

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, JUNE 24, 2024:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, June 24, 2024, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Kathy Mac Laren-Gomez, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Mac Laren-Gomez, Director Dino led the Pledge of Allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Kathy Mac Laren-Gomez, President
Scott Kellerman, Vice President
Don Wilson, Treasurer
Vincent Dino, Secretary
Cynthia Sanchez, Assistant Secretary

Others Present:

Dennis LaMoreaux, General Manager
Adam Ly, Assistant General Manager
Yecenia Vargas, Assistant General Counsel
Dennis Hoffmeyer, Finance Manager
Wendell Wall, Facilities Manager
Judy Shay, Public Affairs Director
Claudia Bolanos, Resource and Analytics Supervisor
Bennet Yates, Network Administrator
Danielle Henry, Executive Assistant
6 members of the public

3) Adoption of Agenda.

It was moved by Director Wilson, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentations:

**5.1) Delta Conveyance Project Cost Estimate/Benefit-Cost Analysis.
(Department of Water Resources/Delta Conveyance Authority)**

Ms. Carrie Buckman, Department of Water Resources Program Manager, Mr. Graham Bradner, Delta Conveyance Design & Construction Authority Executive Director, and Dr. David Sunding, UC Berkley Emeritus Professor, provided a detailed presentation on the Delta Conveyance Project Cost Estimate and Benefit Cost Analysis, including the pathway to implementation, the estimate factors and methodology, the schedule summary, the 2023 cost estimate update and 2020 comparison, the innovations and cost comparisons, the benefit/cost analysis results, the State Water Project current water supply and future challenges, the benefit-cost ratio of 2.20, the water supply and quality benefits, the seismic benefits, the sensitivity analysis, the comparison to alternative water supplies, and the direct and indirect cost of inaction followed by discussion of State Water Project regulatory restrictions, future cost estimates, levee challenges, and the next steps of this Project.

The Board then thanked the presenters for their attendance and the considerable information provided.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Board Meeting held June 10, 2024.

6.2) Payment of Bills for June 24, 2024.

6.3) Approval of Ernst & Young Statement of Work for 2024-2025 State Water Project Procedures Related to the 2025 Statement of Charges. (\$10,638.00 – Not-to-Exceed – General Manager LaMoreaux)

6.4) Approval of Adoption of Workplace Violence Prevention Plan. (No Budget Impact – Human Resources Director Garcia/Personnel Committee)

6.5) Approval of Employee Reward and Recognition Program. (\$1,100.00 – Not-to-Exceed – Budgeted – Human Resources Director Garcia/Personnel Committee)

6.6) Approval of Employee Handbook Updates. (No Budget Impact – Human Resources Director Garcia/Personnel Committee)

President Mac Laren-Gomez announced the items included in the Consent Calendar after which it was moved by Director Dino, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on California Special Districts Association Board of Directors Seat A Southern Network Election for the 2025-2027 Term. (No Budget Impact – General Manager LaMoreaux)

General Manager LaMoreaux provided an overview of this election and the options for casting the District's vote after which it was moved by Director Kellerman, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting to delegate President Mac Laren-Gomez to cast the District's ballot in the California Special Districts Association Board of Directors Seat A Southern Network Election for the 2025-2027 Term.

7.2) Consideration and Possible Action on Award of Janitorial Services Contract to Base Hill, Inc. (\$78,110.64 – Non-Budgeted – Facilities Manager Wall)

Facilities Manager Wall provided an overview of the unsatisfactory janitorial services and staff's recommendation to award a new contract to Base Hill, Inc. based on the competitive bid process, evaluation scoring, and favorable reference results, and after a brief discussion of the services included, of the budget impact, and of the current janitorial service complaints and challenges, it was moved by Director Wilson, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting to approve the award of a one-year Janitorial Services Contract to Base Hill, Inc. in the amount of \$78,110.64.

7.3) Consideration and Possible Action on Adoption of 2024-2025 Annual Water Supply and Demand Assessment. (No Budget Impact – Resource and Analytics Supervisor Bolanos)

Resource and Analytics Supervisor Bolanos provided an overview of the requirement to submit an annual Water Supply and Demand Assessment, and after a brief discussion of water supply and of landscaping requirements for new development, it was moved by Director Kellerman, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the 2024-2025 Annual Water Supply and Demand Assessment.

7.4) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2024 Budget:

a) 25th CalPERS Educational Forum to be held October 28-30, 2024 in San Diego.

General Manager LaMoreaux provided a brief overview of the recommended conference after which it was moved by Director Dino, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to approve the following conferences, seminars, and training sessions for Board and staff attendance within budget amounts previously approved in the 2024 Budget: 25th CalPERS Educational Forum to be held October 28-30, 2024 in San Diego.

At 7:13 p.m., President Mac Laren-Gomez called for a short recess. She reconvened the Regular Meeting at 7:17 p.m.

8) Information Items:

8.1) Reports of Directors:

a) Standing Committees; Organization Appointments; Agency Liaisons:

1) Antelope Valley East Kern Water Agency (AVEK) – June 11. (Director Dino, Board Liaison/President Mac Laren-Gomez, Alt.)

Director Dino reported that on June 11, he attended the AVEK Board Meeting where they approved a water service agreement for Pacific Steel Group for a new water service connection located in Mojave.

2) Special Districts Association of North Los Angeles County (SDANLAC) Board Meeting – June 13. (Director Dino, CSDA Chapter President)

Director Dino reported that on June 13, he attended the SDANLAC Board Meeting where they discussed the Fall membership luncheon, sponsorships, and the Chapter's website, bylaws, and strategic plan.

3) Antelope Valley State Water Contractors Association (AVSWCA) Meeting – June 13. (President Mac Laren-Gomez/Director Wilson/Director Kellerman, Alt.)

President Mac Laren-Gomez reported that on June 13, she attended the AVSWCA Meeting where they continue to discuss recharge projects and collaborations with the Antelope Valley Fair and stated that the AVSWCA is a great partnership.

4) Finance Committee Meeting – June 18. (Director Wilson, Chair/Director Kellerman/Director Sanchez, Alt.)

Director Wilson reported that on June 18, he attended the Finance Committee Meeting and that a written report will be distributed.

5) Personnel Committee Meeting – June 19. (Director Kellerman, Chair/President Mac Laren-Gomez/Director Dino, Alt.)

Director Kellerman reported that on June 19, he attended the Personnel Committee Meeting where they discussed the Workplace Violence Prevention Plan, the Employee Reward and Recognition Program, and the Employee Handbook updates that were approved this evening.

b) General Meetings Reports of Directors.

Director Kellerman reported that on June 13, he attended the Coffee with Director Sanchez event and that it was well-attended; that on June 13, he also attended the AVSWCA Meeting; that on June 18, he attended the Finance Committee Meeting; that on June 19, he attended the Personnel Committee Meeting; that on June 20, he attended a Board Briefing; and that on June 20, he also attended the Pure Water AV Groundbreaking.

Director Wilson reported that on June 6, he attended a Board Briefing; that on June 13, he attended the AVSWCA Meeting; that on June 18, he attended the Finance Committee Meeting; that on June 19, he attended a Board Briefing; and that on June 20, he attended the Pure Water AV Groundbreaking.

Director Sanchez reported that on June 12, she attended the AWWA ACE24 Conference Exhibit Hall; that on June 13, she attended her Coffee with Director event; that on June 18, she attended the Finance Committee Meeting; that on June 19, she

attended the Personnel Committee Meeting; that on June 19, she also attended a Board Briefing; and that on June 20, she attended the Pure Water AV Groundbreaking.

Director Mac Laren-Gomez reported that on June 10, she attended a Board Briefing; that on June 13, she attended the Coffee with Director Sanchez event; that on June 13, she also attended the AVSWCA Meeting; that on June 19, she attended the Personnel Committee Meeting; that on June 20, she attended the Pure Water AV Groundbreaking and that it was well-attended and represented; that on June 20, she also attended a Board Briefing; and that on June 24, she attended a Public Water Suppliers Meeting.

Director Dino reported that on June 11, he attended the AVEK Board Meeting; that on June 12, he attended the AWWA ACE24 Conference Exhibit Hall; that on June 13, he attended the Coffee with Director Sanchez event; that on June 13, he also attended the SDANLAC Board Meeting; that on June 17, he attended an AVEK Special Board Meeting; that on June 19, he attended a Board Briefing; that on June 20, he attended the Pure Water AV Groundbreaking and that it was a very nice and well-attended event; and that on June 24, he is attending the Palmdale Water District Regular Board Meeting.

8.2) Report of General Manager.

a) June 2024 Written Report of Activities through May 2024.

General Manager LaMoreaux stated that a written report was provided with the agenda packet and stated that customers continue to conserve water as compared to 2020 with a 14.5% cumulative savings over the last three years followed by a brief discussion of AMI meter capabilities, leak detection, and future drought expectations.

He then stated that the WIFIA Loan for the Pure Water AV Demonstration Facility closed on June 17 and that the draft engineering report for the Alpine Springs Mobile Home Park service connection is under review and expected to be finalized this Fall.

8.3) Report of General Counsel.

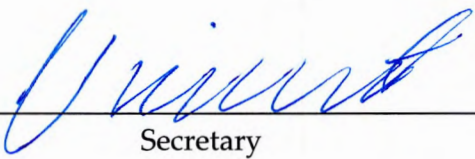
Assistant General Counsel Vargas provided a brief legal update on the California Supreme Court removal of Initiative 1935 from the November 2024 ballot.

9) **Board Members' Requests for Future Agenda Items.**

There were no requests for future agenda items.

10) **Adjournment.**

There being no further business to come before the Board, the meeting was adjourned at 7:33 p.m.


Secretary