

PALMDALE RECYCLED WATER AUTHORITY (PRWA)

**MINUTES OF MAY 20, 2019
REGULAR MEETING AGENDA NO. 48
PALMDALE RECYCLED WATER AUTHORITY (PRWA)
HELD AT CITY OF PALMDALE
CITY HALL COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
www.cityofpalmdale.org
www.palmdalewater.org**

1. CALL TO ORDER.

Chair Carrillo called the meeting to order at 7:18 p.m.

2. PLEDGE OF ALLEGIANCE.

**3. ROLL CALL: CHAIR JUAN CARRILLO, DIRECTORS VINCENT DINO,
KATHY MAC LAREN, AUSTIN BISHOP AND HELEN
VELADOR**

PRESENT: Chair Carrillo, Directors Dino, and Velador

ABSENT: Director Bishop and Director Mac Laren

Motion: Move to excuse the absence of Directors Bishop and Mac Laren.
Moved by Director Dino, seconded by Director Velador.

Vote: Motion Carried (3-0)

Yes: Directors Carrillo, Dino, and Velador

Absent: Directors Bishop and Mac Laren

4. WAIVER OF FULL READING OF RESOLUTION(S).

Motion: Move to waive full reading of the Resolution(s) to be considered and voted on at this meeting.

Moved by Director Velador, seconded by Director Dino.

Vote: Motion Carried (3-0)

Yes: Directors Carrillo, Dino, and Velador

Absent: Directors Bishop and Mac Laren

5. CONSENT CALENDAR – PUBLIC COMMENTS ONLY:

Public Comments: None.

6. CONSENT CALENDAR:

- 6.1 Approve the Minutes from the previous meeting held on April 15, 2019 (7pm). (Staff Reference: Authority Secretary Smith)
- 6.2 Approve receipt and filing of the Treasurer's Report for the three months ending March 31, 2019. (Staff Reference: Treasurer-Auditor Williams)
- 6.3 Approve receipt and filing of the Investment Report for the quarter ending March 31, 2019. (Staff Reference: Treasurer-Auditor Williams)
- 6.4 Approve Assignment and Assumption Agreement between the City of Palmdale and Palmdale Recycled Water Authority (PRWA), Agreement No. PRWA-010. (Staff Reference: Authority Counsel Ditzhazy)
- 6.5 Approve Consent Agreement for Temporary Delivery Facilities between the Sanitation District and Palmdale Recycled Water Authority (PRWA), Agreement No. PRWA-011. (Staff Reference: Authority Counsel Ditzhazy)

Staff Recommendation: Move to approve the recommendations and findings on all items listed under this Consent Calendar by one vote.
 Moved by Director Dino, seconded by Director Velador.

Vote: Motion Carried (3-0)
Yes: Directors Carrillo, Dino, and Velador
Absent: Directors Bishop and Mac Laren

7. ACTION CALENDAR:

- 7.1 Discussion and possible action regarding direction to Palmdale Water District (PWD) and City of Palmdale staff to begin the process of developing a brand, logo, mission statement, etcetera for the Palmdale Recycled Water Authority (PRWA). (Staff Reference: Executive Director LaMoreaux)

There was no staff report for this item.

Assistant Executive Director Heffernan introduced Judy Shay, Palmdale Water District Public Affairs Director who spoke on Item Nos. 7.1, 7.2, and 7.3. The Board asked questions and Ms. Shay responded.

There was discussion regarding City staff and Palmdale Water District staff helping with this item. Assistant Executive Director Heffernan stated that he will check the availability of City and Palmdale Water District staff, and will also bring back information regarding the cost of this item. They will bring back information to the next meeting.

Public Comments: None.

- 7.2 Discussion and possible action regarding a Public Outreach campaign before Phase II construction. (Staff Reference: Executive Director LaMoreaux)

There was no staff report for this item.

Assistant Executive Director Heffernan stated that they will get some proposals from consultants regarding Public Outreach, and bring something back to the next meeting.

Public Comments: None.

- 7.3 Discussion and possible action regarding re-establishing a Palmdale Recycled Water Authority (PRWA) website. (Staff Reference: Executive Director LaMoreaux)

There was no staff report for this item.

Assistant Executive Director Heffernan stated that they would bring back proposals regarding the website.

Public Comments: None.

- 7.4 Adoption of Resolution No. PRWA 2019-003. (Staff Reference: Authority Counsel Ditzhazy)

7.4a RESOLUTION NO. PRWA 2019-003, A RESOLUTION OF THE PALMDALE RECYCLED WATER AUTHORITY REPEALING RESOLUTION NO. PRWA 2017-002 AND SETTING FORTH THE PRWA'S REGULAR MEETING DATE, TIME AND LOCATION

Authority Counsel Ditzhazy read the title of Resolution No. PRWA 2019-003 and stated that the meeting day will remain the 3rd Monday of the month.

Chair Carrillo stated that he requested the change, and spoke about why he made the request.

Public Comments: None.

Staff Recommendation: Move to adopt Resolution No. PRWA 2019-003.

Moved by Director Dino, seconded by Director Velador.

Vote: Motion Carried (3-0)

Yes: Directors Carrillo, Dino, and Velador

Absent: Directors Bishop and Mac Laren

8. SPECIAL REPORT

8.1 Special report on the status of iBank financing for Phase II Pipeline and Booster Station. (Staff Reference: Executive Director LaMoreaux)

There was no staff report for this item.

Treasurer-Auditor Williams spoke regarding this item and stated that a response should be received from the bank by the end of June.

There was discussion among the Board members and staff regarding the funding, the projects the funding will cover, and the location of the temporary pump stations. Authority Counsel Ditzhazy stated that the takeover of the temporary pump station by the Palmdale Recycled Water Authority was approved for a five (5) year period at tonight's meeting and that the transfer of 2,000 acre-feet from the City of Palmdale to the Palmdale Recycled Water Authority was also approved.

Treasurer-Auditor Williams stated that there are two other important points in the staff report. 1) The current Joint Powers Agreement between the City of Palmdale and the Palmdale Water District is set to terminate 10 years after its adoption which would be 2022. Part of the approval from iBank will be to extend the Joint Powers Agreement for at least the term of the loan. 2) In addition, the City of Palmdale and the Palmdale Water District would need to be co-signers on the loan for the Authority.

Chair Carrillo asked if the \$7 million was sufficient. Treasurer-Auditor Williams replied yes based on the Engineer's estimate.

9. NON-AGENDA ITEMS - PUBLIC COMMENTS:

Public Comments: None.

10. REQUESTS FOR NEW AGENDA ITEMS:

There were no new requests for agenda items.

11. INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.

Chair Carrillo spoke regarding the Contract Cities conference on the topic of recycled water.

Director Dino had nothing to report.

Director Velador had nothing to report.

12. ADJOURNMENT.

Chair Carrillo adjourned the meeting at 7:51 p.m.

PASSED, APPROVED, and ADOPTED this 17th day of June 2019.

Juan Carrillo
Chair

ATTEST:

Rebecca J. Smith,
Secretary