Sister Cities Association 6pm  Palmdale Water District 7pm	

**Financial Impact:**

There is no fiscal impact.

**Supporting Document:**

Resolution No. PRWA 2016-004 is attached for review.

**RESOLUTION NO. PRWA 2016-004**

**RESOLUTION OF THE PALMDALE RECYCLED WATER AUTHORITY  
REPEALING RESOLUTION NO. PRWA 2013-004 AND SETTING FORTH THE  
PRWA'S REGULAR MEETING DATE, TIME AND LOCATION**

WHEREAS, Section 4.5 of the "Joint Exercise of Powers Agreement Creating the Palmdale Recycled Water Authority" (hereinafter JPA), authorized the Board of the Palmdale Recycled Water Authority, hereinafter the "Board" to adopt a resolution that sets forth the regular meeting dates, times and locations, and

WHEREAS, at its meeting held on February 13, 2013, the Board adopted Resolution No. PRWA 2013-004 setting forth its regular meeting date, time and a location that alternated between the City of Palmdale City Council Chambers and the Palmdale Water District Board Room, and

WHEREAS, a recent re-allocation of duties and responsibilities of the JPA members with regard to finances and billing resulted in an imbalance in the respective workloads with more work being allocated to the Palmdale Water District. To correct this imbalance staff was directed to have the duties of the Authority Secretary, such as, meeting organization, agendas, record keeping, filing officer and the like, allocated solely to the City Clerk for the City of Palmdale and to hold future meetings of the PRWA in the Palmdale City Council Chambers.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Palmdale Recycled Water Authority:

Section 1. That Resolution No. PRWA 2013-004 is hereby repealed in its entirety.

Section 2. That the regular meetings of the Board of the Palmdale recycled Water Authority be held on the third Wednesday of each month at 7:00 PM.

Section 3. That the regular meeting location of the Board of the Palmdale Recycled Water Authority be held in the Palmdale City Council Chambers located at 38300 Sierra Highway, Suite "B", Palmdale California.

Section 4. That should the Authority Board direct that any given meeting not held for any reason, the Authority may adjourn to any future regular meeting date and provide notice of said adjournment as required by law. The Authority Secretary shall cause the notice of adjournment to be posted at the meeting location in Section 3 and maintain said posting until the date of the next meeting. No other notification shall be required.

Section 5. The Clerk of the Authority shall certify to the passage and adoption of this Resolution and enter it into the official records of the Authority.

PASSED, APPROVED and ADOPTED this 17th day of February, 2016, by the following vote:


AYES: Ledford, Dino, Alvarado, Thompson, Velador

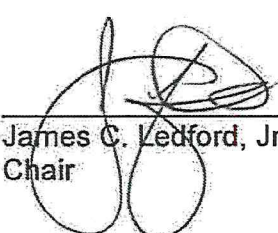
NOES: None

ABSTAIN: None


ABSENT: None

ATTEST:

  
Rebecca Smith,  
Authority Secretary

  
James C. Ledford, Jr.,  
Chair

APPROVED AS TO FORM:

  
Eric L. Dunn  
Authority Counsel