



PALMDALE WATER DISTRICT

A CENTURY OF SERVICE

September 8, 2021

BOARD OF DIRECTORS

AMBERROSE MERINO

Division 1

DON WILSON

Division 2

GLORIA DIZMANG

Division 3

KATHY MAC LAREN-GOMEZ

Division 4

VINCENT DINO

Division 5

AGENDA FOR REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE OR VIA TELECONFERENCE

FOR THE PUBLIC: VIA TELECONFERENCE ONLY

DIAL-IN NUMBER: 571-748-4021 ATTENDEE PIN: 321-573-768#

Submit Public Comments at: <https://www.gomeet.com/321-573-768>

MONDAY, SEPTEMBER 13, 2021

6:00 p.m.

DENNIS D. LaMOREAUX

General Manager

ALESHIRE & WYNDER LLP

Attorneys

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Dawn Deans at 661-947-4111 x1003 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Dawn Deans at 661-947-4111 x1003 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Dawn Deans al 661-947-4111 x1003 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District's office located at 2029 East Avenue Q, Palmdale (Government Code Section 54957.5). Please call Dawn Deans at 661-947-4111 x1003 for public review of materials.

PUBLIC COMMENT GUIDELINES: The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.



- 4) Public comments for non-agenda items.
- 5) Presentations:
 - 5.1) Water Conservation Radio Ads. (Public Affairs Director Shay)
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
 - 6.1) Approval of minutes of Regular Board Meeting held August 23, 2021.
 - 6.2) Payment of bills for September 13, 2021.
 - 6.3) Approval of Resolution No. 21-17 being a Resolution of the Board of Directors of the Palmdale Water District Approving the Antelope Valley State Water Contractors Association Restricted Budget for Fiscal Year 2021/2022. (No Budget Impact – Resource and Analytics Director/Antelope Valley State Water Contractors Association General Manager Thompson II)
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
 - 7.1) Consideration and possible action on Big Rock Creek Joint Groundwater Recharge Project alternative. (No Budget Impact at this time – Resource and Analytics Director/Antelope Valley State Water Contractors Association General Manager Thompson II)
 - 7.2) Consideration and possible action on award of contract for Phase I of the Water Conservation and Education Garden. (\$227,777.00 – Budgeted – Resource and Analytics Supervisor Bolanos/Resource and Facilities Committee)
 - 7.3) Consideration and possible action on awarding a contract for the water main replacement in 3rd Street East, Stanridge Avenue, 2nd Street East, Carolside Avenue, Avenue P-12, and Division Street to Toro Enterprises, Inc. (\$2,093,892.00 – Budgeted – Budget Item No. 12-606 – Engineering/Grant Manager Rogers)
 - 7.4) Consideration and possible action on revision to Appendix O.1 “Water Conservation Rebate Programs and Applications” of the District’s Rules and Regulations. (No Budget Impact – Resource and Analytics Supervisor Bolanos)
 - 7.5) Consideration and possible action on authorization of the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2021 Budget:
 - a) None at this time.
 - 7.6) Adjourn to September 13, 2021 Annual Meeting of the Public Facilities Corporation. (General Manager LaMoreaux)

- 8) Information Items:
 - 8.1) Reports of Directors:
 - a) Standing Committees; Organization Appointments; Agency Liaisons:
 - 1) Antelope Valley East Kern Water Agency-AVEK-August 24.
(Director Dino/Director Mac Laren-Gomez, Alternate)
 - b) General Meetings Reports of Directors.
 - 8.2) Report of General Manager.
 - 8.3) Report of General Counsel.
- 9) Board members' requests for future agenda items.
- 10) Adjournment.



DENNIS D. LaMOREAUX,
General Manager

DDL/dd

PALMDALE WATER DISTRICT

BOARD MEMORANDUM

DATE: September 7, 2021 September 13, 2021
TO: BOARD OF DIRECTORS Board Meeting
FROM: Mr. Peter Thompson II, Resource and Analytics Director
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 6.3 – APPROVAL OF RESOLUTION NO. 21-17 BEING A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT APPROVING THE ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION RESTRICTED BUDGET FOR FISCAL YEAR 2021/2022. (NO BUDGET IMPACT – RESOURCE AND ANALYTICS DIRECTOR/ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION GENERAL MANAGER THOMPSON II)***

Recommendation:

Staff recommends that the Board approve Resolution No. 21-17 approving the Antelope Valley State Water Contractors Association (AVSWCA) Restricted Budget for Fiscal Year 2021/2022.

Alternative Options:

There are no alternative options.

Background:

The Palmdale Water District approved the AVSWCA's 2021/2022 Budget at the June 28, 2021 Regular Board Meeting with the adoption of Resolution No. 21-13. The Commissioners for the AVSWCA approved their restricted budget for 2021/2022 at their August 12, 2021 meeting. Each of the member agencies must now adopt a resolution approving the restricted budget. Resolution No. 21-17 has been prepared to adopt the AVSWCA's restricted budget for 2021/2022.

The restricted funds budget has been divided into three categories: Restricted Funds (USGS Groundwater Monitoring Program), Restricted Funds (Antelope Valley Integrated Regional Water Management Plan), and Restricted Funds (Big Rock Creek Joint Groundwater Recharge Program).

- USGS Groundwater Monitoring and CASGEM Program Contract Services:

With the approval of the 2020/21 USGS Joint Funding Program Agreement by the AVSWCA Commissioners on February 11, 2021, the administration of this Agreement was transferred to the

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT

VIA: Mr. Dennis D. LaMoreaux, General Manager

-2-

September 7, 2021

Antelope Valley Watermaster. The AVSWCA, however, will continue to contribute to Consulting Engineering Services for Groundwater Monitoring within the Antelope Valley, which includes the collection of data to comply with the California Statewide Groundwater Elevation Monitoring Program (CASGEM). The shared Program expense remains: 50% (AVSWCA), 25% (AV Watermaster) and 25% (AV Regional Water Management Group).

The amount of \$17,085.50 proposed for FY2021/22 is related to the AV Regional Water Management Group contribution. Expenditures will be transfer funds to the AV Watermaster when requested.

- Antelope Valley Integrated Regional Water Management Plan (AV-IRWMP) Contract Services:

Consultant engineering services for work related to the AV-IRWMP Update (on behalf of the Regional Water Management Group) includes costs associated with future years through CY2023 pursuant to the MOU amendment.

- Big Rock Creek Joint Groundwater Recharge Program Contract Services:

Consultant engineering services for work related to the Big Rock Creek Joint Groundwater Recharge Program.

Supporting Documents:

- Resolution No. 21-13
- Resolution No. 21-17
- AVSWCA Restricted Funds Budget for Fiscal Year 2021/2022

RESOLUTION NO. 21-13

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PALMDALE WATER DISTRICT
APPROVING ANTELOPE VALLEY
STATE WATER CONTRACTORS ASSOCIATION
BUDGET FOR FISCAL YEAR 2021/2022**

WHEREAS, the Palmdale Water District, along with the Antelope Valley-East Kern Water Agency and the Littlerock Creek Irrigation District, is a member agency of the Antelope Valley State Water Contractors Association formed by a Joint Powers Agreement dated May 26, 1999; and

WHEREAS, said Joint Powers Agreement provides for the formulation and adoption of a budget for the Antelope Valley State Water Contractors Association and approval of said budget by its members; and

WHEREAS, the Antelope Valley State Water Contractors Association unanimously adopted a budget for fiscal year 2021/22 at their regular meeting held June 3, 2021, which included an allocation among the member agencies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Palmdale Water District hereby approves the 2021/22 budget and allocation of budgeted funds adopted by the Antelope Valley State Water Contractors Association.

I certify that this is a true copy of Resolution No. 21-13 as passed by the Board of Directors of the Palmdale Water District at its meeting held June 28, 2021 in Palmdale, California.


Date: June 28, 2021


Gloria Dizmang, President,
Board of Directors

ATTEST:


Kathy Mac Laren-Gomez, Secretary, Board of Directors

APPROVED AS TO FORM:

BY: 
Aleshire & Wynder, LLP, General Counsel

RESOLUTION NO. 21-17

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE PALMDALE WATER DISTRICT
APPROVING ANTELOPE VALLEY
STATE WATER CONTRACTORS ASSOCIATION
RESTRICTED BUDGET FOR FISCAL YEAR 2021/2022**

WHEREAS, the Palmdale Water District, along with the Antelope Valley-East Kern Water Agency and the Littlerock Creek Irrigation District, is a member agency of the Antelope Valley State Water Contractors Association formed by a Joint Powers Agreement dated May 26, 1999; and

WHEREAS, said Joint Powers Agreement provides for the formulation and adoption of a budget for the Antelope Valley State Water Contractors Association and approval of said budget by its members; and

WHEREAS, the Antelope Valley State Water Contractors Association unanimously adopted a budget for fiscal year 2021/22 at their regular meeting held June 3, 2021, which included an allocation among the member agencies, and the Palmdale Water District approved this budget on June 28, 2021 with Resolution No. 21-13.

WHEREAS, the Antelope Valley State Water Contractors Association unanimously adopted a restricted budget for fiscal year 2021/22 at their regular meeting held August 12, 2021, which includes funds for the USGS Groundwater Monitoring and California Statewide Groundwater Elevation Monitoring Program, the Big Rock Creek Joint Groundwater Recharge Program, and the Antelope Valley Integrated Regional Water Management Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Palmdale Water District hereby approves the 2021/22 restricted budget and allocation of budgeted funds adopted by the Antelope Valley State Water Contractors Association.

I certify that this is a true copy of Resolution No. 21-17 as passed by the Board of Directors of the Palmdale Water District at its meeting held September 13, 2021 in Palmdale, California.

Date: September 13, 2021

Gloria Dizmang, President,
Board of Directors

ATTEST:

Kathy Mac Laren-Gomez, Secretary, Board of Directors

APPROVED AS TO FORM:

BY: _____
Aleshire & Wynder, LLP, General Counsel

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION

Approved Budget - FY 2021/22

Restricted Funds - USGS/CASGEM Program

	FY 2015/16 ACTUAL	FY 2016/17 ACTUAL	FY 2017/18 ACTUAL	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 PROPOSED BUDGET	FY 2021/22 PROPOSED BUDGET
Revenues:							
Member Contributions - USGS	\$ 90,050.00	\$ 31,000.00	\$ 61,100.00	\$ 61,100.00	\$ 32,450.00	\$ 34,171.00	\$ -
Contributions - Others (AVIRWMG/AV Watermaster)	-	-	-	15,900.00	32,450.00	-	17,085.50
Member Contributions - CASGEM	-	-	-	-	-	-	-
Total Revenue	<u>\$ 90,050.00</u>	<u>\$ 31,000.00</u>	<u>\$ 61,100.00</u>	<u>\$ 77,000.00</u>	<u>\$ 64,900.00</u>	<u>\$ 34,171.00</u>	<u>\$ 17,085.50</u>
Expenditures:							
Contract Services - USGS	\$ 69,483.33	\$ 50,283.33	\$ 52,166.66	\$ -	\$ -	\$ -	\$ -
Contract Services - USGS (Prior Year)	-	-	-	48,241.66	64,900.00	16,375.00	-
Contract Services - USGS (New Year)				16,225.00	32,750.00	-	51,256.50
Contract Services - CASGEM	-	-	-	-	-	-	-
Total Expenditures	<u>\$ 69,483.33</u>	<u>\$ 50,283.33</u>	<u>\$ 52,166.66</u>	<u>\$ 64,466.66</u>	<u>\$ 97,650.00</u>	<u>\$ 16,375.00</u>	<u>\$ 51,256.50</u>
Net Income (Loss)	<u>\$ 20,566.67</u>	<u>\$ (19,283.33)</u>	<u>\$ 8,933.34</u>	<u>\$ 12,533.34</u>	<u>\$ (32,750.00)</u>	<u>\$ 17,796.00</u>	<u>\$ (34,171.00)</u>
					AVEK Contribution =	\$ 29,285.00	
					PWD Contribution =	4,408.00	
					LCID Contribution =	478.00	
						<u>\$ 34,171.00</u>	

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION

Proposed Budget - FY 2021/22

Restricted Funds - AVIRWMP Program

	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ADOPTED BUDGET	FY 2020/21 ACTUAL	FY 2021/22 PROPOSED BUDGET	FY 2022/23 PROPOSED BUDGET	FY 2023/24 PROPOSED BUDGET
Revenues:							
AV Regional Water Management Group	\$ -	\$ 291,999.00	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -
AV IRWMP 2013 Update (Prop. 84 Grant)	-	-	-	-	-	-	-
Reversal of Pass-thru payback				22,000.00			
Total Revenue	<u>\$ -</u>	<u>\$ 291,999.00</u>	<u>\$ -</u>	<u>\$ 22,000.00</u>	<u>\$ 150,000.00</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures:							
Contract Services - AVRWMG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contract Services - AVRWMG (Contract Commitments)	-	-	-	-	-	-	-
Contract Services - IRWMP 2013 Update	-	-	-	-	-	-	-
Portion Due Back to AVSWCA (Pass-thru)	22,000.00	-	-	(22,000.00)	22,000.00	-	-
Contract Services - IRWMP 2019/20 Update	61,175.25	155,664.66	96,851.09	15,234.00	31,749.00	25,500.00	25,500.00
Contract Services - USGS (25% Share)	15,900.00	16,225.00	32,600.00	10,600.00	17,085.50	17,000.00	17,000.00
Total Expenditures	<u>\$ 99,075.25</u>	<u>\$ 171,889.66</u>	<u>\$ 129,451.09</u>	<u>\$ 3,834.00</u>	<u>\$ 70,834.50</u>	<u>\$ 42,500.00</u>	<u>\$ 42,500.00</u>
Net Income (Loss)	<u>\$ (99,075.25)</u>	<u>\$ 120,109.34</u>	<u>\$ (129,451.09)</u>	<u>\$ 18,166.00</u>	<u>\$ 79,165.50</u>	<u>\$ (42,500.00)</u>	<u>\$ (42,500.00)</u>

ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION

Proposed Budget - FY 2021/22

Restricted Funds - Big Rock Creek Groundwater Recharge Project

	FY 2018/19 PROPOSED BUDGET	FY 2018/19 ACTUAL	FY 2019/20 ACTUAL	FY 2020/21 ACTUAL	FY 2021/22 PROPOSED BUDGET
Revenues:					
Member Contributions - Big Rock Creek	\$ 236,951.00	\$ 236,951.00	\$ -	\$ -	\$ -
Contributions - Others	-	-	-	-	-
Total Revenue	<u>\$ 236,951.00</u>	<u>\$ 236,951.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures:					
Contract Services - Big Rock Creek	\$ 236,951.00	\$ 53,459.63	\$ 18,622.17	\$ 33,367.06	\$ 124,556.59
W.M. Lyles Invoice (LCID Submitted)		6,945.55			
Total Expenditures	<u>\$ 236,951.00</u>	<u>\$ 60,405.18</u>	<u>\$ 18,622.17</u>	<u>\$ 33,367.06</u>	<u>\$ 124,556.59</u>
Net Income (Loss)	<u>\$ -</u>	<u>\$ 176,545.82</u>	<u>\$ (18,622.17)</u>	<u>\$ (33,367.06)</u>	<u>\$ (124,556.59)</u>
AVEK Contribution =			= Outside of original contract amount		
PWD Contribution =					
LCID Contribution =					
	<u>\$ 236,951.00</u>				

P A L M D A L E W A T E R D I S T R I C T
B O A R D M E M O R A N D U M

DATE: September 7, 2021 **September 13, 2021**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Peter Thompson II, Resource and Analytics Director
VIA: Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 7.1 – CONSIDERATION AND POSSIBLE ACTION ON BIG ROCK CREEK JOINT GROUNDWATER RECHARGE PROJECT ALTERNATIVE. (NO BUDGET IMPACT AT THIS TIME –RESOURCE AND ANALYTICS DIRECTOR/ANTELOPE VALLEY STATE WATER CONTRACTORS ASSOCIATION GENERAL MANAGER THOMPSON II)***

Recommendation:

Staff recommends the Board approve continued study and development of Alternative No. 3 “Offsite Recharge Basins and Pipeline” for the Big Rock Creek Joint Groundwater Recharge Project.

Alternative Options:

The Board can choose a different alternative.

Impact of Taking No Action:

The Antelope Valley State Water Contractors Association (AVSWCA) will not move forward with the Big Rock Creek Joint Groundwater Recharge Project.

Background:

Kennedy/Jenks Consultants presented four alternatives for the Big Rock Creek Joint Groundwater Recharge Project to the Commissioners of the AVSWCA at their August 12, 2021 meeting. Based on recharge capacity, costs, regulatory and permitting requirements, ease of construction, and community impacts, the Commissioners determined Alternative No. 3 “Offsite Recharge Basins and Pipeline” to be the best alternative. This alternative is different than the original intent of Kennedy/Jenks’ study, which was to use the natural stream bed to recharge water directly.

The AVSWCA Commissioners have requested Board approval from each of its member agencies prior to spending additional funds from the AVSWCA’s current budget to further investigate moving forward with this alternative.

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT

VIA: Mr. Dennis D. LaMoreaux, General Manager -2-

September 7, 2021

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 1 – Water Resource Reliability and Strategic Initiative No. 5 – Regional Leadership.

This item directly relates to the District’s Mission Statement.

Budget:

No additional funds are requested at this time.

Supporting Documents:

- Kennedy/Jenks Consultant’s August 12, 2021 presentation “Big Rock Creek Groundwater Recharge Feasibility Study – Alternatives Analysis-Preliminary Findings Update”



Kennedy Jenks



Big Rock Creek Groundwater Recharge Feasibility Study

Alternatives Analysis – Preliminary Findings Update

12 August 2021

Agenda

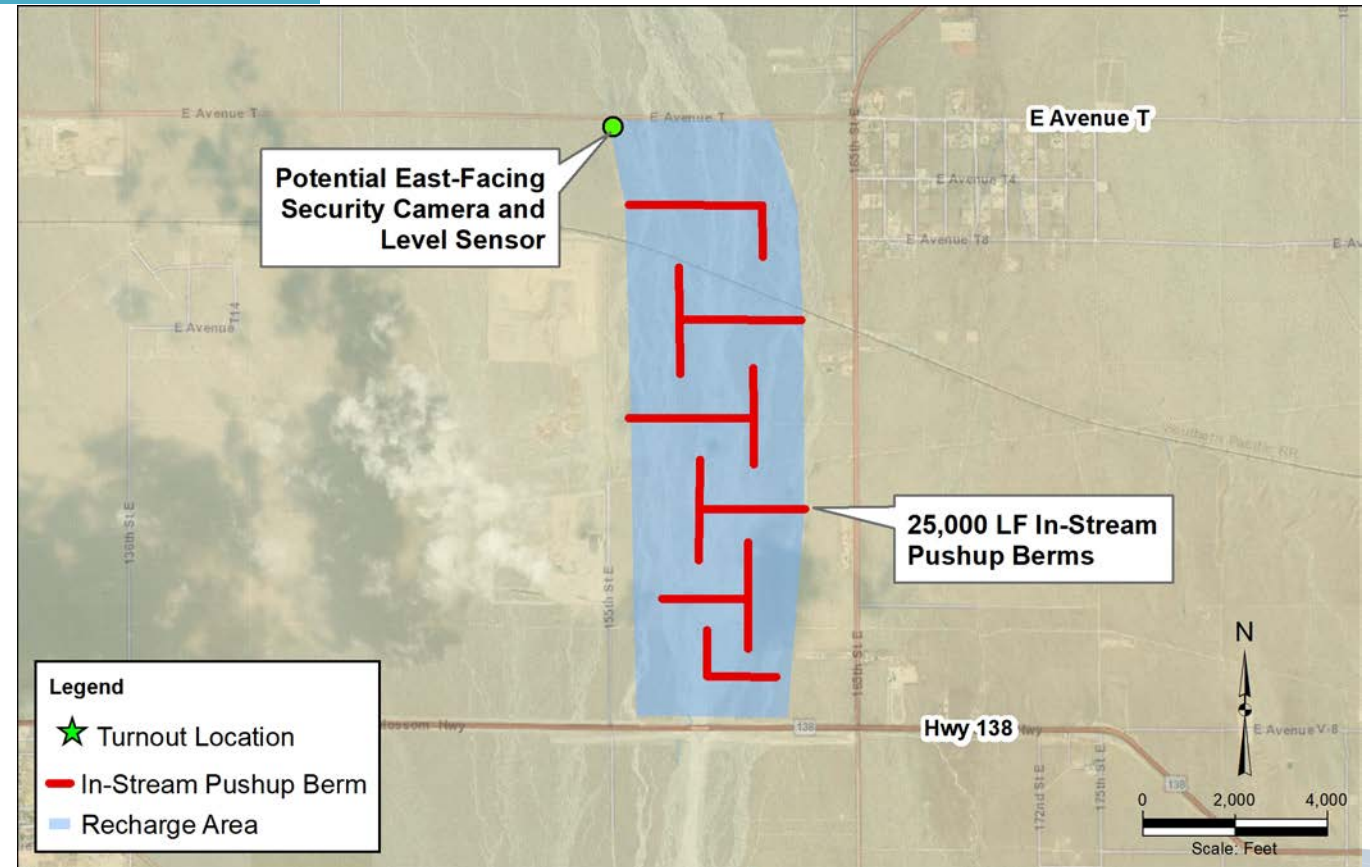
- Recharge Alternatives Overview
 - Locations
 - Recharge Capacity
 - Capital/O&M Costs
 - Permitting Considerations
- Preliminary Alternative Rankings
- Next Steps
- Open Discussion

Recharge Alternatives Overview

- Alternative 1: In-Stream Pushup Berms
- Alternative 2: East Avenue T and East Avenue S Culverts
- Alternative 3: Offsite Recharge Basins and Pipeline
- Alternative 4: Water Booster Station and Pipeline from Carl B. Hunter WTP

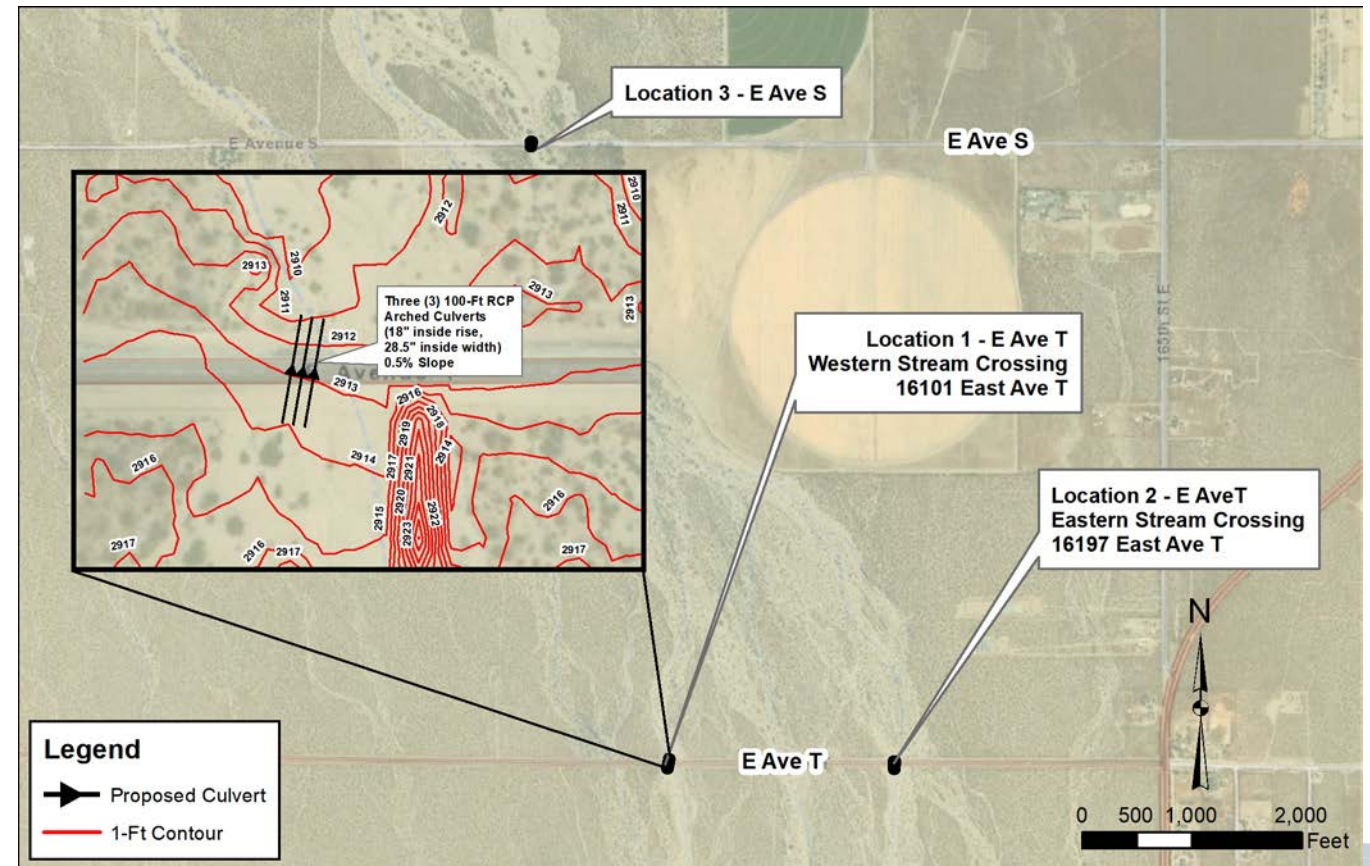
Alternative 1: In-Stream Pushup Berms

- Recharge Capacity: **20,000 AFY**
- Capital Cost: **\$0.52 M (\$1/AF)**
- 20-Year O&M Cost: **\$1.65 M**
- **Very Intensive Environmental and Permitting Requirements**
 - Up to 2 years to complete permitting
 - Continuous environmental surveying required due to berm reconstruction
- Share Creek with Mother Nature



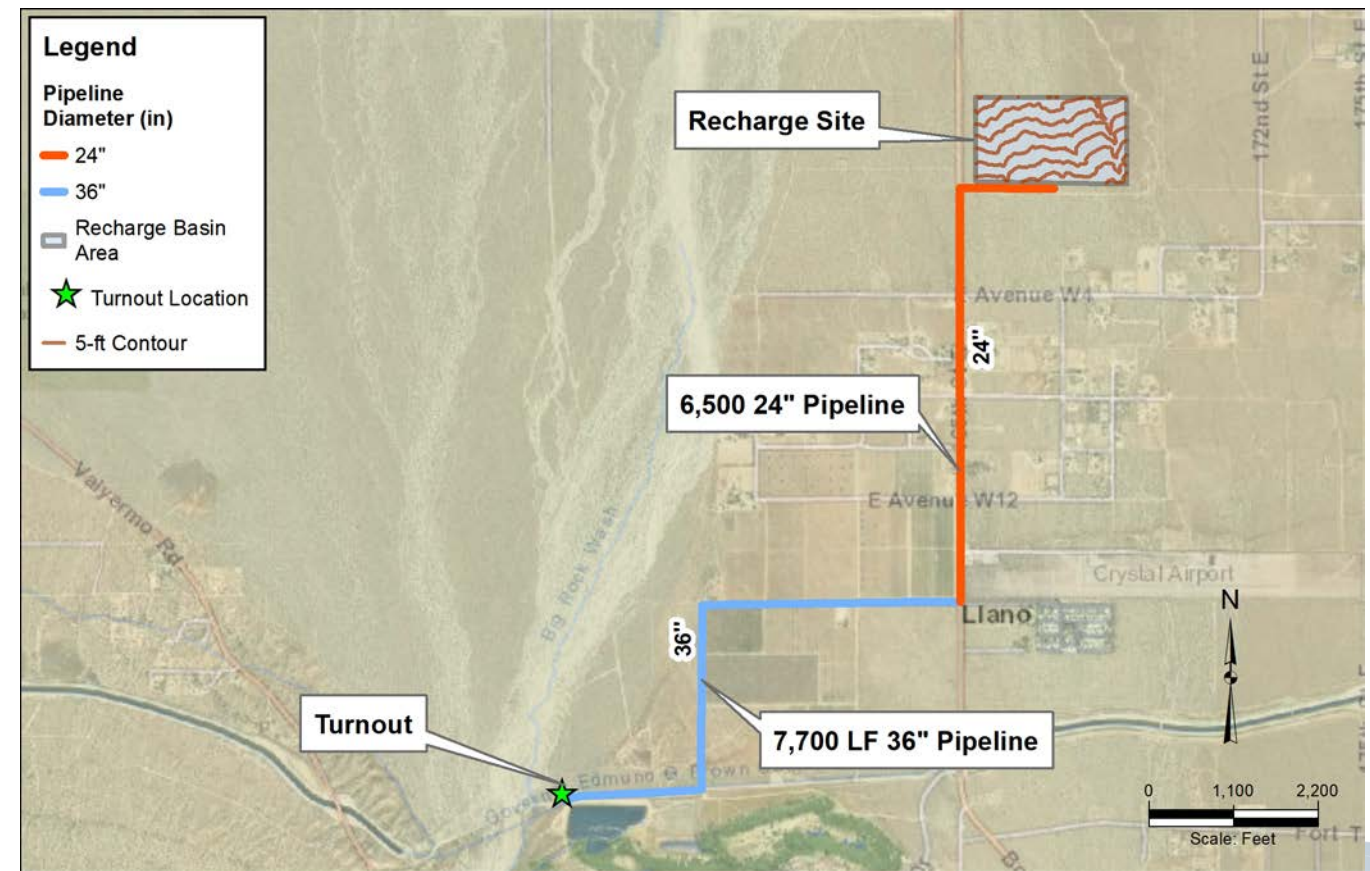
Alternative 2: East Avenue T and East Avenue S Culverts

- Recharge Capacity: **2,200 AFY**
- Capital Cost: **\$0.51 M (\$12/AF)**
- 20-Year O&M Cost: **\$0.04 M**
- **Limited Capacity**
- Moderate Permitting Requirements
- Small Footprint
- Provides some flood control across East Ave T



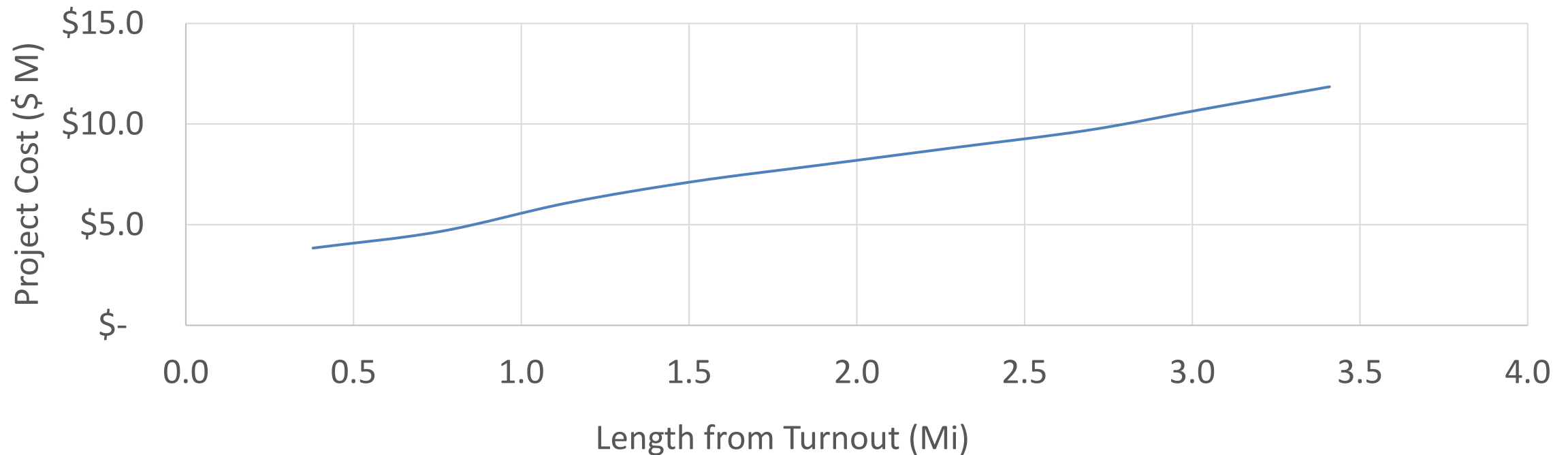
Alternative 3: Offsite Recharge Basins and Pipeline

- Recharge Capacity: **20,000 AFY**
- Capital Cost: **\$9.7 M (\$24/AF)**
- 20-Year O&M Cost: **\$1.01 M**
- **High Yield, High Cost**
- **Limited Permitting Requirements**
 - Contained footprint
 - Pipeline stays within right-of-way
- Standard pipeline and berm construction



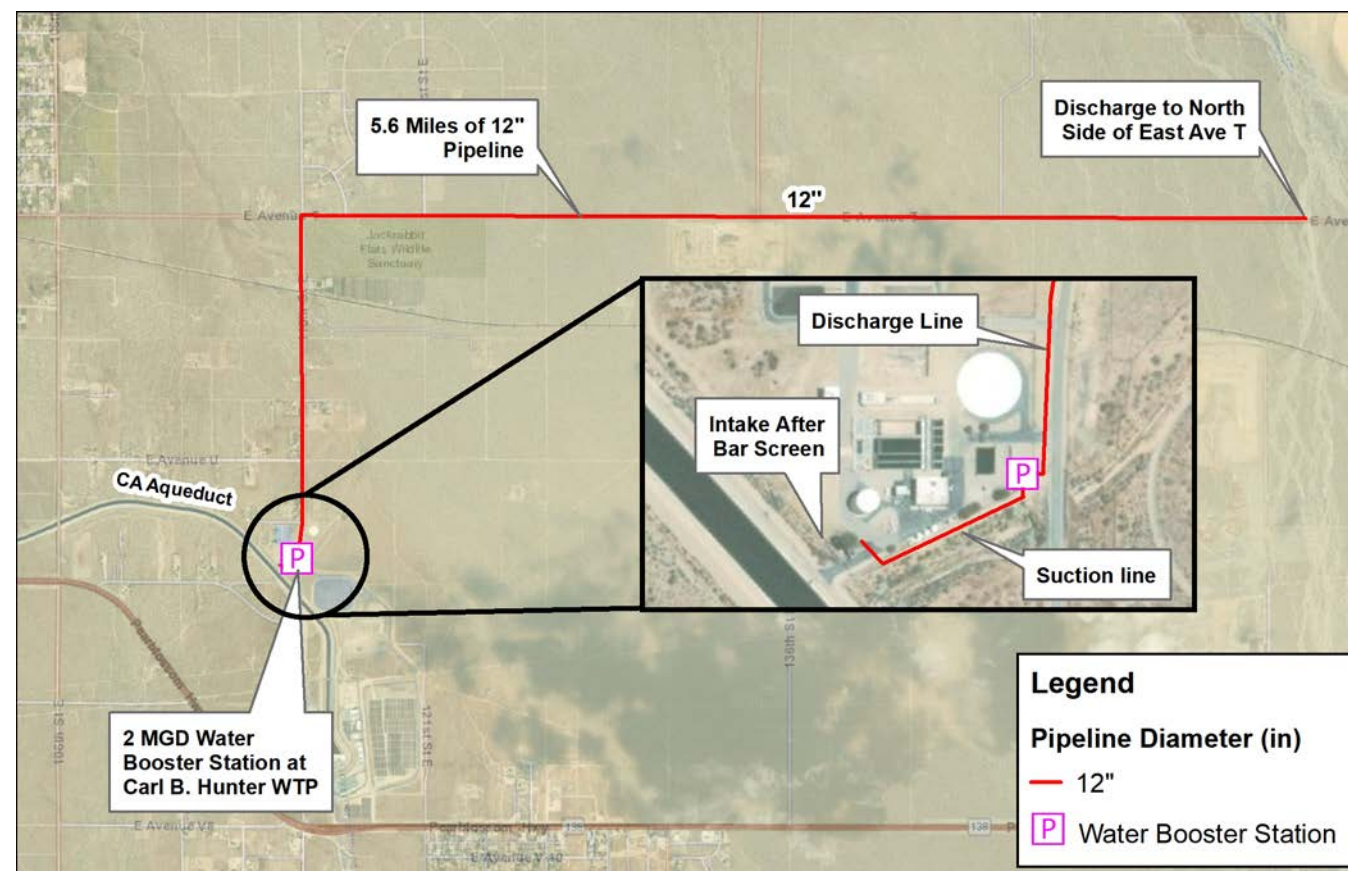
Alternative 3: Offsite Recharge Basins and Pipeline

Project Cost Curve



Alternative 4: Water Booster Station and Pipeline from Carl B. Hunter WTP

- Recharge Capacity: **2,200 AFY**
- Capital Cost: **\$10.1 M**
(\$192/AF)
- 20-Year O&M Cost: **\$1.38 M**
- **Low Yield, High Costs**
Moderate permitting requirements
- Large project footprint/
required easement acquisition
- **\$88,000/yr savings by avoiding Pearblossom PS Lift, compared to other alternatives**



Preliminary Alternative Rankings

Evaluation Criteria Definition			
Evaluation Criteria	Definition	Scoring Range	Weighting Factor
Recharge Capacity	Total annual recharge volume (AFY) anticipated for the alternative	0 (Worst) - 5 (Best)	30%
Capital Cost	The capital cost required to construct the alternative	0 (Worst) - 5 (Best)	15%
20-Year O&M Cost	The 20-year lifespan O&M cost required to operate and maintain the alternative	0 (Worst) - 5 (Best)	10%
Regulatory and Permitting Requirements	Regulatory and permitting requirements and associated costs needed to construct and operate the alternative	0 (Worst) - 5 (Best)	25%
Ease of Construction	Accounts for complexity of construction and the project footprint	0 (Worst) - 5 (Best)	10%
Community Impacts	Potential positive and/or negative impacts to the surrounding community during and after construction of the alternative	0 (Worst) - 5 (Best)	10%

- Alternatives scored on a relative scale from 0 (worst) to 5 (best)
- Weighting factors applied to each score based on the relative importance of each criteria

Preliminary Alternative Rankings

			Alternative 1		Alternative 2		Alternative 3		Alternative 4	
			In-Channel Berms		East Avenue T/S Culverts		Offsite Recharge Basins		Water Booster Station/Pipeline	
			\$/AF		\$1		\$12		\$24	
			\$1		\$12		\$24		\$192	
Criteria	Weight	Range	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score
Recharge Capacity	30%	0 - 5	5.0	1.50	0.54	0.16	5.0	1.50	0.54	0.16
Capital Cost	15%	0 - 5	5.0	0.75	4.90	0.74	0.3	0.04	0.25	0.04
20-Year O&M Cost	10%	0 - 5	0.1	0.01	5.00	0.50	0.2	0.02	5.00	0.50
Regulatory and Permitting Requirements	25%	0 - 5	0.5	0.13	4.00	1.00	5.0	1.25	3.00	0.75
Ease of Construction	10%	0 - 5	5.0	0.50	4.00	0.40	3.0	0.30	2.00	0.20
Community Impacts	10%	0 - 5	3.0	0.30	5.00	0.50	3.0	0.30	3.00	0.30
Total	100%			3.19		3.30		3.41		1.95

Preliminary Alternative Rankings

Alternative	Score	Rank
1 - In-Channel Berms	3.19	3
2 - East Avenue T and S Culverts	3.30	2
3 - Offsite Recharge Basins	3.41	1
4 - Water Booster Station/ Pipeline	1.95	4

- Alternative 3 – Offsite Recharge Basins is the preferred alternative
 - Largest recharge capacity (tied with Alternative 1)
 - Recharge capacity flexibility
 - Stay out of the creek
 - Simplest permitting/regulatory requirements

Next Steps

- Identify specific parcels and optimize design for recharge basins & pipeline
- Preliminary design for recharge facilities
- CEQA documentation

OPEN DISCUSSION / QUESTIONS

P A L M D A L E W A T E R D I S T R I C T
B O A R D M E M O R A N D U M

DATE: September 7, 2021 September 13, 2021
TO: BOARD OF DIRECTORS Board Meeting
FROM: Mrs. Claudia Bolanos, Resource and Analytics Supervisor
VIA: Mr. Peter Thompson II, Resource and Analytics Director
Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 7.2 – CONSIDERATION AND POSSIBLE ACTION ON AWARD OF CONTRACT FOR PHASE I OF THE WATER CONSERVATION AND EDUCATION GARDEN. (\$227,777 – BUDGETED - RESOURCE AND ANALYTICS SUPERVISOR BOLANOS/RESOURCE AND FACILITIES COMMITTEE)***

Recommendation:

Staff recommends that the Board award the contract for Phase I of the Water Conservation and Education Garden to the lowest bidder Golden Sun Enterprise, Inc.

Alternative Options:

Not award the project and not construct the Conservation and Education Garden.

Background:

The proposed Water Conservation and Education Garden will provide a space where customers can view high quality, aesthetically pleasing, water wise landscape that can withstand the Antelope Valley weather. This ties directly with promoting our Water Wise Landscaping Rebate Program. It will provide a needed educational space to gather school classes and civic groups for workshops and presentations, and it will also provide a positive example for our customers by putting Water Wise Landscape principles into practice at PWD.

With this in mind, staff put the project out to bid and received three bids. Staff is recommending moving forward with the lowest bidder, Golden Sun Enterprise, Inc.

Bid Comparison:

Contractor	Bid Amount
Golden Sun Enterprise, Inc.	\$227,777.00
C.S. Legacy Construction, Inc.	\$265,127.99
ANM Construction and Engineering	\$290,106.00

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT

VIA: Mr. Peter Thompson II, Resource and Analytics Director
Mr. Dennis D. LaMoreaux, General Manager

September 7, 2021

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 5 – Regional Leadership and Strategic Initiative No. 6 – Customer Care, Advocacy, and Outreach.

This item directly relates to the District's Mission Statement.

Budget:

Item is budgeted for under Budget Item. No 1-07-4190-500.

Supporting Documents:

- Golden Sun Enterprise, Inc. Proposal
- Conservation Garden – Signed Plans

GOLDEN SUN ENTERPRISE, INC. Proposal

Pricing unsealed at Aug 30, 2021 5:08 PM

CONTACT INFORMATION

Company
GOLDEN SUN ENTERPRISE, INC.

Email
aelikaee@goldensunfirm.com

Contact
Arsen Elikaee

Address
6732 White Oak Ave
Van Nuys, CA 91406

Phone
N/A

Website
N/A

Submission Date
Aug 29, 2021 5:18 PM

ADDENDA CONFIRMATION

☒ Addendum #1
Confirmed Aug 23, 2021 12:51 AM by Arsen Elikaee

☒ Addendum #2
Confirmed Aug 23, 2021 12:51 AM by Arsen Elikaee

☒ Addendum #3
Confirmed Aug 29, 2021 3:16 PM by Arsen Elikaee

QUESTIONNAIRE

1. Bidder's Proposal*

☒ Pass ☐ Fail

Please download the below documents, complete and have notarized. An online notarization option will be provided for you when responding.

[Bidder's Declaration.pdf](#)

[!\[\]\(179f167ede0522ebb4ea025b3ad78ca7_img.jpg\) Notarized Proposal.pdf](#)

[!\[\]\(4a7b4ce770af8456e11a71f9565c8c2b_img.jpg\) Notarized Non-Collusion.pdf](#)

2. Bid Schedule*

☒ Pass ☐ Fail


Please ensure you have filled out the electronic bid schedule

☒ Confirmed

3. Information Required of Bidder*


☒ Pass ☐ Fail

Please download the below documents, complete and upload.

 [Notarized Information Required of Bidder.pdf](#)

4. Contractor's Licensing Statement*

☒ Pass ☐ Fail

 [Contractor's Licensing Statement.pdf](#)

5. License Number*

☒ Pass ☐ Fail

Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint is filed within three years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.

1052941

[Click to Verify](#). Value will be copied to clipboard

6. California Department of Industrial Relations Registration*

☒ Pass ☐ Fail


Please enter your Public Works Contractor Registration Number. This will be verified against the state database.

PW-LR-1000569894

[Click to Verify](#). Value will be copied to clipboard

7. List of Subcontractor*

☒ Pass ☐ Fail

 [List of Subcontractors.pdf](#)

8. Bid Security Form*

☒ Pass ☐ Fail

As part of the electronic response, Bidder must provide an image of the bid security.

The bid security must also be delivered by mail or in person within 24 hours of bid response deadline time and date, Monday, August 30, 2021 at 5:00 pm.

The envelope enclosing the bid security shall be sealed and addressed as follows:

Palmdale Water District
2029 East Avenue Q
Palmdale, CA 93550

The envelope shall be plainly marked in the upper left-hand corner with the name and address of the bidder, shall bear the words "Bid Security for", followed by the title of the specification for the work and the date and hour for receiving bids, and shall be delivered or mailed to the Owner prior to the date and hour to receive bids. The Bid Security shall be made payable to or for the benefit of the Owner.

 [Signed Bid Bond.pdf](#)

9. Non-Collusion Affidavit*

☒ Pass ☐ Fail

Bidder certifies that such a bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, nor that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communications or conference with anyone to fix the bid price of said bidder or any other bidder, nor to fix any overhead, profit, or cost element of such bid price, nor of that of any other bidder, nor to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted their bid price or any breakdown thereof, nor the contents thereof, nor divulged information or data relative thereto, nor paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, nor to any member or agent thereof, nor to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in their general business.

Yes

10. Labor Union Negotiation

☒ Pass ☐ Fail

Bids over \$250,000 shall commit to negotiate with Labor Unions

No

PRICE TABLES

Base Bid

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments
1	A. Provide the necessary labor, equipment, and materials for grading, demolition and excavation, haul away as necessary to clear debris	1	lump sum	\$9,377.00	\$9,377.00	
2	B. Provide the necessary labor, equipment and material for application of 24" high arena planter wall stepping up at each seating step to match 42" retaining wall	28	linear feet	\$400.00	\$11,200.00	
3	C. Provide the necessary labor, equipment and material for 42" retaining wall in arena	31	linear feet	\$600.00	\$18,600.00	
4	D. Provide the necessary labor, equipment and material for 7" high by 48" wide matching concrete steps in arena	25	lineal feet	\$1,000.00	\$25,000.00	
5	E. Provide the necessary labor, equipment and material for arena stage, permanent and permeable, to capture water and allow for reclamation.	152	square feet	\$100.00	\$15,200.00	
6	F. Provide the necessary labor, equipment and material for 84" walkway around arena with 14" thick edge to match arena seating	80	linear feet	\$300.00	\$24,000.00	
7	G. Provide the necessary labor, equipment and material for two arena seating steps 14" high by 40" wide	88	linear feet	\$300.00	\$26,400.00	
8	H. Provide the necessary labor, equipment and material for ADA sidewalk ramps to meet ADA standards.	1	each	\$6,000.00	\$6,000.00	
9	I. Provide the necessary labor, equipment and material for ADA sidewalk ramps to meet ADA standards.	1	each	\$4,000.00	\$4,000.00	
10	J. Provide the necessary labor, equipment and material for the ADA approved seating with signs.	1	lump sum	\$5,000.00	\$5,000.00	
11	K. Provide the necessary labor, equipment and material for the stairs handrail and handrail around the ADA ramp.	1	lump sum	\$10,000.00	\$10,000.00	
12	L. Provide the necessary labor, equipment and material 5-foot walkways with pavers with 8-inch wide concrete border, and decomposed granite as shown on the plans.	34	linear feet	\$500.00	\$17,000.00	
13	M. Provide the necessary labor, equipment and materials for a Hexagon style sunshade for the arena as per Attachment E. Includes necessary building permits for construction.	1	lump sum	\$54,000.00	\$54,000.00	
14	Building permit with the City of Palmdale	1	lump sum	\$2,000.00	\$2,000.00	
Total					\$227,777.00	

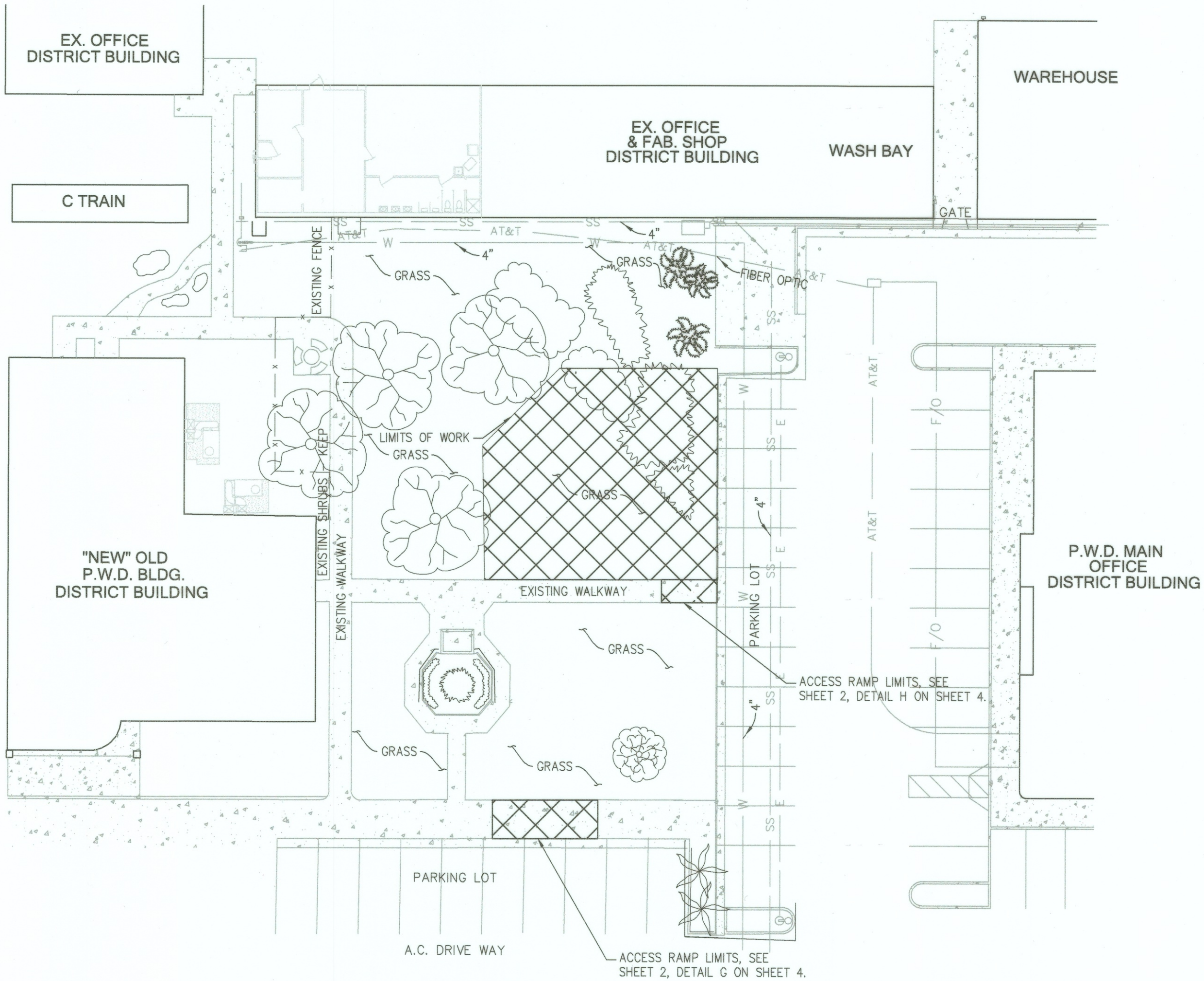
Alternative Bid Item

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Comments
12	Provide the necessary labor, equipment and materials for a Mariner style sunshade for the arena as per Attachment E. Includes necessary building permits for construction.	1	Lump Sum	\$120,000.00	\$120,000.00	
	Total				\$120,000.00	

LIST OF MATERIALS (ENGINEER'S ESTIMATED QUANTITIES)						
NO.	KEY LETTER	ITEM DESCRIPTION	SHT. 2	SHT. 2	UNIT COST	UNIT
1	A	PROVIDE THE NECESSARY LABOR, EQUIPMENT, AND MATERIALS FOR GRADING, DEMOLITION AND EXCAVATION, Haul away as necessary to clear debris	1			LUMP SUM
2	B	PROVIDE THE NECESSARY LABOR, EQUIPMENT AND MATERIAL FOR APPLICATION OF 24" HIGH ARENA PLANTER WALL STEPPING UP AT EACH SEATING STEP TO MATCH 42" RETAINING WALL.		28		L.F.
3	C	PROVIDE THE NECESSARY LABOR, EQUIPMENT, AND MATERIAL FOR 42" RETAINING WALL IN ARENA.		31		L.F.
4	D	PROVIDE THE NECESSARY LABOR, EQUIPMENT, AND MATERIAL FOR 7" HIGH BY 48" WIDE MATCHING CONCRETE STEPS IN ARENA.		25		L.F.
5	E	PROVIDE THE NECESSARY LABOR, EQUIPMENT, AND MATERIAL FOR ARENA STAGE, PERMANENT AND PERMEABLE, TO CAPTURE WATER AND ALLOW FOR RECLAMATION.		152		S.F.
6	F	AND MATERIAL FOR 84" WALKWAY AROUND ARENA WITH 14" THICK EDGE TO MATCH ARENA SEATING.		80		L.F.
7	G	PROVIDE THE NECESSARY LABOR, EQUIPMENT, AND MATERIAL FOR TWO ARENA SEATING STEPS 14" HIGH BY 40" WIDE.		88		L.F.
8	H	PROVIDE THE NECESSARY LABOR, EQUIPMENT, AND MATERIAL FOR ADA SIDEWALK RAMPS TO MEET ADA STANDARDS.		1		EA.
9	I	PROVIDE THE NECESSARY LABOR, EQUIPMENT, AND MATERIAL FOR ADA SIDEWALK RAMPS TO MEET ADA STANDARDS.		1		LUMP SUM
10	J	PROVIDE THE NECESSARY LABOR, EQUIPMENT, AND MATERIAL FOR ADA APPROVED SEATING WITH SIGNS.		1		LUMP SUM
11	K	PROVIDE THE NECESSARY LABOR, EQUIPMENT, AND MATERIAL FOR STAIRS HANDRAIL AND HANDRAIL AROUND THE ADA RAMP.		1		LUMP SUM
12	L	PROVIDE THE NECESSARY LABOR, EQUIPMENT, AND MATERIAL 5' WALKWAYS WITH PAVERS AND DECOMPOSED GRANITE.		34		L.F.
13	M	PROVIDE THE NECESSARY LABOR, EQUIPMENT, AND MATERIAL FOR A HEXAGON STYLE SUNSHADE FOR THE ARENA AS PER ATTACHMENT E. INCLUDES NECESSARY BUILDING PERMITS FOR CONSTRUCTION.		1		LUMP SUM
		TOTAL			\$0.00	

LEGEND

CONCRETE

LIMITS OF WORK/DEMOLITION

EXISTING/DEMOLITION PLAN

UNDERGROUND UTILITIES

BEFORE STARTING EXCAVATION, THE CONTRACTOR SHOULD CONTACT:

THE GENERAL TELEPHONE COMPANY,
UNDERGROUND SERVICE ALERT
TELEPHONE: 1-800-422-4133

SBC
UNDERGROUND SERVICE ALERT
TELEPHONE: 510-645-2929

THE SOUTHERN CALIFORNIA EDISON COMPANY
MR DAVE RUPP
TELEPHONE: 1-661-945-9335

THE SOUTHERN CALIFORNIA GAS COMPANY
MR. PHIL CHURCH
TELEPHONE: 1-661-948-1526

ENGINEER'S NOTICE TO CONTRACTOR:

THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY, PIPE, OR STRUCTURES SHOWN ON THESE PLANS WERE OBTAINED BY A SEARCH OF THE AVAILABLE RECORDS. TO THE BEST OF OUR KNOWLEDGE THERE ARE NO EXISTING UTILITIES EXCEPT AS SHOWN ON THIS MAP. THE CONTRACTOR IS REQUIRED TO TAKE DUE PRECAUTIONARY MEASURES TO PROTECT THE UTILITY LINES SHOWN AND ANY OTHER LINES NOT OF RECORD OR NOT SHOWN ON THIS DRAWING. PRIOR TO EXCAVATION THE CONTRACTOR SHALL CALL TOLL FREE 800-422-4133 TO VERIFY THE UNDERGROUND LOCATION OF UTILITIES.

ALL TIE-INS AND SHUTDOWNS INVOLVING EXISTING SYSTEM WILL BE COORDINATED WITH AND PERFORMED UNDER P.W.D. SUPERVISION

POT HOLE ALL UTILITY CROSSINGS AND TIE-IN POINTS AHEAD OF CONSTRUCTION TO VERIFY LOCATION, DEPTH, AND CONFIGURATION OF EXISTING FACILITIES.

UNDERGROUND SERVICE ALERT



CALL: TOLL FREE

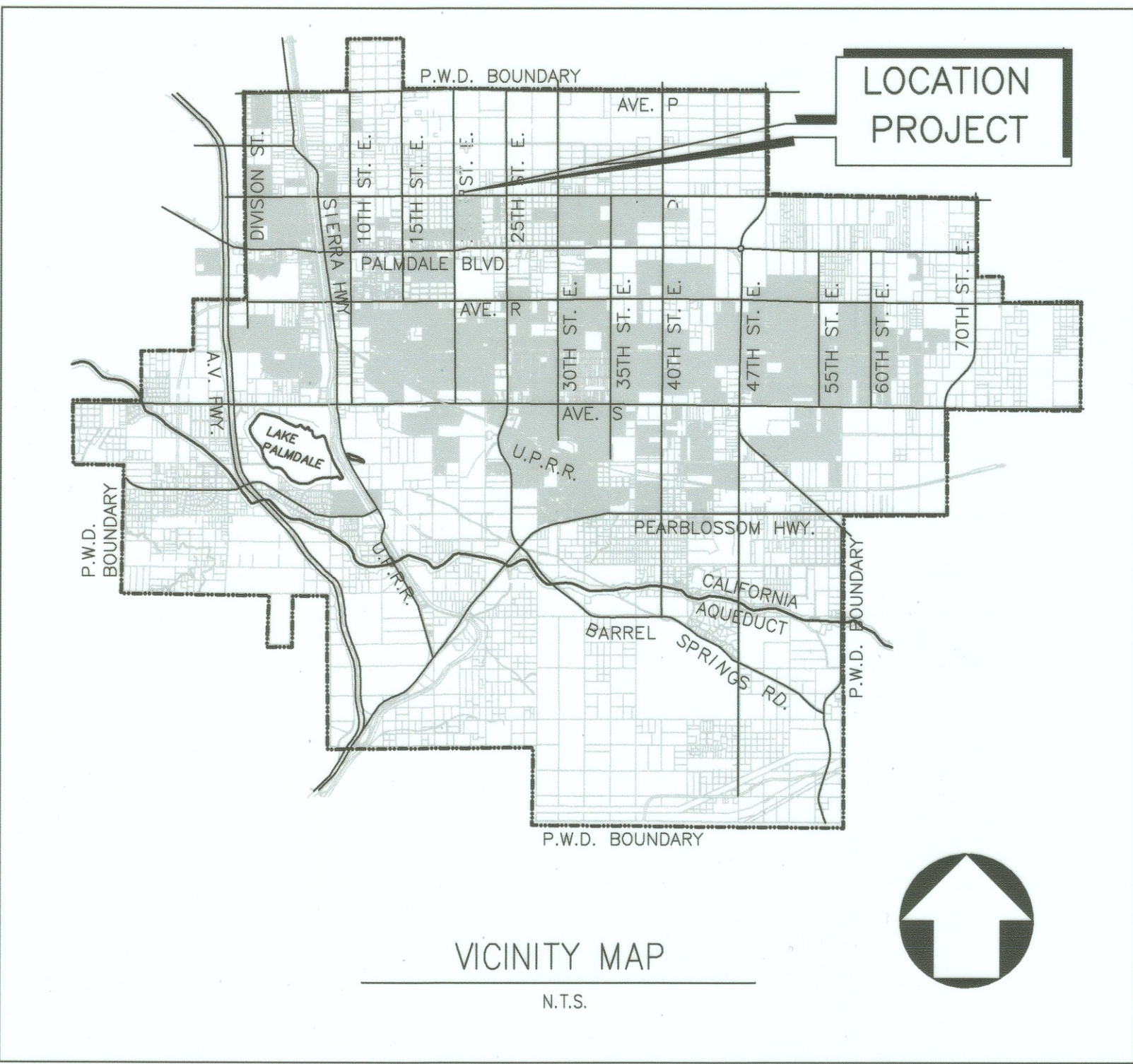
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CALL TWO WORKING DAYS BEFORE YOU DIG

REVISIONS			
DRAWN BY:	DATE:	DRAWN BY:	DATE:
APPROVED BY:	DATE:	APPROVED BY:	DATE:
△		△	

GENERAL NOTES:

1. PROTECT LANDSCAPE IN PLACE OUTSIDE OF PROJECT LIMITS. PROTECT EXISTING LAWN AREAS AND REPLACE SOD AS NECESSARY. WORK WITH DISTRICT TO DETERMINE EXISTING PLANT REMOVAL LIMITS.



VICINITY MAP

N.T.S.

APPROVED	
81431	9/30/21
R.C.E. NO.	EXP. DATE
DESIGN	C. BOLANOS
DRAWN	T. MOSER
AS SHOWN	SCALE
6/03/2021	DATE
W.S.M.	54-57

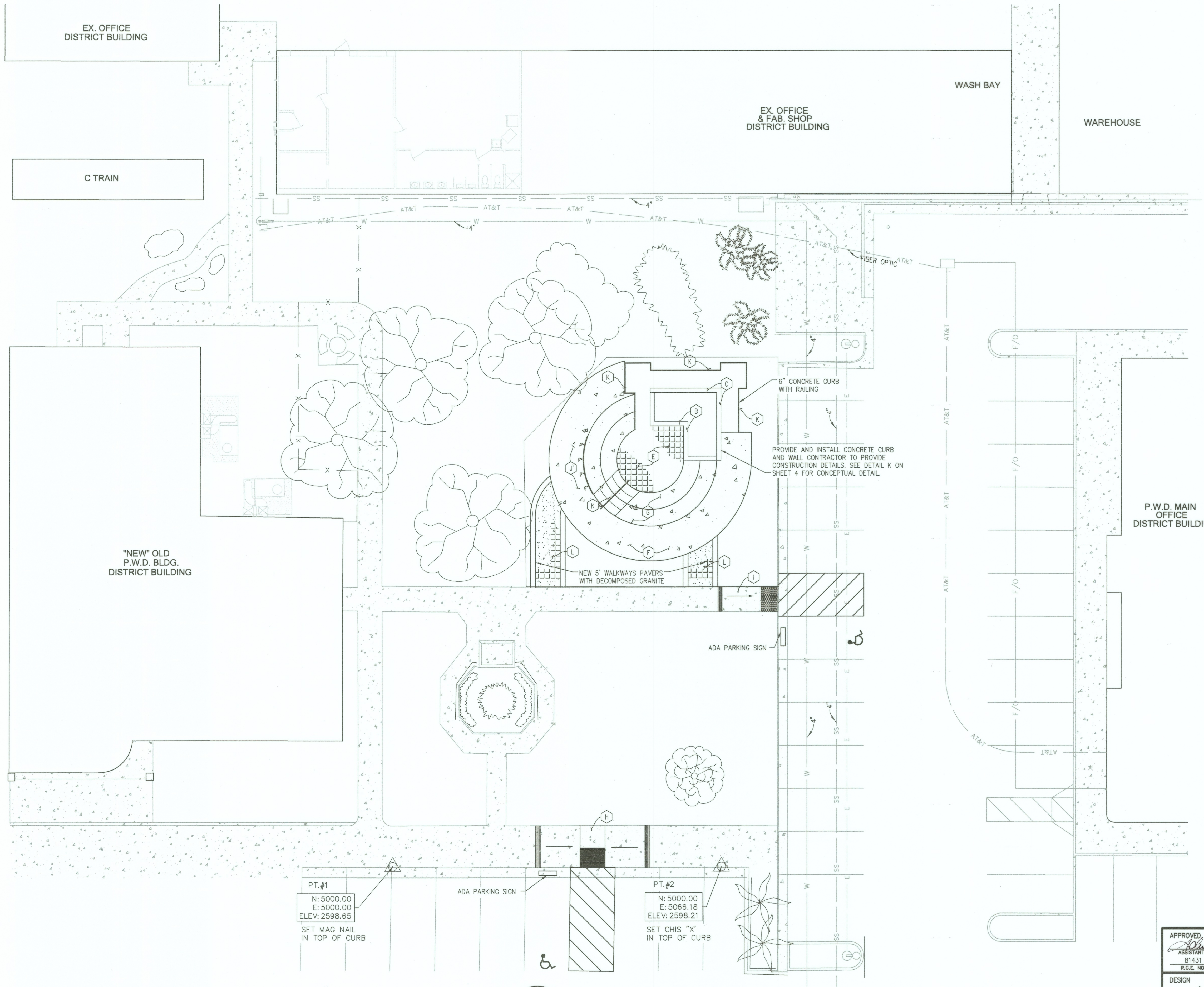


PALMDALE WATER DISTRICT
2029 EAST AVENUE Q, PALMDALE, CALIFORNIA 93550
(661) 947-4111

P.W.D. WORK ORDER 20-703

PALMDALE WATER DISTRICT
CONSERVATION GARDEN
EXISTING AND DEMOLITION PLAN

1
OF
4



- SITE NOTES:**
- CONTRACTOR SHALL REPAIR AND/OR REMOVE AS NECESSARY THE EXISTING IRRIGATION SYSTEM. CONTRACTOR SHALL BE RESPONSIBLE FOR CONFIRMING LAYOUT OF IRRIGATION SYSTEM TO DETERMINE NECESSARY LABOR, MATERIALS FOR BID.
 - CONCRETE SUPPORT FOR SHADE STRUCTURE NOT SHOWN. CONTRACTOR SHALL PROVIDE LOCATIONS OF SUPPORT AND DETAILS (M). ITEM (M) NOT SHOWN ON THE PLAN FOR CLARITY.

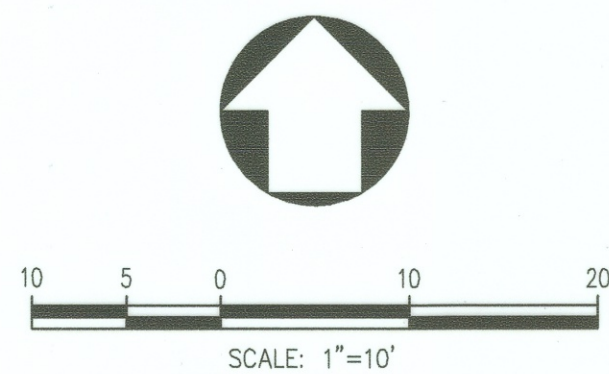
UNDERGROUND SERVICE ALERT



CALL: TOLL FREE
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CALL TWO WORKING DAYS
BEFORE YOU DIG.

ENGINEER'S NOTICE TO CONTRACTOR:

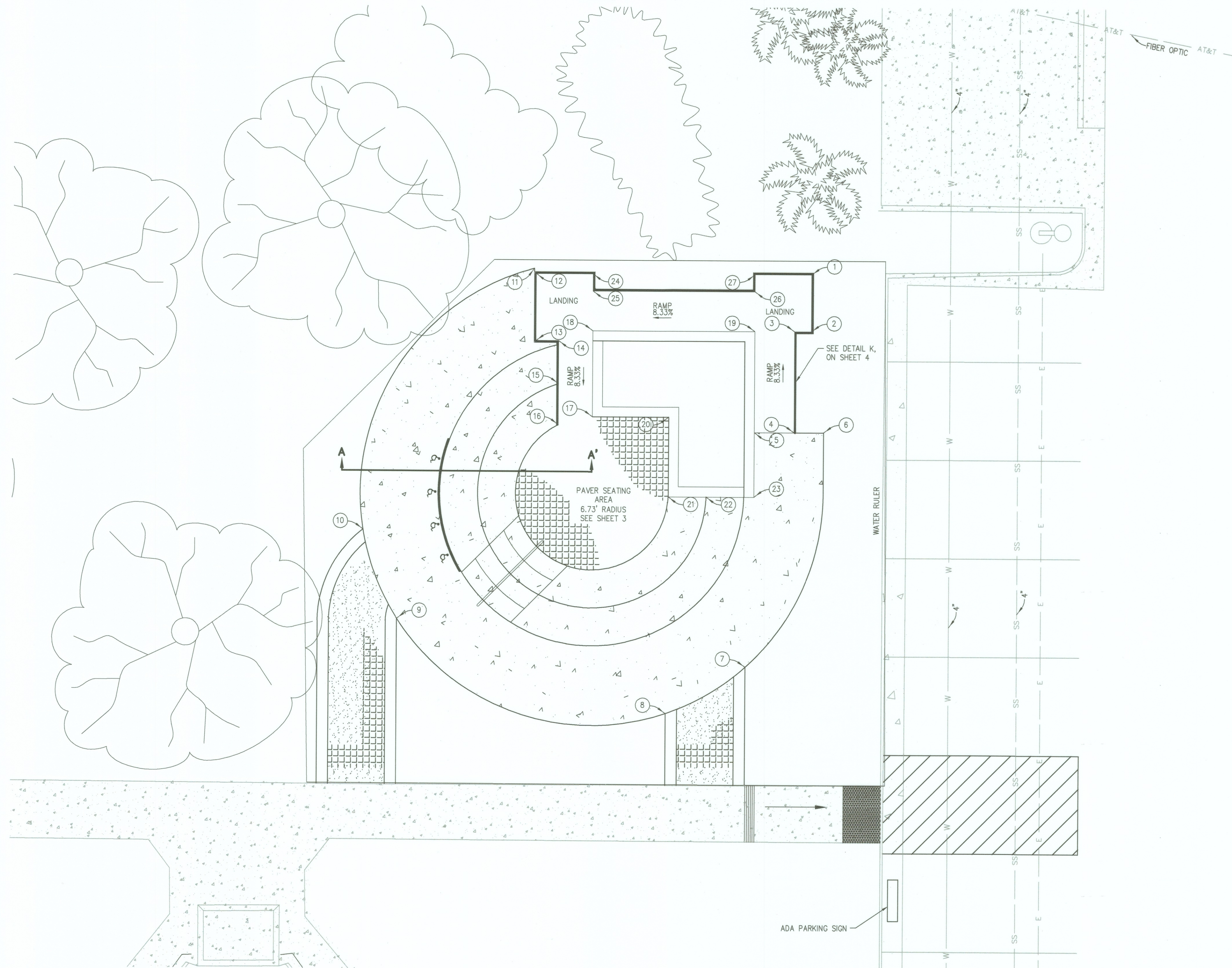
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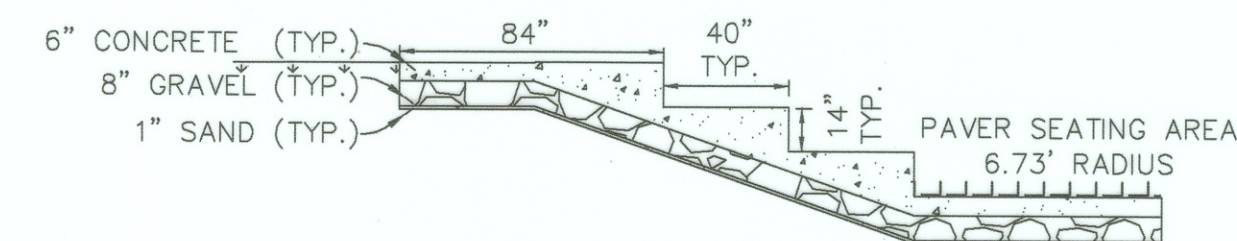
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APPROVED BY:	DATE:	APPROVED BY:	DATE:
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APPROVED:	
ASSISTANT GENERAL MANAGER	
81431	9/30/21
R.G.E. NO.	EXP. DATE
DESIGN	C. BOLANOS
DRAWN	T. MOSER
AS SHOWN	
SCALE	6/03/2021
DATE	
W.S.M.	54-57

PALMDALE WATER DISTRICT 2029 EAST AVENUE Q, PALMDALE, CALIFORNIA 93550 (661) 947-4111	
P.W.D. WORK ORDER 20-703	
PALMDALE WATER DISTRICT CONSERVATION GARDEN PLAN VIEW	2 OF 4



COORDINATE TABLE				
Point Number	Easting	Northing	Elevation	Full Description
1	5071.1577	5101.0024	2,599.27'	NATURAL GROUND/WALL
1A	5071.1577	5101.0024	2,598.53'	LANDING
2	5071.1577	5096.0024	2,599.27'	NATURAL GROUND/WALL
2A	5071.1577	5096.0024	2,598.53'	LANDING
3	5069.6577	5096.0024	2,599.27'	NATURAL GROUND/WALL
3A	5069.6577	5096.0024	2,598.53'	LANDING
4	5069.7412	5087.1293	2,599.27'	CONCRETE/WALL
5	5066.1577	5087.1293	2,599.27'	CONCRETE/WALL
6	5072.2727	5087.1293	2,599.27'	NATURAL GROUND/CONCRETE
7	5065.4735	5066.5208	2,599.27'	CONCRETE/PAVER PATHWAY
8	5058.4735	5062.4261	2,599.27'	CONCRETE/PAVER PATHWAY
9	5034.7583	5070.6504	2,599.27'	CONCRETE/PAVER PATHWAY
10	5031.7509	5078.4697	2,599.27'	CONCRETE/PAVER PATHWAY
11	5046.7256	5101.4547	2,599.27'	NATURAL GROUND/CONCRETE
12	5046.8956	5101.0024	2,597.34'	NATURAL GROUND/WALL
12A	5046.8956	5101.0024	2,597.34'	LANDING
13	5046.8956	5095.1174	2,599.27'	NATURAL GROUND/WALL
13A	5046.8956	5095.1174	2,597.34'	LANDING
14	5048.8956	5095.1174	2,599.27'	NATURAL GROUND/WALL
14A	5048.8956	5095.1174	2,597.34'	LANDING
15	5048.8956	5091.3345	2,598.10'	ARENA STEP
16	5048.8956	5087.7456	2,596.94'	ARENA FLOOR
16A	5048.8956	5087.7456	2,596.94'	WALL
17	5051.8956	5088.4477	2,596.94'	ARENA FLOOR
17A	5051.8956	5088.4477	2,596.94'	WALL
18	5051.8956	5096.0024	2,599.27'	NATURAL GROUND/WALL
18A	5051.8956	5096.0024	2,597.34'	LANDING
19	5066.1577	5096.0024	2,599.27'	NATURAL GROUND/WALL
19A	5066.1577	5096.0024	2,598.53'	LANDING
20	5058.6108	5088.4477	2,596.94'	ARENA FLOOR
20A	5058.6108	5088.4477	2,598.94'	WALL
21	5058.6108	5081.4593	2,596.94'	ARENA FLOOR
21A	5058.6108	5081.4593	2,598.94'	WALL
22	5061.9494	5081.4593	2,598.10'	ARENA STEP
23	5066.1577	5081.4593	2,599.27'	CONCRETE/WALL
24	5051.8956	5101.0024	2,599.27'	NATURAL GROUND/WALL
24A	5051.8956	5101.0024	2,597.34'	LANDING
25	5051.8956	5099.5024	2,599.27'	NATURAL GROUND/WALL
25A	5051.8956	5099.5024	2,597.34'	LANDING
26	5066.1577	5099.5024	2,599.27'	NATURAL GROUND/WALL
26A	5066.1577	5099.5024	2,598.53'	LANDING
27	5066.1577	5101.0024	2,599.27'	NATURAL GROUND/WALL
27A	5066.1577	5101.0024	2,598.53'	LANDING



ARENA SECTION A-A'
1" = 5'

NOTE:

1. HORIZONTAL CONTROL POINT 1 AND HORIZONTAL CONTROL POINT 2 SHOWN ON SHEET 2.

ENGINEER'S NOTICE TO CONTRACTOR:

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REVISIONS			
DRAWN BY:	DATE:	DRAWN BY:	DATE:
APPROVED BY:	DATE:	APPROVED BY:	DATE:
△		△	

APPROVED <i>[Signature]</i> ASSISTANT GENERAL MANAGER 81431 R.C.E. NO. 6/30/21 EXP. DATE
DESIGN C. BOLANOS
DRAWN T. MOSER
AS SHOWN SCALE 6/03/2021 DATE
W.S.M. 54-57

PALMDALE WATER DISTRICT
2029 EAST AVENUE Q, PALMDALE, CALIFORNIA 93550
(661) 947-4111

P.W.D. WORK ORDER 20-703

PALMDALE WATER DISTRICT
CONSERVATION GARDEN
HORIZONTAL CONTROL

3
OF
4

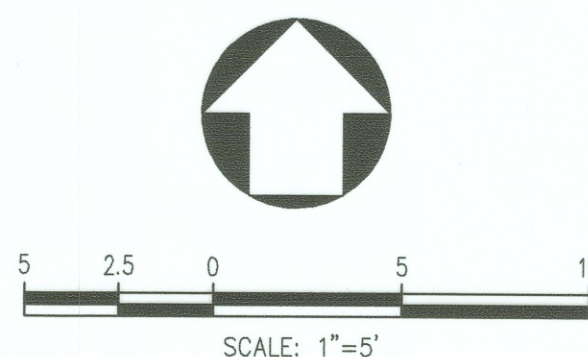
UNDERGROUND SERVICE ALERT

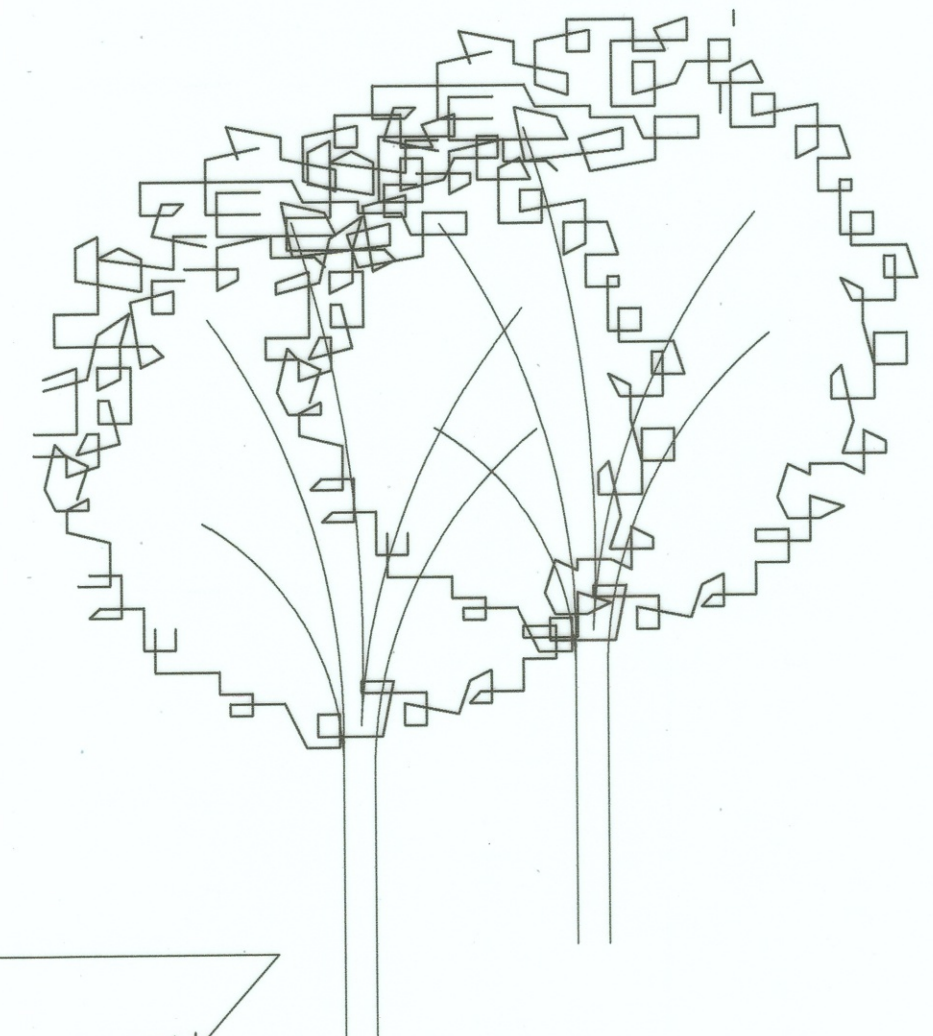
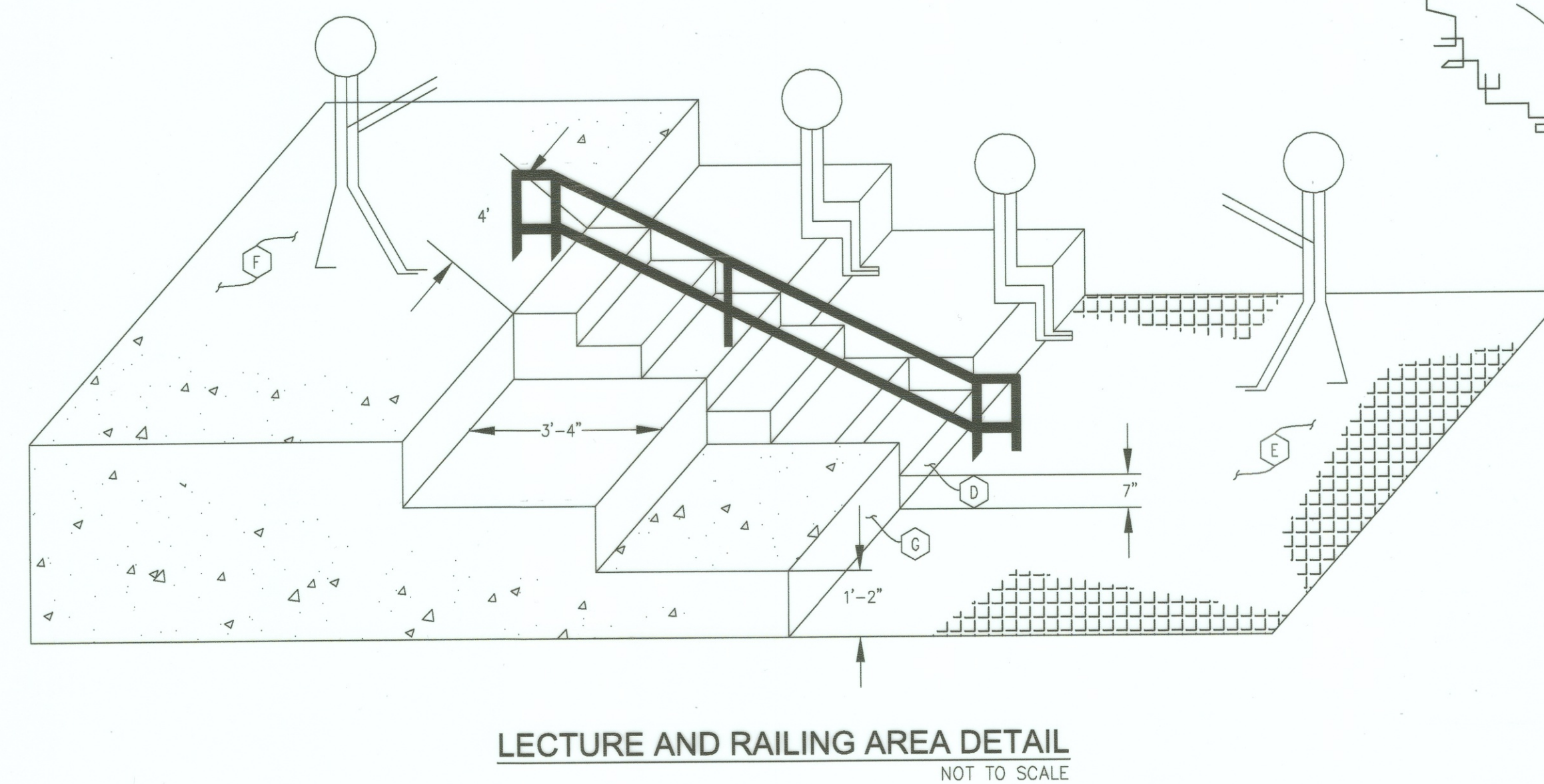
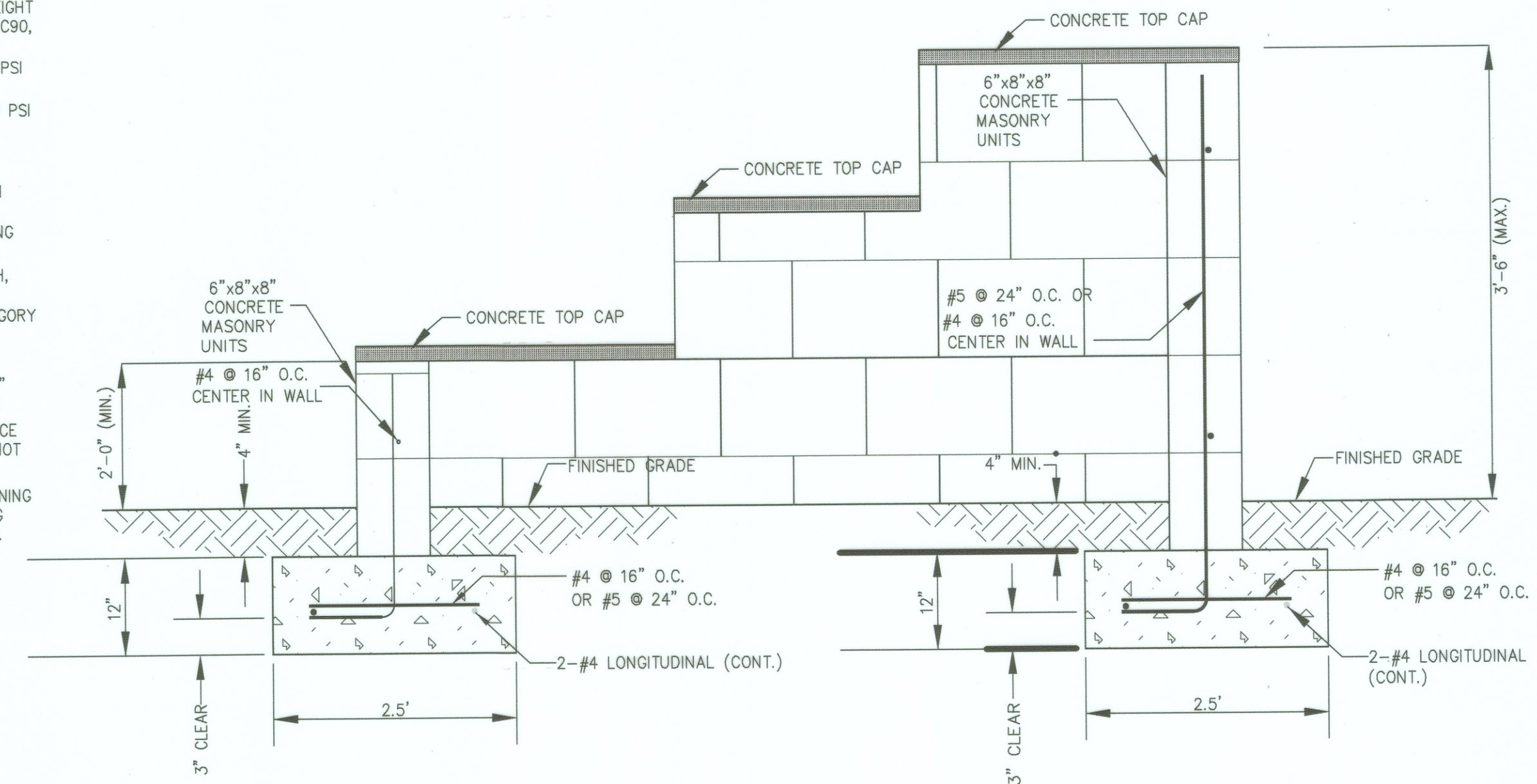
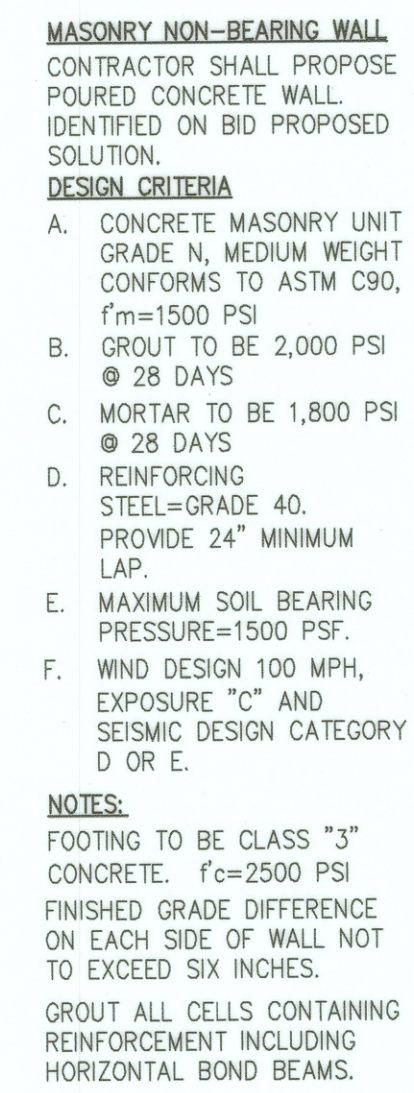
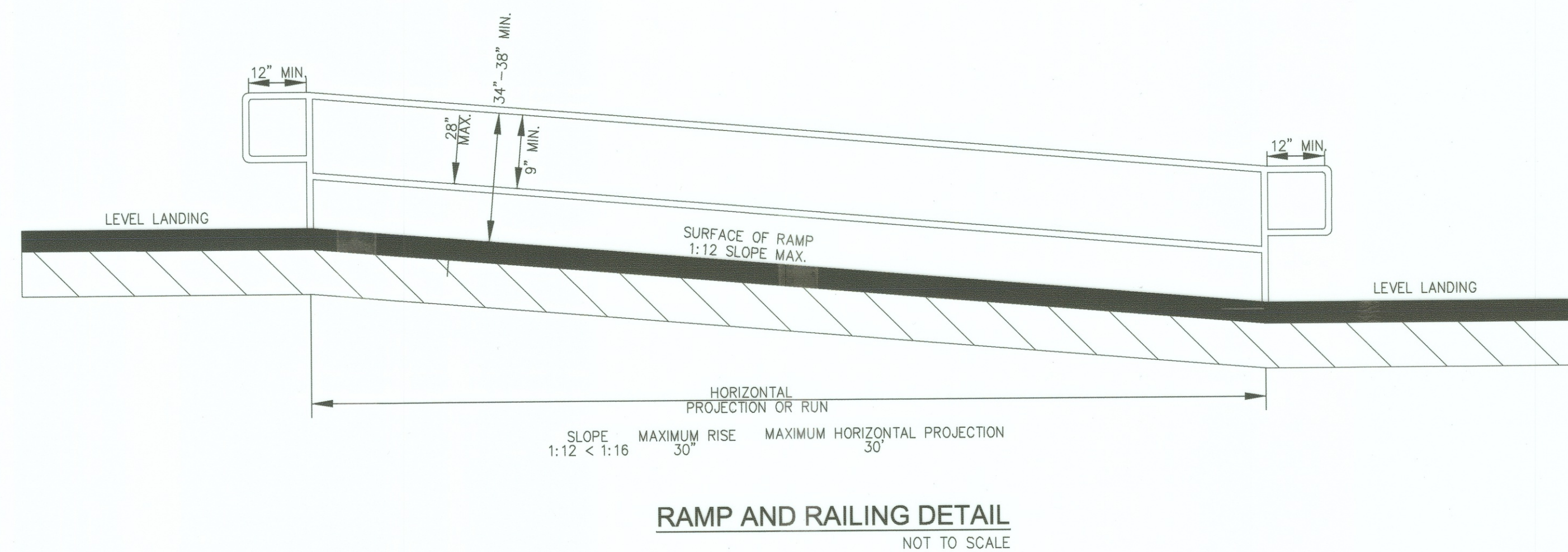
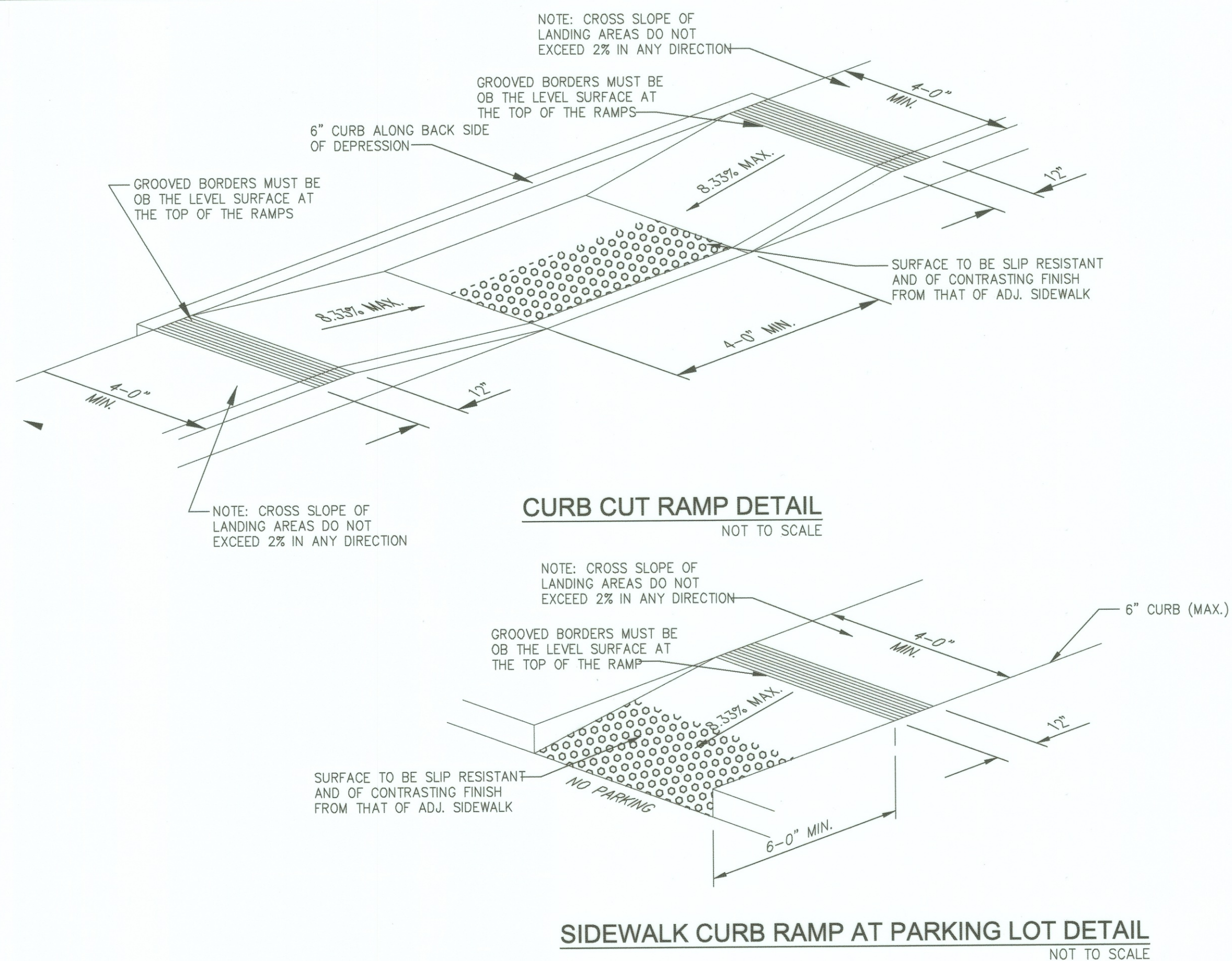


CALL: TOLL FREE

811

CALL TWO WORKING DAYS
BEFORE YOU DIG.







CALL: TOLL FREE

811

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ENGINEER'S NOTICE TO CONTRACTOR:

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REVISIONS			
DRAWN BY:	DATE:	DRAWN BY:	DATE:
APPROVED BY:	DATE:	APPROVED BY:	DATE:
			

APPROVED
[Signature]
ASSISTANT GENERAL MANAGER
81431 9/30/21
R.C.E. NO. EXP. DATE

DESIGN
C. BOLANOS

DRAWN

T. MOSER
AS SHOWN
SCALE
6/03/2021
DATE

W.S.M.	54-57
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PALMDALE WATER DISTRICT
2029 EAST AVENUE Q, PALMDALE, CALIFORNIA 93550
(661) 947-4111

P.W.D. WORK ORDER 20-703

PALMDALE WATER DISTRICT

CONSERVATION GARDEN

ARENA, DETAILS AND SECTIONS

P A L M D A L E W A T E R D I S T R I C T
B O A R D M E M O R A N D U M

DATE: September 7, 2021 **September 13, 2021**
TO: BOARD OF DIRECTORS **Board Meeting**
FROM: Mr. Scott Rogers, Engineering Manager
VIA: Mr. Adam Ly, Assistant General Manager
Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 7.3– CONSIDERATION AND POSSIBLE ACTION ON
AWARDING A CONTRACT FOR THE WATER MAIN REPLACEMENT IN 3RD
STREET EAST, STANRIDGE AVENUE, 2ND STREET EAST, CAROLSIDE
AVENUE, AVENUE P-12, AND DIVISION STREET TO TORO ENTERPRISES,
INC. (\$2,093,892.00 – BUDGETED – BUDGET ITEM NO. 12-606 –
ENGINEERING/GRANT MANAGER ROGERS)***

Recommendation:

Staff recommends that the Board award a contract to Toro Enterprises, Inc. from Oxnard, California in the not-to-exceed amount of \$2,093,892.00 for the construction of the replacement water main in 3rd Street East, Stanridge Avenue, 2nd Street East, Carolside Avenue, Avenue P-12, and Division Street.

Alternative Options:

Reject all bids and rebid the project.

Impact of Taking No Action:

Continued water loss causing lost revenues from main line breaks and leaks.

Background:

Completion of this project would allow for the replacement of approximately 7,714 linear feet of existing water mains, which have been identified for replacement due to numerous pipe failures that have required emergency repairs in order to maintain the system in a reliable operating condition and provide water to customers. The proposed construction consists of approximately 3,652 linear feet of 12" ductile iron pipe (DIP), 4,062 linear feet of 8" ductile iron pipe (DIP), 1-1 1/2 metered service, 121-3/4" metered services, 15-6" fire hydrants, and all appurtenances as specified on the plans per PWD Standard Specifications and Details. The 12" DIP and 8" DIP will be replacing existing water mains in 3rd Street East, Stanridge Avenue, 2nd Street East, Carolside Avenue, Avenue P-12, and Division Street.

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT

VIA: Mr. Adam Ly, Assistant General Manager
Mr. Dennis D. LaMoreaux, General Manager

September 7, 2021

The total bid price in the bid proposal submitted by Toro Enterprises, Inc. is \$2,093,892.00. A bidder's bond in the amount of 10 percent of the total bid price was submitted with the bid proposal. The surety company providing the bid bond is Travelers Casualty and Surety Company of America.

The criterion for responsibility pertains to whether the bidder is regularly engaged in this type of work and whether they can perform the work satisfactorily as promised. The contractor is required to provide payment and performance bonds to protect the District's interest.

Toro Enterprises, Inc., as the lowest responsive, responsible bidder, holds a valid worker's compensation insurance policy (Policy number WSD 423071502) with Zurich American Insurance Company effective from March 1, 2021 to March 1, 2022.

The contractor's past performance record has been utilized to evaluate the general competency of the contractor for the performance of the work. To demonstrate the bidder's capability and experience of having completed similar projects successfully, the bid documents require that the contractor submit a list of all projects completed by the contractor during the last three years involving work of similar type and complexity and comparable value.

It is required that no less than 60 percent of the work be performed by the contractor's own forces without subcontracting. It appears that Toro Enterprises, Inc. will perform 100 percent of the work and meets the limitations on the subcontracting work.

Responsiveness of the bid pertaining to compliance with the material terms of the bid documents has been reviewed and deemed acceptable.

Toro Enterprises, Inc., as the lowest responsible bidder, has met the criterion of providing the lowest bid price of qualified firms at \$2,093,892.00. The lowest qualified bid price is \$186,976.00, or 8.55 percent, lower than the next lowest bidder.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No. 3 – Systems Efficiency.
This item directly relates to the District's Mission Statement.

Budget:

This item is budgeted and will be covered as part of Work Order No. 12-606.

Supporting Documents:

- Bid Results Summary
- Proposal Package from Lowest Responsible Bidder

12-606 Bid Results Summary

				TORO ENTERPRISES, INC.		Christensen Brothers General Engineering, Inc.		Blois Construction, Inc.	
Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	Mobilization, Demobilization, and Site Restoration	1	LS	\$155,400.00	\$155,400.00	\$129,000.00	\$129,000.00	\$83,366.00	\$83,366.00
2	Construction Staking Survey	1	LS	\$33,840.00	\$33,840.00	\$9,600.00	\$9,600.00	\$19,160.00	\$19,160.00
3	Sheeting, Shoring, and Bracing for all work indicated	1	LS	\$8,150.00	\$8,150.00	\$29,000.00	\$29,000.00	\$39,702.00	\$39,702.00
4	Construct new 12" D.I. water pipeline, including bedding, backfill, and appurtenances	3652	LF	\$156.50	\$571,538.00	\$170.00	\$620,840.00	\$172.00	\$628,144.00
5	Construct new 8" D.I. water pipeline, including bedding, backfill, and appurtenances	4062	LF	\$116.00	\$471,192.00	\$144.00	\$584,928.00	\$160.00	\$649,920.00
6	2	15	EA	\$10,270.00	\$154,050.00	\$10,000.00	\$150,000.00	\$11,884.00	\$178,260.00
7	Furnish and Install 3/4" Metered Service, per PWD Std. W-1	121	EA	\$1,822.00	\$220,462.00	\$2,600.00	\$314,600.00	\$2,628.00	\$317,988.00
8	Furnish and Install 1 1/2" Metered Service, per PWD Std. W-1	1	EA	\$3,340.00	\$3,340.00	\$3,400.00	\$3,400.00	\$4,496.00	\$4,496.00
9	Furnish and Install 2" Blow-Off Assembly per PWD Std. W-6	1	EA	\$5,750.00	\$5,750.00	\$6,000.00	\$6,000.00	\$4,818.00	\$4,818.00
10	Geotechnical Testing	1	LS	\$74,100.00	\$74,100.00	\$82,000.00	\$82,000.00	\$60,377.00	\$60,377.00
11	Base Paving and Finish Paving	31000	SF	\$9.85	\$305,350.00	\$10.00	\$310,000.00	\$10.00	\$310,000.00
12	Traffic Control	1	LS	\$42,800.00	\$42,800.00	\$29,000.00	\$29,000.00	\$51,163.00	\$51,163.00
13	All other work indicated not included in items 1 through 12 above	1	LS	\$47,920.00	\$47,920.00	\$12,500.00	\$12,500.00	\$17,240.00	\$17,240.00
	Total				\$2,093,892.00		\$2,280,868.00		\$2,364,634.00

PROPOSAL

BIDDER'S DECLARATION **SPECIFICATION NO. 12-606**

Gentlepersons:

The undersigned hereby proposes to perform all work for which a contract may be awarded them and to furnish any and all plant, labor, services, material, tools, equipment, supplies, transportation, utilities, and all other items and facilities necessary therefor as provided in the Contract Documents, and to do everything required therein for the construction of the interior building improvements as specifically set forth in documents entitled **Specification No. 12-606 – WATER MAIN REPLACEMENT IN 3RD** together with addenda thereto, all as set forth on the drawings and in the specifications and other Contract Documents (hereinafter the "Work"); and they further propose and agree that, if this Proposal is accepted, they will contract in the form and manner stipulated to perform all the Work called for by drawings, specifications, and other Contract Documents, and to complete all such Work in strict conformity therewith within the time limits set forth therein, and that they will accept as full payment therefor the prices set forth in the Bid Sheet(s) forming a part hereof.

(check one)

- ☐ Cash
- ☐ Cashier's check
- ☐ Certified check
- ☒ Bid Bond

properly made payable to Palmdale Water District, hereinafter designated as the Owner, for the sum of \$ 10% of bid which amount is not less than ten percent (10%) of the total amount of this bid, is attached hereto and is given as a guarantee that the undersigned will execute the Agreement and furnish the required bonds and insurance if awarded the contract and, in case of failure to do so within the time provided, the

(check one)

- ☐ cash shall be retained as liquidated damages by the Owner
- ☐ proceeds of said check shall be retained as liquidated damages by the Owner
- ☒ Surety's liability to the Owner for the face amount of the Bond shall be considered as established.

It is understood and agreed that:

1. The undersigned has carefully examined all the Contract Documents, as defined in

the CONTRACT DOCUMENTS subsection of the Notice Inviting Bids, including, but not limited to, the bid quantities, any specifications regarding materials to be used, the contract provisions relating to payment for extra work and the procedures for seeking extensions of time.

2. The undersigned, by investigation at the site of the work, by review of any records available for inspection at the offices of utilities in the area affected by the Work, at any applicable public works departments, and otherwise, is satisfied as to the nature and location of the work and is fully informed as to all conditions and matters which can in any way affect the work or the cost thereof, including the location of all underground facilities in the area affected by the Work.

3. The undersigned fully understands the scope of the Work and has carefully checked all words and figures inserted in this Proposal and further understands that the Owner will in no way be responsible for any errors or omissions in the preparation of this Proposal.

4. The undersigned will execute the Agreement and furnish the required Performance and Payment Bonds and proof of insurance coverage within ten (10) days (not including Sundays and holidays) after Owner's notice of acceptance of this Proposal; and further, that, unless otherwise specified in the Special provisions, this Proposal may not be withdrawn for a period of forty-five (45) days after the date set for the opening thereof, notwithstanding the award of contract to another bidder. If the undersigned bidder withdraws this Proposal within said period, said bidder shall be liable under the provisions of the Bid Security, or said bidder and their surety shall be liable under the Bid Bond, as the case may be.

5. The undersigned hereby certifies that this Proposal is genuine and not sham or collusive or made in the interest or in behalf of any person not herein named, and the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm, or corporation to refrain from bidding; the undersigned has not in any manner sought by collusion to secure for themselves an advantage over any other bidder.

6. In conformance with current statutory requirement of the Labor Code of the State of California, the undersigned certifies as follows:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

NOW, in compliance with the Notice Inviting Bids and all the provisions hereinbefore stipulated, the undersigned, with full cognizance thereof, hereby proposes to perform the

entire work for the prices set forth in the attached Bid Sheet(s) upon which award of contract will be made.

The undersigned bidder declares that the license held by them is theirs, is current and valid, and is in a classification appropriate to the work to be undertaken.

The undersigned declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed at Oxnard, CA, California.

Dated August 18th 2021

Bidder: Toro Enterprises, Inc.

By: [Signature]

Title: Sean Castillo, President

Bidder's post-office address:

PO BOX 6285

OXNARD, CA 93031

Telephone No.: 805-483-4515

Facsimile No.: 805-483-2001

Corporation organized under the laws
of the State of CALIFORNIA

Contractor's License(s): 710580

Expiration Dates: 06/31/23

Surety or sureties:

TRAVELERS CASUALTY AND SURETY COMPANY

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD WHICH HAS JURISDICTION TO INVESTIGATE COMPLAINTS AGAINST CONTRACTORS IF A COMPLAINT IS FILED WITHIN THREE YEARS OF THE DATE OF THE ALLEGED VIOLATION. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, P.O. BOX 26000, SACRAMENTO, CALIFORNIA 95826.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE§ 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California,

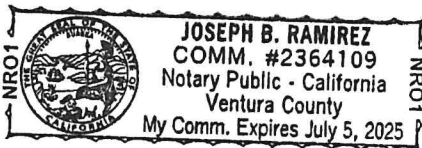
County of Ventura,

On August 18, 2021 before me, Joseph B. Ramirez, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Sean Castillo
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



Signature [Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Bidders Declaration, Palmdale Water District, Water Main Replacement, 3rd Street E, Stanridge Ave Date: 08/18/21

Number of Pages: 1 Signer (s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name Sean Castillo

☒ Corporate Officer — Title(s): President

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____

☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____

Signer Is Representing: Toro Enterprises, Inc.

Signer Is Representing: _____

INFORMATION REQUIRED OF BIDDER

SITE INSPECTION REVIEW -- Describe when, by whom, and in what manner (a) the site for this proposed work was inspected on behalf of the bidder (NOTE: Failure to demonstrate diligent effort in ascertaining site conditions which may affect the Work will render this Proposal informal or nonresponsive and may result in its rejection):

SITE WAS INSPECTED BY SIMON JOHNSON IN PERSON 08/26/21

COMPARABLE PROJECT EXPERIENCE -- In accordance with the REGISTRATION OF CONTRACTORS subsection of the Instructions to Bidders, describe at least five (5) comparable projects completed by bidder within past thirty-six (36) month period, including dates completed, location of work, size of project in dollars, names, addresses, and phone numbers of persons in charge of project construction, and the name and address of the public agency or firm for whom the project was constructed (NOTE: Failure to include at least five (5) jobs similar in size and scope to that contemplated under the Contract Documents will render this Proposal informal or non-responsive and may result in its rejection):

PLEASE SEE ATTACHED LIST OF JOB REFERENCES



Project Name and Location: BRYCE CANYON NORTH/SOUTH AND FREMONT NORTH NEIGHBORHOOD WATER CAST IRON PIPE REPLACEMENT PROJECT – Oxnard, CA

Description/Scope of Work: abandon existing 6" up to 10" cast iron pipe waterlines, replacement of 1-inch service lines, removal and replacement of fire hydrants, installations of water valve/air-vac/blow-off and the restoration of asphalt concrete pavement on Bryce Canyon North/South and Fremont North Neighborhoods

Owner: City of Oxnard, 300 West Third Street, Oxnard, CA 93030, (805) 385-8280

Contact: Renee Hatcher renee.hatcher@oxnard.org 805-385-8280

Prime Contractor: Toro Enterprises, Inc.

Project Manager: Gianna Pourarien Gianna.pourarien@oxnard.org 805-385-8280

Engineer: Tatiana Arnaout tatiana.arnaout@oxnard.org 805-385-8280

START: 05/2020

Scheduled Completion: 08/2020

Actual Completion: 9/2020

Time Extensions: 9 days

Original Contract Price: \$4,652,679

Final Contract Price: \$4,793,391

Amount of Stop Notices: 0

Amount of Liquidated Damages: 0

Nature and Resolution of Project Claim: None

Project Name and Location: 3rd Street Water System Improvement Project – Downey, CA

Description/Scope of Work: Potable water main improvements including the installation of new main, fire hydrant assemblies, water service lines, meters and boxes; installation of gate valves, crosses, tees, bends, thrust blocks, and fittings; abandoning of existing water mains, service lines, and other associated facilities; removal and salvaging of existing fire hydrant assemblies, existing water meters, and boxes; clearing and grubbing; trenching, backfilling and compacting; asphalt concrete (AC) and Portland cement concrete (PCC) pavement reconstruction; reconstruction of miscellaneous , PCC improvements, landscaping, irrigation, and other existing improvements

Owner: City of Downey, 1111 Brookshire Ave, Downey, CA 90241

Contact: Lorena Powell 562-904-7110 lpowell@downeyca.org

Prime Contractor: Toro Enterprises, Inc.

Project Manager: Dan Mueller 562-869-7331 dmueller@downeyca.org

Engineer: David Lew 866-782-6832 askstantec@stantec.com

START: 08/2020

Scheduled Completion: 11/2020

Actual Completion: 11/2020

Time Extensions: 7 days

Original Contract Price: \$1,067,860

Final Contract Price: \$1,125,942

Amount of Stop Notices: 0

Amount of Liquidated Damages: 0

Nature and Resolution of Project Claim: None

Project Name and Location: Pennsylvania Avenue Rehabilitation Project – Glendale, CA

Description/Scope of Work: Selective removal and repair of broken and damaged sidewalks; curbs; curbs and gutters; cross gutters, alley and driveway aprons; Removal of substandard curb ramps and construction of new curb ramps that are compliant with the Americans with Disabilities Act; Remodeling of curb drains; Modification of existing catch basins; Adjustment of existing water valve covers and manhole frame and covers to grade; Selective removal/reconstruction/surface grinding of deteriorated pavement and placement of asphalt concrete pavement; Overlay of asphalt rubber hot mix pavement (ARHM); Repair of damaged Sewer; Removal and hauling away of grindings; Modification of Traffic Signals, and Installation of striping and other pavement markings.

Owner: City of Glendale, 633 East Broadway, Room 205, Glendale, CA 91206

Contact: Saumil Mody smody@glendaleca.gov, (818) 937-8255

Prime Contractor: Toro Enterprises, Inc.

Project Manager: Saumil Mody, SMODY@Glendaleca.gov, (818) 937-8255

Engineer: Sarkis Oganessian, (818) 548-3945, soganessian@glendaleca.gov

Original Contract Price: \$2,347,977

Final Contract Price: \$2,433,077

Scheduled Completion: 2/20

Actual Completion: 3/20

Time Extensions: None

Number of Stop notices: None

Amount of Liquidated Damages: None

Nature and Resolution of Project Claim: None

Project Name: Harvest at Limoneria Phase 1A Sewer, Water And Storm Drain Improvements

Location: Santa Paula, California

Owner: Lewis Management Corp

Owner Contact

Name: Tony Marro

Phone: 805 823-3278

Email: tony.marro@lewismc.com

Architect or Engineer: Jensen Design and Survey

Architect or Engineer Contact

Name: Donald M. Jensen

Phone: 805-654-69787

Email: N/A

Construction Manager:

Name: Erica Passavanti

Phone: (949) 988-3270

Email: epassavanti@murowcm.com

Description of Project, Scope of Work Performed:

Install PVC Pipe, RCP Pipe, RCB Pipe, of Various Sizes

Total Value of Construction (including change orders): \$ 4,795,082.00

Original Scheduled Completion Date: 04-01-2019

Time Extensions Granted (number of days): 0

Actual Date of Completion: 04-01-2019

Project Name: Tr. 50507 Porter Ranch Water System

Location: Porter Ranch

Owner: Toll Brothers

Owner Contact

Name: John Fong

Phone: 818-332-7240

Email: jfong@tollbrothers.com

Architect or Engineer: Hunsaker & Associates

Architect or Engineer Contact

Name: Jonathan Hobart Petke

Phone: 949-583-1010

Email: N/A

Construction Manager:

Name: John Fong

Phone: 818-332-7240

Email: jfong@tollbrothers.com

Description of Project, Scope of Work Performed:

Install Various sizes of DIP, and PVC. Various sizes of Gate Valves, Domestic Service with Vault Assm

Total Value of Construction (including change orders): \$ 3,349,913.00

Original Scheduled Completion Date: 09-27-2019

Time Extensions Granted (number of days): 0

Actual Date of Completion: 09-27-2019

I

Project Name: Camsan Interconnection Recycled Waterline

Location: Camarillo

Owner: Camrosa Water District

Owner Contact

Name: Terry Curson

Phone: (805)482-8063

Email: N/A

Architect or Engineer: Perliter & Ingalsbe Consulting Engineers

Architect or Engineer Contact

Name: Rean David Kunitake

Phone: (818) 500-8921

Email: N/A

Construction Manager:

Name: Terry Curson

Phone: (805)482-8063

Email: N/A

Description of Project, Scope of Work Performed:

Install 18" PVC Pipeline, Connection to the existing utilities, 2" Automatic Vacuum and Air Release Valve

Total Value of Construction (including change orders): \$ 431,475.00

Original Scheduled Completion Date: 12-28-2018

Time Extensions Granted (number of days): 0

Actual Date of Completion: 12-28-2018

Project Name: Waterline Replacement - Ondulando Area Phase 3

Location: City of Ventura

Owner: City of Ventura

Owner Contact

Name: Neil Knopik

Phone: 805-677-3953

Email: N/A

Architect or Engineer: City of Ventura

Architect or Engineer Contact

Name: Elizabeth K. Cooper

Phone: 805-654-2001

Email: N/A

Construction Manager:

Name: Neil Knopik

Phone: 805-677-3953

Email: N/A

Description of Project, Scope of Work Performed:

Install Various Sizes of PVC Pipe, Gate Valve. Install HDPE Service Connections

⁵ If you wish, you may, using the same format, also provide information about other projects that you have completed that are similar to the project(s) for which you expect to bid.

Total Value of Construction (including change orders): \$ 1,596,532.00

Original Scheduled Completion Date: 07-31-2018

Time Extensions Granted (number of days): 0

Actual Date of Completion: 07-31-2018

Project Name: Citywide Street Improvements Project Fiscal Year 2015-2016

Location: City of Santa Paula

Owner: City of Santa Paula

Owner Contact

Name: John L. Ilasin

Phone: (805)525-4478

Email: N/A

Architect or Engineer: Kennedy/Jenks Consultants

Architect or Engineer Contact

Name: John F. Coffman

Phone: (626) 568-4300

Email: N/A

Construction Manager:

Name: John L. Ilasin

Phone: (805)525-4478

Email: N/A

Description of Project, Scope of Work Performed:

AC Pavement, R&R Concrete Cross Gutter, Sidewalk, Driveways, Curb Ramps, Curbs, and Gutter

Install Various Sizes of PVC of Sewer Main and Water Main

Total Value of Construction (including change orders): \$ 7,927,303.00

Original Scheduled Completion Date: 06-04-2018

Time Extensions Granted (number of days): 0

Actual Date of Completion: 06-04-2018

CONTRACTOR'S LICENSING STATEMENT

The undersigned is licensed in accordance with the laws of the State of California providing for the registration of Contractors.

Contractor's License Number(s), Type(s) and Expiration Date(s): 710580, A, C-31

Expiration Date: 08/31/23

Name of Individual Contractor (print or type): N/A

Signature of Owner: _____

Business Address: N/A

or

Name of Partnership or Firm: N/A

Business Address: N/A

Signature, name, title and address of partners signing on behalf of the partnership:

Signed: _____ Name: N/A

Title: N/A Address: N/A

Signed: _____ Name: N/A

Title: N/A Address: N/A

Signed: _____ Name: N/A

Title: N/A Address: N/A

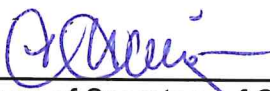
or

Name of Corporation: TORO ENTERPRISES, INC.

Business Address: 2101 E VENTURA BLVD, OXNARD, CA 93036

Corporation organized under the laws of the State of CALIFORNIA

SEAL


Signature of Secretary of Corporation

NOTE: CURRENT COPIES OF ALL APPLICABLE LICENSES MUST BE DOWNLOADED TO THE PROCUREMENT WEBSITE.



CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE



License Number **710580**

Entity **CORP**

Business Name **TORO ENTERPRISES INC**

Classification(s) **A C31**

Expiration Date **08/31/2023**

www.cslb.ca.gov



LIST OF SUBCONTRACTORS

The bidder is required to furnish the following information in accordance with the provisions of Sections 4100 to 4114, inclusive, of the Public Contract Code of the State of California.

Subcontractors must be listed if they will provide work, labor or service in an amount in excess of one-half (1/2) of one percent (1%) of the total bid.

THAT PORTION OF THE WORK TO BE PERFORMED BY SUBCONTRACTORS SHALL, IN THE AGGREGATE, NOT EXCEED 40% OF ALL WORK PERFORMED, BASED UPON THE TOTAL DOLLAR VALUE OF THE WORK.

[illegible]

MANDATORY FORM

(NOTE: THE FOLLOWING FORM SHALL BE USED WHERE THE BIDDER DESIRES TO FURNISH A BOND INSTEAD OF CHECK OR CASH.)

BID SECURITY FORM

BID BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, TORO ENTERPRISES, INC. as principal
and TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA as
surety, are held and firmly bound unto Palmdale Water District (hereinafter "Owner,") in
the sum of \$ Ten Percent (10%) Total Amount Bid, to be paid to the Owner, its successors, and assigns, for
which payment, well and truly to be made, we bind ourselves, our heirs, executors,
administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that if the certain Proposal
of the above Principal for construction of the Water Main Replacement in 3rd Street E, Stanridge Avenue, 2nd Street E, Carolside Avenue, Avenue P-12 and Division Street
as specifically set forth in documents entitled Specification No. 12-606

all in accordance with the Contract Documents, including specifications and drawings on
file at the offices of the Owner, is not withdrawn within the period of forty-five (45) days
after the date set for the opening of bids or as otherwise provided in the Special
Provisions, notwithstanding the award of the contract to another bidder, and that if said
Proposal is accepted by the Owner through action of its legally constituted contracting
authorities and if the above bound principal, its heirs, executors, administrators,
successors and assigns, shall duly enter into and execute a contract for such construction
and shall execute and deliver

PROPOSAL
PAGE P-10

MANDATORY FORM

the required Performance and Payment Bonds and proof of insurance coverage within ten (10) days (not including Sundays and holidays) after the date of notifications by and from said Owner, then this obligation shall become null and void, otherwise it shall be and remain in full force and effect.

IN WITNESS WHEREOF, we hereunto set our hands and seals this 10 day
of August, 20 21

(SEAL)

TORO ENTERPRISES, INC.

(Principal)

By 

Sean Castilla, President

(SEAL)

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

(Surety)

By 

Samantha Fazzini, Attorney-In-Fact

NOTE:

- (1) This bid bond form is a **mandatory form**.
- (2) The bid bond form should specify an exact number of dollars which shall not be less than ten percent (10%) of the total amount of the bid.
- (3) The bid bond form must be acknowledged before notary publics, and a legally sufficient power of attorney must be attached to the bid bond to verify the authority of the party signing on behalf of the surety.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE§ 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

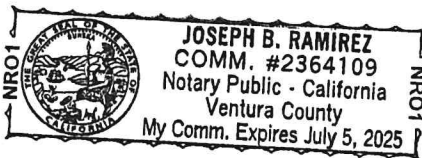
State of California,
County of Ventura,

On August 18, 2021 before me, Joseph B. Ramirez, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Sean Castillo
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



Signature [Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Bid Bond, PALMDALE WATER DISTRICT, WATER MAIN REPLACEMENT IN Date: 08/10/21
3RD STREET E, STANRIDGE AVE, 2ND STREET E

Number of Pages: 1 Signer (s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name Sean Castillo

☒ Corporate Officer — Title(s): President

☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____

Signer Is Representing: Toro Enterprises, Inc.

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____

Signer Is Representing: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Los Angeles

On AUG 10 2021 before me, D. Garcia, Notary Public, personally appeared Samantha Fazzini who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Signature of Notary Public



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Samantha Fazzini**, of **Los Angeles, California**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **3rd** day of **February**, 2017.



State of Connecticut

City of Hartford ss.

By: _____

Robert L. Raney
Robert L. Raney, Senior Vice President

On this the **3rd** day of **February**, 2017, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2021



Marie C. Tetreault
Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this

day of

AUG 10 2021



Kevin E. Hughes
Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.**

INFORMATION REQUIRED OF BIDDER

EQUIPMENT/MATERIAL SOURCE INFORMATION

The bidder shall indicate opposite each item of equipment or material listed below, the name of the manufacturer or supplier of the equipment or material proposed to be furnished under the bid. **Failure to comply with this requirement will render the proposal informal and may cause its rejection.** Awarding of a contract under this bid will not imply approval by the Owner of the manufacturers or suppliers listed by the bidder. No substitution will be permitted after award of contract unless equipment or material of the listed manufacturer or supplier cannot meet the specifications.

<u>Specification</u>	<u>Equipment/Material</u>	<u>Manufacturer/Supplier</u>
	Base/Sand/Asphalt	Vulcan Materials
	Pipe & fittings	Falcon
	Concrete	Arrow Concrete
	See Attached List of Toro owned Equipment	

LIST OF PROPOSED SUBSTITUTIONS

The bidder may name a proposed substitute manufacturer with an add or deduct amount which will be considered after award. The Contract award, if any, will be on Base Bid amounts.

<u>Spec Section</u>	<u>Equipment Manufacturer</u>	<u>Add</u>	<u>Deduct</u>
N/A	N/A	N/A	N/A

Toro Enterprises, Inc. - Equipment/Vehicle Listing

Equipment

Eq #	Description	Model
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Arrow Boards

9011	Wanco Arrowboard	WTSP 55-LSAC
9013	Wanco Arrowboard	WTSP 55-LSAC
9014	Wanco Arrowboard	WTSP
9015	Wanco Arrowboard	WTSP 55-LSAC
9016	Wanco Arrowboard	WTSP
9017	Wanco Arrowboard	WTSP
9018	Wanco Arrowboard	WTSP
9019	Wanco Arrowboard	WTSP
9020	Wanco Arrowboard	WTSP-08
9021	Wanco Arrowboard	WTSP
9022	Wanco Arrowboard	WTSP
9023	Wanco Arrowboard	WTSP
9024	Wanco Arrowboard	WTSP
9026	Wanco Arrowboard	WTSP
9027	Wanco Arrowboard	WTSP
9028	Wanco Arrowboard	WTSP
9029	Wanco Arrowboard	WTSP
9059	Wanco Arrowboard	WTSP55
9060	Wanco Arrowboard	WTSP55
9061	Wanco Arrowboard	WTSP55
9101	Security Arrowboard	XCTRODSSOLARMINDM

Asphalt Zippers

6360	Asphalt Zipper	AZ360X-173E
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Backhoes

6091	CAT Backhoe	420F
6092	CAT Backhoe	420F
7012	CAT Backhoe	420F
7014	CAT Backhoe	420F
7015	CAT Backhoe	420F
7021	CAT Backhoe	420E
7022	CAT Backhoe	420E
7023	CAT Backhoe	420E
7024	CAT Backhoe	420F
7025	CAT Backhoe	420F
7026	CAT Backhoe	420F
7027	CAT Backhoe	420F
7028	CAT Backhoe	420F
7029	CAT Backhoe	420F2
7032	CAT Backhoe	420F2
7033	CAT Backhoe	420F2
7401	JD Backhoe	410L
7402	JD Backhoe	410L
7451	CAT Backhoe	450
7452	CAT Backhoe	450
7461	CAT Backhoe	430
7462	CAT Backhoe	430
7463	CAT Backhoe	430
7464	CAT Backhoe	430
7465	CAT Backhoe	430

Blades (Motor Grader)

7121	CAT Motor Grader	12M3
7122	CAT Motor Grader	12M3
7141	CAT Motor Grader	140M2
7142	CAT Motor Grader	140M2

Bob Tail Dump Trucks

5331	Petebuilt 2016 (BobTail Dump)	337
5332	Petebuilt 2016 (BobTail Dump)	337
5333	Petebuilt 2016 (BobTail Dump)	337
7438	International 2011 (Bob Tail Dump)	4300 SBA
7439	International 2011 (Bob Tail Dump)	4300 SBA
7441	International 2011 (Bob Tail Dump)	4300 SBA
7442	International 2011 (Bob Tail Dump)	4300 SBA
7443	International 2011 (Bob Tail Dump)	4300 SBA

Breaker Attachments

BHC01	Hydraulic Hammer	Hammerco 1000Lb
BHC02	Hydraulic Hammer	Hammerco 1000Lb
BHC03	Hydraulic Hammer	Hammerco 1600Lb
BHC04	Hydraulic Hammer	Hammerco 1000Lb
BHC05	Hydraulic Hammer	Hammerco 1000Lb
BHC06	Hydraulic Hammer	Kent F6-FSP

Broom

7701	Lay-Mor Broom	Lay-Mor SM300
7702	Lay-Mor Broom	Lay-Mor SM300

Cold Planers

6031	CAT Cold Planner	PC 206
6032	CAT Cold Planner	PC 206
6033	CAT Cold Planner	PC 206
6034	CAT Cold Planner	PC 206
6035	CAT Cold Planner	PC 206
6036	CAT Cold Planner	PC 206

Compressors

2031	IR Compressor	P185WJD
2032	IR Compressor	P185WJD
2033	IR Compressor	P185WJD
6131	IR Compressor	P185WJDR
6132	IR Compressor	P185WJDR
6133	IR Compressor	185WDO
6134	IR Compressor	185WDO
6135	IR Compressor	185WDO
6136	IR Compressor	185WDO
7020	IR Compressor	P185WJDR

Crackfill / Tack Trailers

2022	Leeboy Tack Pot	L250T
2301	Crackfill Trailer	CP-125

Curb / Berm Machines

2055	Miller Formless Curb Machine	M-1000
6141	Miller Berm Machine	MC
7101	Miller Formless Curb Machine	M-1000

Dozers

7061	CAT XL Dozer	D6T
7062	CAT XL Dozer	D5K2
7063	CAT XL Dozer	D6T
7064	CAT XL Dozer	D3
7802	CAT Dozer	824H

Elevators

7070	Weiler Window Elevator	E550A
8070	Lincoln Elevator	660XL

Excavators

7042	CAT Excavator	314 E CR
7043	CAT Excavator	335F
7044	CAT Excavator	336F
7045	JD Excavator	50G
7046	JD Excavator	50G
7047	JD Excavator	75G
7048	CAT Excavator	349FL
7049	CAT Excavator	320FL
7051	CAT Excavator	325F
7052	CAT Excavator	349FL
7053	CAT Excavator	320
7301	CAT Excavator	305E
7302	CAT Excavator	305E
7303	CAT Excavator	374F

Fork Lifts

2086	Toyota Forklift	8FG35U
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Form Trucks

3030	Ford Form Truck	L8000 FB
3041	Peterbilt Form Truck	337
4045	Peterbilt Form Truck	335
4055	Peterbilt Form Truck	335

Generators

6251	MQ 25 Portable Generator	DCA-25SSIU4F
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Kick Brooms

2004	Lay-Mor Sweeper	8HC
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K - Rail Attachments

KG001	K-Rail Grabber	Kenco
KG002	Barrier Lift	KL12000

Light Towers

6906	Light Tower	MLT3060
6907	Doosan Light Tower	LCV6WKUB-60HZ-T-4F
6908	Doosan Light Tower	LCV6WKUB-60HZ-T-4F
6909	Doosan Light Tower	LCV6WKUB-60HZ-T-4F
6910	Doosan Light Tower	LCV6WKUB-60HZ-T-4F
6911	Doosan Light Tower	LCV6WKUB-60HZ-T-4F
6912	Doosan Light Tower	LCV6WKUB-60HZ-T-4F

Loaders

7011	CAT Wheel Loader	938H
7110	CAT Wheel Loader	950K
7111	CAT Wheel Loader	950M
7112	CAT Wheel Loader	938M
7113	CAT Wheel Loader	950M
7114	CAT Wheel Loader	950M
7115	CAT Wheel Loader	950M

Lube Systems

4221	Lube System (on Skid)	N/A
4222	Ford Lube Truck	F800

Message Boards

9040	Wanco Message Board	WVT3
9041	Wanco Message Board	WTSP
9042	Wanco Message Board	WVT3
9045	Wanco Message Board	WVT3
9046	Wanco Message Board	M3L
9047	Wanco Message Board	WVT3
9048	Wanco Message Board	WVT3
9049	Wanco Message Board	WVT3
9050	Wanco Message Board	WVT3
9051	Wanco Message Board	WVT3

9052	Wanco Message Board	WVT3
9053	Wanco Message Board	WVT3
9054	Wanco Message Board	WVT3
9055	Wanco Message Board	WVT3
9056	Wanco Message Board	WVT3
9057	Wanco Message Board	WVT3
9058	Wanco Message Board	WVT3
9072	SolarTech Message Board	Silent Messenger
9073	SolarTech Message Board	Silent Messenger
9074	SolarTech Message Board	Silent Messenger
9075	SolarTech Message Board	Silent Messenger
9076	SolarTech Message Board	Silent Messenger

Mixer Trucks

3059	Peterbilt T/A Mixer Truck	335 Mixer Truck
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Pavers / Trench Pavers

2621	R & D Trench Paver	2016
6020	CAT Paver	AP1000D
6021	CAT Paver	AP555E
6025	CAT Paver	AP1055D
7901	CAT Paver	AP1055F
7904	Midland Road Widener	SPD-8
7905	CAT Paver	AP1055F

Pressure Washer

PW01	Pressure Washer	MHC4
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Rollers

6050	CAT Single Drum Roller	CS423 E
6062	CAT Roller	CB34
6063	CAT 9 Wheel Roller	PS150 C
6064	CAT Roller	CB534 DXW
6066	CAT Roller	CB54 XW
6067	CAT Roller	CB434 D
6069	CAT Roller	CB24
6541	CAT Roller	CB54B
6542	CAT Roller	CB54B
6801	HAMM Roller	HD10CVV
6802	HAMM Roller	HD8VV
6803	HAMM Roller	HD12VV
6804	HAMM Roller	HD12VV
6805	HAMM Roller	HD12VV
6806	HAMM Roller	HD12VV
7030	CAT Roller	CB224 E
7031	CAT Roller	CB224 E
7034	CAT Roller	CB224 B
7035	CAT Roller	CB7 (434)
7036	CAT Roller	CB10 (534)
7037	CAT Roller	CB24B
7038	CAT Roller	CB24B
7039	CAT Roller	CS54B
7341	CAT Roller	CC34B
7361	CAT Roller	CB36B
7661	CAT Roller	CS66
7801	CAT Roller	815F II

Root Pruners

2094	Vermeer	SC252
7210	Vermeer Root Pruner	V4150

Router

2302	Router	Crafco
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Sand Spreaders

5331SS	Sand Spreader	MS966-RF
5332SS	Sand Spreader	MS966-RF

Saw's

2201	Husqvarna Saw	FS46
2202	Diamond Saw	C4144 DXL
2203	Concrete Saw	M48-3

Saw Truck

5501	Ford Truck - Daniel Zizumbo	F-550
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Scrapers

8032	CAT Scraper	613C
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Service Trucks

4090	Peterbilt Mechanic Truck - Matthew Gonzalez	335
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Skid Steers

7017	CAT Skid Steer	272D
7018	CAT Skid Steer	289D
7019	CAT Skid Steer	289D

Skid Steer - Grinder Head

SG001	Skid Steer Grinder Head	
SG002	Skid Steer Grinder Head	

Skip Loaders

6211	JD Skip Loader	210L
6212	JD Skip Loader	210L
6213	JD Skip Loader	210L
6214	JD Skip Loader	210L
6215	JD Skip Loader	210L
6216	JD Skip Loader	210L
6217	JD Skip Loader	210L
6218	JD Skip Loader	210L
6219	JD Skip Loader	210L
6220	JD Skip Loader	210L

Striping

9201	Sprayer	Line Lazer II
9202	Sprayer	Line Lazer IV
9203	Sprayer	Line Lazer IV
9301	Thermo Cart	
9302	Thermo Cart	
9401	Grinder	
9402	Grinder	
9501	Motorized Cart	Line driver
9601	Lazer Vacuum	
9602		B21A
9701	Ford Truck - Striping	F-550
9801	Dual ProMolter Trailer - Striping	

Sweeper Attachments

SSW02	Sweeper Attachment	CAT BU118
SSW03	Sweeper Attachment	CAT BU118
SSW04	Sweeper Attachment	CAT BU118

Telehandlers

7201	Telehandler	TL1255D
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Trailers

2045	Trail King Trailer	TK40LP
2070	Trail King Trailer	TK20-242
2082	Trail King Trailer	TKT40LP
2083	Trail King Trailer	TK18LP
2100	AZTEX 98 (Pressure Washer)	Trailer
5040	1983 Trailer	Carrier
6101	Eager Beaver Tilt Trailer	1985 Tilt Trl

6102	Trail King Trailer	TK40LP
6103	Premco Utility Trailer	Utility
6104	Gen. Eng.Trailer	TL-6
6105	500 Gal Fuel Trailer	FT
7991	PJ Trailer - Dump Trailer	DM142
7992	Triple L Group - Drop Down Trailer	UT914
7993	Triple L Trailer	7616

Utility Vehicles

7902	Kubota Utility Vehicle	RTV-X900G-H
7903	Kubota Utility Vehicle	RTV-X900G-H

Vehicles

3013	Ford Truck - Yard/Spare	F-250
3101	Ford Truck - Richard Apodaca	F-250
4001	Ford Truck - Rob Kelly	F-150
4002	Ford Truck - Pat Trowbridge	F-150
4888	Ford Truck - Yard	F250 XL
5049	Ford Truck - Sergio Ruiz	F-250
5052	Ford Truck - Angel Perez	F-250
5053	Ford Truck - Billy Adams	F-250
5054	Ford Truck - Yard	F-250
5056	Ford Truck - James Adame	F-250
5081	Ford Truck - Richard Bridges	F-350
5083	Ford Truck -	F-350
5087	Ford Truck - Traffic	F-550
5088	Ford Truck - Yard	F-550
5089	Ford Truck - Ben Alamillo	F-550
5101	Ford Truck - Ian MacLeod	F-150
5102	Ford Truck - David Rusniak	F-150
5103	Ford Truck - Craig Thompson	F-150
5104	Ford Truck - Frank Borjon	F-150
5105	Ford Truck - Matt White	F-150
5106	Ford Truck - Mike Barrow	F-150
5107	Ford Truck - Simon Johnson	F-150
5108	Ford Truck - Dylan Gutierrez	F-150
5109	Ford Truck - Evan Folk	F-150
5110	Ford Truck - Brett Franklin	F-150
5111	Ford Truck - Trent Royle	F-150
5112	Ford Truck - A.J. Coccillos	F-150
5113	Ford Truck -	F-150
5114	Ford Truck -	F-150
5115	Ford Truck -	F-150
5185	Ford Truck - Javier Mesa	F-550
5201	Ford Truck - Traffic	F-250
5202	Ford Truck - Down	F-250
5203	Ford Truck - John Murphy	F-250
5204	Ford Truck - Yard	F-250
5205	Ford Truck - Rick Fierro	F-250
5206	Ford Truck - Eddie Rodriguez	F-250
5207	Ford Truck - Ruben Garcia	F-250
5208	Ford Truck - Ruben Navarrete	F-250
5209	Ford Truck - Gary Cran	F-250
5210	Ford Truck - Ernie Stines	F-250
5211	Ford Truck - Noe Torres	F-250
5212	Ford Truck - Tom Gibson	F-250
5213	Ford Truck - Dann White	F-250
5214	Ford Truck - Tony Breckley	F-250
5215	Ford Truck - Power Truck	F-250
5216	Ford Truck - J. Apolinar Mancilla-Pina	F-250
5217	Ford Truck - Traffic Truck	F-250
5218	Ford Truck - Octavio Mancilla	F-250
5219	Ford Truck - Wesley Acosta	F-250
5220	Ford Truck - Jorden Adams	F-250
5221	Ford Truck - Greg Morris	F-250
5301	Ford Truck - Yard	F-350
5302	Ford Truck - Joe Flores	F-350

5303	Ford Truck - Roger Balam Moreno	F-350
5304	Ford Truck - Mike Parker	F-350
5337	Peterbilt 337 Lube/Fuel - Leonel Arias	337
5401	Ford Edge - Company Use (White)	Edge
5402	Ford Edge - Company Use (Black)	Edge
5403	Ford Edge - Adam Simutko	Edge
5404	Ford Edge - Jeff Pollack	Edge
5405	Ford Edge - Jeff Reeves	Edge
5411	GMC Terrain - Luis Martinez	Terrian SLT
5412	GMC Terrain - Jordan Klein	Terrian SLT
5502	Ford Truck -	F-550
5503	Ford Truck - Isaac Jimenez	F-550
5504	Ford Truck - Oscar Cuellar	F-550
5505	Ford Truck - Ignacio Garcia	F-550
5506	Ford Truck - Juan Aguirre	F-550
5507	Ford Truck - David Coronado	F-550
5508	Ford Truck - Fritz Chupp	F-550
5509	Ford Truck - Stake Bed	F-550
5510	Ford Truck - Stake Bed	F-550
5511	Ford Truck - Traffic Truck	F-550
5512	Ford Truck - Tack/All Purpose	F-550
5513	Ford Truck - Yard	F-550
5514	Ford Truck - Yard	F-550
5515	Ford Truck - Power Equipment	F-550
5516	Ford Truck - Yard	F-550
5517	Ford Truck - Yard	F-550
5518	Ford Truck - Paul Adkins	F-550
5519	Ford Truck - Alex Marquez	F-550
5520	Ford Truck - Ray Monroy	F-550
5521	Ford Truck - Tack/All Purpose	F-550
5522	Ford Truck - Alejandro Gonzalez	F-550
5523	Ford Truck - Traffic	F-550
5524	Ford Truck - Sam Gonzalez	F-550
5525	Ford Truck -	F-550
5537	Peterbilt Truck - Lube/Fuel Truck Leonal Arias	337
5601	Ford Transit Van -	E-350
9032	Ford Truck - Traffic	F-350
9701	Ford Truck - Striping	F-550

Water Trailers / Towers

2050	Water Trailer	Workhorse
2071	Water Trailer	535 Gallon
2072	Water Trailer	Workhorse
2073	Water Trailer	535 Gallon
2075	Water Trailer	Workhorse
6121	Water Trailer	Workhorse
WT01	Water Tower	Water Trailer

Water Trucks

3058	Peterbilt Water Truck	Water Truck
5334	Petebuilt 2016 Water Truck	337
5335	Petebuilt 2016 Water Truck	337
5336	Petebuilt 2016 Water Truck	337
7431	International Water Truck	4300 SBA Durastann
7432	International Water Truck	4300 SBA Durastann
7433	International Water Truck	4300 SBA Durastann
7434	International Water Truck	4300 SBA Durastann
7435	International Water Truck	4300 SBA Durastann
7436	International Water Truck	4300 SBA Durastann
7437	International Water Truck	4300 SBA Durastann
7440	International Water Truck	4300 SBA Durastann
7444	International Water Truck	4300 SBA Durastann
7445	International Water Truck	4300 SBA Durastann

NON-COLLUSION AFFIDAVIT

STATE OF CALIFORNIA)
COUNTY OF VENTURA)SS

SEAN CASTILLO

being first duly sworn, declares that he/she is
[NAME]
PRESIDENT of TORO ENTERPRISES, INC.
(SOLE OWNER, A PARTNER, PRESIDENT, SECRETARY, ETC.) [IDENTITY OF BIDDER]

the party submitting a bid for a contract covering Specification No. 12-606

WATER MAIN REPLACEMENT IN 3RD STREET E, STANRIDGE AVENUE, 2ND STREET E, CAROLSIDE AVENUE, AVENUE P-12 AND DIVISION STREET

(DESCRIBE NATURE OF CONTRACT)

that such a bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, nor that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communications or conference with anyone to fix the bid price of said bidder or any other bidder, nor to fix any overhead, profit, or cost element of such bid price, nor of that of any other bidder, nor to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted their bid price or any breakdown thereof, nor the contents thereof, nor divulged information or data relative thereto, nor paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, nor to any member or agent thereof, nor to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in their general business.

Dated: 08/18/24

Signed: _____

SEAN CASTILLO, PRESIDENT

[TITLE]

Subscribed and sworn to before me this ____ day of _____, 20____, by _____

_____, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Public

SEAL

see Attached Jurat

CALIFORNIA JURAT WITH AFFIANT STATEMENT**GOVERNMENT CODE § 8202**

- ☒ See Attached Document (Notary to cross out lines 1-6 below)
☐ See Statement Below (Lines 1-6 to be completed only by document signer[s], not Notary)

1 _____
2 _____
3 _____
4 _____
5 _____
6 _____

Signature of Document Signer No. 1 _____ Signature of Document Signer No. 2 (if any) _____

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

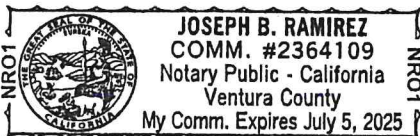
State of California
County of VENTURA

Subscribed and sworn to (or affirmed) before me
on this 18th day of August, 2021,
by _____
Date Month Year

(1) SEAN CASTILLO

(and (2) _____),
Name(s) of Signer(s)

proved to me on the basis of satisfactory evidence
to be the person(s) who appeared before me.



Signature _____
Signature of Notary Public

Seal
Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: NON COLLUSION AFFIDAVIT, PALMDALE WATER DISTRICT, WATER MAIN REPLACEMENT IN 3RD STREET E, STANRIDGE AVE Document Date: 08/18/21

Number of Pages: _____ Signer(s) Other Than Named Above: _____

P A L M D A L E W A T E R D I S T R I C T
B O A R D M E M O R A N D U M

DATE: September 7, 2021 **September 13, 2021**
TO: BOARD OF DIRECTORS **Regular Board Meeting**
FROM: Mrs. Claudia Bolanos, Resource and Analytics Supervisor
VIA: Mr. Peter Thompson Jr., Resource and Analytics Director
Mr. Dennis D. LaMoreaux, General Manager
RE: ***AGENDA ITEM NO. 7.4 – CONSIDERATION AND POSSIBLE ACTION ON REVISION TO APPENDIX O.1 “WATER CONSERVATION REBATE PROGRAMS AND APPLICATIONS” OF THE DISTRICT’S RULES AND REGULATIONS. NO BUDGET IMPACT. (NO BUDGET IMPACT – RESOURCE AND ANALYTICS SUPERVISOR BOLANOS)***

Recommendation:

Staff recommends that the Board adopt revisions to Appendix O.1 Water Conservation Rebate Programs and Applications. Revisions include adding Commercial Rebates, increasing the maximum square foot incentive to 1,500 for residential customers for our Water Wise Landscape Conversion Program (WWLCP), and adding a commercial/industrial option to our WWLCP.

Alternative Options:

Continue to move forward with the rebate programs that we currently have in place and not implement any changes.

Impact of Taking No Action:

Water Use Efficiency Rebate Programs will not be expanded or updated in 2021, but existing programs will continue to be offered to customers.

Background:

The Water Use Efficiency group continuously explores new programs and ideas being used in the water industry and determines if the programs could benefit our customers. The Water Use Efficiency group also periodically evaluates our current programs to ensure that we are offering the best options available to our customers. Currently we do not offer any commercial/industrial rebates which would be the biggest addition to our program.

Commercial Rebates –

Staff is proposing adding commercial water saving rebates for our commercial/industrial customers. Rebates include high efficiency toilets, moisture retaining additives, ultra-low or zero water urinals, weather-based irrigation controllers, rotating sprinkler nozzles, and micro-irrigation conversion.

BOARD OF DIRECTORS
PALMDALE WATER DISTRICT

VIA: Mr. Peter Thompson II, Resource and Analytics Director
Mr. Dennis D. LaMoreaux, General Manager

September 7, 2021

WWLCP Residential –

Currently our maximum square footage rebate for residential customers is 1,000. By increasing it to 1,500, we are hoping we get more interest from customers that are on the fence of doing the conversion because of their lawns being bigger or because of the small incentive.

WWLCP Commercial/Industrial –

Currently we do not have a landscape conversion program for our commercial/industrial customers. We have received quite a bit of feedback from commercial customers that would look into removing their lawn if the incentive made a good business case. Staff is recommending we add commercial to our program without a cap that will be reviewed on a first come-first serve basis and fund availability.

Strategic Plan Initiative/Mission Statement:

This item is under Strategic Initiative No.6 - Customer Care, Advocacy and Outreach.

This item is directly related to the District's Mission Statement.

Budget:

We currently have enough budget in our rebates account to cover additional rebates.

Supporting Documents:

- Commercial Water Saving Rebates Application Form
- Residential Water Saving Rebates Application Form
- Water Wise Landscape Conversion Program



PALMDALE WATER DISTRICT
A CENTURY OF SERVICE

COMMERCIAL WATER SAVING REBATES APPLICATION FORM

INSTRUCTIONS

1. Purchase and install a qualified high-efficiency water saving device or product. List of qualifying devices lists can be found at socalwatersmart.com.
2. Mail the completed application form, original receipt, and a copy of your water bill to:

PALMDALE WATER DISTRICT
ATTN: WUE REBATES
2029 EAST AVENUE Q
PALMDALE, CA 93550

TERMS AND CONDITIONS

1. Funding is on a first-come, first-served basis until funds are depleted.
2. The water saving device must be purchased by a current and eligible PWD customer, and installed at the customer's address location within PWD's service area.
3. The dated receipt must be provided with the application.
4. For devices purchased online, a print out of the final invoice and original delivery slip must be provided.
5. The application must be received by PWD within 90 days of the original purchase date.
6. The rebate amount may not exceed the cost of the device purchased. Rebate amounts do not apply to sales tax and installation costs.
7. Rebate credits will be applied to the customer's PWD account for the service address identified below within 3-4 weeks.
8. A representative of PWD must be permitted to inspect the property to verify quantity and proper installation, if it is deemed necessary and applicable.
9. PWD may at any time modify, suspend, or terminate this program without prior notice.
10. Irrigation rebate credits are for retrofits of existing sprinklers only; new construction does not qualify.
11. The customer must sign the agreement before the rebate can be issued.
12. The application must meet all requirements. Otherwise, it will be rejected and mailed back to the customer.

ACCOUNT INFORMATION

CUSTOMER ACCOUNT NUMBER: _____

CONTACT NAME: _____

SERVICE ADDRESS: _____

MAILING ADDRESS (IF DIFFERENT FROM ABOVE): _____

PHONE NUMBER: _____ EMAIL: _____

REBATE TYPE

- ☐ High-Efficiency/Dual Flush Toilet (1.28 gpf or dual flush 1.0-1.6 gpf) qualifies for \$100 rebate.
- ☐ Moisture Retaining Soil Additive qualifies for \$40 per bag
- ☐ Ultra-low or zero water urinals qualifies for \$300 rebate.
- ☐ Weather Based Irrigation Controller (Water Sense labeled controllers) \$35/Station – Eligible WBIC can have a maximum of 11 inactive stations per controller
- ☐ Rotating Sprinkler Nozzle qualifies for \$4.00 per nozzle rebate.
- ☐ Micro-Irrigation Conversion (minimum of 1,000 linear feet) qualifies for \$0.25 per linear-foot.

Brand: _____
Units Purchased: _____

Model #: _____
Date Installed: _____

SIGNATURE

I have read, understand, and agree to the terms and conditions of the program as stated above. I understand rebates paid to me may be subject to State and/or Federal tax reporting according to the IRS guidelines.

Applicants Signature: _____ Date: _____

OFFICE USE ONLY: Approved: _____ Amount: \$ _____ Date: _____ Rep's Initials: _____



RESIDENTIAL WATER SAVING REBATE APPLICATION FORM

INSTRUCTIONS

1. Purchase and install a qualified high-efficiency water saving device. List of qualifying devices lists can be found at socalwatersmart.com.
2. Mail the completed application form, original receipt, and a copy of your water bill to:

PALMDALE WATER DISTRICT
ATTN: WUE REBATES
2029 EAST AVENUE Q
PALMDALE, CA 93550

TERMS AND CONDITIONS

1. Funding is on a first-come, first-served basis until funds are depleted.
2. The water saving device must be purchased by a current and eligible PWD customer, and installed at the customer's address location within PWD's service area.
3. The dated receipt must be provided with the application.
4. For devices purchased online, a print out of the final invoice and original delivery slip must be provided.
5. The application must be received by PWD within 90 days of the original purchase date.
6. The rebate amount may not exceed the cost of the device purchased. Rebate amounts do not apply to sales tax and installation costs.
7. Rebate credits will be applied to the customer's PWD account for the service address identified below within 3-4 weeks.
8. A representative of PWD must be permitted to inspect the property to verify quantity and proper installation, if it is deemed necessary and applicable.
9. PWD may at any time modify, suspend, or terminate this program without prior notice.
10. Irrigation rebate credits are for retrofits of existing sprinklers only; new construction does not qualify.
11. The customer must sign the agreement before the rebate can be issued.
12. The application must meet all requirements. Otherwise, it will be rejected and mailed back to the customer.

ACCOUNT INFORMATION

CUSTOMER ACCOUNT NUMBER: _____ SOCIAL SECURITY NUMBER: _____

ACCOUNT HOLDER NAME: _____ ☐ OWNER ☐ TENANT

SERVICE ADDRESS: _____

MAILING ADDRESS (IF DIFFERENT FROM ABOVE): _____

PHONE NUMBER: _____ EMAIL: _____

REBATE TYPE

- ☐ High-Efficiency/Dual Flush Toilet (1.28 gpf or dual flush 1.0-1.6 gpf) qualifies for \$100 rebate.
- ☐ High-Efficiency Clothes Washer (water factor 3.7 or less) qualifies for \$150 rebate.
- ☐ High-Efficiency Urinal (0.125 gpf) qualifies for \$300 rebate.
- ☐ Weather Based Irrigation Controller (Water Sense labeled controllers) qualifies for \$150 rebate.
- ☐ Rotating Sprinkler Nozzle qualifies for \$4.00 per nozzle rebate.
- ☐ Micro-Irrigation Conversion (minimum of 1,000 linear feet) qualifies for \$0.25 per linear-foot.

Brand: _____
Units Purchased: _____

Model #: _____
Date Installed: _____

SIGNATURE

I have read, understand, and agree to the terms and conditions of the program as stated above. I understand rebates paid to me may be subject to State and/or Federal tax reporting according to the IRS guidelines.

Applicants Signature: _____ Date: _____

OFFICE USE ONLY: Approved: _____ Amount: \$ _____ Date: _____ Rep's Initials: _____

Design Sketch of Proposed Landscape Plan

GUIDELINES:

Submit a simple sketch of your proposed landscape design with your application. Include all materials being used in the renovation.

- 1 Identify new and existing plants, including ground cover. (A symbol key may be helpful.)
- 2. Identify new or modified irrigation system (drip, bubblers, or point irrigation) in your design.
- 3. Show any existing or proposed walkways, including sitting areas and/or patios.



The Palmdale Water District (PWD) is offering property owners a cash rebate to remove any grass and/or convert their front yard to a water-wise, drought friendly, xeriscape landscape. Funding is limited. Applications will be processed in the order they are received while funding is available.

PLEASE NOTE:

- APPLICANT IS SOLELY RESPONSIBLE FOR CONVERSION WORK.
- THE REBATE SERVES AS AN INCENTIVE AND DOES NOT COVER THE COMPLETE COST OF A LANDSCAPE CONVERSION.
- DO NOT START YOUR CONVERSION PROJECT UNTIL YOU RECEIVE A “NOTICE TO PROCEED” LETTER. *(If you begin or complete your project prior to receiving approval, you are not eligible for a rebate.)*

INSTRUCTIONS:

- 1. Read the Program Terms and Conditions; complete and sign the application form.
- 2. Complete the design sketch of the proposed landscape on the back of the application.
- 3. Complete and fill in the plant coverage worksheet and submit it with your application. Incomplete applications will not be considered and will be returned to the applicant by mail.
- 4. Once PWD receives the complete application package, a PWD representative will conduct a pre-inspection to measure the conversion area. No appointments will be made, unless access to the property is restricted or locked by a gate. A “Notice to Proceed” letter will be sent to you by mail once the application has been approved.
- 5. Sign and return the Notice to Proceed letter within ten (10) business days to stay qualified for the rebate.
- 6. Complete your project within one hundred twenty (120) calendar days. Projects not completed within the 120 calendar days will lose the rebate qualification.
- 7. Verify you have fulfilled the program requirements listed under the Program Guidelines.
- 8. Call the District’s Conservation Department at **(661) 947-4111 ext. 5002** when you are finished with your conversion project for a final post inspection.
- 9. Rebate checks will be mailed approximately six weeks after the final inspection and approval.

PROGRAM TERMS AND CONDITIONS

Applicants receiving funding through the Water-Wise Landscape Conversion Program must abide by the following guidelines as a condition for receiving a rebate. PWD may at any time, over the course of the program without prior written notice or otherwise; modify, suspend, or terminate the rebate amounts and program requirements.

Program Terms

- Applicant must have a PWD water service account.
- Applicant must sign that they have read, understand, and agree to the program terms.
- Applicant must keep and maintain water-wise landscape in place for five (5) years.
- Rebate checks will be issued to the applicant after meeting project guidelines and passing the final inspection.
- Applicant shall permit PWD access to the project site to complete pre-conversion and post-conversion inspections; measure square footage of conversion area; test irrigation efficiency; and obtain before and after photos.
- No retroactive or increased rebate amounts will be provided.

REBATE AMOUNTS ARE AS FOLLOWS:

\$1.50 per square foot standard maximum rebate award of \$2,250 for residential or multi-family customers with a possibility of an additional \$0.50 incentive per square foot for quick completion with a maximum of \$750.

\$2.00 per square foot rebate for commercial/industrial customers that will be reviewed and approved at a first come first serve basis based on fund availability.

(To qualify for the quick completion incentive, the conversion project must be completed and ready for inspection within forty-five (45) days from the date on the “Notice to Proceed” letter.)

Project Requirements

- A minimum of four hundred (400) square feet of grass or non-drought tolerant landscape must be removed.
- Applicant is solely responsible for performing or contracting out the conversion work.
- Replacement surfaces must be permeable to water and air. The converted landscape must be installed so that one hundred (100) percent of the area will be covered with materials such as plants, mulch, or permeable hardscape. Examples of permeable hardscape include decomposed granite, pavers, brick, or rock where no mortar or grout has been used. There can be no bare soil. Areas that are renovated with new grass or non-permeable hardscape will be discounted from the total of the square footage used to calculate the rebate.
- Existing irrigation systems must be capped off or modified to eliminate spray irrigation. Bubblers, drip and point irrigation are to be used as a conversion from spray irrigation.
- Drought tolerant plants must be added to the landscape to cover sixty (60) percent of the total square foot area measured. Please use the size of the plant at full maturity (height x width = plant value) in the worksheet. All plants must be on the City of Palmdale’s approved list or from the booklet, “Plants for the California High Desert.”
- Projects must be completed within one hundred twenty (120) days to receive rebates. Applications will be voided after 120 days from the date on the “Notice to Proceed” letter. No extensions will be granted.

Water-wise Landscape Conversion Program Application

APPLICANT NAME	PWD WATER SERVICE ACCOUNT NUMBER
SITE ADDRESS	PALMDALE, ZIP CODE
MAILING ADDRESS	
CONTACT PHONE NUMBER	APPLICANT TAX ID NUMBER

☐ RESIDENTIAL

☐ MULTI-FAMILY

☐ COMMERCIAL/INDUSTRIAL

By signing below, the applicant acknowledges that Palmdale Water District (“PWD”) does not make any representation or warranty regarding the conversion materials eligible under this Water-wise Landscape Conversion Program. Applicant releases and holds harmless PWD from and against any claims, injuries, loss, damage, expense and liability of any nature arising out of or in any way connected with converting the irrigation system or participating in the program.

By signing below, the applicant authorizes PWD, in its discretion and with no compensation to applicant, to publish, disseminate, and promote the program using pictures, videos, cost and water use data and other information and material from the applicant’s project in program-related advertising, publicity and promotion through various media, including but not limited to videos, print and web.

I have read, understand and agree to the terms and conditions of this rebate program, including the foregoing releases.

Applicant’s Signature	Date
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**MINUTES OF MEETING OF THE RESOURCE AND FACILITIES COMMITTEE OF
THE PALMDALE WATER DISTRICT, JUNE 2, 2021:**

A meeting of the Resource and Facilities Committee of the Palmdale Water District was held Wednesday, June 2, 2021, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. Chair Dino called the meeting to order at 8:00 a.m.

1) Roll Call.

Attendance:

Committee:

Vincent Dino, Chair

Amberrose Merino, Committee
Member

Others Present:

Dennis LaMoreaux, General Manager

Adam Ly, Assistant General Manager

Mike Williams, Finance Manager

Judy Shay, Public Affairs Director

Chris Bligh, Facilities Manager

Peter Thompson II, Res. & Analytics Dir.

Scott Rogers, Engineering/Grant Manager

Dawn Deans, Executive Assistant

0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Merino, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

**4) Action Items: (The Public Shall Have an Opportunity to Comment on Any
Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)**

**4.1) Consideration and Possible Action on Approval of Minutes of Meeting
Held April 20, 2021.**

It was moved by Committee Member Merino, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Resource and Facilities Committee meeting held April 20, 2021, as written.

4.2) Consideration and Possible Action on a Recommendation to Purchase a Flatbed Truck to Replace Truck No. 43. (\$49,000.00 – Budgeted–Work Order No. 21-606 – Facilities Manager Bligh)

Facilities Manager Bligh provided an overview of the proposed flatbed truck after which it was moved by Committee Member Merino, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting on the following roll vote that the Committee concurs with staff's recommendation to purchase a flatbed truck to replace Truck No. 43:

Chair Dino – aye
Committee Member Merino - aye

4.3) Consideration and Possible Action on a Recommendation to Declare District Vehicles/Equipment as Surplus Property. (Potential Revenue – Facilities Manager Bligh)

Facilities Manager Bligh provided an overview of the proposed surplus property after which it was moved by Committee Member Merino, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting on the following roll call vote that the Committee concurs with staff's recommendation to declare District vehicles/equipment as surplus property:

Chair Dino – aye
Committee Member Merino – aye

4.4) Consideration and Possible Action on a Recommendation to Approve a Resolution Adopting, Directing Filing, of, and Implementing the Palmdale Water District 2020 Urban Water Management Plan, 2020 Water Shortage Contingency Plan, and 2015 Urban Water Management Plan Addendum. (No Budget Impact – Resource and Analytics Director Thompson II)

Resource and Analytics Director Thompson II provided an overview of the requirements regarding the 2020 Urban Water Management Plan and 2020 Water Shortage Contingency Plan after which it was moved by Committee Member Merino, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting on the following roll call vote that the Committee concurs with staff's recommendation to approve a Resolution Adopting, Directing Filing, of, and

Implementing the Palmdale Water District 2020 Urban Water Management Plan, 2020 Water Shortage Contingency Plan, and 2015 Urban Water Management Plan Addendum and that this item be presented to the full Board for consideration at the June 14, 2021 Regular Board Meeting:

Chair Dino – aye
Committee Member Merino - aye

5) Reports:

5.1) Resource and Analytics Director Thompson II:

a) 2021 State Water Project Allocation Use.

Resource and Analytics Director Thompson II stated that the District has used its 2021 State Water Project allocation but that staff continues coordination with other agencies and programs for extra water supplies.

b) Implementation of Stage 1 of the Water Shortage Contingency Plan.

Resource and Analytics Director Thompson II stated that Stage 1 of the Water Shortage Contingency Plan requesting a 15% reduction in water use has been implemented; that outreach and messaging regarding conservation and programs have been increased; that the largest volume users have been contacted to help them reduce their water use; and that staff's Drought Management Task Force continues to meet regarding the drought after which Public Affairs Director Shay provided an update on additional conservation outreach efforts.

c) Water Conservation and Education Garden.

Resource and Analytics Director Thompson II stated that construction of the Garden will be advertised for bids upon the Engineering Department's final review and approval.

5.2) Engineering/Grant Manager Rogers:

a) Littlerock Reservoir Sediment Removal Project.

Engineering/Grant Manager Rogers stated that a Request for Proposals for the plans and update of the final environmental documents for the removal of 1.2 million cubic yards of sediment from the Littlerock Reservoir will be issued with a contract for this work presented to the Board of Directors for approval in July and that permits for this work are also being updated.

b) Palmdale Regional Groundwater Recharge and Recovery Project.

He then stated that this project is on hold due to the low recharge capacity results from the test wells and that water augmentation is now under review.

6) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

7) Date of Next Committee Meeting.

There was no date set for the next Resource and Facilities Committee meeting.

8) Adjournment.

There being no further business to come before the Resource and Facilities Committee, the meeting was adjourned at 8:23 p.m.


Chair

MINUTES OF MEETING OF THE PERSONNEL COMMITTEE OF THE PALMDALE WATER DISTRICT, JULY 15, 2021:

A meeting of the Personnel Committee of the Palmdale Water District was held Thursday, July 15, 2021, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. Chair Mac Laren-Gomez called the meeting to order at 9:00 a.m.

1) Roll Call.

Attendance:

Committee:

Kathy Mac Laren-Gomez, Chair
Amberrose Merino,
Committee Member

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Jennifer Emery, Human Resources Director
Judy Shay, Public Affairs Director
Dennis Hoffmeyer, Accounting Supervisor
Amanda Thompson, Water Quality/Reg. Affairs Spvrs.
Dawn Deans, Executive Assistant
0 members of the public

2) Adoption of Agenda.

It was moved by Committee Member Merino, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held June 17, 2021.

It was moved by Committee Member Merino, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Personnel Committee meeting held June 17, 2021, as written.

4.2) Consideration and Possible Action on a Recommendation on Updated Job Descriptions for the Administration, Resource and Analytics, Information Technology, and Operations Departments. (No Budget Impact – Human Resources Director Emery)

Human Resources Director Emery provided an overview of the revised job descriptions for the Administration, Resource and Analytics, Information Technology, and Operations Departments, and after a brief discussion of these job descriptions, succession planning, and a request from Water Quality/Regulatory Affairs Supervisor Thompson for further consideration of the job descriptions for her department, it was moved by Committee Member Merino, seconded by Chair Mac Laren-Gomez, and unanimously carried by all members of the Committee present at the meeting that the Committee concurs with staff's recommendation to approve the updated job descriptions for the Administration, Resource and Analytics, Information Technology, and Operations Departments and that they be presented to the full Board for consideration at the July 26, 2021 Regular Board Meeting, with the exception of the Operations Supervisor-Plant/Water Quality, Laboratory Analyst 1/2, and Laboratory Technician positions.

5) Reports:

5.1) Human Resources Director Emery:

a) Personnel Policy Effects of COVID-19 Event.

Human Resources Director Emery stated that there have been no further revisions since the July 12, 2021 Regular Board Meeting where the updated COVID-19 Prevention Program Policy was approved followed by discussion of local trends, mask requirements, and the heat.

6) Board Members' Requests for Future Agenda Items.

It was stated that an item will be placed on the next agenda for "Discussion of Succession Planning and programs."

There were no further requests for future agenda items.

7) **Date of Next Committee Meeting.**

It was stated that the next Personnel Committee meeting will be held August 18, 2021 at 9:00 a.m.

8) **Adjournment.**

There being no further business to come before the Personnel Committee, the meeting was adjourned at 9:23 a.m.


Chair

MINUTES OF MEETING OF THE FINANCE COMMITTEE OF THE PALMDALE WATER DISTRICT, JULY 29, 2021:

A meeting of the Finance Committee of the Palmdale Water District was held Thursday, July 29, 2021, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. Chair Wilson called the meeting to order at 1:00 p.m.

1) Roll Call.

Attendance:

Committee:

Don Wilson, Chair

Gloria Dizmang, Committee Member

Others Present:

Dennis LaMoreaux, General Manager

Mike Williams, Finance Manager

Dennis Hoffmeyer, Accounting Spvrs.

Bob Egan, Financial Advisor

Danielle Henry, Management Analyst

1 member of the public

2) Adoption of Agenda.

It was moved by Committee Member Dizmang, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

3) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)

4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held June 17, 2021.

It was moved by Committee Member Dizmang, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Finance Committee meeting held June 17, 2021.

4.2) Consideration and Possible Action on Approval of Minutes of Meeting Held June 29, 2021.

It was moved by Committee Member Dizmang, seconded by Chair Wilson, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Finance Committee meeting held June 29, 2021.

4.3) Discussion and Overview of Cash Flow Statement and Current Cash Balances as of June 2021. (Financial Advisor Egan)

Financial Advisor Egan provided an overview of the monthly and quarterly Major Account Activity Reports, Investment Funds Report, and the Cash Flow Statement through June 2021, including assessments received, capital improvement fees, transfers, DWR refunds, water receipts, and the projected year-end balance.

4.4) Discussion and Overview of Financial Statements, Revenue, and Expense and Departmental Budget Reports for June 2021. (Finance Manager Williams)

Finance Manager Williams reviewed in detail the balance sheet, profit and loss statement and trends, quarter to quarter comparisons, and revenue and expense analysis reports for the period ending June 2021 and stated that departments are operating at or below the targeted expenditure percentage of 50%.

4.5) Discussion and Overview of Committed Contracts Issued. (Finance Manager Williams)

Finance Manager Williams provided an overview of the Contractual Commitments and Needs Report for new and replacement capital projects, consulting and engineering support projects, new and replacement equipment, water quality fee funded projects, committed and projected capital expenditures, and the payout summary for the Water Revenue Bond Series 2018A through June 2021.

5) Reports.

5.1) Finance Manager Williams:

a) The Effect of COVID-19 Event.

Finance Manager Williams stated that due to COVID-19 events, as of June 30, 2021, there were 1,575 single family accounts with a balance of \$50 or more and over sixty days

past due with a total past due amount of \$919,061 compared to 1,619 accounts at March 31, 2021 with an outstanding balance of \$846,200 and 653 accounts at June 30, 2020 with an outstanding balance of \$220,780 and that cash received for June 2021 was 22% higher than May 2021, 24% higher than April 2021, and 17.8% higher than June 2020.

b) Revenue Projections.

He then stated that 2021 revenue is ahead of projections by approximately \$711,000 as of June 30, 2021.

c) Payment Transactions by Type (Attachment).

He then stated that there is a slight reduction in total payments from 2020 as of the second quarter but a large increase in electronic payments.

d) Accounts Receivable Aging Report.

He then stated that the aging report shows receivables as of June 30, 2021 are approximately \$789,000 higher than June 30, 2020 with an increase of 120+ day delinquencies of approximately \$339,000 compared to June 30, 2020.

e) Rate Assistance Program Status.

He then stated that as of June 30, there were 702 participants in the Rate Assistance Program with 350 seniors, 14 veterans, and 338 low income.

f) Billing and Collection Statistics.

He then stated that as of May 2021, there was a slight increase in the number bills issued due to an increase in the number of accounts but a slight decrease in notices mailed compared to May 2019 and 2020.

g) Status on 2021 Bond Issue.

He then stated that the District's 2021 Bond Issue closed on July 20, 2021 with \$10 million in proceeds at a net interest cost of 2.732% followed by discussion of increasing funding for the Rate Assistance Program.

5.2) Financial Advisor Egan:

a) Debt Service Coverage Status.

Financial Advisor Egan stated that the Debt Service Coverage for July 2020 to June 2021 is 2.65.

Accounting Supervisor Hoffmeyer and Mr. Mark Northcross, of NHA Advisors, then informed the Committee of a bond refunding opportunity for the District's 2013 Bonds through private placement at a savings of approximately \$100,000 per year, and after a brief discussion of this opportunity, it was determined that this item be placed on the next Finance Committee agenda for a recommendation.

6) Board Members' Requests for Future Agenda Items.

It was determined that an item will be placed on the next agenda for "Consideration and possible action on a recommendation regarding refunding 2013 bonds."

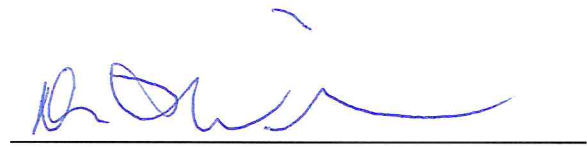
There were no further requests for future agenda items.

7) Date of Next Committee Meeting.

It was determined that the next Finance Committee meeting will be held August 17, 2021 at 1:00 p.m.

8) Adjournment.

There being no further business to come before the Finance Committee, the meeting was adjourned at 2:00 p.m.


Chair