



**PALMDALE WATER DISTRICT**  
A CENTURY OF SERVICE

October 9, 2024

**BOARD OF DIRECTORS**

**W. SCOTT KELLERMAN**  
Division 1

**DON WILSON**  
Division 2

**CYNTHIA SANCHEZ**  
Division 3

**KATHY MAC LAREN-GOMEZ**  
Division 4

**VINCENT DINO**  
Division 5

**AGENDA FOR REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE PALMDALE WATER DISTRICT  
TO BE HELD AT 2029 EAST AVENUE Q, PALMDALE**

**MONDAY, OCTOBER 14, 2024**

**6:00 p.m.**

NOTES: To comply with the Americans with Disabilities Act, to participate in any Board meeting please contact Danielle Henry at 661-947-4111 x1059 at least 48 hours prior to a Board meeting to inform us of your needs and to determine if accommodation is feasible.

Additionally, an interpreter will be made available to assist the public in making **comments** under Agenda Item No. 4 and any action items where public input is offered during the meeting if requested at least 48 hours before the meeting. Please call Danielle Henry at 661-947-4111 x1059 with your request. (PWD Rules and Regulations Section 4.03.1 (c))

Adicionalmente, un intérprete estará disponible para ayudar al público a hacer **comentarios** bajo la sección No. 4 en la agenda y cualquier elemento de acción donde se ofrece comentarios al público durante la reunión, siempre y cuando se solicite con 48 horas de anticipación de la junta directiva. Por favor de llamar Danielle Henry al 661-947-4111 x1059 con su solicitud. (PWD reglas y reglamentos sección 4.03.1 (c))

Agenda item materials, as well as materials related to agenda items submitted after distribution of the agenda packets, are available for public review at the District’s office located at 2029 East Avenue Q, Palmdale or on the District’s website at <https://www.palmdalewater.org/governance/board-activity/2024-meeting-agendas-minutes/> (Government Code Section 54957.5). Please call Danielle Henry at 661-947-4111 x1059 for public review of materials.

**PUBLIC COMMENT GUIDELINES:** The prescribed time limit per speaker is three-minutes. Please refrain from public displays or outbursts such as unsolicited applause, comments, or cheering. Any disruptive activities that substantially interfere with the ability of the District to conduct its meeting will not be permitted, and offenders will be requested to leave the meeting. (PWD Rules and Regulations, Appendix DD, Sec. IV.A.)

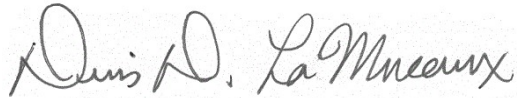
Each item on the agenda shall be deemed to include any appropriate motion, resolution, or ordinance to take action on any item.

- 1) Pledge of Allegiance/Moment of Silence.
- 2) Roll Call.
- 3) Adoption of Agenda.
- 4) Public Comments for Non-Agenda Items.



- 5) Presentations:
  - 5.1) Bi-Monthly Legislative Updates. (Public Affairs Director Shay/Representatives for Antelope Valley State Legislators)
- 6) Action Items - Consent Calendar (The public shall have an opportunity to comment on any action item on the Consent Calendar as the Consent Calendar is considered collectively by the Board of Directors prior to action being taken.)
  - 6.1) Approval of Minutes of Special Board Meeting held September 16, 2024.
  - 6.2) Approval of Minutes of Regular Board Meeting held September 23, 2024.
  - 6.3) Payment of Bills for October 14, 2024.
  - 6.4) Approval to Declare District Fleet Parts as Surplus Property. (Facilities Manager Wall)
- 7) Action Items - Action Calendar (The public shall have an opportunity to comment on any action item as each item is considered by the Board of Directors prior to action being taken.)
  - 7.1) Consideration and Possible Action on Approval of Contract with Claris Strategy to Assist with the Update and Certification of the District's Risk and Resilience Assessment in Compliance with America's Water Infrastructure Act (AWIA) of 2018. (\$77,500.00 – Not-to-Exceed – Non-Budgeted – Human Resources Director Garcia)
  - 7.2) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2024 Budget:
    - a) Ratification of Northern California Pipe Users Group: Practical Considerations for Pipeline Design and Construction to be held October 10, 2024 in Walnut Creek, CA.
    - b) WaterWisePro Maintenance & Construction Expo to be held November 5-6, 2024 in Norco, CA.
- 8) Information Items:
  - 8.1) Reports of Directors:
    - a) Standing Committees; Organization Appointments; Agency Liaisons:
      - 1) Antelope Valley East Kern Water Agency (AVEK) Meetings – September 24 and October 8. (Director Dino, Board Liaison/President Mac Laren-Gomez, Alt.)
      - 2) Outreach Committee Meeting – September 30. (Director Dino, Chair/Director Sanchez/Director Wilson, Alt.)
      - 3) Special Districts Association of North Los Angeles County (SDANLAC) Membership Luncheon – October 2. (Director Dino, CSDA Chapter President)
      - 4) Palmdale Fin & Feather Club Meeting – October 5. (Director Wilson/Director Kellerman, Alt.)
      - 5) Antelope Valley State Water Contractors Association (AVSWCA) Meeting – October 10. (President Mac Laren-Gomez/Director Wilson/Director Kellerman, Alt.)

- b) General Meetings Reports of Directors.
- 8.2) Report of General Manager.
  - a) Department Activity Updates:
    - 1) Public Affairs Department. (Public Affairs Director Shay)
- 8.3) Report of General Counsel.
- 9) Public Comments on Closed Session Agenda Matters.
- 10) Closed Session Under:
  - 10.1) Government Code §54956.8:
    - a) Conference With Real Property Negotiators – Property Negotiations:  
Negotiating Parties: *PWD General Manager and Calandri Farms, Inc.*  
Property: *Water Rights*  
Under Negotiations: *Price and Terms*
- 11) Public Report of Any Action Taken in Closed Session.
- 12) Board Members' Requests for Future Agenda Items.
- 13) Adjournment.



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DENNIS D. LaMOREAUX,  
General Manager

DDL/dh



# BOARD MEMORANDUM

**DATE:** October 14, 2024  
**TO:** BOARD OF DIRECTORS  
**FROM:** Mr. Wendell Wall, Facilities Manager  
**VIA:** Mr. Dennis D. LaMoreaux, General Manager  
**RE:** *APPROVAL TO DECLARE DISTRICT FLEET PARTS AS SURPLUS PROPERTY. (POTENTIAL REVENUE – FACILITIES MANAGER WALL)*

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## **Recommendation:**

Staff recommends that the Board declare the following District fleet parts as surplus property:

1. Four (4) Ford Super Duty Pick-up Beds

## **Alternative Options:**

The Board can choose to keep the unused truck beds.

## **Impact of Taking No Action:**

The truck beds would serve no purpose to the District and continue to decrease in value.

## **Background:**

Historically the District had the option of requesting a “Bed-Delete” on factory orders, but this option was not available for the 2023 models. These pick-up beds were removed by the aftermarket vendor in order to facilitate the utility body fabrication.

## **Strategic Plan Initiative/Mission Statement:**

This item is under Strategic Initiative No. 3 – Systems Efficiency.

This item directly relates to the District’s Mission Statement.

## **Budget:**

These items may result in revenue for the District and have no budget impact.

## **Supporting Documents:**

- N/A



# BOARD MEMORANDUM

**DATE:** October 14, 2024

**TO:** BOARD OF DIRECTORS

**FROM:** Mrs. Angelica Garcia, Human Resources Director

**VIA:** Mr. Dennis D. LaMoreaux, General Manager

**RE:** ***CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF CONTRACT WITH CLARIS STRATEGY TO ASSIST WITH THE UPDATE AND CERTIFICATION OF THE DISTRICT'S RISK AND RESILIENCE ASSESSMENT IN COMPLIANCE WITH AMERICA'S WATER INFRASTRUCTURE ACT (AWIA) OF 2018. (\$77,500.00 – NOT-TO-EXCEED – NON-BUDGETED – HUMAN RESOURCES DIRECTOR GARCIA)***

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## **Recommendation:**

Staff recommend that the Board approves the contract with Claris Strategy to assist the District in completing the update and certification of the Risk and Resilience Assessment in compliance with America's Water Infrastructure Act (AWIA) of 2018.

## **Alternative Options:**

The Board can choose not to approve this recommendation, and the work would be accomplished internally.

## **Impact of Taking No Action:**

Performing this work internally may prove to be challenging and may not meet the certification deadline.

## **Background:**

AWIA requires water agencies to develop and update Risk and Resilience Assessments (RRAs) and Emergency Response Plans (ERPs). The law specifies the components that the RRAs and ERPs must address and establishes deadlines by which water systems must certify to the Environment Protection Agency (EPA) completion of the RRA and ERP. The RRA needs to be submitted for certification by March 31, 2025.

In October 2019, the Board approved a Professional Services Agreement with Claris Strategy to assist the District with completing a Risk and Resilience Assessment and completing an Emergency Response Plan per the requirements of AWIA. The Risk and Resilience Assessment must be updated every 5 years.

October 14, 2024

Due to staff turnover within the District, accomplishing this project internally may prove to be challenging, and with uncertainty to the accuracy of the final assessment that would be submitted to EPA.

**Strategic Plan Initiative/Mission Statement:**

This item is under Strategic Initiative No. 1 – Water Resources Reliability and Strategic Initiative No. 3- System Efficiency

This item directly relates to the District’s Mission Statement.

**Budget:**

This project is under Budget Item No. 1-02-5070-007 for 2025. Work anticipated to begin November 2024 and continued into 2025.

**Supporting Documents:**

- Proposal and Scope of Work from Claris Strategy

September 30, 2024

Angelica Garcia  
Human Resources Director  
Palmdale Water District  
2029 East Avenue Q  
Palmdale, CA 93550

Subject: **The America’s Water Infrastructure Act (AWIA) Risk and Resilience Assessment Update**

Dear Angelica,

Thank you very much for the opportunity to propose on helping Palmdale Water District update and certify your Risk and Resilience Assessment in compliance with the America’s Water Infrastructure Act (AWIA). Claris Strategy and our partner, HDR Engineering, are excited about reengaging with Palmdale Water District on this project. We understand that Palmdale Water District would like to recertify their RRA in compliance with AWIA that meet the deadlines established by the EPA.

Our proposal includes the following sections:

1. Our team
2. Project approach
3. Work plan
4. Project schedule
5. Proposed fee

## 1.0 OUR TEAM

We are proposing using the same team members who developed the previous RRA to maintain continuity and to maximize our understanding of PWD.

Team Member	Company	Role
William Lim	Claris Strategy	Project Manager
Dean Gipson	HDR Engineering	Risk and Resilience Assessment Task Lead
Alice Wang	HDR Engineering	Risk and Resilience Assessment Facilitator and Report Writer
Tom LaFreniere	Claris Strategy	Physical Security Assessment
David Brearley	HDR Engineering	Cybersecurity Assessment

## 2.0 PROJECT APPROACH

Our team will provide the same utmost care and professionalism that helped produce the previous detailed risk and resiliency assessment report for Palmdale. With our knowledge of Palmdale Water District learned through the last AWIA process, we will be able to move quickly into the RRA process. We will use the existing reports, plans, tools and information provided as an efficient starting point. We plan to use the standard template for the RRA that we previously developed that will make them more efficient to update.

We will continue to fully engage with agency staff as we work through our processes to ensure that the RRA is accurate, relevant and actionable.

**3.0 WORK PLAN**

We propose the following work plan for completing the PWD RRA that meet EPA requirements for certification.

**3.1 Risk and Resilience Assessments**

Our team will use a streamlined version of the J100-21 method to cover all parts of the AWIA RRA requirements. We will use the Excel spreadsheet we developed for Palmdale as the risk analysis tool. Figure 1 illustrates the streamlined J100-21 process.

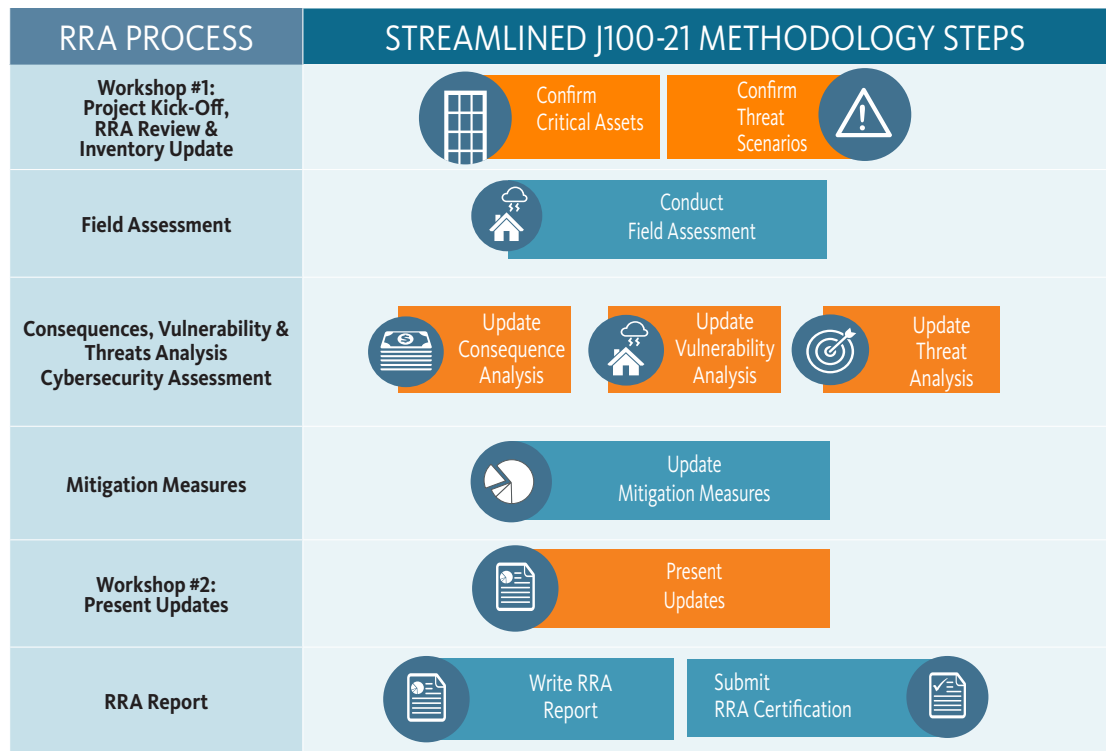


Figure 1: RRA Process

**Workshop 1:** This in-person workshop will serve as the project kickoff, a review of the previous RRA and an inventory update. We will confirm the critical assets and any changes to the threat scenarios. We will use any relevant information from Palmdale Water District’s Multi-Jurisdictional Hazard Mitigation Plan to inform the threats and hazards.

**Field verification:** Our team will conduct a site visit of the critical assets identified previously and any new asset deemed critical. We will validate previous information collected including any physical security changes that may have occurred.



**Option: Cybersecurity Assessment.** The AWIA cybersecurity assessment now incorporates the National Institute of Standards and Technology cybersecurity framework and guidelines. PWD may choose to do the assessment themselves or decide to work with the PWAG cybersecurity consultant. We've included an optional fee if PWD would like to work with us.

**Workshop 2:** We will hold a virtual workshop and present the updated consequence, vulnerability and threat analyses, and mitigation measures. Based on our discussion, we will finalize the risk assessment spreadsheet.

**Risk and Resiliency Assessment Report:** We will develop a revised risk assessment draft report for the agency to review and comment. Once we received the comments, we will provide a final RRA report and spreadsheet. We will provide support required by the district to certify the RRA.

**Option:** Our team will provide training for PWD staff on the RRA spreadsheet so they can perform the assessment next time.

**Deliverables:**

- RRA spreadsheet
- RRA final report in PDF format

**4.0 PROJECT SCHEDULE**

We propose the following schedule to ensure compliance with EPA deadlines.

- RRA Start Date: November 1, 2024
- RRA Completion Date: March 15, 2025
- RRA Certification Deadline: March 31, 2025

**5.0 PROPOSED FEE**

Our proposed **Time & Materials fee of \$65,000** is for the RRA Update that is inclusive of labor and expenses. For the cybersecurity assessment, PWD can choose to perform this task themselves or use the cybersecurity consultant PWAG selected. If PWD chooses to use our team, we have included a **Time & Materials fee of \$10,000** for the cybersecurity assessment. If PWD decides to have staff trained on the RRA spreadsheet, we propose a **Time & Materials fee of \$2,500**.

Task	Fee
RRA Update	\$65,000
<b>Option:</b> Cybersecurity Assessment	\$10,000
<b>Option:</b> RRA Spreadsheet Training	\$2,500

If you have any questions, please contact me at (626) 437-4365 or at wlim@clarisstrategy.com.

Best regards,



William Lim  
CEO/President



# Conference/Training Request

## Event Name/Date(s):

Practical Considerations for Pipeline Design & Construction/October 10, 2024/Walnut Creek

## REQUESTED BY:

First Name

Last Name

Date

## ACCOMMODATION INFORMATION (if applicable)

*Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.*

Arrival Date

Departure Date

No. of  
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Yes  No

Smoking Room?

Yes  No

## Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes  No

Flight Numbers

Departure/Return  
Times

## ADDITIONAL INFORMATION/ REQUESTS

Supervisor Approval  
(If applicable)

Processed By:

The Northern California Pipe Users Group (PUG) is pleased to offer a special one-day training course on:

## Practical Considerations for Pipeline Design and Construction

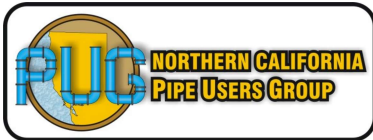
Thursday, October 10th, 2024  
8:00 a.m. to 5:00 p.m.

Location:  
Brown and Caldwell's Training Room  
201 N. Civic Dr. Suite 300, Walnut Creek, CA 94596

### General Course Information:

#### Description

This training opportunity is great both for industry newcomers and industry veterans alike. The seminar will cover several aspects of pipeline design and construction from data collection, installation methods, standards and specifications, to project management, inspection and contract administration. The seminar will also offer ample time for Q&A. **Breakfast and lunch will be provided!**



Please visit the following link for registration and pricing information:  
<https://norcalpug.ticketspice.com/norcal-pug-fall-training-event>

*All registrations shall be made at the link above. Payments can be made by credit card or check per the instructions on the registration form.*

**Please plan to join us for a networking event at CaliCraft immediately following the training!**

**2700 Mitchell Dr Ste D, Walnut Creek, CA 94598**

*(Training attendance not required to attend the networking event)*

## Course Instructors:

### **Nancy McWilliams, PE**

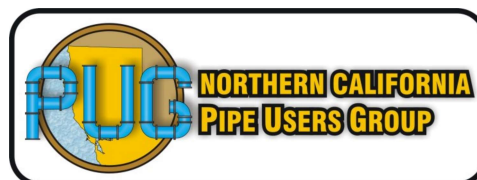
Nancy brings nearly 40 years of experience in infrastructure design and construction. Her primary focus for the last 20 years has been pipeline design including open cut and trenchless construction in both the public and private sector. She is currently a Senior Civil Engineer for Solano Irrigation District providing pipeline design for in-house construction, managing pipeline construction projects built by contractors, development review, CIP management and engineering support for maintenance and operations.

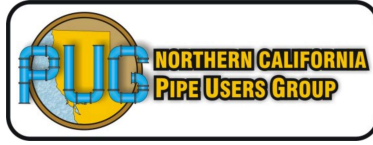
### **Adam Brown, PE**

With nearly two decades of experience, Adam is a civil infrastructure design engineer specializing in pipeline design/rehabilitation and civil site design. With broad experience working for both public agencies and private developers, he has prepared plans, specifications, and cost estimates for a variety of projects throughout Northern California and has also assisted with Construction Management and Inspection activities. Adam currently assists in leading Hazen and Sawyer's company-wide pipeline rehabilitation discipline group while also managing projects and serving clients to help tackle a wide range of technical challenges related to water, sewer, and stormwater projects.

### **Michael Jaeger, PE**

Michael Jaeger is a principal and marketing director at Tanner Pacific, Inc. and brings over 35 years of project and construction management experience to the leadership of the firm. He has delivered over 50 wastewater treatment facility and conveyance projects throughout Northern California, utilizing both traditional and collaborative delivery methods. Mike is a certified partnering facilitator and has proven experience to foster an inclusive team across all stakeholders providing value to the project and its owner by identifying and resolving issues and leveraging opportunities.





# Practical Considerations for Pipeline Design and Construction

## Morning Session Design

**CHECK-IN / BREAKFAST 7:30 TO 8:00AM**

8:00—9:45 AM Design Elements

- Data Collection
- Alignment Selection
- Right-of-way
- Material Selection
- Installation Methods
- Basis of Design

9:45—10:00 AM BREAK

10—11:45 AM Construction Documents

- Drawings
- Specifications
- Standard Specifications
- Quality Management

11:45 AM — 12:00 PM Q&A

## Afternoon Session Construction

**LUNCH 12:00 TO 1:00 PM**

1:00—2:45 PM Construction Management

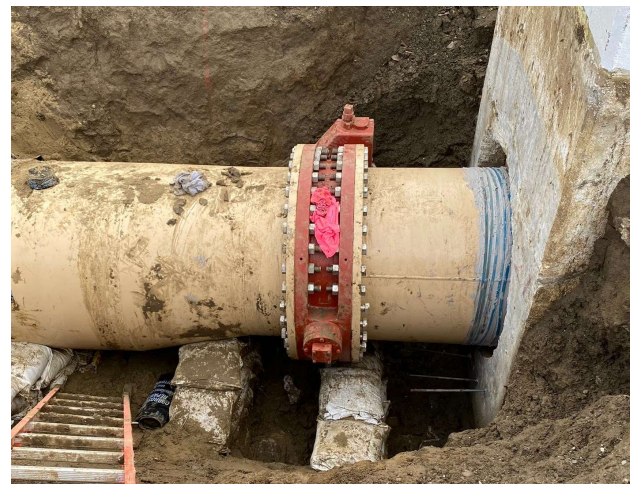
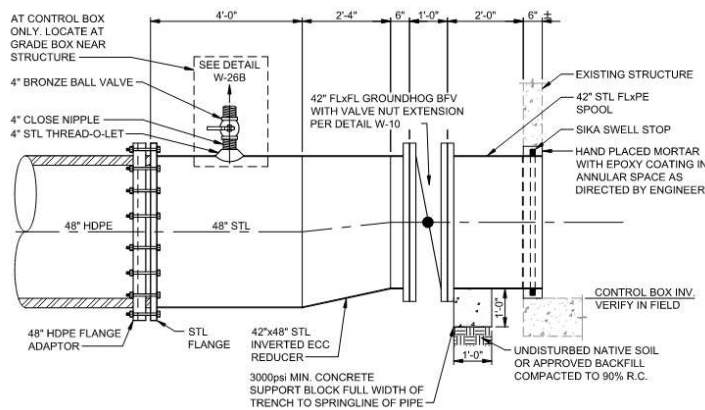
- Partnering
- Managing Schedules
- Managing Submittals
- Prevailing Wage & Buy America

2:45— 3:00 PM BREAK

3:00—4:45 PM Construction Mgmt Con't

- Inspections & Reports
- Unforeseen Conditions
- Force Account
- Change Orders

4:45— 5:00 PM Q&A





# Conference/Training Request

## Event Name/Date(s):

WaterWisePro Maintenance & Construction Expo/November 5-6, 2024/Norco, CA

## REQUESTED BY:

First Name

Last Name

Date

## ACCOMMODATION INFORMATION (if applicable)

*Rooms and rates are subject to availability. Complete and submit this form as soon as possible as reservation blocks at host hotels book quickly. In the event that the host hotel is full, every effort will be made to secure a room at the nearest hotel within comparable rates.*

Arrival Date

Departure Date

No. of  
Guests

Room Type

Dietary Restrictions?

If yes, please provide specifics in additional info. box

Yes  No

Smoking Room?

Yes  No

## Flight Needed?

If yes, please provide DL# and D.O.B. in additional info. box

Yes  No

Flight Numbers

Departure/Return  
Times

## ADDITIONAL INFORMATION/ REQUESTS

Supervisor Approval  
(If applicable)

Processed By:





# WATERWISEPRO

MAINTENANCE & CONSTRUCTION EXPO

NOVEMBER 5TH & 6TH, 2024 @ The Silverlakes Sports Complex, Norco, CA

featuring the WWP Car & Truck Show on 11/6

## WaterWisePro: Maintenance & Construction Expo 2024 - Attendees

Tuesday, Nov 5, 2024 8:00 AM - 4:00 PM PST

Wednesday, Nov 6, 2024 8:00 AM - 4:00 PM PST

[Silverlakes Sports Complex](#)

**Get Connected** with experts from every major maintenance & construction sector of the water & wastewater industry. Here you'll network, discover new technologies, and build relationships in the water community!

**Contact Hours?** Expo attendees can earn up to 14 contact hours from industry experts.

**More Contact Hours?** Each registrant will receive an exclusive three-month subscription to Professional Auditory Learning (PAL) on the WaterWisePro App. This is unlimited access to all PAL sessions.

### MCE 2024 Highlights:

- 14 Contact Hours (attending both Day-1 & Day-2)
- In-Class Training
- Vendor Specific Training
- Lunch
- Networking
- WaterWisePro App, Professional Auditory Learning
  - 3-Months Free Subscription
  - Unlimited Contact Hours

**WaterWisePro** - *Improving public health protection by increasing the skills, knowledge, and tools of Water Professionals.*

# WaterWisePro: Maintenance & Construction Expo 2024 - Attendees

Tuesday, Nov 5, 2024 8:00 AM - 4:00 PM PST

Wednesday, Nov 6, 2024 8:00 AM - 4:00 PM PST

[Silverlakes Sports Complex](#)

DETAILS

REGISTER

ACCESS CODE

REGISTRANT TYPE

PRICE

QUANTITY

## Grant Application

\$0.00

Select this if you are interested in receiving any of the trainings listed below at **NO COST**. Grant funding is available for those who have **barriers to employment**, and/or **underrepresented populations**, and /or applicants from **Low to Moderate Income (LMI)** communities.

Application review may take up to 48 hours.

If approved, an email will be sent to you with a discount code that can be applied to your purchase at checkout.

Available Until Event

- 0 +

Limit 1

## Day 2: Expo Only Attendee Registration: Wednesday 11/6 (8:00 am - 4:00 pm)

\$80.00

Attending WWP-MCE24 will give you the opportunity to create relationships with industry professionals, manufacturers, distributors, and see what is new and can make your job easier. Also, take advantage of up to 6-hours of training in the various water and wastewater collections tech sessions.

Available Until Event

- 0 +

## Day 1: 8 hr. Exam Prep & Workshops Only: Tuesday 11/5 (8:00 am - 4:00 pm)

\$250.00

**Day-1** is dedicated to building skills through various hands-on Workshops. These Workshops have a limited capacity to provide better attendee-to-trainer engagement and support overall learning. This year we are offering the following 8hr. Workshops:

1. Distribution Grades 1-5 Operator Exam Prep
2. Distribution Workshop: In-Class & Hands-On: Review of Safe & Standard Work Practices
3. Collection System Maintenance Grades 1-4 Exam Prep
4. Collection System Workshop: In-Class & Hands-On: Review of Safe & Standard Work Practices
5. Treatment Grades 1-4 Operator Exam Prep

Available Until Event

- 0 +

## Days 1 & 2: Full Expo: Tuesday 11/5 & Wednesday 11/6 (8:00 am - 4:00 pm)

\$300.00

**This Year WWP-MCE24 has a 2-Day option for you!**

**Day-1** is dedicated to building skills through various hands-on Workshops. These Workshops have a limited capacity to provide better attendee-to-trainer engagement and support overall learning. This year we are offering the following 8hr. Workshops:

1. Distribution Grades 1-5 Operator Exam Prep
2. Distribution Workshop: In-Class & Hands-On: Review of Safe & Standard Work Practices
3. Collection System Maintenance Grades 1-4 Exam Prep
4. Collection System Workshop: In-Class & Hands-On: Review of Safe & Standard Work Practices
5. Treatment Grades 1-4 Operator Exam Prep

**Day-2** will provide you the opportunity to create relationships with industry professionals, manufacturers, distributors, see what is new, and can make your job easier. Also, take advantage of up to 6-hours of training in the various water and wastewater collections tech sessions.

Available Until Nov 5, 2024

- 0 +



**MINUTES OF MEETING OF THE OUTREACH COMMITTEE OF THE PALMDALE WATER DISTRICT, JULY 24, 2024**

*A meeting of the Outreach Committee of the Palmdale Water District was held Wednesday, July 24, 2024, at 2029 East Avenue Q, Palmdale, CA 93550. Chair Dino called the meeting to order at 8:01 a.m.*

**1) Roll Call.**

**Attendance:**

Committee:

Vincent Dino, Chair

Cynthia Sanchez, Committee Member

**Others Present:**

Dennis Hoffmeyer, Finance Manager

Judy Shay, Public Affairs Director

Don Wilson, Committee Member Alternate

Maria Avelar, Water Use Efficiency Spec. I

Patricia Guerrero, Management Analyst

1 member of the public

**2) Adoption of Agenda.**

It was moved by Committee Member Sanchez, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to adopt the agenda, as written.

**3) Public Comments for Non-Agenda Items.**

There were no public comments for non-agenda items.

**4) Action Items: (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Committee Prior to Action Being Taken.)**

**4.1) Consideration and Possible Action on Approval of Minutes of Meeting Held May 30, 2024.**

It was moved by Committee Member Sanchez, seconded by Chair Dino, and unanimously carried by all members of the Committee present at the meeting to approve the minutes of the Outreach Committee meeting held May 30, 2024, as written.

**4.2) Discussion of 2024 Outreach Activities. (Public Affairs Director Shay)**

**a) Outreach Report.**

Public Affairs Director Shay provided a detailed overview of the written Outreach Report of current events through July 17 including press releases, print publications, customer outreach, social media highlights and participation at various events including the Littlerock Dam 100<sup>th</sup> Anniversary Celebration, two Coffee with a Director events with Director Sanchez and President Mac Laren-Gomez, the Pure Water AV Demonstration Facility groundbreaking and then stated that Engineering Manager Rogers was invited to be a guest on the AV Chamber of Commerce podcast to discuss Pure Water AV; that Congressman Mike Garcia highlighted Littlerock Dam's 100<sup>th</sup> Anniversary Celebration in his weekly e-newsletter; that an article about Pure Water AV was published in the LA Times; and that Water Finance & Management posted an article about the Environmental Protection Agency awarding the District a WIFIA loan.

**b) Upcoming Events/2024 Plans.**

She then stated that upcoming events include Let's Talk H2O! Water Quality to be held at the Leslie O. Carter Water Treatment Plant on August 1 including a presentation from Water Quality and Regulatory Affairs Supervisor Thompson and facility tour provided by Operations Manager Marcinko, National Night Out to be held at Domenic Massari Park on August 5, and a virtual workshop and open house regarding the 2024 Water Rate Study.

She then added that participants must sign up for Let's Talk H2O! Water Quality and that there are currently 20 participants registered including staff members from the offices of Senator Wilk and Assemblymember Carrillo and that the District was invited to be a sponsor for the City of Palmdale's State of the City Address event on August 27 which may be presented to the Board for consideration.

**5) Reports.**

**5.1) Water-Use Efficiency Activities. (Resource and Analytics Supervisor Bolanos)**

Water Use Efficiency Specialist I Avelar reported that staff participated in the AV College Summer Block Party on June 5 and that no classroom presentation has been provided due to the summer break.

6) **Board Members' Requests for Future Agenda Items.**

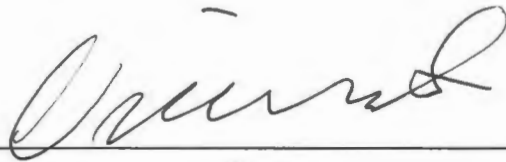
There were no requests for future agenda items.

7) **Date of Next Committee Meeting.**

It was determined that the next Outreach Committee meeting will be held August 21, 2024, at 2:00 p.m.

8) **Adjournment.**

There being no further business to come before the Outreach Committee, the meeting was adjourned at 8:12 a.m.



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Chair