

**MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
PALMDALE WATER DISTRICT, JUNE 22, 2020:**

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, June 22, 2020, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Vincent Dino, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dino, Director Alvarado led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Vincent Dino, President (via teleconference)

Kathy Mac Laren, Vice Pres. (via teleconference)

Gloria Dizmang, Treasurer

Don Wilson, Secretary

Robert Alvarado, Assistant

Secretary (via teleconference)

Others Present:

Dennis LaMoreaux, General Manager

Eric Dunn, General Counsel (via teleconference)

Adam Ly, Assistant General Manager

Mike Williams, Finance Manager (via teleconf.)

Judy Shay, Public Affairs Director (via teleconf.)

Chris Bligh, Facilities Manager

Dawn Deans, Executive Assistant (via teleconf.)

1 member of the public

3) Adoption of Agenda.

It was moved by Director Wilson, seconded by Director Dizmang, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Dino – aye

Director Mac Laren – aye

Director Dizmang – aye

Director Wilson – aye

Director Alvarado - aye

4) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Meeting Held June 8, 2020.

6.2) Payment of Bills for June 22, 2020.

President Dino announced the items included in the Consent Calendar after which it was moved by Director Wilson, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Dino – aye
Director Mac Laren – aye
Director Dizmang – aye
Director Wilson – aye
Director Alvarado – aye

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Six-Month Extension of Existing Amendment and Extension to the Lease Agreement Between the District, American Indian Little League, and the City of Palmdale for the Lease of District-Owned Property at the Southeast Corner of Division Street and Avenue P-8. (No Budget Impact – General Manager LaMoreaux)

General Manager LaMoreaux provided an overview of the American Indian Little League Lease Agreement and expiration date after which it was moved by Director Dizmang, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize staff to draft and execute a six-month extension of the existing Amendment and Extension to the Lease Agreement Between the District, American Indian Little

League, and the City of Palmdale for the Lease of District-Owned Property at the Southeast Corner of Division Street and Avenue P-8:

President Dino – aye
Director Mac Laren – aye
Director Dizmang – aye
Director Wilson – aye
Director Alvarado – aye

7.2) Consideration and Possible Action on Approval of Contract With Kennedy Communications, Inc. to Assist the District in Applying for a Grant to Connect Alpine Springs Mobile Home Park to the Palmdale Water District Water System. (\$50,000.00 Not-to-Exceed – Non-Budgeted – Budget Item No. 1-02-5070-007 – Assistant General Manager Ly)

Assistant General Manager Ly provided an overview of the proposed contract with Kennedy Communications, Inc. and the process for connecting Alpine Springs Mobile Home Park to the District's water system after which it was moved by Director Alvarado and seconded by Director Mac Laren to approve the contract with Kennedy Communications, Inc. to assist the District in applying for a grant to connect Alpine Springs Mobile Home Park to the Palmdale Water District water system in the not-to-exceed amount of \$50,000.00.

Mr. Gary Van Dam, Director for the Antelope Valley East Kern Water Agency, inquired as to the source and amount of water proposed to be used by the Alpine Springs Mobile Home Park, and after clarification of the connection process, the motion was unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote:

President Dino – aye
Director Mac Laren – aye
Director Dizmang – aye
Director Wilson – aye
Director Alvarado – aye

7.3) Consideration and Possible Action on Approving Resolution No. 20-8 Being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the District's Application for Funding From the Bureau of Reclamation Watersmart: Drought Response Program: Drought Resiliency Projects for Federal Fiscal

Year 2021 for the Palmdale Ditch Replacement Project. (\$1,500,000.00 – Potential Revenue – Engineering/Grant Manager Rogers)

Assistant General Manager Ly provided an overview of the grant funding available for enclosing a portion of Palmdale Ditch after which it was moved by Director Dizmang, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve Resolution No. 20-8 being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the District's Application for Funding From the Bureau of Reclamation Watersmart: Drought Response Program: Drought Resiliency Projects for Federal Fiscal Year 2021 for the Palmdale Ditch Replacement Project:

President Dino – aye
Director Mac Laren – aye
Director Dizmang – aye
Director Wilson – aye
Director Alvarado – aye

Resolution No. 20-8 is hereby made a portion of the minutes of this meeting.

7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2020 Budget:

a) None at This Time.

There were no conferences, seminars, and training sessions to consider.

8) Information Items:

8.1) Reports of Directors:

a) Meetings; Standing Committee/Assignment Reports; General Report.

Director Alvarado reported that on June 11, he attended a briefing; that also on June 11, he participated in the Antelope Valley Partners COVID-19 Meeting with the City via telephone; that on June 15, he attended a meeting with Dr. Mathis regarding evaluations; that on June 16, he attended a briefing with the Palmdale Fin & Feather Club; that on June 18, he attended a Board briefing; that also on June 18, he attended the

Antelope Valley Partners COVID-19 Meeting with the City via telephone; that on June 25, he plans on attending a briefing; that also on June 25, he plans on attending the Antelope Valley Partners COVID-19 Meeting with the City; and that on June 30, he plans on attending the Palmdale Water District Special Board Meeting regarding the evaluations of General Manager LaMoreaux and General Counsel Dunn.

Director Mac Laren reported that on June 16, she attended a meeting with Dr. Mathis and that on June 18, she attended a briefing.

Director Dizmang reported that on June 11, she attended a briefing; that a few days later she was able to observe the District's crew at work near her neighborhood; that on June 15, she attended a meeting with Dr. Mathis; that on June 18, she attended a briefing; that also on June 18, she attended the Finance Committee meeting; that on June 25, she will be attending a briefing; and that on June 30, she will be attending the Palmdale Water District Special Board Meeting regarding the evaluations of General Manager LaMoreaux and General Counsel Dunn.

As Chair of the Finance Committee, she then reported that the Committee met on June 18; that everything is very good financially; that the drop in payments is manageable; that the Debt Service Coverage is solid; and that most departments are falling within the guideline of spending at 42% of the budget.

Director Wilson reported that on June 11, he attended a PWD briefing; that on June 15, he attended a meeting with Dr. Mathis; that on June 18, he attended a briefing regarding tonight's Board meeting; that also on June 18, he attended the Finance Committee meeting; and that on June 30, he will be attending the Palmdale Water District Special Board Meeting regarding the evaluations of General Manager LaMoreaux and General Counsel Dunn.

President Dino reported that on June 9, he attended an AVEK Board meeting; that on June 10, he attended an Agenda Review and Approval meeting; that on June 11, he attended a PWD update; that on June 16, he attended a meeting with Dr. Mathis regarding evaluations; that on June 18, he attended a Board briefing; that on June 22, he is attending the Palmdale Water District Regular Board Meeting; that on June 23, he will be attending an AVEK Board meeting; that on June 25, he will be attending a PWD update; and that on June 30, he will be attending the Palmdale Water District Special Board Meeting regarding the evaluations of General Manager LaMoreaux and General Counsel Dunn.

8.2) Report of General Manager.

a) June 2020 Written Report of Activities Through May 2020.

General Manager LaMoreaux reported that a written report was included with the agenda packets if there are any questions and then stated that water use increased in May and that customer care staff are continuing to assist customers with in-person lobby appointments beginning today followed by clarification of the operation of the Willow Springs Groundwater Bank and the District's participation in this Bank.

b) Effects of COVID-19 Event. (Finance Manager Williams)

Finance Manager Williams stated that due to COVID-19 events, collection efforts were stopped March 17, 2020; that as of June 9, 2020, staff resumed sending late notice reminder bills with no shut-off dates based upon CSDA's recommendation to continue SB998 activities in anticipation of the Governor lifting the moratorium on shut-offs; that as of May 31, approximately \$95,805 in penalties have been deferred for the billing period from February through April; that as of May 31, there are 823 accounts with a balance of \$50 or more and over sixty days past due with delinquencies growing but not at an unreasonable amount; that cash is coming in at a 4% slower pace; and that there has been a 56% increase in Pay Near Me electronic payments.

8.3) Report of General Counsel.

General Counsel Dunn stated that he received a Common Interest Agreement for the State Water Contractor's lawsuit and will provide a more detailed report at the next meeting.

9) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 6:34 p.m.


Secretary

RESOLUTION 20-8

RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT AUTHORIZING THE DISTRICT'S APPLICATION FOR FUNDING FROM THE BUREAU OF RECLAMATION WATERSMART: DROUGHT RESPONSE PROGRAM: DROUGHT RESILIENCY PROJECTS FOR FEDERAL FISCAL YEAR 2021 FOR THE PALMDALE DITCH REPLACEMENT PROJECT

WHEREAS, Palmdale Water District is an irrigation district established pursuant to Division 11, Section 20500 et seq. of the California Water Code.

WHEREAS, water supply in the Palmdale area is facing a growing list of challenges associated with reductions in allowed groundwater pumping due to groundwater adjudication, regulatory cutbacks on State Water Project deliveries, Bay-Delta instability, climate change, aging infrastructure, and growing population; and

WHEREAS, the United States Department of the Interior, Bureau of Reclamation under the WaterSMART: Drought Response Program: Drought Resiliency Projects makes funding available to qualifying applicants; and

WHEREAS, the Board of Directors of the Palmdale Water District has identified a project that exemplifies the objectives of the WaterSMART Grant in the Palmdale Ditch Replacement; and

WHEREAS, Palmdale Water District agrees to the administration and cost sharing requirements of the WaterSMART Grant criteria.

NOW, THEREFORE, LET IT BE RESOLVED by the Board of Directors of the Palmdale Water District as follows:

SECTION 1. Palmdale Water District is hereby authorized to receive, if awarded, the WaterSMART: Drought Response Program: Drought Resiliency Projects for 2021 grant funding in an amount up to \$1,500,000 and will make a good faith effort to enter into a cooperative agreement with Bureau of Reclamation for the receipt and administration of said grant funds.

SECTION 2. The General Manager, Dennis LaMoreaux, or his designee, is hereby authorized to take any and all action which may be necessary for the completion and execution of the project agreement and to take any and all other action which may be necessary for the receipt and administration of the grant funding in accordance with the requirements of the Bureau of Reclamation.

SECTION 3. This resolution officially becomes a component part of the Palmdale Water District's grant application.

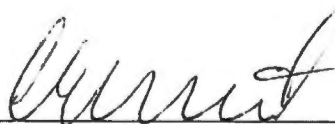
SECTION 4. The Board of Directors has reviewed and supports the application to be submitted.

SECTION 5. Palmdale Water District is capable of providing the amount of funding and/or in-kind contributions specified in the grant application funding plan.

SECTION 6. This Resolution shall be effective as of the date of adoption.

CERTIFICATION

PASSED, APPROVED and ADOPTED this 22nd day of June 2020.



Vincent Dino, President
Board of Directors
Palmdale Water District



Don Wilson, Secretary
Board of Directors
Palmdale Water District

Approved as to form:



Aleshire & Wynder, LLP
District Legal Counsel