

## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, AUGUST 9, 2021:

*A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, August 9, 2021, at 2029 East Avenue Q, Palmdale, CA 93550 and via teleconference. President, Gloria Dizmang, called the meeting to order at 6:00 p.m.*

### 1) Pledge of Allegiance/Moment of Silence.

At the request of President Dizmang, Director Mac Laren-Gomez led the pledge of allegiance followed by a moment of silence.

### 2) Roll Call.

#### **Attendance:**

Gloria Dizmang, President  
Vincent Dino, Vice President  
Don Wilson, Treasurer  
Kathy Mac Laren-Gomez, Secretary  
Amberrose Merino, Assistant Secretary

#### **Others Present:**

Dennis LaMoreaux, General Manager  
Adam Ly, Assistant General Manager  
Eric Dunn, General Counsel  
Mike Williams, Finance Manager  
Judy Shay, Public Affairs Director  
Chris Bligh, Operations Manager  
Peter Thompson II, Res. & Analytics Director  
Claudia Bolanos, Res. & Analytics Supervisor  
Dennis Hoffmeyer, Accounting Supervisor  
Bob Egan, Financial Advisor  
Dawn Deans, Executive Assistant  
0 members of the public

### 3) Adoption of Agenda.

President Dizmang stated that an item arose after the posting of the agenda for tonight's meeting and requires action prior to the time of the next Regular Board Meeting being "Consideration and possible action on setting Palmdale Water District's assessment rates for fiscal year 2021-2022 and adoption of Resolution No. 21-15 regarding said rates. (Finance Manager Williams/Financial Advisor Egan)."

It was then moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to add "Consideration and possible action on setting Palmdale Water District's assessment rates for fiscal year 2021-2022 and adoption of Resolution No.

21-15 regarding said rates. (Finance Manager Williams/Financial Advisor Egan)" to tonight's agenda as Agenda Item No. 7.4.

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

It was then moved by Director Wilson, seconded by Director Mac Laren-Gomez, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to adopt the agenda, as amended, adding Agenda Item No. 7.4:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

**4) Public Comments for Non-Agenda Items.**

There were no public comments for non-agenda items.

**5) Presentations:**

**5.1) None at This Time.**

There were no presentations.

**6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)**

**6.1) Approval of Minutes of Regular Board Meeting Held July 26, 2021.**

**6.2) Payment of Bills for August 9, 2021.**

**6.3) Receive and File Semi-Annual Employee Reimbursement Report for the Period Covering January 1, 2021 Through June 30, 2021. (Finance Manager Williams)**

President Dizmang announced the items included in the Consent Calendar after which it was moved by Director Mac Laren-Gomez, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve those items included in the Consent Calendar:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

**7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)**

**7.1) Consideration and Possible Action on Approval of Resolution No. 21-14 Being a Resolution of the Board of Directors of the Palmdale Water District Implementing Voluntary Stage 2 of the 2020 Water Shortage Contingency Plan. (No Budget Impact – Resource and Analytics Supervisor Bolanos)**

Resource and Analytics Supervisor Bolanos provided an overview of Resolution No. 21-14 after which it was moved by Director Dino, seconded by Director Merino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve Resolution No. 21-14 being a Resolution of the Board of Directors of the Palmdale Water District Implementing Voluntary Stage 2 of the 2020 Water Shortage Contingency Plan:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

Resolution No. 21-14 is hereby made a portion of the minutes of this meeting.

**7.2) Consideration and Possible Action on Authorizing the General Manager to Execute Water Transfer Agreements Between Palmdale Water District and Mojave Water Agency. (Budgeted – \$1,000,000.00 – Water Purchases 2021; \$1,000,000.00 – Water Purchases 2022 – Resource and Analytics Director Thompson II/Resource and Facilities Committee)**

Resource and Analytics Director Thompson II provided an overview of the proposed Water Transfer Agreements after which it was moved by Director Mac Laren-Gomez, seconded by Director Merino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to authorize the General Manager to execute Water Transfer Agreements between Palmdale Water District and Mojave Water Agency in the not-to-exceed amount of \$1,000,000.00 under Water Purchases 2021 and \$1,000,000.00 under Water Purchases 2022:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

**7.3) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2021 Budget:**

**a) State Water Resources Control Board Virtual Water Partnership Training to be Held August 19, 2021.**

After a brief discussion of this conference, it was moved by Director Dino, seconded by Director Merino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2021 Budget: State Water Resources Control Board Virtual Water Partnership Training to be held August 19, 2021:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

**7.4) Consideration and Possible Action on Setting Palmdale Water District's Assessment Rates for Fiscal Year 2021-2022 and Adoption of Resolution No. 21-15 Regarding Said Rates. (Finance Manager Williams/Financial Advisor Egan).**

Finance Manager Williams and Financial Advisor Egan provided an overview of Resolution No. 21-15 after which it was moved by Director Mac Laren-Gomez, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting on the following roll call vote to set the Palmdale Water District's assessment rates for fiscal year 2021-2022 at 0.264181 and adopt Resolution No. 21-15 regarding said rates:

President Dizmang – aye  
Director Dino – aye  
Director Wilson – aye  
Director Mac Laren-Gomez – aye  
Director Merino – aye

Resolution No. 21-15 is hereby made a portion of the minutes of this meeting.

**8) Information Items:**

**8.1) Finance Reports:**

**a) Status Report on Cash Flow Statement and Current Cash Balances as of June 2021. (Financial Advisor Egan/Finance Committee)**

Financial Advisor Egan provided an overview of the monthly and quarterly Major Account Activity Reports, Investment Funds Report, and Cash Flow Statement through June 2021, including assessments, capital improvement fees, and RDA funds received and the projected year-end balance.

**b) Status Report on Financial Statements, Revenue, and Expense and Departmental Budget Reports for June 2021. (Finance Manager Williams/Finance Committee)**

Finance Manager Williams reviewed in detail the balance sheet, profit and loss statement and trends, quarter to quarter comparisons, and revenue and expense analysis reports for the period ending June 2021 and stated that departments are

operating at or below the targeted expenditure percentage of 50% followed by discussion of the drought, water sales, and the budget.

**c) Status Report on Committed Contracts Issued. (Finance Manager Williams)**

Finance Manager Williams provided an overview of the Contractual Commitments and Needs Report for new and replacement capital projects, consulting and engineering support projects, new and replacement equipment, water quality fee funded projects, committed and projected capital expenditures, and the payout summary for the Water Revenue Bond Series 2018A through June 2021.

**d) Other Financial Reports.**

**1) The Effect of COVID-19 Event.**

Finance Manager Williams stated that due to COVID-19 events, as of June 30, 2021, there were 1,575 single family accounts with a balance of \$50 or more and over sixty days past due with a total past due amount of \$919,061 compared to 1,619 accounts at March 31, 2021 with an outstanding balance of \$846,200 and 653 accounts at June 30, 2020 with an outstanding balance of \$220,780 and that cash received for June 2021 was 22% higher than May 2021, 24% higher than April 2021, and 17.8% higher than June 2020.

**2) Revenue Projections.**

He then stated that 2021 revenue is ahead of projections by approximately \$711,000 as of June 30, 2021.

**3) Payment Transactions by Type.**

He then stated that there is a slight reduction in total payments from 2020 as of the second quarter but a large increase in electronic payments.

**4) Accounts Receivable Aging Report.**

He then stated that the aging report shows receivables as of June 30, 2021 are approximately \$789,000 higher than June 30, 2020 with an increase of 120+ day delinquencies of approximately \$339,000 compared to June 30, 2020.

**5) Rate Assistance Program Status.**

He then stated that as of June 30, there were 702 participants in the Rate Assistance Program with 350 seniors, 14 veterans, and 338 low income.

**6) Billing and Collection Statistics.**

He then stated that as of May 2021, there was a slight increase in the number of bills issued due to an increase in the number of accounts but a slight decrease in notices mailed compared to May 2019 and 2020.

**7) Status on 2021 Bond Issue.**

He then stated that the District's 2021 Bond Issue closed on July 20, 2021 with \$10 million in proceeds at a net interest cost of 2.732% followed by discussion of increasing funding for the Rate Assistance Program.

**8.2) Reports of Directors:**

**a) Standing Committees; Organization Appointments; Agency Liaisons:**

**1) Antelope Valley East Kern Water Agency-AVEK. (Director Dino/Director Mac Laren-Gomez, Alternate)**

Director Dino reported that he attended an AVEK meeting on July 27 where they approved the Antelope Valley State Water Contractors Association budget.

**2) Finance Committee. (Director Wilson, Chair/President Dizmang)**

Director Wilson reported that the Finance Committee met on July 29 where they reviewed the items reported by Finance Manager Williams, and President Dizmang stated that they also discussed funding for the Rate Assistance Program.

**3) Outreach Committee. (Director Mac Laren-Gomez, Chair/Director Wilson)**

Director Mac Laren-Gomez reported that the Outreach Committee met on August 4 and discussed current and future District activities, press releases, and legislative items, and copies of recent legislative letters are in the Director's mailboxes.

**b) General Meetings Reports of Directors.**

Director Dino reported that on July 27, he attended the AVEK Board meeting; that on July 28, he attended the California Foundation on the Environment and the Economy (CFEE) zoom meeting; that on August 5, he attended a Board briefing; and that on August 9, he is attending the Palmdale Water District Regular Board Meeting.

Director Mac Laren-Gomez reported that on July 14, she attended the Outreach Committee meeting; that on July 15, she attended the Personnel Committee meeting; that on July 22, she attended a Board briefing; that also on July 22, she attended the District's Customer Appreciation event; that on July 27, she attended the AVEK Board meeting; that on July 28, she attended the Antelope Valley Watermaster meeting; that on August 4, she attended the Outreach Committee meeting; and that on August 5, she attended a Board briefing.

Director Wilson reported that on July 28, he attended the City of Palmdale's National Night Out event; that also on July 28, he attended a Financial briefing; that on July 29, he attended the Finance Committee meeting; that on August 2, he attended a Café Con Leche radio interview; that on August 4, he attended the Outreach Committee meeting and requested a written report of outreach events and activities; that on August 5, he attended a Board briefing; and that on August 9, he is attending the Palmdale Water District Regular Board Meeting;

Director Merino reported that on July 27, she attended the AVEK Board meeting; that on July 28, she attended the Antelope Valley Watermaster Board meeting; and that on August 5, she attended a Board briefing.

President Dizmang reported that on July 28, she attended a Financial briefing; that on July 29, she attended the Finance Committee meeting; that also on July 29, she attended an agenda review meeting; and that on August 9, she is attending the Palmdale Water District Regular Board Meeting.

**8.3) Report of General Manager.**

General Manager LaMoreaux stated that the Ad Hoc Committee meeting with the United Water Conservation District has been rescheduled to September 21.



**8.4) Report of General Counsel.**

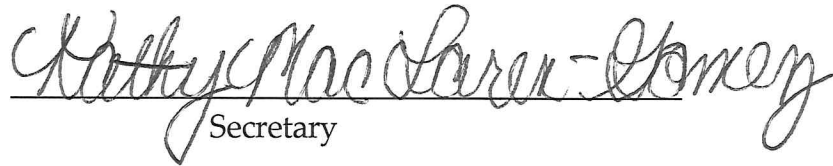
General Counsel Dunn provided a brief update on SB427 regarding the prohibition of water theft and increasing fines and a supreme court case regarding the expansion of the definition of public works projects for special districts for the purpose of paying prevailing wages.

**9) Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

**10) Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 7:04.. p.m.

  
Secretary

**RESOLUTION NO. 21-14**  
**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT**  
**IMPLEMENTING VOLUNTARY STAGE 2**  
**OF THE WATER SHORTAGE CONTINGENCY PLAN**

**WHEREAS**, California is experiencing a dry year with 77% of the State being classified as being in a severe drought; and

**WHEREAS**, the 2021 water year has been one of the driest in decades and is the second consecutive dry year for the State; and

**WHEREAS**, the State's major reservoirs and the statewide snowpack remains well below average levels for the date with little time remaining to recover in 2021; and

**WHEREAS**, the State Water Project (Project) has announced an allocation of 5% for its customers in 2021 with very low probability of an increase to the allocation occurring; and

**WHEREAS**, current available supplies are insufficient to meet projected customer demand and maintain backup supply for 2022; and

**WHEREAS**, Palmdale Water District has made significant investments in local programs and projects to improve water supply reliability, including supplemental water supply contracts, local water storage projects, water conservation, water recycling and other strategies to stretch supplies, and will continue to do so; and

**WHEREAS**, Palmdale Water District, in accordance with California Water Code Section 10632, adopted a Water Shortage Contingency Plan on June 14, 2021; and

**WHEREAS**, Palmdale Water District customers have responded effectively in previous droughts by conserving and preserving available water supplies.


**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Palmdale Water District recognizes that California is in a second consecutive dry year, and there is a critical need for customers to use water wisely on an ongoing basis and heighten their conservation efforts now as the State continues to face drought conditions.

**BE IT FURTHER RESOLVED** that the Board of Directors in an effort to preserve backup supply for 2022 shall enact Voluntary Stage 2 of the Water Shortage Contingency Plan.


**PASSED AND ADOPTED** by the Board of Directors of the Palmdale Water District this 9<sup>th</sup> day of August 2021.

  
President

ATTEST:

  
Secretary

APPROVED AS TO FORM:

  
Aleshire & Wynder, LLP, General Counsel

**PALMDALE WATER DISTRICT  
RESOLUTION NO. 21-15**

WHEREAS, the Los Angeles County Auditor-Controller has submitted to the Palmdale Water District the assessed value information necessary to enable the District to establish its assessment rates; and

WHEREAS, the Board of Directors has reviewed the assessed value information and has calculated the amounts needed to be raised to meet the State Water Contract; and

WHEREAS, the Board of Directors has determined the assessment rate required to raise the required funds.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Palmdale Water District hereby establishes the following secured tax rates for 2021-2022:

<u>ACCOUNT #</u>	<u>AGENCY NAME</u>	<u>TAX RATE</u>
308.60	Palmdale Water District	.000000
308.61	Palmdale Water District Zone B	0.264181
308.62	Palmdale Water District Zone B2	0.264181
308.63	Palmdale Water District Zone C	0.264181
308.65	Palmdale Water District Zone E	0.264181
308.66	Palmdale Water District Zone A	0.264181
308.67	Palmdale Water-Westmont Imp. Dist.	.000000

FURTHER RESOLVED, that the Board of Supervisors of the County of Los Angeles, State of California, is hereby authorized and directed, at the time and in the manner directed by law, in addition to any and all other taxes and assessments levied against the lands within the Palmdale Water District, to levy and collect assessments against all of the lands within said District and the aforesaid improvement District at the rates set forth above.

PASSED AND ADOPTED at a regular meeting of the Board of Directors held on August 9, 2021, by the following roll call vote:

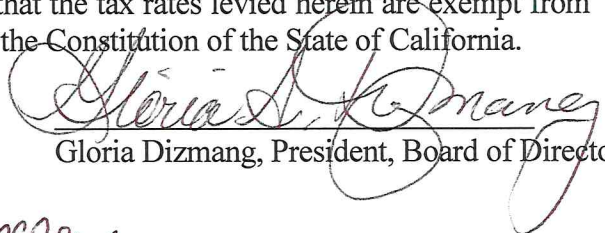
AYE: President Dizmang, Directors Dino, Wilson, Mac Laren-Gomez, Merino

NO: None.


ABSENT: None.

I hereby certify under penalty of perjury that the tax rates levied herein are exempt from the application of Article XIII A, Section 1(A) of the Constitution of the State of California.

DATED: August 9, 2021

  
Gloria Dizmang, President, Board of Directors

ATTEST:

  
Kathy Mac Laren-Gomez, Secretary, Board of Directors

APPROVED AS TO FORM:

  
Eric Dunn, General Counsel, Aleshire & Wynder LLP

## RESOLUTION NO. 21-15

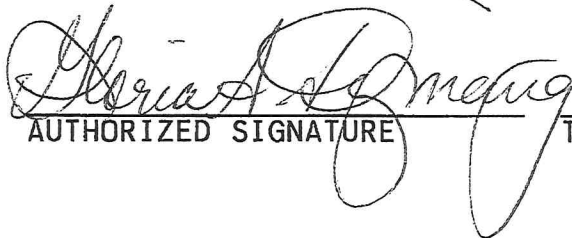
CR52RPTA

COUNTY OF LOS ANGELES  
AUDITOR-CONTROLLER, TAX DIVISION

## 2021 - 22 SECURED TAX RATES

ACCT #	AGENCY NAME	TAX RATE
308.60	PALMDALE WATER DIST	<u>.000000</u>
308.61	PALMDALE WATER DIST ZONE B	<u>0.264181</u>
308.62	PALMDALE WATER DIST ZONE B2	<u>0.264181</u>
308.63	PALMDALE WATER DIST ZONE C	<u>0.264181</u>
308.65	PALMDALE WATER DIST ZONE E	<u>0.264181</u>
308.66	PALMDALE WATER DIST ZONE A	<u>0.264181</u>
308.67	PALMDALE WATER-WESTMONT IMP DIST	<u>.000000</u>

I, Gloria Dizmang, AM ~~A MEMBER OF THE CITY COUNCIL~~, A  
MEMBER OF THE GOVERNING BOARD, ~~THE CHIEF EXECUTIVE OR THE CHIEF~~  
~~FINANCIAL OFFICER~~ FOR THIS AGENCY AND I HEREBY CERTIFY THAT THE TAX  
RATES LEVIED HEREIN ARE IN ACCORDANCE WITH THE PROVISIONS OF ARTICLE XIII  
SECTION 1(b) OF THE CONSTITUTION OF THE STATE OF CALIFORNIA.



AUTHORIZED SIGNATURE

President

Board of Directors

TITLE

August 9, 2021

DATE