

## **MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JUNE 28, 2021:**

*A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, June 28, 2021, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. President, Gloria Dizmang, called the meeting to order at 6:00 p.m.*

### **1) Pledge of Allegiance/Moment of Silence.**

At the request of President Dizmang, Facilities Manager Bligh led the pledge of allegiance followed by a moment of silence.

### **2) Roll Call.**

#### **Attendance:**

Gloria Dizmang, President  
Vincent Dino, Vice President  
Don Wilson, Treasurer  
Kathy Mac Laren-Gomez, Secretary  
Amberrose Merino, Assistant Secretary

#### **Others Present:**

Dennis LaMoreaux, General Manager  
Eric Dunn, General Counsel  
Tom Bunn, Special Litigation Counsel  
Mike Williams, Finance Manager  
Judy Shay, Public Affairs Director  
Chris Bligh, Operations Manager  
Scott Rogers, Engineering/Grant Manager  
Jennifer Emery, Human Resources Director  
Dawn Deans, Executive Assistant  
0 members of the public

### **3) Adoption of Agenda.**

It was moved by Director Dino, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

### **4) Public Comments for Non-Agenda Items.**

There were no public comments for non-agenda items.

**5) Presentations:**

**5.1) June 21, 2021 Presentation Made to the Palmdale Recycled Water Authority "Advanced Water Treatment & Groundwater Injection." (Engineering/Grant Manager Rogers)**

Engineering/Grant Manager Rogers provided an overview of the process for advanced water treatment and groundwater injection, direct and indirect tertiary water use options for Palmdale, advanced treatment and surface water augmentation, regulatory requirements, and the option costs and benefits followed by discussion of touring the Monterey One Water Groundwater Augmentation Project during the week of the upcoming CSDA Conference.

**6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

**6.1) Approval of Minutes of Regular Board Meeting Held June 14, 2021.**

**6.2) Payment of Bills for June 28, 2021.**

**6.3) Approval of Updated Job Descriptions for the Customer Care and Finance Departments. (No Budget Impact – Human Resources Director Emery/Personnel Committee)**

**6.4) Approval of Resolution No. 21-13 Being a Resolution of the Board of Directors of the Palmdale Water District Approving the Antelope Valley State Water Contractors Association Budget for Fiscal Year 2021/2022. (\$10,000.00 – Budgeted – Budget Item No. 1-02-5070-011 – Resource and Analytics Director/AVSWCA General Manager Thompson II)**

**6.5) Approval of Absence of Director Wilson From June 14, 2021 Regular Board Meeting Due to Illness. (General Counsel Dunn)**

President Dizmang announced the items included in the Consent Calendar after which it was moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar.

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

Resolution No. 21-13 is hereby made a portion of the minutes of this meeting.

**7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

**7.1) Consideration and Possible Action on California Special Districts Association Board of Directors Seat A Southern Network Election for the 2022-2024 Term. (No Budget Impact – General Manager LaMoreaux)**

After a brief discussion of the candidates for this election, it was moved by Director Mac Laren-Gomez, seconded by Director Merino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote that President Dizmang cast the District's vote in the California Special Districts Association Board of Directors Seat A Southern Network Election for the 2022-2024 Term:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

**7.2) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2021 Budget:**

a) 2021 WateReuse California Annual Conference to be Held September 19 – 21, 2021 in Los Angeles.

b) WaterSmart Innovations Conference & Exposition to be Held October 6 – 7, 2021 in Las Vegas.

After a brief discussion, it was moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2021 Budget: 2021 WaterReuse California Annual Conference to be held September 19 – 21, 2021 in Los Angeles and WaterSmart Innovations Conference & Exposition to be held October 6 – 7, 2021 in Las Vegas:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

**7.3) Discussion on Temporary Approach to New Cal-OSHA Rules for Palmdale Water District Operations. (No Budget Impact – Human Resources Director Emery)**

Human Resources Director Emery reviewed Cal-OSHA's new COVID-19 emergency regulations and the District's approach to meeting these regulations and stated that revisions to the District's COVID-19 Prevention Program Policy will be presented to the Board for consideration at the next Regular Board Meeting.

General Manager LaMoreaux then stated that the lobby will fully reopen on July 12 and that staff will slowly transition from working at home to working at the office.

**8) Information Items:**

**8.1) Reports of Directors:**

**a) Standing Committees; Organization Appointments; Agency Liaisons:**

**1) Personnel Committee. (Director Mac Laren-Gomez, Chair/Director Merino)**

Director Mac Laren-Gomez reported that the Personnel Committee met on June 17 and discussed the updated job descriptions considered earlier this evening and the District's COVID-19 Prevention Program Policy.

**2) Finance Committee. (Director Wilson, Chair/President Dizmang)**

President Dizmang reported that the Finance Committee met on June 17 and discussed expenses being under the targeted percentage of 40% through May 31, 2021, revenues exceeding expenses by nearly \$1.9 million, past due accounts resulting from COVID-19 having a delinquent amount of just under \$900,000, the increase to the District's credit rating to "Stable A," and the strong Debt Service Coverage of 2.42.

**3) Palmdale Recycled Water Authority. (Director Dino/Director Wilson/Director Mac Laren-Gomez, Alternate)**

Director Dino reported that the Palmdale Recycled Water Authority Board of Directors met on June 21 and received the Advanced Water Treatment & Groundwater Injection presentation made earlier this evening by Engineering/Grant Manager Rogers and also received a presentation on the Brown Act.

**4) Antelope Valley East Kern Water Agency-AVEK. (Director Dino/Director Mac Laren-Gomez, Alternate)**

Director Dino, AVEK Liaison, reported that on June 22, he attended an AVEK Board meeting where they approved a resolution for a negotiated exchange of property tax revenue and that on June 24, he attended an ACWA/JPIA "Heat Illness Prevention" webinar, and a copy is in the Director's mailboxes.

**b) General Meetings Reports of Directors.**

Director Merino reported that on May 12, she listened to the Outreach Committee meeting and commended Public Affairs Director Shay on a great job reaching out to the community; that on June 16, she attended the Finance Committee meeting and learned that most ideas presented at webinars have already been implemented by District staff; that on June 17, she attended the Personnel Committee meeting where they reviewed updated job descriptions; that on June 21, she listened to the Palmdale Recycled Water Authority meeting; that on June 24, she attended a Board briefing; and that on June 28, she is attending the Palmdale Water District Regular Board Meeting.

Director Wilson reported that on June 10, he attended a Board briefing; that on June 15, he attended a Finance briefing; that on June 17, he attended the Finance Committee meeting; that on June 24, he attended a Board briefing; that on June 28, he is

attending the Palmdale Water District Regular Board Meeting; and that on June 29, he will be attending a Special Finance Committee meeting regarding the audit.

Director Mac Laren-Gomez reported that on May 17 rather than on May 16, she attended the Antelope Valley Watermaster Public Water Supplier meeting; that on June 17, she attended the Personnel Committee meeting; that on June 21, she attended the Antelope Valley Watermaster Public Water Supplier's meeting where they discussed rules and regulations, the drought, and water production for residences; and that on June 24, she attended a Board briefing.

Director Dino reported that on June 21, he attended the Palmdale Recycled Water Authority meeting; that on June 22, he attended an AVEK Board meeting; that on June 24, he attended an ACWA/JPIA webinar regarding heat illness; and that on June 28, he is attending the Palmdale Water District Regular Board Meeting.

President Dizmang reported that on June 15, she attended a Board briefing; that on June 16, she attended a Board briefing; that on June 17, she attended the Finance Committee meeting; that on June 24, she attended a special meeting; that on June 28, she is attending the Palmdale Water District Regular Board Meeting; and that on June 29, she will be attending a Special Finance Committee meeting.

## **8.2) Report of General Manager.**

### **a) June 2021 Written Report of Activities Through May 2021.**

General Manager LaMoreaux stated that he submitted a written report included with the agenda packets if there are any questions on same and then highlighted that new criteria for efficient water use by the District's customers based on the updated Urban Water Management Plan will be included in future reports; that the District has 18,600 acre foot of groundwater rights from this year's rights and prior year's carryover rights, which is more than the District's wells are physically capable of producing but will allow for the use of less surface water; that reservoir levels are low, and there will be no hydropower available from Lake Oroville for the first time in history; that substantial additional mitigation costs for the Upper Amargosa Creek Recharge Project have been presented by the City, and the Project partners will be discussing potential grants to help pay for these costs; and that staff is working on State Water Project transfers with Littlerock Creek Irrigation District and five Kern County water districts.

**8.3) Report of General Counsel.**

General Counsel Dunn stated that he has no report.

**9) Public Comments on Closed Session Agenda Matters.**

There were no public comments on closed session agenda matters.

**10) Closed Session Under:**

**10.1) Conference with Legal Counsel – Existing Litigation: A Closed Session Will be Held, Pursuant to Government Code §54956.9 (d)(1), to Confer With Special Litigation Counsel Regarding Existing Litigation to Which the District is a Party. The Title of Such Litigation is as Follows: *Antelope Valley Ground Water Cases*.**

At 7:29 p.m., President Dizmang called for a closed session pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel regarding existing litigation to which the District is a party being the *Antelope Valley Ground Water Cases*. She reconvened the Regular Board Meeting at 8:13 p.m.

**11) Public Report of Any Action Taken in Closed Session.**

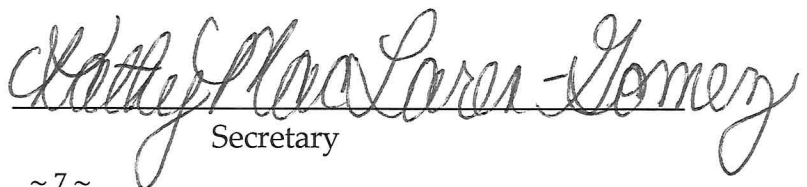
President Dizmang reported that a closed session was held pursuant to Government Code §54956.9 (d)(1), to confer with Special Litigation Counsel regarding existing litigation to which the District is a party, being the *Antelope Valley Ground Water Cases*, and that no action was taken in closed session.

**12) Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

**13) Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 8:15 p.m.

  
Secretary

**RESOLUTION NO. 21-13**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE PALMDALE WATER DISTRICT  
APPROVING ANTELOPE VALLEY  
STATE WATER CONTRACTORS ASSOCIATION  
BUDGET FOR FISCAL YEAR 2021/2022**

WHEREAS, the Palmdale Water District, along with the Antelope Valley-East Kern Water Agency and the Littlerock Creek Irrigation District, is a member agency of the Antelope Valley State Water Contractors Association formed by a Joint Powers Agreement dated May 26, 1999; and

WHEREAS, said Joint Powers Agreement provides for the formulation and adoption of a budget for the Antelope Valley State Water Contractors Association and approval of said budget by its members; and

WHEREAS, the Antelope Valley State Water Contractors Association unanimously adopted a budget for fiscal year 2021/22 at their regular meeting held June 3, 2021, which included an allocation among the member agencies.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Palmdale Water District hereby approves the 2021/22 budget and allocation of budgeted funds adopted by the Antelope Valley State Water Contractors Association.

**I certify that this is a true copy of Resolution No. 21-13 as passed by the Board of Directors of the Palmdale Water District at its meeting held June 28, 2021 in Palmdale, California.**


Date: June 28, 2021

  
Gloria Dizmang, President,  
Board of Directors

ATTEST:

  
Kathy MacLaren-Gomez, Secretary, Board of Directors

APPROVED AS TO FORM:

BY:   
Aleshire & Wynder, LLP, General Counsel