

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JANUARY 25, 2021:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, January 25, 2021, via teleconference. President, Gloria Dizmang, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dizmang, Director Wilson led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Gloria Dizmang, President
Vincent Dino, Vice President
Don Wilson, Treasurer
Kathy Mac Laren-Gomez, Secretary
Amberrose Merino, Assistant Secretary

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Eric Dunn, General Counsel
Mike Williams, Finance Manager
Judy Shay, Public Affairs Director
Scott Rogers, Engineering/Grant Manager
Chris Bligh, Facilities Manager
Jennifer Emery, Human Resources Director
Dawn Deans, Executive Assistant
0 members of the public

3) Adoption of Agenda.

It was moved by Director Mac Laren-Gomez, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

4) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Board Meeting Held January 11, 2021.

6.2) Payment of Bills for January 25, 2021.

6.3) Approval of Resolution No. 21-1 Authorizing Specified Individuals to Transact Business With UBS Financial Services, Inc. (No Budget Impact – Finance Manager Williams)

6.4) Approval of Resolution No. 21-2 Authorizing Specified Individuals to Transact Business With Citizens Business Bank. (No Budget Impact – Finance Manager Williams)

President Dizmang announced the items included in the Consent Calendar after which it was moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

Resolution No. 21-1 and Resolution No. 21-2 are hereby made a portion of the minutes of this meeting.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Authorizing Staff to Enter Into a Contract for As-Needed Professional Engineering Services With Each of the Following Firms: Civiltec Engineering, Inc., Stantec Consultant Services, Inc., and Hazen and Sawyer, P.C. (\$100,000.00, Not-to-Exceed, for Each Firm – Budgeted – Budget Item No. 1-02-5070-007, Consultants – Engineering/Grant Manager Rogers)

Engineering/Grant Manager Rogers provided an overview of the proposals received for As-Needed Professional Engineering Services and potential tasks to be performed after which it was moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize staff to enter into contracts for As-Needed Professional Engineering Services with Civiltec Engineering, Inc., Stantec Consultant Services, Inc., and Hazen and Sawyer, P.C. in the not-to-exceed amount of \$100,000.00 for each firm:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

7.2) Consideration and Possible Action on Rejecting the Bid From Advanced Chemical Transport, Inc. (dba ACTenviro) and Authorizing Staff to Enter Into a Contract for Emergency Sedimentation Removal and Disposal at Littlerock Reservoir With Innovative Construction Solutions. (\$530,100.00 – Budgeted – Work Order No. 20-422 – Engineering/Grant Manager Rogers)

Engineering/Grant Manager Rogers provided an overview of the bids received for emergency sedimentation removal and disposal at Littlerock Reservoir, including the non-responsive bid received from Advanced Chemical Transport, Inc. (dba ACTenviro), after which it was moved by Director Dino, seconded by Director Merino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to reject the bid from Advanced Chemical Transport, Inc. (dba ACTenviro) and authorize staff to enter into a contract for Emergency Sedimentation Removal and Disposal at Littlerock Reservoir with Innovative Construction Solutions in the not-to-exceed amount of \$530,100.00:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

7.3) Consideration and Possible Action on Authorizing Staff to Enter Into a Contract for Inspection and Cleaning of the District's Reservoirs With Tank Industry Consultants. (\$297,360.00, Not-to-Exceed, for Fiscal Years 2021, 2022, and 2023 – Budgeted – Work Order No. 20-111 – Engineering/Grant Manager Rogers)

Engineering/Grant Manager Rogers provided an overview of the proposals received for inspection and cleaning of the District's 21 reservoirs after which it was moved by Director Wilson, seconded by Director Mac Laren-Gomez, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize staff to enter into a contract for Inspection and Cleaning of the District's Reservoirs with Tank Industry Consultants in the not-to-exceed amount of \$297,360.00 for Fiscal Years 2021, 2022, and 2023:

President Dizmang – aye
Director Dino – aye
Director Wilson – aye
Director Mac Laren-Gomez – aye
Director Merino – aye

7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2021 Budget:

- a) **None at This Time.**

There were no conferences, seminars, or training sessions to consider.

8) Information Items:

8.1) Reports of Directors:

- a) **Standing Committees; Organization Appointments; Agency Liaisons:**

1) Personnel Committee (Chair Dizmang/Committee Member Mac Laren-Gomez)

President Dizmang, Chair of the Personnel Committee, reported that at the recent Personnel Committee meeting, they discussed the increase in the District's medical insurance costs; that the Committee recommends no change in benefits for 2021 but will review medical insurance costs in August for 2022 to determine a resolution good for both the District and staff; and that the Committee also reviewed the District's Internship Program, which includes a virtual Internship Program with the District's I.T. Department and after COVID-19 will include interns through the high school and WorkForce.

2) Antelope Valley East Kern Water Agency-AVEK (Director Dino)

Director Dino, AVEK Liaison, reported that on January 12, he attended an AVEK Board meeting where they discussed Black & Veatch SCADA consultants and a Local Hazard Mitigation Plan from R.F. Patterson & Associates.

b) General Report.

Director Dino reported that on January 12, he attended an AVEK Board meeting; that on January 20, he met with a representative from Los Angeles County Fire Department Station 93 regarding opening the District's fire hydrants, and this information was provided to District staff; that on January 21, he attended a Board briefing; that on January 25, he is attending the Palmdale Water District Regular Board Meeting; and that on January 26, he will be attending an AVEK Board meeting.

Director Merino reported that on January 7, she attended a Board briefing; that on January 12, she listened to the AVEK Board meeting; that on January 13, she attended a webinar regarding the Brown Act; that on January 19, she attended a webinar regarding public ethics; that on January 20, she attended a webinar; that on January 21, she listened to the Quartz Hill Water District Board meeting; and that on January 26, she will be attending a webinar regarding sexual harassment.

Director Mac Laren-Gomez reported that on January 20, she attended the Personnel Committee meeting; that on January 21, she attended the Antelope Valley Watermaster Public Water Supplier meeting; that also on January 21, she attended a Board briefing; and that on January 25, she is attending the Palmdale Water District Regular Board Meeting.

Director Wilson reported that on January 20, he attended CSDA ethics training; that on January 21, he attended a Board briefing; and that on January 25, he is attending the Palmdale Water District Regular Board Meeting.

President Dizmang reported that on January 7, she attended a Board briefing; that on January 11, she attended the Palmdale Water District Regular Board Meeting; that on January 13, she attended a meeting with General Manager LaMoreaux; that on January 19, she attended a meeting with Information Technology Manager Stanton regarding her iPad and iPhone; that on January 20, she attended the Personnel Committee Meeting; that on January 21, she attended a Board briefing; and that on January 25, she is attending the Palmdale Water District Regular Board Meeting.

c) Committee Assignments. (President Dizmang)

President Dizmang stated that Standing Committees and Appointments as of January 25, 2021 are as follows:

- Resource and Facilities Committee:
Director Dino, Chair/Director Merino, Committee Member
- Personnel Committee:
Director Mac Laren-Gomez, Chair/Director Merino, Committee Member
- Finance Committee:
Director Wilson, Chair/Director Dizmang, Committee Member
- Outreach Committee:
Director Mac Laren-Gomez, Chair/Director Wilson, Committee Member
- Antelope Valley State Water Contractors Association:
Director Mac Laren-Gomez/Director Dizmang/Director Merino, Alternate
- Palmdale Recycled Water Authority:
Director Dino/Director Wilson/Director Mac Laren-Gomez, Alternate
- Plant 42 Environmental Restoration Advisory Board:
Director Wilson/Director Dino, Alternate

- Association of California Water Agencies & JPIA:
Director Dizmang/Director Dino, Alternate
- AVEK:
Director Dino/Director Mac Laren-Gomez, Alternate
- Fin & Feather Club:
Director Dizmang/Director Wilson, Alternate

8.2) Report of General Manager.

General Manager LaMoreaux stated that he submitted a written report included with the agenda packets if there are any questions and then highlighted that the water outlook has increased slightly with expected improvement later this week; that he is an Alternate Member of the Board of Directors for the Delta Conveyance Design and Construction Authority for the District's portion of the aqueduct, a meeting was held this morning to discuss upcoming events, and a more formal orientation and meeting is scheduled in February; that main line leaks were 781 in 2010 and only 50 in 2020; that battery back-up power has been set up for two of the District's booster stations with two more almost approved; that a demonstration hydrogen project has been set up at the wind turbine; and that a virtual "Let's Talk Water" event is scheduled for February 24 at 3:00 p.m. with the main subject being the effects of the Bobcat Fire on the operation of Littlerock Reservoir, and local elected officials and the public will be invited to attend followed by discussion of scheduling tours for Directors of the demonstration hydrogen project.

8.3) Report of General Counsel.

General Counsel Dunn stated that President Dizmang previously requested information on water futures trading; that a futures exchange is available to trade contracts in water with the first contract in 2021 trading at \$496 per acre foot; and that Financial Advisor Egan and Finance Manager Williams may be able to provide additional information on this subject in the future.

He then reported that the Department of Water Resources has been collecting data on amounts owed in water bills; that California customers are \$1 billion in water debt; that Senator Dodd has introduced SB 222 to provide for a water assistance fund for low-income ratepayers and SB 223 to provide for the expansion of protections and protocol for

customers faced with having their water shut off; and that he will provide updates on these bills as they become available.

9) Board Members' Requests for Future Agenda Items.

President Dizmang requested a future agenda item for "Discussion of a flat monthly per diem for Directors as opposed to compensation per meeting," and after discussion of the annual budget for Directors, General Manager LaMoreaux stated that the annual budget for each Director is \$28,700 and that copies of the 2021 Budget should be available within the next few weeks.

President Dizmang then stated that to provide better transparency, she is requesting more reporting from Directors on Standing Committees and Appointments.

There were no further requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 6:43 p.m.


Secretary

RESOLUTION NO. 21-1

**A RESOLUTION OF THE
PALMDALE WATER DISTRICT
AUTHORIZING SPECIFIED INDIVIDUALS TO
TRANSACTION BUSINESS WITH UBS FINANCIAL SERVICES, INC.**

WHEREAS, the Board of Directors of the Palmdale Water District (the "District") has authorized certain public investments to be deposited with UBS Financial Services, Inc., for the purpose of protecting public assets and earning a safe rate of return on those invested assets being long-term Account No. SS-11475 and short-term Account No.'s SS-11432 and SS-11469 and rate stabilization fund Account SS-24016; and

WHEREAS, from time to time the Palmdale Water District has cause to withdraw, deposit, reinvest, or otherwise change the disposition of those invested assets to fulfill the mission of the District; and

WHEREAS, the Board of Directors of the District, at their regular meeting of January 25, 2021, did authorize the Secretary to execute resolutions with respect to accounts of the District held by UBS Financial Services, Inc.; and

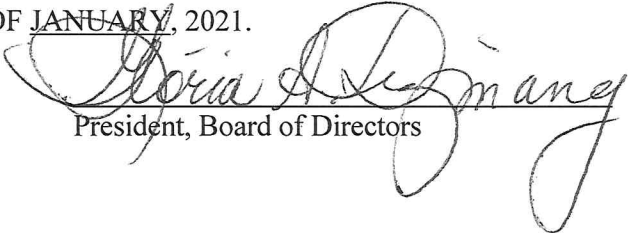
WHEREAS, the Board of Directors of the District, at their meeting of January 25, 2021, did hereby approve the above described resolutions authorizing certain individuals to act on the District's behalf with respect to the certain specified investments of the District with UBS Financial Services, Inc.; and

WHEREAS, the Board of Directors of the District intends and requires at least one Director acting with another Director or designated staff member or two designated staff members acting together to exercise authority over investment accounts.

NOW THEREFORE, BE IT RESOLVED, that Don Wilson, Gloria Dizmang, Vincent Dino, Amberrose Merino, and Kathy Mac Laren-Gomez, with any two of them acting together, are hereby authorized and directed to open an account with UBS Financial Services, Inc. in the District's name and on its behalf, for the purpose of purchasing and selling securities, and that UBS Financial Services, Inc. is hereby authorized to act upon any orders and instructions with respect to such accounts listed below and/or the delivery of securities or money therefrom when received from any of the two said individuals, acting together, who are each likewise hereby authorized to sign and deliver in the District's name and in its behalf, receipts for securities and/or funds so delivered or paid.

BE IT FURTHER RESOLVED, that any two of the following, Don Wilson, Gloria Dizmang, Vincent Dino, Amberrose Merino, or Kathy Mac Laren-Gomez acting together or any one of them together with Dennis D. LaMoreaux, Robert M. Egan or Michael A. Williams or Dennis D. LaMoreaux and Michael A. Williams acting together are hereby authorized to act on behalf of the District with respect to long-term Account No. SS-11475, the short-term Account No.'s SS-11432 and SS-11469, and rate stabilization fund Account No. SS-24016.

ADOPTED THIS 25TH DAY OF JANUARY, 2021.


President, Board of Directors

RESOLUTION NO. 21-2

**A RESOLUTION OF THE
PALMDALE WATER DISTRICT
AUTHORIZING SPECIFIED INDIVIDUALS TO
TRANSACTION BUSINESS WITH CITIZENS BUSINESS BANK**

WHEREAS, the Board of Directors of the Palmdale Water District (the "District") has authorized certain public funds to be deposited with Citizens Business Bank for the purpose of protecting public funds; and

WHEREAS, from time to time the Palmdale Water District has cause to withdraw, deposit, reinvest, or otherwise change the disposition of those invested assets to fulfill the mission of the District; and

WHEREAS, the Board of Directors of the District, at their regular meeting of January 25, 2021, did authorize the President and/or Secretary to execute agreements with respect to accounts of the District held by Citizens Business Bank; and


WHEREAS, the Board of Directors of the District, at their meeting of January 25, 2021, did hereby approve the above described agreements authorizing certain individuals to act on the District's behalf with respect to the certain specified accounts of the District with Citizens Business Bank; and

WHEREAS, the Board of Directors of the District intends and requires two Directors acting together or at least one Director acting with another director or designated staff member to execute authority over designated Treasury Management Agreement.

NOW, THEREFORE, BE IT RESOLVED, that Gloria Dizmang, and Don Wilson acting together, are hereby authorized and directed to open an account with Citizens Business Bank in the District's name and on its behalf, for the purpose of securing services, and that Citizens Business Bank is hereby authorized to act upon any orders and instructions with respect to such accounts listed below and/or the delivery of securities or money therefrom when received from any of the two said individuals, acting together, who are each likewise hereby authorized to sign and deliver in the District's name and in its behalf, receipts for securities and/or funds so delivered or paid.

BE IT FURTHER RESOLVED, that any two of Don Wilson, Gloria Dizmang, Kathy Mac Laren-Gomez, Amberrose Merino, or Vincent Dino acting together are hereby authorized to withdraw funds or to act on behalf of the District with respect to the General Account No. 047031559; Merchant Account No. 047031567; Customer Refund Account No. 047031575.

ADOPTED THIS 25TH DAY OF JANUARY, 2021.


President, Board of Directors