

# **MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, MAY 28, 2019:**

*A regular meeting of the Board of Directors of the Palmdale Water District was held Tuesday, May 28, 2019, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District office. President, Vincent Dino, called the meeting to order at 6:00 p.m.*

## **1) Pledge of Allegiance/Moment of Silence.**

At the request of President Dino, Director Dizmang led the pledge of allegiance followed by a moment of silence.

## **2) Roll Call.**

### **Attendance:**

Vincent Dino, President  
Kathy Mac Laren, Vice President  
Gloria Dizmang, Treasurer  
Don Wilson, Secretary  
Robert Alvarado, Assistant  
Secretary

### **Others Present:**

Dennis LaMoreaux, General Manager  
Adam Ly, Assistant General Manager  
Alondra Espinosa, Assistant General Counsel  
Mike Williams, Finance Manager  
Judy Shay, Public Affairs Director  
Tara Rosati, Customer Care Supervisor  
Dawn Deans, Executive Assistant  
1 member of the public

## **3) Adoption of Agenda.**

It was moved by Director Alvarado, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

## **4) Public Comments for Non-Agenda Items.**

There were no public comments.

## **5) Presentations:**

### **5.1) Overview of Existing Water Rate Structure. (Finance Manager Williams/Tom Ash, RDN Consultants)**

Mr. Tom Ash, RDN Consultants, provided an overview of water budget rate structures including their benefit in achieving revenue stability with the correct fixed and variable charges, water use efficiency, the Proposition 218 process, customer allocations, and aerial mapping to increase the accuracy of outdoor allocations followed by discussion

of the cost of water, economic modeling, transparency, adjusting the District's water budget rate fixed costs, and drought surcharge fees.

**6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

**6.1) Approval of Minutes of Regular Meeting Held May 13, 2019.**

**6.2) Approval of Minutes of Special Meeting Workshop Held May 16, 2019.**

**6.3) Payment of Bills for May 28, 2019.**

**6.4) Approval of Resolution No. 19-8 Being a Resolution of the Board of Directors of Palmdale Water District Authorizing Specified Individuals to Transact Business With Citizens Business Bank. (No Budget Impact – Finance Manager Williams)**

**6.5) Approval of Resolution No. 19-9 Being a Resolution of the Board of Directors of Palmdale Water District Authorizing Specified Individuals to Transact Business With UBS Financial Services, Inc. (No Budget Impact – Finance Manager Williams)**

President Dino announced the items included in the Consent Calendar after which it was moved by Director Mac Laren, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

Resolution No. 19-8 and Resolution No. 19-9 are hereby made a portion of the minutes of this meeting.

**7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

**7.1) Consideration and Possible Action on Outreach Activities for 2019. (Public Affairs Director Shay)**

**a) Outreach Report.**

Public Affairs Director Shay stated that the District has been featured in several publications including the Antelope Valley Board of Trade newsletter, the City of Palmdale magazine, and ACWA News; that three press releases were sent in May; and that May events included donating water to Los Angeles County's Homeless, Outreach, Partnership Event, providing two presentations to the Palmdale Prep Academy regarding the lab and weather predictions, the Antelope Valley Board of Trade's Sacramento legislative bus trip, the Junior Water Ambassador's Academy, and Coffee with Director Mac Laren.

**b) Upcoming Events/2019 Plans.**

She then that stated that upcoming events include the OC Water Summit on May 31, Coffee with Director Alvarado on June 12 at Starbucks at 1763 E. Palmdale Blvd., and outreach for the Proposition 218 process including discussions at Director Mac Laren's coffee event, the press release regarding aerial mapping, an article in The Pipeline on aerial mapping, an appearance by Finance Manager Williams on Café Con Leche's Radio Program, and a presentation by Finance Manager Williams at the July Palmdale Chamber of Commerce luncheon.

**c) Water Summit.**

She then stated that the date for the Los Angeles Water Summit has changed to October 2, 2019 from 8:30 a.m. to 2:00 p.m. at California State University Northridge, and Congresswoman Hill and Supervisor Barger are scheduled to attend.

**d) Outreach Recommendations From Directors.**

There were no recommendations from Directors.

**7.2) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2019 Budget:**

**a) Esri User Conference "GIS – The Intelligent Nervous System" to be Held July 8 – 12, 2019 in San Diego.**

After a brief discussion of this conference, it was moved by Director Mac Laren, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and



training sessions for Board and staff attendance within budget amounts previously approved in the 2019 Budget: Esri User Conference "GIS – The Intelligent Nervous System" to be held July 8 – 12, 2019 in San Diego.

**8) Information Items:**

**8.1) Report of President:**

**a) Standing Committee Structure and Assignments.**

President Dino distributed 2019 Standing Committees and Appointments.

**8.2) Reports of Directors:**

**a) Meetings/General Report.**

Director Alvarado reported that on May 15, he attended a meeting with Dr. Mathis regarding the General Manager and General Counsel evaluations; that on May 16, he attended the Strategic Plan Special Meeting Workshop; that on May 22, he attended a Board briefing with Assistant General Manager Ly via telephone regarding tonight's meeting; that on May 28, he attended the Coffee with Director Mac Laren event; and that he visited the Palmdale Fin & Feather Club, and their members continue to be pleased with the District.

Director Mac Laren reported that on May 15, she attended a meeting with Dr. Mathis regarding the General Manager and General Counsel evaluations; that on May 16, she attended the Junior Water Ambassador's Academy; that also on May 16, she attended the Strategic Plan Special Meeting Workshop; that on May 21, she attended the Watermaster Public Water Supplier meeting via telephone; that on May 22, she attended the Antelope Valley Watermaster Board meeting; and that on May 28, she attended her Coffee with a Director event.

Director Dizmang reported that on May 16, she attended a meeting with Dr. Mathis regarding the General Manager and General Counsel evaluations as well as items she has missed the past few years; that also on May 16, she attended the Strategic Plan Special Meeting Workshop; that on May 23, she attended a Board briefing with General Manager LaMoreaux and Assistant General Manager Ly; and that on May 28, she attended the Coffee with Director Mac Laren event.

Director Wilson reported that on May 5 – 10, he attended the ACWA/JPIA Spring Conference in Monterey; that on May 9, he attended a Board briefing with General Manager LaMoreaux regarding the May 13 Regular Board meeting; that on May 15, he attended a meeting with Dr. Mathis regarding the General Manager and General Counsel evaluations; that on May 16, he attended the Strategic Plan Special Meeting Workshop; and that on May 22, he attended a Board briefing with Assistant General Manager Ly regarding tonight's meeting.

President Dino reported that on May 14, he attended an AVEK Board meeting; that on May 15, he attended a meeting with Dr. Mathis regarding the General Manager and General Counsel evaluations; that on May 16, he attended the Strategic Plan Special Meeting Workshop; that on May 20, he attended the Palmdale Recycled Water Authority meeting; that on May 23, he attended a Board briefing with General Manager LaMoreaux and Assistant General Manager Ly regarding tonight's meeting; that on May 28, he is attending the Palmdale Water District Regular Board Meeting; and that on May 29, he will be attending the Special Board Meeting regarding the General Manager and General Counsel evaluations.

**b) Standing Committee/Assignment Reports (Chair):**

**1) Palmdale Recycled Water Authority.**

There were no further reports on Standing Committee/Assignments.

**8.3) Report of General Manager.**

**a) May 2019 Written Report of Activities Through April 2019.**

General Manager LaMoreaux stated that a written report was included with the agenda packets if there are any questions and then stated that the Northern Sierras received 4-1/2" of rainfall last week; that there have been 17 leaks through April; that he recently attended the California Special Districts Association's (CSDA's) Legislative Days in Sacramento, and it is CSDA's 50<sup>th</sup> anniversary; and that there are now five candidates for CSDA's Seat B, including himself, with ballots due August 8, 2019.

**8.4) Report of General Counsel.**

Assistant General Counsel Espinosa stated that SB 669, The Safe Water Trust bill, has been held in the Senate Committee where they took no action and that ACWA

supports SB200, the Safe and Affordable Drinking Water Fund, which has allocations of \$150 million per year for disadvantaged communities and has passed the Senate.

**9) Board Members' Requests for Future Agenda Items.**

Director Mac Laren requested Director social media training be scheduled.

**10) Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 7:32 p.m.

  
Secretary



**RESOLUTION NO. 19-8**

**A RESOLUTION OF THE  
PALMDALE WATER DISTRICT  
AUTHORIZING SPECIFIED INDIVIDUALS TO  
TRANSACT BUSINESS WITH CITIZENS BUSINESS BANK**

WHEREAS, the Board of Directors of the Palmdale Water District (the "District") has authorized certain public funds to be deposited with Citizens Business Bank for the purpose of protecting public funds; and

WHEREAS, from time to time the Palmdale Water District has cause to withdraw, deposit, reinvest, or otherwise change the disposition of those invested assets to fulfill the mission of the District; and

WHEREAS, the Board of Directors of the District, at their regular meeting of May 28, 2019, did authorize the President and/or Secretary to execute agreements with respect to accounts of the District held by Citizens Business Bank; and

WHEREAS, the Board of Directors of the District, at their meeting of May 28, 2019, did hereby approve the above described agreements authorizing certain individuals to act on the District's behalf with respect to the certain specified accounts of the District with Citizens Business Bank; and

WHEREAS, the Board of Directors of the district intends and requires two Directors acting together or at least one Director acting with another director or designated staff member to execute authority over designated Treasury Management Agreement.

NOW, THEREFORE, BE IT RESOLVED, that Vincent Dino and Gloria Dizmang, acting together, are hereby authorized and directed to open an account with Citizens Business Bank in the District's name and on its behalf, for the purpose of securing services, and that Citizens Business Bank is hereby authorized to act upon any orders and instructions with respect to such accounts listed below and/or the delivery of securities or money therefrom when received from any of the two said individuals, acting together, who are each likewise hereby authorized to sign and deliver in the District's name and in its behalf, receipts for securities and/or funds so delivered or paid.

BE IT FURTHER RESOLVED, that any two of Don Wilson, Gloria Dizmang, Kathy Mac Laren, Robert Alvarado, or Vincent Dino acting together are hereby authorized to withdraw funds or to act on behalf of the District with respect to the General Account No. 047031559; Merchant Account No. 047031567; Customer Refund Account No. 047031575.

ADOPTED THIS 28TH DAY OF MAY, 2019.

  
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President, Board of Directors

**RESOLUTION NO. 19-9**

**A RESOLUTION OF THE  
PALMDALE WATER DISTRICT  
AUTHORIZING SPECIFIED INDIVIDUALS TO  
TRANSACTION BUSINESS WITH UBS FINANCIAL SERVICES, INC.**

WHEREAS, the Board of Directors of the Palmdale Water District (the "District") has authorized certain public investments to be deposited with UBS Financial Services, Inc., for the purpose of protecting public assets and earning a safe rate of return on those invested assets being long-term Account No. SS-11475 and short-term Account No.'s SS-11432 and SS-11469 and rate stabilization fund Account SS-24016; and

WHEREAS, from time to time the Palmdale Water District has cause to withdraw, deposit, reinvest, or otherwise change the disposition of those invested assets to fulfill the mission of the District; and

WHEREAS, the Board of Directors of the District, at their regular meeting of May 28, 2019, did authorize the Secretary to execute resolutions with respect to accounts of the District held by UBS Financial Services, Inc.; and

WHEREAS, the Board of Directors of the District, at their meeting of May 28, 2019, did hereby approve the above described resolutions authorizing certain individuals to act on the District's behalf with respect to the certain specified investments of the District with UBS Financial Services, Inc.; and

WHEREAS, the Board of Directors of the District intends and requires at least one Director acting with another Director or designated staff member or two designated staff members acting together to exercise authority over investment accounts.

NOW THEREFORE, BE IT RESOLVED, that Don Wilson, Gloria Dizmang, Vincent Dino, and Robert Alvarado, with any two of them acting together, are hereby authorized and directed to open an account with UBS Financial Services, Inc. in the District's name and on its behalf, for the purpose of purchasing and selling securities, and that UBS Financial Services, Inc. is hereby authorized to act upon any orders and instructions with respect to such accounts listed below and/or the delivery of securities or money therefrom when received from any of the two said individuals, acting together, who are each likewise hereby authorized to sign and deliver in the District's name and in its behalf, receipts for securities and/or funds so delivered or paid.

BE IT FURTHER RESOLVED, that any two of the following, Don Wilson, Gloria Dizmang, Vincent Dino, or Robert Alvarado acting together or any one of them together with Dennis D. LaMoreaux, Robert M. Egan or Michael A. Williams or Dennis D. LaMoreaux and Michael A. Williams acting together are hereby authorized to act on behalf of the District with respect to long-term Account No. SS-11475, the short-term Account No.'s SS-11432 and SS-11469, and rate stabilization fund Account No. SS-24016.

ADOPTED THIS 28TH DAY OF MAY, 2019.

  
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President, Board of Directors