

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JUNE 10, 2024:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, June 10, 2024, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Kathy Mac Laren-Gomez, called the meeting to order at 6:03 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Mac Laren-Gomez, Director Wilson led the Pledge of Allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Kathy Mac Laren-Gomez, President
Scott Kellerman, Vice President
Don Wilson, Treasurer
Vincent Dino, Secretary
Cynthia Sanchez, Assistant Secretary

Others Present:

Dennis LaMoreaux, General Manager
Pam Lee, General Counsel
Dennis Hoffmeyer, Finance Manager
Scott Rogers, Engineering Manager
Jim Stanton, Information Technology Manager
Judy Shay, Public Affairs Director
Danielle Henry, Executive Assistant
2 members of the public

3) Adoption of Agenda.

It was moved by Director Dino, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentations:

5.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Board Meeting held May 28, 2024.

6.2) Payment of Bills for June 10, 2024.

6.3) Approval of Amendment No. 5 with Hazen and Sawyer for Professional Services for the Design, Permitting, and Construction Inspection for the Drilling and Equipping of Well 36. (\$95,892.00 – Budgeted – Project No. 20-622 – Engineering Manager Rogers)

President Mac Laren-Gomez announced the items included in the Consent Calendar after which it was moved by Director Kellerman, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on SharePoint/Teams Migration. (\$32,595.00 – Non-Budgeted – Information Technology Manager Stanton)

Information Technology Manager Stanton provided an overview of the file share collaboration obstacles within departments and the benefits of migrating to cloud-based file sharing, and after a brief discussion of the licensing software and completion timeline, it was moved by Director Dino, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to approve the SharePoint/Teams Migration in the amount of \$32,595.00.

7.2) Consideration and Possible Action on Implementation of Multi-Factor Authentication (MFA). (\$15,800.00 – Non-Budgeted – Information Technology Manager Stanton)

Information Technology Manager Stanton provided an overview of the requirement by Microsoft to implement Multi-Factor Authentication (MFA) as an added security measure against cyber-attacks, and after a brief discussion of the annual subscriptions, of District equipment and cell phone protection, and of alternative

hardware options, it was moved by Director Kellerman, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve implementation of Multi-Factor Authentication (MFA) in the amount of \$15,800.00.

7.3) Consideration and Possible Action on Approval of Amendment No. 2 with AECOM, Inc. for Professional Services for the Littlerock Dam Remediating Maintenance Issues. (\$83,135.75 – Budgeted – Project No. 23-607 – Engineering Manager Rogers)

Engineering Manager Rogers provided an overview of the recurring damage to the Littlerock Dam access road and the emergency permitting process and request by the California Department of Fish and Wildlife for a permanent engineering solution, and after a brief discussion of access options, it was moved by Director Kellerman, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to approve Amendment No. 2 with AECOM, Inc. for Professional Services for the Littlerock Dam Remediating Maintenance Issues in the amount of \$83,135.75.

7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2024 Budget:

a) **BizFed Institute 3rd Annual Water Resiliency Forum: Water As An Economic Engine to be held June 26, 2024 in Los Angeles.**

b) **AV EDGE 2024 Installation Dinner to be held July 11, 2024 in Palmdale.**

It was moved by Director Kellerman, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2024 Budget: BizFed Institute 3rd Annual Water Resiliency Forum: Water As An Economic Engine to be held June 26, 2024 in Los Angeles and the AV EDGE 2024 Installation Dinner to be held July 11, 2024 in Palmdale.

8) Information Items:

8.1) Reports of Directors:

a) Standing Committees; Organization Appointments; Agency Liaisons:

1) Special Districts Association North Los Angeles County (SDANLAC) Membership Luncheon – May 29. (Director Dino, Board Liaison)

Director Dino reported that on May 29, he attended the SDANLAC Membership Luncheon at AVEK and that a written report will be distributed.

2) Outreach Committee Meeting – May 30. (Director Dino, Chair/Director Sanchez/Director Wilson, Alt.)

Director Dino reported that on May 30, he attended the Outreach Committee Meeting and that a written report will be distributed.

b) General Meetings Reports of Directors.

Director Kellerman reported that on May 29, he attended the SDANLAC Membership Luncheon where a tour of AVEK's facilities was also provided; that on June 1, he attended the Littlerock Dam 100th Anniversary Celebration; that on June 5, he attended PWD media training; that on June 6, he attended a Board Briefing; and that on June 10, he is attending the Palmdale Water District Regular Board Meeting.

Director Wilson reported that on May 20, he attended the Palmdale Recycled Water Authority (PRWA) Meeting where report on Littlerock Dam, Una Lake, and the Avenue Q Recycled Water Pipeline Project was provided; that on May 21, he attended the Finance Committee Meeting and a written report will be distributed; that on May 28, he attended the Palmdale Water District Regular Board Meeting; that on May 30, he attended the Outreach Committee Meeting; that on June 1, he attended the Littlerock Dam 100th Anniversary Celebration; that on June 5, he attended PWD media training; and that on June 6, he attended a Board Briefing.

Director Sanchez reported that on May 29, she attended the SDANLAC Membership Luncheon; that on May 30, she attended the Outreach Committee Meeting; that on June 1, she attended the Littlerock Dam 100th Anniversary Celebration; that on June 5, she attended PWD media training; and that on June 6, she attended a Board Briefing.

Director Mac Laren-Gomez reported that on May 29, she attended the SDANLAC Membership Luncheon; that on May 30, she attended an Agenda Review Briefing; that on June 1, she the Littlerock Dam 100th Anniversary Celebration; that on June 5, she attended PWD media training where she learned skills that she has already been able to utilize; and that on June 6, she attended a Board Briefing.

Director Dino reported that on May 29, he attended the SDANLAC Membership Luncheon; that on May 30, he attended the Outreach Committee Meeting; that on June 1, he attended the Littlerock Dam 100th Anniversary Celebration; that on June 5, he attended PWD media training; that on June 6, he attended a Board Briefing; and that on June 10, he is attending the Palmdale Water District Regular Board Meeting.

8.2) Report of General Manager.

General Manager LaMoreaux stated that legislative talking points have been distributed in the Director mailboxes and then provided a brief update on the District's deposit with the United States Forest Service that was authorized to be utilized for additional funding needed for the Littlerock Dam hazmat survey.

Public Affairs Director Shay then presented the District's new video on the History of Littlerock Dam and stated that versions of this video will be hosted on the District's social media pages as well as YouTube.

8.3) Report of General Counsel.

General Counsel Lee provided a brief update on the Environmental Protection Agency's (EPA) proposed Water System Restructuring Rule regarding imposed assessments for non-compliance of meeting the requirements of the Safe Drinking Water Act.

9) Closed Session Under:

9.1) Government Code §54957(b)(1):

a) Public Employee Performance Evaluation: General Manager.

At 6:42 p.m., President Mac Laren-Gomez called for a closed session pursuant to Government Code §54957(b)(1) to conduct a Public Employee Performance Evaluation: General Manager. She reconvened the Regular Meeting at 7:14 p.m.

General Counsel Lee reported that a closed session was held pursuant to Government Code §54957(b)(1) to conduct a Public Employee Performance Evaluation: General Manager and that no reportable action was taken in closed session.

10) Board Members' Requests for Future Agenda Items.

It was determined that "Consideration and Possible Action on Ad Hoc Committee Members for the General Manager Recruitment Process" be added to a future meeting agenda.

There were no further requests for future agenda items.

11) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 7:15 p.m.



Secretary