

**PALMDALE RECYCLED WATER AUTHORITY (PRWA)**

**MINUTES OF JANUARY 30, 2020  
ADJOURNED REGULAR MEETING AGENDA NO. 53  
PALMDALE RECYCLED WATER AUTHORITY (PRWA)  
HELD AT CITY OF PALMDALE  
CITY HALL COUNCIL CHAMBER  
38300 SIERRA HIGHWAY, SUITE B  
PALMDALE, CALIFORNIA  
[www.cityofpalmdale.org](http://www.cityofpalmdale.org)  
[www.palmdalewater.org](http://www.palmdalewater.org)**

**1. CALL TO ORDER.**

Chair Carrillo called the meeting to order at 7:03 p.m.

**2. PLEDGE OF ALLEGIANCE.**

**3. ROLL CALL: CHAIR JUAN CARRILLO, DIRECTORS VINCENT DINO,  
KATHY MAC LAREN, AUSTIN BISHOP AND HELEN  
VELADOR**

**PRESENT:** Chair Carrillo, Directors Dino, Mac Laren, and Velador

**ABSENT:** Director Bishop

**Motion:** Move to excuse the absence of Director Bishop.  
Moved by Chair Carrillo, seconded by Director McLaren

**Vote:** (4-0)

**Yes:** Directors Carrillo, Dino, Mac Laren, and Velador

**Absent:** Director Bishop

**4. APPOINTMENT:**

- 4.1 Approve the appointment of Helen Velador as Public Member Director for a one-year renewable term to expire in January of 2021. (Staff Reference: Executive Director LaMoreaux)

There was no staff report for this item.

Public Comments: None.

**Motion:** Move to appoint Helen Velador as the Public Member Director.  
Moved by Director Mac Laren, seconded by Director Dino.

**Vote:** (4-0)  
**Yes:** Directors Carrillo, Dino, Mac Laren, and Velador  
**Absent:** Director Bishop

**5. CONSENT CALENDAR – PUBLIC COMMENTS ONLY:**

Public Comments: None.

**6. CONSENT CALENDAR:**

- 6.1 Approve the Minutes from the previous meeting held on November 18, 2019. (Staff Reference: Secretary Smith)

**Motion:** Move to approve the recommendations and findings on all items listed under this Consent Calendar.  
Moved by Director Velador, seconded by Director Mac Laren.

**Vote:** (4-0)  
**Yes:** Directors Carrillo, Dino, Mac Laren, and Velador  
**Absent:** Director Bishop

## 7. ACTION CALENDAR:

- 7.1 Election of Chair and Vice Chair pursuant to Article 4.10 of the Joint Exercise of Powers Agreement the term of office of the Chair and Vice Chair shall continue for one year, but there shall be no limit on the number of terms held by either the Chair or Vice Chair. (Staff Reference: Executive Director LaMoreaux)

There was no staff report for this item.

**Motion:** Move to appoint Helen Velador as Chair.  
Moved by Director Dino, seconded by Director Mac Laren.

**Vote:** (4-0)  
**Yes:** Directors Carrillo, Dino, Mac Laren, and Velador  
**Absent:** Director Bishop

**Motion:** Move to appoint Kathy Mac Laren as Vice Chair.  
Moved by Director Velador, seconded by Director Carrillo.

**Vote:** (4-0)  
**Yes:** Directors Carrillo, Dino, Mac Laren, and Velador  
**Absent:** Director Bishop

- 7.2 Discussion regarding rescheduling the February 17, 2020 regular meeting due to the President's Day Holiday to one of the following alternate dates: Tuesday, February 18<sup>th</sup>, Wednesday, February 19<sup>th</sup>, Monday, February 24<sup>th</sup> or Wednesday, February 26<sup>th</sup>. (Staff Reference: Executive Director LaMoreaux)

There was no staff report for this item.

There was discussion among the Board regarding changing the date for the February meeting. The dates provided did not work for a majority of the Board members. Director Carrillo suggested Thursday, February 27, 2020 as the meeting date, and the Board concurred. Executive Director LaMoreaux asked if the meeting could be moved to 6:00 p.m., and the Board agreed.

Public Comments: None.

**Motion:** Move to approve a new date of February 27, 2020 at 6:00 p.m. for the February meeting.

Moved by Director Mac Laren, seconded by Director Velador.

**Vote:** (4-0)

**Yes:** Directors Carrillo, Dino, Mac Laren, and Velador

**Absent:** Director Bishop

- 7.3 Authorization for the Public Member Director to attend the 2020 WateReuse California Annual Conference on March 15 - 17, 2020 in San Francisco. (Staff Reference: Executive Director LaMoreaux)

There was no staff report for this item.

Public Comments: None.

**Motion:** Move to approve authorizing the Public Member Director to attend the 2020 WateReuse California Annual Conference in San Francisco.

Moved by Director Mac Laren, seconded by Director Dino.

**Vote:** (4-0)

**Yes:** Directors Carrillo, Dino, Mac Laren, and Velador

**Absent:** Director Bishop

**8. NON-AGENDA ITEMS - PUBLIC COMMENTS:**

Public Comments: None.

**9. REQUESTS FOR NEW AGENDA ITEMS:**

Director Velador asked for a status update on the Branding. Executive Director LaMoreaux stated that they will be getting local ideas in the coming weeks and will provide an update to the Board.

**10. INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.**

Executive Director LaMoreaux stated that staff will be meeting next week and that he will be bringing items back to the Board at a future meeting.

**11. ADJOURNMENT.**

Chair Carrillo adjourned the meeting at 7:15 p.m. to February 27, 2020 at 6:00 p.m. at the City of Palmdale City Hall Council Chamber located at 38300 Sierra Highway, Suite B, Palmdale, California.

PASSED, APPROVED, and ADOPTED this 27<sup>h</sup> day of February 2020.

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Helen Velador  
Chair

ATTEST:

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Rebecca J. Smith,  
Secretary