

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, APRIL 8, 2019:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, April 8, 2019, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Vincent Dino, called the meeting to order at 6:02 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Dino, Director Mac Laren led the pledge of allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Vincent Dino, President
Kathy Mac Laren, Vice President
Treasurer, Vacant
Robert Alvarado, Assistant
Secretary

Don Wilson, Secretary --
ABSENT

Others Present:

Dennis LaMoreaux, General Manager
Alondra Espinosa, Assistant General Counsel
Mike Williams, Finance Manager
Chris Bligh, Facilities Manager
Jennifer Emery, Human Resources Director
Tara Rosati, Customer Care Supervisor
Dawn Deans, Executive Assistant
3 members of the public

3) Adoption of Agenda.

It was moved by Director Mac Laren, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

Mr. Glenn Winkelstein, representing the 3rd Street Warehousing Association, stated that the tenants at his industrial condominium complex at 38360 3rd Street East are concerned with their high water bills yet low water use; that a fire hydrant and six-inch water meter were required on site for the property; and that the tenants would appreciate any consideration to lower the water bills to more closely match actual water use after which General Manager LaMoreaux offered to meet with Mr. Winkelstein and the Association President to discuss their concerns.

There were no further public comments.

5) Presentations:

5.1) Status of Palmdale Ditch. (Director Alvarado/Facilities Manager Bligh)

Facilities Manager Bligh provided an overview of the annual maintenance performed on Palmdale Ditch, including the length and location of Palmdale Ditch, debris removal prior to flowing water, small and large panel concrete replacements, and the high water loss test area of geosynthetic clay liner, followed by discussion of knowledge gained at conferences on new procedures and technologies.

The Board then commended staff on a job well done on the annual maintenance performed on Palmdale Ditch.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Meeting Held March 25, 2019.

6.2) Payment of Bills for April 8, 2019.

President Dino announced the items included in the Consent Calendar after which it was moved by Director Alvarado, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Award of Contract for Consulting Services for Water Rate Analysis, Water Rate Structure Modifications, and Multi-Year Water Rate Plan and Proposition 2018 Process and Public Hearing Support. (\$97,595.00 – Budgeted – Budget Item No. 1-02-5070-007, Consultants – Finance Manager Williams)

Finance Manager Williams provided an overview of the process for obtaining proposals for a water rate analysis and associated items, the proposals received, and staff's recommendation to award a contract to Robert D. Niehaus, Inc. (RDN) for this

work, and after a brief discussion of the recommended proposal, of public relations options included in the proposal, and of potential savings from in-house public relations work, it was moved by Director Mac Laren, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to award a contract to Robert D. Niehaus, Inc. (RDN) for consulting services for the Water Rate Analysis, Water Rate Structure Modifications, and Multi-Year Water Rate Plan and Proposition 218 Process and Public Outreach Support in the not-to-exceed amount of \$97,595.00.

7.2) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2019 Budget:

a) **Special Districts Summit/West to be Held May 30, 2019 in Anaheim.**

After a brief discussion of this conference, it was moved by Director Alvarado, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2019 Budget: Special Districts Summit/West to be held May 30, 2019 in Anaheim.

8) Information Items:

8.1) Reports of Directors:

a) **Meetings/General Report.**

Director Alvarado reported that on February 27, he participated in the Read Across America event; that on March 12, he attended a Palmdale Pageant event; that on March 13, he attended the Water Ambassadors Academy; that on March 20, he attended a Board briefing with General Manager LaMoreaux regarding the March 25 meeting; that on March 29, he attended the Antelope Valley Hispanic Chamber of Commerce Installation event; that on March 30, he attended the Water Ambassadors Academy tour and graduation; that on April 3, he attended a Board briefing with Assistant General Manager Ly regarding tonight's meeting; and that on April 6, he attended the Community Information Meeting and Tour of Littlerock Dam.

Director Mac Laren reported that on March 27, she attended the Antelope Valley Watermaster meeting; that on April 4, she attended a Board briefing with Assistant General Manager Ly regarding tonight's meeting; and that on April 6, she attended the Community Information Meeting and Tour of Littlerock Dam.

President Dino reported that on March 26, he attended an AVEK Board meeting; that on March 27, he attended the Water Ambassadors Academy; that on March 28, he attended an agenda review and approval meeting with General Manager LaMoreaux; that on March 30, he attended the Water Ambassadors Academy tour and graduation; that on April 4, he attended a Board briefing with Assistant General Manager Ly regarding tonight's meeting; and that on April 8, he is attending the Palmdale Water District Regular Board Meeting.

b) Standing Committee/Assignment Reports (Chair):

1) None.

There were no further reports on Standing Committee/Assignments.

8.2) Report of General Manager.

General Manager LaMoreaux stated that he has no report unless there are any questions.

8.3) Report of General Counsel.

Assistant General Counsel Espinosa provided a brief update on the Water Fix Project, which has now been proposed by the Governor as a single tunnel project, and stated that updates on The Safe Water Trust bill will be provided as they become available.

She then inquired if the Board has any future agenda items after which Director Mac Laren requested Public Information Director Shay provide an update on the Day Without Water Symposium to be held in conjunction with Las Virgenes Municipal Water District.

9) **Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 6:43 p.m.


Secretary