

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, MARCH 25, 2019:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, March 25, 2019, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Vincent Dino, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dino, Director Wilson led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Vincent Dino, President
Kathy Mac Laren, Vice President
Treasurer, Vacant
Don Wilson, Secretary
Robert Alvarado, Assistant
Secretary – arrived 7:29 p.m.

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Eric Dunn, General Counsel
Mike Williams, Finance Manager
Judy Shay, Public Affairs Director
Chris Bligh, Facilities Manager
Mynor Masaya, Operations Manager
Tara Rosati, Customer Care Supervisor
Peter Thompson II, Deputy Water & Energy Res. Dir.
Dawn Deans, Executive Assistant
2 members of the public

3) Adoption of Agenda.

It was moved by Director Mac Laren, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Meeting Held March 11, 2019.

6.2) Payment of Bills for March 26, 2019.

6.3) Approval of Management Training Program by Tiana Sanchez International, LLC. (\$29,240.00 – Budgeted – Human Resources Director Emery/Personnel Committee)

6.4) Approval to Create a Field Customer Care Representative II Designation. (No Budget Impact – Human Resources Director Emery/Personnel Committee)

6.5) Approval of Revision to Organizational Structure Moving the G.I.S. Coordinator Position from the Engineering Department to the Information Technology Department. (No Budget Impact – Human Resources Director Emery)

6.6) Approval to Co-Sponsor Cultural Training With the City of Palmdale. (\$5,200.00 – Budgeted – Human Resources Director Emery)

President Dino announced the items included in the Consent Calendar after which Director Wilson requested Agenda Item No. 6.3 be removed from the Consent Calendar for separate consideration.

It was then moved by Director Wilson, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar with the exception of Agenda Item No. 6.3.

6.3) Approval of Management Training Program by Tiana Sanchez International, LLC. (\$29,240.00 – Budgeted – Human Resources Director Emery/Personnel Committee)

Director Wilson inquired about the management training program proposed by Tiana Sanchez International, LLC after which Human Resources Director Emery addressed his concerns, including measurement by staff's Communication Committee and through performance appraisals to ensure the effectiveness of the training, and it was

moved by Director Wilson, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to approve the Management Training Program by Tiana Sanchez International, LLC in the not-to-exceed amount of \$29,240.00.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Financial Analysis Study for Replacement Water Assessment. (No Budget Impact – Deputy Water and Energy Resources Director/AVSWCA Assistant General Manager Thompson II)

Deputy Water and Energy Resources Director/AVSWCA Assistant General Manager Thompson II provided an overview of the purpose of the Financial Analysis Study for Replacement Water Assessment, and after a brief discussion of Antelope Valley Watermaster requirements and of the cost of replacement water, it was moved by Director Mac Laren, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve the Financial Analysis Study for Replacement Water Assessment as prepared by Raftelis.

7.2) Consideration and Possible Action on Options to Fill the Vacant Division 3 Board of Directors' Seat. (General Counsel Dunn)

General Counsel Dunn provided an overview of the options for filling the vacant Division 3 Board of Directors' seat, and after a brief discussion of an appointment to fill the position, the deadline for which the seat must be filled, and the cost of an election, it was the general consensus of all members of the Board of Directors present at the meeting to appoint a member of the public to fill the vacant Division 3 Board of Directors' seat and to hold a Special Board Meeting on April 30, 2019 at 6:00 p.m. to make the appointment.

7.3) Consideration and Possible Action on Board of Directors Compensation Comparison Survey. (No Budget Impact –Director Mac Laren/Human Resources Director Emery)

Human Resources Director Emery provided an overview of the Board of Directors Compensation Survey, which includes meeting stipends and benefits, and after a brief discussion of the District's compensation, it was determined that this item

be tabled to the next Regular Board Meeting where all Directors are present for consideration.

**7.4) Consideration and Possible Action on Outreach Activities for 2019.
(Public Affairs Director Shay)**

a) Outreach Report.

Public Affairs Director Shay reported on the various publications where the District has been featured in articles and stated that the Spanish notation on The Pipeline has been modified for easier visibility; that the District had two booths at last weekend's SMART Water Expo; that the 2019 Water Ambassadors Academy will be completed later this week; and that the Friends of Littlerock Dam toured Littlerock Dam on March 16.

b) Upcoming Events/2019 Plans.

She then reported that a public tour of the Littlerock Dam is scheduled in conjunction with the U.S. Forest Service on April 6; that the Palmdale and Lancaster Chambers of Commerce scheduled a quarterly joint luncheon on April 17, 2019 from 11 a.m. to 1 p.m. at the Helenic Center in Lancaster; that the District's Water Use Efficiency staff have planned an Earth Day event on April 22 in the District's Boardroom from 10 a.m. to 3 p.m.; that the District has scheduled several speakers for the Palmdale Preparatory Academy's STEM classes in May; that she is attending the Antelope Valley Board of Trade's Legislative Trip on May 6 and 7; that outreach for the Proposition 218 process has begun with the Café Con Leche Program and Chamber luncheons; that the District's Employee Buzz newsletter is a finalist in the California Association of Public Information Officials Excellence in Public Information and Communications Awards Program; and that the District's 100th anniversary events will be submitted for ACWA's Best in Blue Program.

c) Outreach Recommendations From Directors.

There were no outreach recommendations from Directors.

7.5) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2019 Budget:

a) None at this Time.

There were no conferences, seminars, and training sessions to consider.

8) Information Items:

9.1) Reports of Directors:

a) Meetings/General Report.

Director Mac Laren reported that on March 14, she attended the Antelope Valley State Water Contractors Association meeting; that on March 21, she attended an Antelope Valley Watermaster Public Water Suppliers telephone conference meeting; and that also on March 21, she attended the Water Ambassadors Academy.

Director Wilson reported that on March 24, he attended the SMART Water Expo and Home Show; that on March 20, he attended the Water Ambassadors Academy; and that on March 25, he is attending the Palmdale Water District Regular Board Meeting.

President Dino reported that on February 26, he attended an AVEK Board meeting; that on March 12, he attended an AVEK Board Meeting; that on March 13, he attended an agenda review and approval meeting with General Manager LaMoreaux; that on March 14, he attended the Antelope Valley State Water Contractors Association meeting; that on March 21, he attended a Board briefing with General Manager LaMoreaux and Assistant General Manager Ly regarding tonight's meeting; and that on March 25, he is attending the Palmdale Water District Regular Board Meeting.

b) Standing Committee/Assignment Reports (Chair):

1) Antelope Valley State Water Contractors Association.

There were no further reports on Standing Committee/Assignments.

8.2) Report of General Manager.

a) March 2019 Written Report of Activities Through February 2019.

General Manager LaMoreaux stated that he provided a written report included with the agenda packets if there are any questions on same and then stated that the

District's 2019 State Water Project allocation has been increased from 35% to 70%; that staff is revising the District's water production plan to use as much of this water as possible, use all water from Littlerock Reservoir, carry over ground water rights to future years, and bank water; that leaks are at ten through February; and that customer water use remains low followed by discussion of future growth for the area and updated fees.

The Board then commended all staff on a job well done in providing water to our customers.

Directors Mac Laren and Wilson then stated they were able to attend the District's luncheon and wonderful memorial service for employee Barry Fear.

8.3) Report of General Counsel.

General Counsel Dunn provided an overview on a recent appellate court case involving public comment under the Brown Act and then stated that an ACWA Water bill, The Safe Water Trust, is scheduled for hearing on April 10 followed by discussion of the amount of the proposed water tax.

Director Wilson then requested an update on the Delta water tunnel project.

9) Public Comments on Closed Session Agenda Matters.

There were no public comments on closed session agenda matters.

10) Closed Session Under:

10.1) Conference with Legal Counsel – Existing Litigation: A Closed Session Will be Held, Pursuant to Government Code §54956.9 (d)(1), to Confer With Special Litigation Counsel Regarding Existing Litigation to Which the District is a Party. The Title of Such Litigation is as Follows: *Antelope Valley Ground Water Cases*.

At 7:19 p.m., President Dino called for a closed session pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel via teleconference regarding existing litigation to which the District is a party, the title of such litigation being: *the Antelope Valley Ground Water Cases*. He reconvened the Regular Board Meeting at 7:36 p.m.

11) Public Report of Any Action Taken in Closed Session.

President Dino stated that a closed session was held pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel via teleconference regarding existing litigation to which the District is a party, the title of such litigation being: *the Antelope Valley Ground Water Cases* but that no reportable action was taken in closed session.

12) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

13) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 7:37 p.m.


Assistant Secretary