

## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, AUGUST 24, 2020:

*A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, August 24, 2020, via teleconference. President, Vincent Dino, called the meeting to order at 6:00 p.m.*

### 1) Pledge of Allegiance/Moment of Silence.

At the request of President Dino, Director Dizmang led the pledge of allegiance followed by a moment of silence.

### 2) Roll Call.

#### Attendance:

Vincent Dino, President (via teleconference)  
Kathy Mac Laren, Vice Pres. (via teleconference)  
Gloria Dizmang, Treasurer (via teleconference)  
Don Wilson, Secretary (via teleconference)  
Robert Alvarado, Assistant  
Secretary (via teleconference)

#### Others Present:

Dennis LaMoreaux, General Manager (via teleconf.)  
Eric Dunn, General Counsel (via teleconf.)  
Adam Ly, Assistant General Manager (via teleconf.)  
Mike Williams, Finance Manager (via teleconf.)  
Judy Shay, Public Affairs Director (via teleconf.)  
Claudia Bolanos, Res. & Anlyt. Spvsr. (via teleconf.)  
Dawn Deans, Executive Assistant (via teleconf.)  
1 member of the public (via teleconf.)

### 3) Adoption of Agenda.

It was moved by Director Alvarado, seconded by Director Mac Laren, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as written:

President Dino – aye  
Director Mac Laren – aye  
Director Dizmang – aye  
Director Wilson – aye  
Director Alvarado – aye

### 4) Public Comments for Non-Agenda Items.

There were no public comments for non-agenda items.

### 5) Presentations:

**5.1) Palmdale Water District Rebate Programs. (Resource and Analytics Supervisor Bolanos)**

Resource and Analytics Supervisor Bolanos provided an overview of the District's indoor and outdoor rebate programs, including the number of participants in these programs, and upcoming projects, including rebate and educational videos, followed by discussion of promotion of the videos.

**6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

**6.1) Approval of Minutes of Regular Board Meeting Held August 10, 2020.**

**6.2) Payment of Bills for August 24, 2020.**

**6.3) Approval of Absence of Director Dizmang From August 10, 2020 Regular Board Meeting Due to Illness. (General Counsel Dunn)**

President Dino announced the items included in the Consent Calendar after which it was moved by Director Wilson, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Dino – aye  
Director Mac Laren – aye  
Director Dizmang – aye  
Director Wilson – aye  
Director Alvarado – aye

**7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

**7.1) Consideration and Possible Action on Local Agency Formation Commission (LAFCO) Independent Special District Alternate Representative. (No Budget Impact – General Manager LaMoreaux)**

After a brief discussion of the candidates for this position and of voting options, it was moved by Director Mac Laren, seconded by Director Alvarado, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote that President Dino cast the District's ballot for the Local Agency Formation Commission (LAFCO) Independent Special District Alternate Representative:

President Dino – aye  
Director Mac Laren – aye  
Director Dizmang – aye  
Director Wilson – aye  
Director Alvarado – aye

**7.2) Consideration and Possible Action on Resolution No. 20-12 Being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the District's Application for Funding from the Bureau of Reclamation WaterSMART: Title XVI Congressionally Authorized Water Reclamation and Reuse Projects for Federal Fiscal Year 2021 for the Palmdale Regional Groundwater Recharge and Recovery Project. (\$1,500,000.00 – Potential Revenue – Non-Budgeted – Engineering/Grant Manager Rogers)**

Assistant General Manager Ly provided an overview of the WaterSMART grant opportunity, and after a brief discussion of the cost of the Palmdale Regional Groundwater Recharge and Recovery Project, it was moved by Director Alvarado, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve Resolution No. 20-12 being a Resolution of the Board of Directors of the Palmdale Water District Authorizing the District's Application for Funding from the Bureau of Reclamation WaterSMART: Title XVI Congressionally Authorized Water Reclamation and Reuse Projects for Federal Fiscal Year 2021 for the Palmdale Regional Groundwater Recharge and Recovery Project, approve the \$1,500,000.00 grant application, and authorize General Manager LaMoreaux to execute the grant application:

President Dino – aye  
Director Mac Laren – aye  
Director Dizmang – aye  
Director Wilson – aye  
Director Alvarado – aye

Resolution No. 20-12 is hereby made a portion of the minutes of this meeting.

**7.3) Received and File on Evaluation of Cost Sharing Agreement for Lobbying Services at State Level. (No Budget Impact – Assistant General Manager Ly)**

Assistant General Manager Ly provided an overview of the lobbying services provided through a Cost Sharing Agreement, including the cost to the District and the benefit of the information received, and stated that the current contract with Reeb Government Relations, LLC will expire in October, 2020.

After a brief discussion of the contract, of the District's Legislative Advocacy Policy, and of the reports received, there was no action taken on this item.

**7.4) Consideration and Possible Action on Adoption of 2020 Strategic Plan. (General Manager LaMoreaux / Personnel Committee / Resource and Facilities Committee / Finance Committee)**

General Manager LaMoreaux provided an overview of the proposed Initiatives and Goals for the 2020 Strategic Plan, and after a brief discussion, it was moved by Director Alvarado, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the 2020 Strategic Plan, as presented:

President Dino – aye  
Director Mac Laren – aye  
Director Dizmang – aye  
Director Wilson – aye  
Director Alvarado – aye

The Board then commended staff on a job well done for their efforts on the 2020 Strategic Plan.

**7.5) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2020 Budget:**

**a) None at This Time.**

There were no conferences, seminars, or training sessions to consider.

**8) Information Items:**

**8.1) Reports of Directors:**

**a) Meetings; Standing Committee/Assignment Reports; General Report.**

Director Wilson reported that on August 5, he attended his Coffee with Director Wilson; that on August 17, he attended a Finance Committee briefing; and that on August 20, he attended the Finance Committee meeting.

Director Dizmang reported that on July 28, she attended the Strategic Plan Special Meeting Workshop; that on July 29 and 30, she attended the virtual ACWA Conference; that on August 6, she attended a Board briefing; that on August 20, she attended the Finance Committee meeting; that also on August 20, she attended a Board briefing; and that today she submitted her final written report for her attendance at the virtual ACWA Conference.

She then reported, as Chair of the Finance Committee, that most departments are operating within the budget spending limits of 58%; that a proposal for refinancing the District's bonds was presented by Mr. Mark Northcross, of NHA Advisors; that a Special Finance Committee meeting is scheduled for September 3, 2020 at 1:00 p.m. to consider this proposal; and that if feasible, the matter will be presented to the full Board for consideration at the September 14, 2020 Regular Board Meeting.

Director Mac Laren reported that on July 9, she attended a Board briefing; that also on July 9, she attended the Antelope Valley State Water Contractors Association meeting; that on July 17, she attended a meeting with Dr. Mathis; that on July 20, she attended the Palmdale Recycled Water Authority meeting; that also on July 20, she attended the Antelope Valley Watermaster Public Water Supplier meeting and received a recap from Resource and Analytics Director Thompson II; that on July 21, she attended an Update briefing; that on August 11, she attended the Personnel Committee meeting; that also on August 11, she attended the Resource and Facilities Committee meeting, and updates for the Strategic Plan were discussed at both Committee meetings; and that on August 13, she attended an Update briefing.

Director Alvarado reported that on August 11, he attended the Resource and Facilities Committee meeting; that also on August 11, he attended the Personnel Committee meeting, and updates for the Strategic Plan were discussed at both Committee meetings; that on August 13, he attended an Update briefing; that also on

August 13, he attended the Antelope Valley Partners COVID-19 Meeting with the City; that on August 17, he attended the Palmdale Recycled Water Authority meeting via teleconference; that on August 18, he attended a Fin and Feather Club briefing; that on August 20, he attended a Board briefing; that also on August 20, he attended the Antelope Valley Partners COVID-19 Meeting with the City; that on August 25, he will be attending the Special District Summit West Conference; that on August 27, he will be attending an Update briefing; and that also on August 27, he will be attending the Antelope Valley Partners COVID-19 Meeting with the City.

President Dino reported that on July 28, he attended the Strategic Plan Special Meeting Workshop; that on July 30, he attended an Update briefing; that on August 3, he attended an Agenda Review and Approval meeting; that on August 5, he attended his Coffee with Director Dino; that on August 6, he attended an Update briefing; that on August 10, he attended the Palmdale Water District Regular Board Meeting; that on August 11, he attended an AVEK Board Meeting; that on August 12, he attended an Agenda Review and Approval Meeting; that on August 13, he attended an Update briefing; that on August 17, he attended the Palmdale Recycled Water Authority meeting; that on August 20, he attended a Board briefing; that on August 24, he is attending the Palmdale Water District Regular Board Meeting; that on August 25, he will be attending an AVEK Board Meeting; and that on August 27, he will be attending an Update briefing.

## **8.2) Report of General Manager.**

### **a) August 2020 Written Report of Activities Through July 2020.**

General Manager LaMoreaux stated that he submitted a written report with the agenda packets if there are any questions and then highlighted that the District's 2020 Urban Water Management Plan is due by June 2021; that water usage is slightly ahead of projections; that the well being drilled for the Palmdale Regional Groundwater Recharge and Recovery Project will help with the grant application approved tonight for design of the Project; and that main line leaks through the end of July are at 29 with some leaks concentrated on the same water main.

He then reported that staff is scheduling a meeting with City of Palmdale staff to discuss the City's involvement with the phase II recycled water pipeline project.

**8.3) Report of General Counsel.**

General Counsel Dunn stated that he has no report.

**9) Board Members' Requests for Future Agenda Items.**

Director Alvarado stated that October 3 – 11, 2020 is Water Professionals Appreciation Week and requested a resolution supporting all water professionals be presented at the next Regular Board Meeting for consideration.

There were no further requests for future agenda items.

At the request of Director Wilson, General Counsel Dunn provided an overview of Ad Hoc Committees.

**10) Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 6:50 p.m.



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Assistant Secretary



## **RESOLUTION NO. 20.12**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT AUTHORIZING THE DISTRICT'S APPLICATION FOR FUNDING FROM THE BUREAU OF RECLAMATION WATERSMART: TITLE XVI CONGRESSIONALLY AUTHORIZED WATER RECLAMATION AND REUSE PROJECTS FOR FEDERAL FISCAL YEAR 2021 FOR THE PALMDALE REGIONAL GROUNDWATER RECHARGE AND RECOVERY PROJECT**

**WHEREAS**, the United States Department of Interior, Bureau of Reclamation (the "Bureau") has established the WaterSMART Title XVI Congressionally Authorized Water Reclamation and Reuse Projects (the "WaterSMART Title XVI Projects") to provide funding opportunities for entities seeking new water supplies using water recycling and reuse projects;

**WHEREAS**, the Bureau has requested proposals for grant funding under the WaterSMART Title XVI Projects from eligible entities interested in conducting planning, design, and construction of projects that make beneficial use of recycled water;

**WHEREAS**, the Palmdale Water District has need for funding to complete design of using recycled water to meet future water needs and supplement groundwater recharge, particularly for the Palmdale Regional Groundwater Recharge and Recovery Project (the "Project");

**WHEREAS**, the Board of Directors of Palmdale Water District (District) has reviewed the draft proposal to the Bureau prepared and recommended by Staff.

**WHEREAS**, the WaterSMART Title XVI Projects requires at least 75 percent non-Federal cost share funding and/or in-kind contribution from applicants, and the Board finds the District has the capability of funding its required share of the Project.

**NOW THEREFORE, THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** Funding for the Palmdale Regional Groundwater Recharge and Recovery Project (the "Project") under the WaterSMART Title XVI Water Reclamation and Reuse Projects meets the objectives of Strategic Initiative No. 1 – Water Resource Reliability.


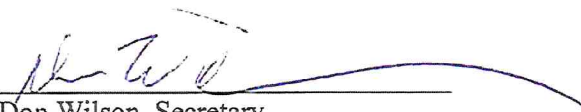
**SECTION 2.** The draft proposal prepared by Staff meets the objectives of the Project, and Staff is authorized to finalize and submit the proposal by the deadline of September 10, 2020.



**SECTION 3.** If selected for WaterSMART Title XVI Projects funding, up to \$4,500,000 of funds shall be committed for funding the District's proportionate share of the Project, as may be required by the Bureau of Reclamation under the WaterSMART Title XVI Water Reclamation and Reuse Projects, and the District will work with the Bureau to meet established deadlines for entering into an agreement to commit such funds.

#### **CERTIFICATION**

PASSED, APPROVED and ADOPTED this 24<sup>th</sup> day of August 2020.

  
\_\_\_\_\_  
Vincent Dino, President  
Board of Directors  
Palmdale Water District  
\_\_\_\_\_  
Don Wilson, Secretary  
Board of Directors  
Palmdale Water District

Approved as to form:

  
\_\_\_\_\_  
Aleshire & Wynder, LLP  
District Legal Counsel