

PALMDALE RECYCLED WATER AUTHORITY (PRWA)

**MINUTES OF AUGUST 19, 2019
REGULAR MEETING AGENDA NO. 50
PALMDALE RECYCLED WATER AUTHORITY (PRWA)
HELD AT CITY OF PALMDALE
CITY HALL COUNCIL CHAMBER
38300 SIERRA HIGHWAY, SUITE B
PALMDALE, CALIFORNIA
www.cityofpalmdale.org
www.palmdalewater.org**

1. CALL TO ORDER.

Vice Chair Dino called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE.

**3. ROLL CALL: CHAIR JUAN CARRILLO, DIRECTORS VINCENT DINO,
KATHY MAC LAREN, AUSTIN BISHOP AND HELEN
VELADOR**

Director Bettencourt served as alternate in place of Chair Carrillo who was not present and Director Alvarado served as alternate in place of Director Mac Laren who was not present.

PRESENT: Vice Chair Dino, Directors Bishop, Bettencourt, Alvarado and Velador

ABSENT: Chair Carrillo and Director Mac Laren

4. CONSENT CALENDAR – PUBLIC COMMENTS ONLY:

Public Comments: None.

5. CONSENT CALENDAR:

5.1 Approve receipt and filing of the Treasurer's Report for the six months ending June 30, 2019. (Staff Reference: Treasurer-Auditor Williams)

5.2 Approve receipt and filing of the Investment Report for the quarter ending June 30, 2019. (Staff Reference: Treasurer-Auditor Williams)

- 5.3 Approve receipt and filing of the annual basic financial statements with independent auditors' report for year ended December 31, 2018. (Staff Reference: Treasurer-Auditor Williams)

Treasurer-Auditor Williams provided the Board with the final Audit Report for the year ending December 31, 2018.

- 5.4 Approve the Minutes from the previous meeting held on June 17, 2019. (Staff Reference: Secretary Smith)

Motion: Move to approve the recommendations and findings on all items listed under this Consent Calendar by one vote.

Moved by Director Bishop, seconded by Director Bettencourt.

Vote: Motion Carried (5-0)

Yes: Vice Chair Dino, Directors Bishop, Bettencourt, Alvarado, and Velador

6. ACTION CALENDAR:

- 6.1 Discussion and possible action regarding direction on Phase II financing options. (Staff Reference: Executive Director LaMoreaux)

Treasurer-Auditor Williams provided background regarding issues with IBank financing and presented the following financing recommendations: 1) Private placement 18 years; or 2) Bond issue for 20 years.

The Board asked questions of Treasurer-Auditor Williams regarding interest rate options, next move, etc. and he responded.

Public Comments: None.

Treasurer-Auditor Williams stated that no vote was needed on this item.

- 6.2 Discussion and possible action regarding legal opinion on changing PRWA boundaries. (Staff Reference: Executive Director LaMoreaux)

Executive Director LaMoreaux spoke in regards to this item.

Authority Counsel Ditzhazy spoke regarding the legal issues related to expanding the boundaries of the Palmdale Recycled Water Authority and stated that a 5-party reallocation agreement would need to be completed first.

Authority Counsel Ditzhazy also stated that in addition to getting the agreement signed off, the following issues need to be addressed: 1) Getting the City officially onboard with expanding the boundaries (he will look into what is needed, a resolution, etc.); 2) Amending the Joint Powers Agreement to allow for changes in the Authority's boundaries; 3) Palmdale Water District would need to change their operating agreement to allow

workers to work outside PWD jurisdiction; 4) The Sanitation District and LA County Waterworks would need to get out of the recycled water business; and 5) The possibility that environmental documents might need to be prepared. Authority Counsel Ditzhazy would like direction from the Board in regards to this item. There was further discussion among the Board.

Assistant Executive Director Heffernan spoke regarding the need to move forward with this item now. He discussed reclaimed water currently being used and wanting those lines to be under the Palmdale Recycled Water Authority. He also stated that the reallocation of water also needs to be considered.

Authority Counsel Ditzhazy clarified that the direction from the Authority is to move forward with the Reallocation Agreement and then come back to the Board after all approvals have been received from the other parties. There was consensus from the Board to move forward.

- 6.3 Discussion and possible action regarding the status of the Grant Application and the need to update the Environmental Document. (Staff Reference: Executive Director LaMoreaux)

Palmdale Water District Engineering/Grant Manager Riley spoke about two opportunities for grant funding. Executive Director LaMoreaux presented a handout to the Board.

Palmdale Water District Engineering/Grant Manager Riley stated that the Environmental document would need to be updated and that it is required every 5 years by mandate. He recommends using the same consultant, and stated the cost would be \$33,707. Mr. Riley recommends the Board update the Environmental document and approve the scope of work.

Motion: Move to approve updating the Environmental document and approve the scope of work.

Moved by Director Alvarado, seconded by Director Bishop.

Vote: Motion Carried (5-0)

Yes: Vice Chair Dino, Directors Bishop, Bettencourt, Alvarado, and Velador

7. SPECIAL REPORT

- 7.1 Report on Recycled Water Line Phase 2 Integrated Regional Water Management Meetings - California Division of Water Resources on July 30th and Stakeholders on August 7th. (Staff Reference: Executive Director LaMoreaux)

Palmdale Water District Engineering/Grant Manager Riley provided an overview of the meetings.

- 7.2 Update and discussion regarding the branding effort. (Staff Reference: Executive Director LaMoreaux)

Executive Director LaMoreaux stated that both staffs met and that they are moving forward with the branding. He stated that the scope of work was sent out and that proposals are due back by September 9, 2019.

8. NON-AGENDA ITEMS - PUBLIC COMMENTS:

Public Comments: None.

9. REQUESTS FOR NEW AGENDA ITEMS:

There were no requests for new agenda items.

10. INFORMATIONAL REPORT OF THE BOARD OF DIRECTORS, EXECUTIVE DIRECTOR, AND ASSISTANT EXECUTIVE DIRECTOR.

None.

11. ADJOURNMENT.

Vice Chair Dino adjourned the meeting at 7:40 p.m.

PASSED, APPROVED, and ADOPTED this 21st day of October 2019.

Juan Carrillo
Chair

ATTEST:

Rebecca J. Smith,
Secretary