

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JANUARY 13, 2020:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, January 13, 2020, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Vincent Dino, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dino, Director Wilson led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Vincent Dino, President
Kathy Mac Laren, Vice President
Gloria Dizmang, Treasurer
Don Wilson, Secretary
Robert Alvarado, Assistant
Secretary

Others Present:

Dennis LaMoreaux, General Manager
Eric Dunn, General Counsel
Adam Ly, Assistant General Manager
Mike Williams, Finance Manager
Judy Shay, Public Affairs Director
Scott Rogers, Engineering/Grant Manager
Chris Bligh, Facilities Manager
Mynor Masaya, Operations Manager
Dawn Deans, Executive Assistant
9 members of the public

3) Adoption of Agenda.

It was moved by Director Alvarado, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentations:

5.1) Introduction of Palmdale Fin and Feather Club Officers. (Director Alvarado)

Director Alvarado, Fin and Feather Club Liaison, introduced Palmdale Fin and Feather Club President, Joe Beach, who then introduced the Club's Officers: Ed Pendergast – Vice President, Ed Hall – Recording Secretary, Dave Allen – Membership Secretary, Roger Nicholas – Misc. Officer, Richard Salazar – Dock Officer, Danny Pham – RV Officer, and Andrew Trujillo – Treasurer and Steve Derienzo – Board Officer, who are absent this evening, followed by a brief discussion of the positive relationship between the District and the Club.

5.2) 2019 General Project Summary. (Assistant General Manager Ly)

Assistant General Manager Ly presented a summary of 2019 Department highlights, accomplishments, and cost saving measures based on the 2019 Budget, reviewed carryover projects for 2020, and thanked staff for their contributions to the presentation.

The Board then commended staff on the presentation and on a job well done for 2019 stating that the public image of the District is very positive.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Meeting Held December 16, 2019.

6.2) Ratification of Payment of Bills for December 23, 2019.

6.3) Payment of Bills for January 13, 2020.

President Dino announced the items included in the Consent Calendar after which it was moved by Director Mac Laren, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Resolution No. 20-1 Being a Resolution of the Board of Directors of the Palmdale Water District Amending the

Palmdale Water District Rules and Regulations as They Relate to Delinquent Bills and the Discontinuation of Water Services Incorporating the Provisions Set Forth in the Water Shutoff Protection Act (Senate Bill 998). (Additional Costs Related to the Implementation of New Billing and Water Shut Off Procedures – Finance Manager Williams)

Finance Manager Williams provided an overview of Senate Bill 998 and of Resolution No. 20-1, and after a brief discussion of implementing the provisions of the Resolution and of the financial impact to the District from these provisions, it was moved by Director Alvarado, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to approve Resolution No. 20-1 Being a Resolution of the Board of Directors of the Palmdale Water District Amending the Palmdale Water District Rules and Regulations as They Relate to Delinquent Bills and the Discontinuation of Water Services Incorporating the Provisions Set Forth in the Water Shutoff Protection Act (Senate Bill 998).

Resolution No. 20-1 is hereby made a portion of the minutes of this meeting.

7.2) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2020 Budget:

- 1) California Special Districts Association (CSDA) Webinar: We Should See You-Brown Act Compliance to be Held January 15, 2020.
- 2) CSDA Webinar: Understanding Board & District Liability Issues 2020 to be Held January 16, 2020.
- 3) CSDA Webinar: Sexual Harassment Prevention Training 2020 to be Held January 23, 2020 and June 3, 2020.
- 4) CSDA Advanced Policy and Procedure Writing Workshop to be Held January 30, 2020 in Rancho Cucamonga.
- 5) CSDA Webinar: Getting Oriented: Resources for New Board Members to be Held January 31, 2020.
- 6) Palmdale School District Foundation Dinner to be Held January 31, 2020 from 5:30 p.m.-10 p.m. in Lancaster.
- 7) CSDA Webinar: Annual Employment Law Update: Recent Cases & Trends to be Held February 4, 2020.
- 8) CSDA CEQA 101: A Step-by-Step Approach and CEQA 201: Beyond the Basics Workshop to be Held February 6, 2020 in Vista and July 28, 2020 in Sacramento.

9) CSDA Understanding the Brown Act Workshop to be Held February 11, 2020 in Beaumont, February 13, 2020 in Fremont, February 26, 2020 in Simi Valley, March 26, 2020 in Fresno, and May 28, 2020 in McKinleyville.

10) CSDA Webinar: Sexual Harassment Non-Supervisory Avoidance Training to be Held February 12, 2020 and July 8, 2020.

11) CSDA Webinar: Intro to Special District Finance for Board Members to be Held February 18, 2020.

12) Association of California Water Agencies (ACWA) DC 2020 Annual Washington D.C. Conference to be Held February 25 – 27, 2020 in Washington, D.C.

13) CSDA Conversations Worth Having Workshop to be Held March 3, 2020 in Sacramento.

14) CSDA Budgeting for Special Districts Workshop to be Held March 4, 2020 in Sacramento and March 12, 2020 in Chino.

15) CSDA Rate Setting Under Propositions 218 and 26 Workshop to be Held March 10, 2020 in Cambria and April 15, 2020 in Byron.

16) CSDA Webinar: How to Collect Unpaid Bills: SB 998 New Restrictions to be Held March 11, 2020.

17) Water Education Foundation (WEF) Lower Colorado River Tour 2020 to be Held March 11 – 13, 2020.

18) CSDA Budgeting for Special Districts Workshop to be Held March 12, 2020 in Chino.

19) ACWA DC 2020 Legislative Symposium to be Held March 12, 2020 in Sacramento.

20) 2020 WaterReuse California Annual Conference to be Held March 15 – 17, 2020 in San Francisco.

21) CSDA FPPC Form 700 Workshop to be Held March 17, 2020 in Fountain Valley.

22) CSDA Webinar: Public Service Ethics-AB1234 to be Held March 18, 2020.

23) Special District Risk Management Authority (SDRMA) 2020 Spring Education Day to be Held March 24, 2020 in Sacramento.

24) Special District Leadership Academy (SDLA) Governance Foundations-Module 1 to be Held March 24, 2020 in Sacramento and August 24, 2020 in Palm Desert.

25) CSDA Human Resources Boot Camp for Special Districts Workshop to be Held April 1, 2020 in Costa Mesa and August 4, 2020 in Sacramento.

26) CSDA Financial Management for Special Districts Workshop to be Held April 2, 2020 in Costa Mesa and August 5, 2020 in Mather.

27) American Water Works Association (AWWA) Spring Conference 2020 to be Held April 6 – 9, 2020 in Anaheim.

28) CSDA Supervisory Skills for the Public Sector Workshop to be Held April 7, 2020 in Montclair.

29) CSDA Webinar: Online ADA Compliance & Transparency Requirements to be Held April 8, 2020.

30) CSDA Webinar: Making Connections in CSDA's Online Communities to be Held April 10, 2020.

31) CSDA Rate Setting Under Propositions 218 and 26 Workshop to be Held April 15, 2020 in Byron.

32) Public Relations Society of America – Western District Conference to be Held April 15 – 17, 2020 in Las Vegas, NV.

33) Special District Leadership Academy (SDLA) Governance Conference for Elected and Appointed Directors/Trustees to be Held April 19 – 22, 2020 in San Diego and September 27 – 30, 2020 in Lake Tahoe.

34) California Association of Public Information Officials (CAPIO) Annual Conference to be Held April 20 – 23, 2020 in Santa Barbara.

35) WEF Central Valley Tour 2020 to be Held April 22 – 24, 2020.

36) CSDA Webinar: Resources & Connections for General Managers to be Held April 24, 2020.

37) CSDA Webinar: Successful Strategies for Utilizing Debt to be Held May 1, 2020.

38) ACWA Spring Conference & Exhibition to be Held May 5 – 8, 2020 in Monterey.

39) CSDA Webinar: Optimizing Your Grant Writing Success: Idea to Award to be Held May 6, 2020.

40) CSDA Special Districts Legislative Days to be Held May 19 – 20, 2020 in Sacramento.

41) CSDA Webinar: Implementing an Electronic Content Management System to be Held May 27, 2020.

42) CSDA CA Public Records Act Fundamentals Workshop to be Held June 2, 2020 in El Dorado Hills, July 9, 2020 in Palm Springs, July 14, 2020 in Goleta, July 16, 2020 in Anderson, September 9, 2020 in Bakersfield, and September 15, 2020 in Novato.

43) WEF Bay-Delta Tour 2020 to be Held June 2 – 5, 2020.

44) CSDA Prevailing Wage: Basics and Beyond Workshop to be Held June 9, 2020 in Sacramento.

45) CSDA Webinar: Cybersecurity: Foundations Build the Future to be Held June 10, 2020.

- 46) CSDA General Manager Leadership Summit to be Held June 28 – 30, 2020 in Squaw Creek.
- 47) CSDA Webinar: California Public Records Act Requests to be Held July 22, 2020.
- 48) Tri-State Seminar to be Held August 10 – 13, 2020 in Las Vegas, Nevada.
- 49) CSDA Annual Conference and Exhibitor Showcase to be Held August 24–27, 2020 in Palm Desert.
- 50) WEF Headwaters Tour 2020 to be Held September 10 – 11, 2020.
- 51) CSDA Webinar: Resources & Connections for Board Secretaries to be Held September 11, 2020.
- 52) WEF San Joaquin River Restoration Tour 2020 to be Held September 30 – October 1, 2020.
- 53) CSDA Webinar: The ABC's of SDLF to be Held October 14, 2020.
- 54) WEF Northern California Water Tour 2020 to be Held October 14 – 16, 2020.
- 55) CSDA Board Secretary/Clerk Conference to be Held October 26 – 28, 2020 in Anaheim.
- 56) CSDA Webinar: Saving Money, Time & Effort with Value-Added Benefits to be Held November 6, 2020.
- 57) CSDA Webinar: Required Ethics Compliance Training-AB1234 to be Held November 18, 2020.
- 58) ACWA Fall Conference & Exhibition to be Held December 3 – 6, 2019 in San Diego.

After a brief discussion of these conferences, seminars, and training sessions, it was moved by Director Mac Laren, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2020 Budget: California Special Districts Association (CSDA) Webinar: We Should See You-Brown Act Compliance to be held January 15, 2020; CSDA Webinar: Understanding Board & District Liability Issues 2020 to be held January 16, 2020; CSDA Webinar: Sexual Harassment Prevention Training 2020 to be held January 23, 2020 and June 3, 2020; CSDA Advanced Policy and Procedure Writing Workshop to be held January 30, 2020 in Rancho Cucamonga; CSDA Webinar: Getting Oriented: Resources for New Board Members to be held January 31, 2020; Palmdale School District Foundation Dinner to be held January 31, 2020 from 5:30 p.m.-10 p.m. in Lancaster; CSDA Webinar: Annual Employment Law Update: Recent Cases & Trends to be held February 4, 2020; CSDA CEQA 101: A Step-by-Step Approach and CEQA 201: Beyond the Basics Workshop to be held February 6, 2020 in

Vista and July 28, 2020 in Sacramento; CSDA Understanding the Brown Act Workshop to be held February 11, 2020 in Beaumont, February 13, 2020 in Fremont, February 26, 2020 in Simi Valley, March 26, 2020 in Fresno, and May 28, 2020 in McKinleyville; CSDA Webinar: Sexual Harassment Non-Supervisory Avoidance Training to be held February 12, 2020 and July 8, 2020; CSDA Webinar: Intro to Special District Finance for Board Members to be held February 18, 2020; Association of California Water Agencies (ACWA) DC 2020 Annual Washington D.C. Conference to be held February 25 – 27, 2020 in Washington, D.C.; CSDA Conversations Worth Having Workshop to be held March 3, 2020 in Sacramento; CSDA Budgeting for Special Districts Workshop to be held March 4, 2020 in Sacramento and March 12, 2020 in Chino; CSDA Rate Setting Under Propositions 218 and 26 Workshop to be held March 10, 2020 in Cambria and April 15, 2020 in Byron; CSDA Webinar: How to Collect Unpaid Bills: SB 998 New Restrictions to be held March 11, 2020; Water Education Foundation (WEF) Lower Colorado River Tour 2020 to be held March 11 – 13, 2020; CSDA Budgeting for Special Districts Workshop to be held March 12, 2020 in Chino; ACWA DC 2020 Legislative Symposium to be held March 12, 2020 in Sacramento; 2020 WateReuse California Annual Conference to be held March 15 – 17, 2020 in San Francisco; CSDA FPPC Form 700 Workshop to be held March 17, 2020 in Fountain Valley; CSDA Webinar: Public Service Ethics-AB1234 to be held March 18, 2020; Special District Risk Management Authority (SDRMA) 2020 Spring Education Day to be held March 24, 2020 in Sacramento; Special District Leadership Academy (SDLA) Governance Foundations-Module 1 to be held March 24, 2020 in Sacramento and August 24, 2020 in Palm Desert; CSDA Human Resources Boot Camp for Special Districts Workshop to be held April 1, 2020 in Costa Mesa and August 4, 2020 in Sacramento; CSDA Financial Management for Special Districts Workshop to be held April 2, 2020 in Costa Mesa and August 5, 2020 in Mather; American Water Works Association (AWWA) Spring Conference 2020 to be held April 6 – 9, 2020 in Anaheim; CSDA Supervisory Skills for the Public Sector Workshop to be held April 7, 2020 in Montclair; CSDA Webinar: Online ADA Compliance & Transparency Requirements to be held April 8, 2020; CSDA Webinar: Making Connections in CSDA's Online Communities to be held April 10, 2020; CSDA Rate Setting Under Propositions 218 and 26 Workshop to be held April 15, 2020 in Byron; Public Relations Society of America – Western District Conference to be held April 15 – 17, 2020 in Las Vegas, NV; Special District Leadership Academy (SDLA) Governance Conference for Elected and Appointed Directors/Trustees to be held April 19 – 22, 2020 in San Diego and September 27 – 30, 2020 in Lake Tahoe; California Association of Public Information Officials (CAPIO) Annual Conference to be held April 20 – 23, 2020 in Santa Barbara; WEF Central Valley Tour 2020 to be held April 22 – 24, 2020; CSDA Webinar: Resources & Connections for General Managers to be held April 24, 2020; CSDA Webinar: Successful Strategies for Utilizing Debt to be held May 1,

2020; ACWA Spring Conference & Exhibition to be held May 5 – 8, 2020 in Monterey; CSDA Webinar: Optimizing Your Grant Writing Success: Idea to Award to be held May 6, 2020; CSDA Special Districts Legislative Days to be held May 19 – 20, 2020 in Sacramento; CSDA Webinar: Implementing an Electronic Content Management System to be held May 27, 2020; CSDA CA Public Records Act Fundamentals Workshop to be held June 2, 2020 in El Dorado Hills, July 9, 2020 in Palm Springs, July 14, 2020 in Goleta, July 16, 2020 in Anderson, September 9, 2020 in Bakersfield, and September 15, 2020 in Novato; WEF Bay-Delta Tour 2020 to be held June 2 – 5, 2020; CSDA Prevailing Wage: Basics and Beyond Workshop to be held June 9, 2020 in Sacramento; CSDA Webinar: Cybersecurity: Foundations Build the Future to be held June 10, 2020; CSDA General Manager Leadership Summit to be held June 28 – 30, 2020 in Squaw Creek; CSDA Webinar: California Public Records Act Requests to be held July 22, 2020; Tri-State Seminar to be held August 10 – 13, 2020 in Las Vegas, Nevada; CSDA Annual Conference and Exhibitor Showcase to be held August 24–27, 2020 in Palm Desert; WEF Headwaters Tour 2020 to be held September 10 – 11, 2020; CSDA Webinar: Resources & Connections for Board Secretaries to be held September 11, 2020; WEF San Joaquin River Restoration Tour 2020 to be held September 30 – October 1, 2020; CSDA Webinar: The ABC's of SDLF to be held October 14, 2020; WEF Northern California Water Tour 2020 to be held October 14 – 16, 2020; CSDA Board Secretary/Clerk Conference to be held October 26 – 28, 2020 in Anaheim; CSDA Webinar: Saving Money, Time & Effort with Value-Added Benefits to be held November 6, 2020; CSDA Webinar: Required Ethics Compliance Training-AB1234 to be held November 18, 2020; and ACWA Fall Conference & Exhibition to be held December 3 – 6, 2019 in San Diego.

8) Information Items:

8.1) Reports of Directors:

a) Meetings; Standing Committee/Assignment Reports; General Report.

Director Wilson reported that on December 17, he attended the Antelope Valley Board of Trade/Greater Antelope Valley Economic Alliance breakfast; that on January 8, he attended a Board briefing with Assistant General Manager Ly regarding tonight's Board Meeting; and that on January 9, he attended the Antelope Valley State Water Contractors Association meeting as an Alternate Commissioner to better understand the Association.

Director Dizmang reported that on December 11, rather than December 12 as previously reported, she attended a Board briefing with President Dino, General

Manager LaMoreaux, and Assistant General Manager Ly regarding the December 16, 2019 Board meeting and that on January 9, she attended a Board briefing with Assistant General Manager Ly regarding tonight's Board Meeting.

Director Mac Laren reported that on December 10, she attended the Resource and Facilities Committee meeting; that on December 17, she attended the Antelope Valley Board of Trade/Greater Antelope Valley Economic Alliance breakfast; that on December 18, she attended the Antelope Valley Watermaster meeting; that on January 7, she attended the Palmdale Water District's Blood Drive; that on January 8, she attended the joint Palmdale/Lancaster Chamber of Commerce luncheon; and that on January 9, she attended the Antelope Valley State Water Contractors Association meeting.

Director Alvarado reported that on January 7, he attended the Palmdale Fin and Feather Club meeting/election; that also on January 7, he attended the Palmdale Water District's Blood Drive; that also on January 7, he attended the Hispanic Chamber of Commerce luncheon; that on January 9, he attended a Board briefing with Assistant General Manager Ly regarding tonight's Board Meeting; that also on January 9, he attended the Antelope Valley State Water Contractors Association meeting; and that on January 13 from 3:00 p.m. to 5:30 p.m., he was at Irene's Burger Café to discuss water issues and will be conducting these sessions twice a month.

President Dino reported that on January 2, he attended an agenda review and approval meeting; that on January 8, he attended a Board briefing with Assistant General Manager Ly regarding tonight's Board Meeting; that on January 9, he attended the Antelope Valley State Water Contractors Association meeting; and that on January 13, he is attending the Palmdale Water District Regular Board Meeting.

8.2) Report of General Manager.

General Manager LaMoreaux stated that he has no report.

8.3) Report of General Counsel.

General Counsel Dunn reported briefly on PFA regulations based on the new law and stated that the District tested negative for any PFAs and that he will provide a report on the new 55 gallon per person per day requirement at the next meeting.

9) Board Members' Requests for Future Agenda Items.

It was stated that the Information Technology Department will have an item on a future agenda for "Presentation of GIS imagery mapping for Littlerock Dam Sediment Removal Project."

Director Wilson then requested a future agenda item for "Status on the District's water tanks."

Director Alvarado then informed the Board that the California Special Districts Association is offering the District free AB 1234 Ethics Training until March 15, 2020 and that the California Department of Motor Vehicles is requesting information be printed on water bills regarding obtaining the California Real I.D.

There were no further requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 7:03 p.m.


Secretary

RESOLUTION NO. 20-1

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT AMENDING THE PALMDALE WATER DISTRICT RULES AND REGULATIONS AS THEY RELATE TO DELINQUENT BILLS AND THE DISCONTINUATION OF WATER SERVICES INCORPORATING THE PROVISIONS SET FORTH IN THE WATER SHUTOFF PROTECTION ACT (SENATE BILL 998)

WHEREAS, pursuant to Water Code Division 11, the Palmdale Water District (“District”) is authorized to establish rules and regulations governing the District’s operations, accordingly, the District adopted the Palmdale Water District’s Rules and Regulations (“Rules and Regulations”); and

WHEREAS, on September 28, 2018, Senate Bill 998 was approved by California State Governor, requiring water systems that supply water to more than 200 service connections to have a written policy on discontinuation of water service for nonpayment; and

WHEREAS, among its requirements, Senate Bill 998 requires the District to:

- Maintain a written policy with (1) a plan for deferred or reduced payments; (2) alternative payment schedules for customers; (3) a formal mechanism for a customer to contest or appeal a bill; and (4) a telephone number for a customer to discuss options for averting the discontinuation of residential water services.
- Not discontinue water services until customers have been delinquent for at least sixty days.
- Provide a written notice to the customers of their delinquent payment and impending discontinuation containing specific information.
- Not discontinue water services for customers who meet certain medical, financial, and alternative payment conditions.
- Limit the reconnection fee imposed on low income customers.
- Waive interests for low income customers once every twelve months.
- Report the number of annual disconnections of water services on its website and to the State Water Resources Control Board.
- Provide all notices in English, Chinese, Spanish, Tagalog, Vietnamese, Korean, and any other language spoken by at least 10% of the people residing in the service area.

WHEREAS, the District is subject to the requirements of Senate Bill 998 and must comply with its requirements by February 1, 2020; and

WHEREAS, the District's Rules and Regulations do not comply with the requirements of newly enacted Senate Bill 998; and

WHEREAS, the District would like consolidate the requirements of Senate Bill 998 in a single document through the adoption of an appendix to the District's Rules and Regulations and amending Sections 8.03(C), 8.04(E), 8.04(G), 8.04(H), 8.04(J), 8.05(B), of the District's Rules and Regulations to make reference to such appendix.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Palmdale Water District as follows:

Section 1. The above recitals are all true and correct and here hereby adopted as findings.

Section 2. The Board of Directors hereby amends Section 8.03(C), Miscellaneous Charges, of the Palmdale Water District Rules and Regulations to read, in its entirety, as follows:

“C. Miscellaneous Charges: In order to recover the cost associated with afterhours service calls, late payments, disconnections, reconnections and other damages sustained by the District, the specified items listed below are charged to Consumers; the dollar amounts associated with each item are determined by the Board and are attached hereto as Appendix D.

1. Non-Payment Shutoff Fee

If a Consumer requests resumption or continuance of service after such service has been disconnected, then the non-payment which led to the disconnection shall be deemed to be evidence of non-credit worthiness and the Consumer shall be required to make a security deposit, pay a Non-Payment Shutoff Fee, unpaid user and late charges, advance payments required by these Rules and Regulations, and meet any other conditions set forth by the District.

2. Meter Test Charge

The District shall endeavor to keep the meters in good condition and registering accurately. Any Consumer may request that his meter be examined and tested to see if it is correctly recording water delivered through it. Said request shall be made on a form furnished by the District and shall be signed by the Consumer. If such examination and test reveals

that quantities of water recorded by the meter fall outside of a range between 97 percent and 103 percent of the actual quantities of water passed through the meter during the test, the cost of such test shall be paid by the District. If the meter is found to be registering within three (3) percent accuracy, the cost of such test, as set forth in Appendix D, shall be paid by the Consumer to the District on demand. All other tests and examinations of meters shall be at the District's expense.

3. Pulled Meter Charge

If a Consumer's service has been disconnected and the meter has been "pulled" or removed from the premises, then the Consumer shall pay at the District office a pulled meter charge, as set forth in Appendix D, along with any other charges before the service and meter can be reconnected.

4. Unauthorized Water Use

Any person or entity found taking water from or through any of the District's facilities without District authorization will be assessed a fine payable to the District, as set forth in Appendix D, in addition to applicable District charges for the quantity of water taken. Written notice of the assessment of such fine shall be given by personal service or by registered or certified mail.

5. Charge for Turn Off at Main

If the water to a property is turned on more than once without District authorization, the service may be shut off at the main, and the Consumer shall be required to pay, in addition to any other applicable charges, a charge for the expense of reconnection prior to the re-establishment of service.

6. Property Damage

If a Consumer, new applicant or developer is found to be responsible for any damage done to District property, such damages shall be reimbursed to the District at cost plus administrative overhead. If responsibility for damage is not known, charges will be made to the current Consumer or property owner.

a. Consumers who operate the District owned angle stop in order to stop leaks or flooding at their property and damage the angle stop in the process, the District will review the service location to determine the last time the

angle stop was replaced. If the angle stop replacement was over 5 years ago, the District will assess the charge on the consumers account, but waive the charge as a courtesy. The consumer must also agree in writing to install or have installed at their own expense an isolation valve on their side of the service.

7. Cleaning and Walk-Thru Water Service

Temporary service will be provided to an existing water service for a maximum of five working days to facilitate cleaning and showing of property for sale or rent. This service is not to be used for maintenance requiring high volumes of water. Allowed usage of water is five (5) units of water or less. Any water usage in excess of five (5) units will be charged at the District rates and billed directly to the user. Charges are as listed in Appendix D.

8. Turn-on/off Fee

If a customer requests that a service be turned on after paying all applicable fees and charges as described herein and a Palmdale Water District representative turns the water service on, and water is found to be running, the customer shall then be required to pay a Turn-on/off Fee as set forth in Appendix D.

9. 48-Hour Disconnect Notice Fee

When a 48-Hour Disconnect Notice has been issued by the District as set forth in Appendix GG, the customer shall be required to pay a 48-Hour Disconnect Notice Fee as set forth in Appendix D.”

Section 3. The Board of Directors hereby amends Section 8.04(E), Rendering and Payment of Bills, of the Palmdale Water District Rules and Regulations to read, in its entirety, as follows:

“E. Rendering and Payment of Bills: Bills for service will be rendered on a monthly basis unless otherwise provided in the rate schedules (Appendix C). Bills for service are due and payable as set forth in Appendix GG. In the event that the bill is not paid within that time, the Consumer will be assessed a late charge as set forth in Appendix D. Payment may be made at the office of the District or to any representative of the District authorized to make collections. However, it is the Consumer's responsibility to assure that payments are received at the District's office in a timely manner. Partial payments are not authorized unless prior approval

has been received from the District's office. Collection of closing bills may be made at the time of presentation.”

Section 4. The Board of Directors hereby amends Section 8.04(G), Delinquent Bills, of the Palmdale Water District Rules and Regulations to read, in its entirety, as follows:

“**G. Delinquent Bills:** Consumer bills are subject to the billing and delinquent rules and regulations set forth in Appendix GG.”

Section 5. The Board of Directors hereby amends Section 8.04(H), Disputed Bills, of the Palmdale Water District Rules and Regulations to read, in its entirety, as follows:

“**H. Disputed Bills:** The procedure to be used to contest the accuracy of water charges upon receipt of a bill for water service is set forth in Appendix GG.”

Section 6. The Board of Directors hereby amends Section 8.04(J), Amortization of Unpaid Balance, of the Palmdale Water District Rules and Regulations to read, in its entirety, as follows:

“**J. Alternative Payment Arrangement.** Consumer may be eligible for an alternative payment arrangement pursuant to the rules and regulations set forth in Appendix GG.”

Section 7. The Board of Directors hereby amends Section 8.05(B), Turn-off by the District, of the Palmdale Water District Rules and Regulations to read, in its entirety, as follows:

“**B. Turn-off by the District:** The District may disconnect a Consumer's service for various reasons which are listed below. Such involuntary disconnections are effected by turning off and locking the meter, thereby stopping the water service; the District will make a reasonable attempt to notify the Consumer of the disconnection. Reasons for involuntary disconnection include, but are not limited to, the following:

1. For Non-Payment of Bills

A service may be disconnected for non-payment of periodic bills as set forth as set forth in Appendix GG. A service may be disconnected for non-payment of bills of a Consumer whether or not the payment delinquency is associated with water service at that service connection or at any other water service connection of that same Consumer.

2. For Waste of Water

In order to protect itself and its Consumers against willful or negligent waste or misuse of water, the District has adopted a policy regarding water waste as well as Resolutions declaring water conservation regulations which includes regulations and restrictions on the delivery and consumption of water for public use. Said Water Waste Policy and Resolutions are attached hereto as Appendix O.

3. For Unsafe or Hazardous Conditions

The District may disconnect a service without notice if unsafe or hazardous conditions are found to exist on the Consumer's premises. The District will immediately notify the Consumer of the reasons and the necessary corrections required before reconnection. Such unsafe or hazardous conditions may exist due to defective appliances or equipment that may be detrimental to either the Consumer, the District, or to the District's other Consumers.

4. For Fraudulent Use of Service

When the District discovers that a Consumer has obtained service by fraudulent means, or has diverted the water service for unauthorized use, the service to that Consumer may be discontinued without notice. The District will not restore service to such Consumer until that Consumer has complied with the District's Rules and Regulations and other reasonable requirements of the District and the District has been reimbursed for the full amount of the service rendered and the actual cost to the District incurred by reason of the fraudulent use.

5. For Failure to Comply with Rules

The District may disconnect a service for failure to comply with the District's Rules and Regulations established as a condition to the use of water, if full compliance with the Rules and Regulations is not obtained within five calendar days after notice to such effect has been given to the Consumer. Where safety of water supply is endangered, services may be discontinued immediately without notice."

Section 8. The Board of Directors hereby approves, adopts and adds "Appendix GG" to the Palmdale Water District Rules and Regulations, as set forth in "Exhibit A" to the this Resolution, a written policy in compliance with Senate Bill 998.

Section 9. Upon the effective date of this Resolution, adopted herein, the Resolution shall supersede any and all prior resolutions adopted that are in conflict with this Resolution.

Section 10. If any provision in this Resolution, or the application thereof to any person or circumstances, is for any reason held invalid, the validity of the remainder of this Resolution, or the application of such provisions to other persons or circumstances shall not be affected thereby. The Board of Directors hereby declares that it would have passed this Resolution, and each provision thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof to any person or circumstance be held invalid.

Section 11. This Resolution shall become effective upon the date of adoption as set forth herein.

PASSED, APPROVED, AND ADOPTED on this 13th day of January, 2020 by the Board of Directors of the Palmdale Water District.

PALMDALE WATER DISTRICT



VINCENT DINO, President

ATTEST



DON WILSON, Secretary

APPROVED AS TO FORM:

By: 

ERIC DUNN, General Counsel