

PALMDALE RECYCLED WATER AUTHORITY (PRWA)  
HELD AT CITY OF PALMDALE  
CITY HALL COUNCIL CHAMBERS  
38300 SIERRA HIGHWAY, SUITE B  
PALMDALE, CALIFORNIA  
REGULAR MEETING AGENDA NO. 34  
AUGUST 21, 2017  
7:00 P.M.  
[www.cityofpalmdale.org](http://www.cityofpalmdale.org)  
[www.palmdalewater.org](http://www.palmdalewater.org)

WELCOME

**NOTE:** Materials related to an item on this Agenda submitted to the Palmdale Recycled Water Authority Board of Directors, or after distribution of the agenda packet, are available for public inspection at the City of Palmdale City Hall, located at 38300 Sierra Highway, Suite A, Palmdale, California, and at the Palmdale Water District, 2029 East Avenue Q, Palmdale, California during normal business hours and will also be available at the meeting. Those items provided by others at the meeting will be available at City Hall during normal business hours.

A **three-minute time limit** will be imposed on all speakers other than staff members.

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Palmdale Water District at least 48 hours prior to the meeting.

**Your courtesy is requested to help our meeting run smoothly. If you'll be kind enough to follow these simple rules, we can make the best possible use of your time and ours:**

- Please refrain from public displays or outbursts such as unsolicited applause, comments, cheering, foul language, or obscenities.
- Any disruptive activities that substantially interfere with the ability of the Board of Directors to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Please turn off or mute your cell phones and mobile devices.

1. **CALL TO ORDER.**



2. **PLEDGE OF ALLEGIANCE.**

3. **ROLL CALL: DIRECTORS KATHY MAC LAREN, VINCENT DINO, JUAN CARRILLO, AUSTIN BISHOP, AND HELEN VELADOR**

4. **ADMINISTRATION OF OATH OF OFFICE OF JOE ESTES.** – (Staff Reference: Authority Secretary Smith).

5. **CONSENT CALENDAR:**

- 5.1 Approve the Minutes from the previous meeting held on May 15, 2017. (Staff Reference: Secretary Smith)

***Call for Public Comments***

**Staff Recommendation:** Move to approve the minutes from the May 15, 2017. (Voice Vote - Requires a majority to approve.)

6. **SPECIAL REPORT:**

- 6.1 Discussion and update on status of the Water Recycling Grant and Construction Loan Application to State Water Resources Control Board for the Palmdale Recycled Water Authority Recycled Water Line Phase 2 Project. (Staff Reference: PWD Engineering/Grant Manager Riley)

7. **ACTION CALENDAR:**

- 7.1 Formation of an Ad Hoc Committee of the Board and possible appointment of board members to work with staff on policies needed to proceed with the Phase II construction. (Staff Reference: Executive Director LaMoreaux)

***There is no staff report for this item.***

***Call for Public Comments***

**Staff Recommendation:** Move to form an Ad Hoc Committee of the Board. (Voice Vote - Requires a majority to approve.)



8. **NON-AGENDA ITEMS - PUBLIC COMMENTS:** This portion of the Agenda allows an individual the opportunity to address the Board of Directors on any subject regarding Palmdale Recycled Water Authority business. Under state legislation, no action can be taken on items not specifically referenced on the Agenda. **PLEASE NOTE: A three-minute time limit** will be imposed on each speaker other than staff members.
9. **DIRECTOR'S REQUESTS FOR NEW AGENDA ITEMS:**
10. **INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.**
11. **ADJOURNMENT** to September 18, 2017 at 7:00 p.m. at the City of Palmdale City Hall Council Chambers located at 38300 Sierra Highway, Suite B, Palmdale, California.

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Complete packets can be viewed at City Hall, located at 38300 Sierra Highway, Suite A, Palmdale, California; Palmdale Water District, 2029 East Avenue Q, Palmdale, California, and the Main Library, located at 700 East Palmdale Boulevard, Palmdale, California. You can also view the Agenda for the Palmdale Recycled Water Authority on the City's website at [www.cityofpalmdale.org](http://www.cityofpalmdale.org) or the Palmdale Water District website at [www.palmdalewater.org](http://www.palmdalewater.org).

Thank you for attending your Palmdale Recycled Water Authority meeting. If you have any further questions, please contact the Secretary's Office at (661) 267-5151, Monday through Thursday, 7:30 a.m. to 6:00 p.m., closed every Friday.

**PALMDALE RECYCLED WATER  
AUTHORITY**

**BOARD MEMORANDUM**

DATE: August 16, 2017 August 21, 2017  
TO: BOARD OF DIRECTORS Board Meeting  
FROM: Mr. James Riley, Engineering/Grant Manager, PWD  
VIA: Mr. Dennis D. LaMoreaux, Executive Director  
RE: ***AGENDA ITEM NO. 6.1 – UPDATE ON STATUS OF THE WATER  
RECYCLING GRANT AND CONSTRUCTION LOAN APPLICATION TO  
STATE WATER RESOURCES CONTROL BOARD FOR THE  
PALMDALE RECYCLED WATER AUTHORITY RECYCLED WATER  
LINE PHASE 2 PROJECT***

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**Design Status**

On March 18, 2015, the Authority contracted with Antelope Valley Engineering, Inc. of Lancaster, California to complete final design and cost estimate for the Recycled Water Line Phase 2 Project. Currently the design is 75% complete.

**Planning**

On November 3, 2015, the SWRCB approved a planning grant in the amount of \$75,000 under the Proposition 1 Bond passed in October 2014.

Draft Planning Report Submitted and Approved on March 4, 2016  
Final Planning Report Submitted and Approved on October 3, 2016

Grant disbursement of \$19,418 was approved on May 10, 2016 for Draft Report  
Grant disbursement of \$55,582 was approved on May 11, 2017 for Final Report

**Construction Grant and Loan**

During the period of November 2015 to June 2016, the Authority submit a construction grant and loan application to the State Water Resources Control Board (SWRCB). The application consisted of a voluminous set of documents and forms relating to environmental, technical and financial information. Currently the grant and loan is in final review by the Financial and Legal staff of the SWRCB.



### **Preparing for Advertising, Review, Award, and Construction**

As discussed at the May 15<sup>th</sup> PRWA meeting, the Authority will need to develop and adopt policies related to constructing projects. This will include general and construction specifications, how projects are packaged and advertised, how change orders are handled, and how construction management is handled.

Both the City and the District have policies in place for construction. These can be used as a starting point for the Authority's policy. Staff, legal counsel, and possibly an Ad-Hoc committee of the Board could work on this and bring a draft back to the Board for consideration. An Ad-Hoc committee would have to be authorized to do this.

### **Recycled Water Fill Stations**

Several presentations were given in the summer and fall of 2016. Request has been made to LA County Sanitation District (LACSD) No. 20 regarding the authority to use recycled water on residential lawns. The next step in the process is for the LACSD to initiate discussions with the Lahontan Regional Water Quality Board in Victorville. As of this date, this discussion has not been initiated.

Potential locations for these depend on the completion of the Phase II Project.