

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, APRIL 22, 2019:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, April 22, 2019, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Vincent Dino, called the meeting to order at 6:02 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dino, Director Wilson led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Vincent Dino, President
Kathy Mac Laren, Vice President
Treasurer, Vacant
Don Wilson, Secretary
Robert Alvarado, Assistant
Secretary

Others Present:

Adam Ly, Assistant General Manager
Alondra Espinosa, Assistant General Counsel
Mike Williams, Finance Manager
Judy Shay, Public Affairs Director
Jennifer Emery, Human Resources Director
Jim Riley, Engineering/Grant Manager
Tara Rosati, Customer Care Supervisor
Dawn Deans, Executive Assistant
1 member of the public

3) Adoption of Agenda.

It was moved by Director Alvarado, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Meeting Held April 8, 2019.

6.2) Payment of Bills for April 22, 2019.

6.3) Approve Absence of Director Wilson From April 8, 2019 Meeting Due to Conference Attendance. (General Counsel Dunn)

President Dino announced the items included in the Consent Calendar after which it was moved by Director Mac Laren, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Contract Amendment No. 4 With Kennedy/Jenks Consultants Authorizing the 2019 Scope of Work for the Palmdale Regional Groundwater Recharge and Recovery Project. (\$225,000.00 – Budgeted – Project No. 12-400 – Engineering/Grant Manager Riley)

Engineering/Grant Manager Riley provided an overview of Contract Amendment No. 4, and after a brief discussion of the amendment and of work to date on the Palmdale Regional Groundwater Recharge and Recovery Project, it was moved by Director Alvarado, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to approve Contract Amendment No. 4 with Kennedy/Jenks Consultants authorizing the 2019 Scope of Work for the Palmdale Regional Groundwater Recharge and Recovery Project in the not-to-exceed amount of \$225,000.00 and to authorize the General Manager to execute Contract Amendment No. 4 to the Professional Services Agreement with Kennedy/Jenks Consultants dated March 30, 2015.

7.2) Consideration and Possible Action on Cost Sharing Agreement With Puente Basin Water Agency (PBWA) and Valley County Water District (VCWD) to Hire Reeb Government Relations LLC for Advocacy Efforts. (\$1,666.66/Month –

Budgeted – Budget Item No. 1-02-5070-007, Administration-Consultants – Assistant General Manager Ly)

Assistant General Manager Ly provided an overview of the proposed Cost Sharing Agreement, and after a brief discussion of the terms of the Agreement and of Reeb Government Relations LLC, the potential reduced monthly cost if other Public Water Agencies Group members participate in the Agreement, the proposed water tax and proposed water trust fund, and of tabling this item to obtain additional information from local legislators, it was moved by Director Alvarado, seconded by Director Mac Laren, and carried on a 3 – 1 vote by all members of the Board of Directors present at the meeting, with Director Wilson opposed, to approve the Cost Sharing Agreement with Puente Basin Water Agency (PBWA) and Valley County Water District (VCWD) to hire Reeb Government Relations LLC for advocacy efforts in the not-to-exceed amount of \$1,666.66/month.

7.3) Consideration and Possible Action on Rescheduling Second Regular Board Meeting in May Due to the Memorial Day Holiday. (No Budget Impact – General Manager LaMoreaux)

After a brief discussion of the date for the second Regular Board meeting in May, it was moved by Director Alvarado, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to reschedule the second Regular Board Meeting in May from May 27, 2019 to May 28, 2019 at 6:00 p.m. due to the Memorial Day holiday.

7.4) Consideration and Possible Action on Board of Directors Compensation Comparison Survey Tabled From March 25, 2019 Regular Board Meeting. (No Budget Impact – Director Mac Laren/Human Resources Director Emery)

Human Resources Director Emery provided an overview of the Board of Directors Compensation Comparison Survey, and after a brief discussion of the Directors' compensation and benefits, it was determined that the Directors' compensation will remain at \$150 per meeting with a maximum of ten meetings per month, and staff was directed to prepare a proposal regarding the Directors' budget, benefits, and conference attendance for consideration at a future meeting.

There was no action taken on this item.

7.5) Consideration and Possible Action on Outreach Activities for 2019.
(Public Affairs Director Shay)

a) Outreach Report.

Public Affairs Director Shay reported that the Public Affairs Department received the runner-up award from the California Association of Public Information Officials for the District's internal newsletter, the Employee Buzz; that the second Water Ambassadors Academy is complete, and attendees appreciated the District sharing knowledge and information; that Café Con Leche was April 1, and the Littlerock Information Day was discussed; that a Littlerock Dam Community Information Tour was held April 6; that staff attended the joint Lancaster and Palmdale Chamber of Commerce luncheon last week, and Katie Hill was the guest speaker; and that Water Use Efficiency staff presented an Earth Day event today in the Board room.

b) Upcoming Events/2019 Plans.

She then stated that on May 1, Lab staff is providing a presentation to the Palmdale Preparatory School; that on May 6, she will be traveling with the Antelope Valley Board of Trade on their bus to Sacramento to speak with legislators on local issues; that on May 16, from 8 a.m. to 2 p.m., the Junior Water Ambassadors Academy will be held at the Leslie O. Carter Water Treatment Plant; that on May 20, the District is providing 500 bottles of water to the 4th Annual Homeless Outreach Partnership event at the Lancaster Library; that on May 29, staff will provide weather information to the Palmdale Preparatory School; and that on May 31, staff will be attending the Orange County Water Summit.

c) Water Summit.

She then stated that on October 9, the District and Las Virgenes Water District are hosting a Water Summit at California State University Northridge; that Katie Hill and Kathryn Barger will be in attendance; and that Las Virgenes Water District staff will contact their local legislators to also attend this event.

d) Outreach Recommendations From Directors.

It was suggested that Water Ambassadors Academy graduates be contacted to help man booths for the District at area events and that the graduates also assist in the Proposition 218 process and Neighborhood Focus Groups.

The Board then commended Public Information staff on a job well done and for the nice display at Casino Night and requested public information events be included on the monthly Board memo.

7.6) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2019 Budget:

There were no conferences, seminars, and training sessions to consider.

8) Information Items:

8.1) Reports of Directors:

a) Meetings/General Report.

Director Alvarado reported that on April 6, he attended the Community Information Meeting and Tour of Littlerock Dam; that on April 15, he attended a Palmdale Fin & Feather Club meeting; that also on April 15, he attended the Palmdale Recycled Water Authority meeting; that on April 17, he attended a Board briefing with General Manager LaMoreaux and Assistant General Manager Ly regarding tonight's meeting; that on April 23, he will be attending the Finance Committee meeting; that on April 27, he will be attending the City of Palmdale's Book Heart Festival; and that on April 30, he will be attending the Special Board meeting regarding appointment of a candidate to the Division 3 Board of Directors' position. He then provided a detailed overview of the California Special Districts Association's Legislative Round-up Webinar he attended on April 11.

Director Mac Laren reported that on April 11, she attended the Antelope Valley State Water Contractors Association meeting; that on April 15, she attended the Palmdale Recycled Water Authority meeting where they discussed phase 2 construction of the recycled water line project; and that on April 18, she attended a telephone Board briefing with General Manager LaMoreaux regarding tonight's meeting.

Director Wilson reported that on March 25, he attended a Board briefing with General Manager LaMoreaux and Assistant General Manager Ly regarding the March 25 Board meeting; that on March 27, he attended the Antelope Valley Watermaster meeting; that April 7 to 10, he attended the Special District Leadership Foundation Conference and reviewed the sessions attended; and that on April 18, he attended a

Board briefing with General Manager LaMoreaux and Assistant General Manager Ly regarding tonight's meeting.

President Dino reported that on April 9, he attended an AVEK Board meeting; that on April 10, he attended an agenda review and approval meeting with General Manager LaMoreaux; that on April 11, he attended the Antelope Valley State Water Contractors Association meeting; that on April 15, he attended the Palmdale Recycled Water Authority meeting; that on April 17, he attended a Board briefing with General Manager LaMoreaux and Assistant General Manager Ly regarding tonight's meeting; that on April 22, he is attending the Palmdale Water District Regular Board Meeting; and that on April 23, he will be attending an AVEK Board meeting.

b) Standing Committee/Assignment Reports (Chair):

- 1) Antelope Valley State Water Contractors Association.**
- 2) Palmdale Recycled Water Authority.**

There were no further reports on Standing Committee/Assignments.

8.2) Report of General Manager.

a) April 2019 Written Report of Activities Through March 2019.

Assistant General Manager Ly stated that General Manager LaMoreaux submitted a written report included with the agenda packets if there are any questions; that the District's State Water Project allocation has been increased to 70%, or 22,000 acre feet of water, and staff is researching banking excess water for future use; and that as of the end of March, there have been 14 leaks, and water losses are under 10%.

8.3) Report of General Counsel.

Assistant General Counsel Espinosa provided a brief update on SB 669, The Safe Water Trust bill, which passed Committee unanimously, and stated that she will provide updates on the bills presented earlier this evening by Director Alvarado from the California Special Districts Association's webinar.

9) Board Members' Requests for Future Agenda Items.

Director Alvarado requested Public Affairs Director Shay include monthly events on the Board memo included with the agenda packets and requested Assistant General Counsel Espinosa provide updates on several of the bills he reported on earlier in his report on the California Special District's Association's webinar.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 7:30 p.m.


Secretary