

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PALMDALE WATER DISTRICT, MARCH 10, 2025:

A regular meeting of the Board of Directors of the Palmdale Water District was held Monday, March 10, 2025, at 2029 East Avenue Q, Palmdale, California, in the Board Room of the District Office. President, Mac Laren-Gomez, called the meeting to order at 6:00 p.m.

1) Pledge of Allegiance/Moment of Silence.

At the request of President Mac Laren-Gomez, Director Sanchez led the Pledge of Allegiance followed by a moment of silence.

2) Roll Call.

Attendance:

Kathy Mac Laren-Gomez, President
Scott Kellerman, Vice President
Don Wilson, Treasurer
Vincent Dino, Secretary
Cynthia Sanchez, Assistant Secretary

Others Present:

Dennis LaMoreaux, General Manager
Scott Rogers, Assistant General Manager
Paul Early, General Counsel
Dennis Hoffmeyer, Finance Manager
Wendell Wall, Facilities Manager
Joe Marcinko, Operations Manager
Shadi Bader, Engineering Manager
Angelica Garcia, Human Resources Director
Judy Shay, Public Affairs Director
Danielle Henry, Executive Assistant
0 members of the public

3) Adoption of Agenda.

It was moved by Director Dino, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to adopt the agenda, as written.

4) Public Comments for Non-Agenda Items.

There were no public comments.

5) Presentations:

7.1) None at This Time.

There were no presentations.

6) Action Items – Consent Calendar: (The Public Shall Have an Opportunity to Comment on Any Action Item on the Consent Calendar as the Consent Calendar is Considered Collectively by the Board of Directors Prior to Action Being Taken.)

6.1) Approval of Minutes of Regular Board Meeting held February 24, 2025.

6.2) Payment of Bills for March 10, 2025.

President Mac Laren-Gomez announced the items included in the Consent Calendar after which it was moved by Director Kellerman, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve those items included in the Consent Calendar.

7) Action Items - Action Calendar (The Public Shall Have an Opportunity to Comment on Any Action Item as Each Item is Considered by the Board of Directors Prior to Action Being Taken.)

7.1) Consideration and Possible Action on Approval of Payroll Outsourcing to Paylocity. (\$32,050.00 – Non-Budgeted – Finance Manager Hoffmeyer)

Finance Manager Hoffmeyer provided an overview of current in-house payroll processing, the cost savings to outsource payroll with the implementation of the new financial software, and the consolidation of the current Human Resources platforms to a single platform with payroll, and after a brief discussion of the vendors explored, of the past unsuccessful implementation of Paycor, of the benefits offered through Paylocity, of the staff time that will remain in place, of compatibility with the current timesheet program, and of the associated costs and transition timeline, it was moved by Director Kellerman, seconded by Director Wilson, and unanimously carried by all members of the Board of Directors present at the meeting to approve payroll outsourcing to Paylocity in the amount of \$32,050.00.

7.2) Consideration and Possible Action on Approval of Amendment No. 1 to Contract No. 2025-002 with South West Pump and Drilling, Inc. for Well No. 15A Pump Services. (\$135,000.00 – Non-Budgeted – Facilities Manager Wall)

Facilities Manager Wall provided a brief overview of the past efforts to repair Well No. 15A, the video inspection that was conducted of the well, and the additional

services included in the proposed Amendment, and after a brief discussion of the reallocation of funds to cover this work, it was moved by Director Wilson, seconded by Director Dino, and unanimously carried by all members of the Board of Directors present at the meeting to approve Amendment No. 1 to Contract No. 2025-002 with South West Pump and Drilling, Inc. for Well No. 15A Pump Services in the amount of \$135,000.00.

7.3) Consideration and Possible Action on Authorizing Staff to Enter into an Agreement with Garney Construction, Inc. to Perform Construction Manager At-Risk (CMAR) Services for the Pre-Construction Phase of the Palmdale Ditch Conversion Project. (\$181,486.00 – Budgeted – Project No. 22-613 – Engineering Manager Bader)

Engineering Manager Bader provided a brief presentation on the proposed Construction Manager At-Risk (CMAR) Agreement for the Palmdale Ditch Conversion Project including the project location, the background and need, the pre-construction and construction phases, the request for proposals and results, the negotiated proposal with Garney Pacific, Inc., and the project schedule and grant funding deadlines after which it was moved by Director Dino, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to authorize staff to enter into an agreement with Garney Construction, Inc. to perform CMAR services for the Pre-Construction Phase of the Palmdale Ditch Conversion Project in the amount of \$181,486.00.

7.4) Consideration and Possible Action on Sponsorship of Antelope Valley Boosters Casino Night. (\$1,000.00 – Non-Budgeted – President Mac Laren-Gomez)

President Mac Laren-Gomez provided a brief overview of this event and the sponsorship options to support the local sheriffs after which it was moved by Director Wilson, seconded by Director Sanchez, and unanimously carried by all members of the Board of Directors present at the meeting to approve sponsorship of the Antelope Valley Boosters Casino Night to be held May 17, 2025 in the amount of \$1,000.00.

7.5) Consideration and Possible Action on Authorization of the Following Conferences, Seminars, and Training Sessions for Board and Staff Attendance Within Budget Amounts Previously Approved in the 2024 Budget:

- a) **None at This Time.**

There were no conferences, seminars, or training sessions to consider.

8) Information Items:

8.1) Reports of Directors:

a) Standing Committees; Organization Appointments; Agency Liaisons:

1) Antelope Valley East Kern Water Agency (AVEK) Meeting – February 25. (Director Dino, Board Liaison/President Mac Laren-Gomez, Alt.)

Director Dino reported that on February 25, he attended the AVEK Board Meeting where they adopted Resolution No. R-25-10 approving a Joint Tax Sharing resulting from Annexation No. 14-461 with Los Angeles County Sanitation Districts for 163 proposed single-family homes.

2) Palmdale Fin & Feather Club Meeting – March 1. (Director Wilson/Director Kellerman, Alt.)

Director Wilson and Director Kellerman stated that they did not attend the March 1 Palmdale Fin & Feather Club Meeting.

3) Special Districts Association of North Los Angeles County (SDANLAC) Board Meeting – March 5. (Director Dino, CSDA Chapter President)

Director Dino reported that on March 5, he attended the SDANLAC Board Meeting where they discussed the membership luncheon held on February 19, 2025 and the topic, sponsor, and speakers of the summer membership luncheon to be held on June 18.

b) General Meetings Reports of Directors.

Director Kellerman reported that on March 6, he attended a Board Briefing.

Director Wilson reported that on March 6, he participated in Read Across America at Golden Poppy Elementary School and attended a Board Briefing.

Director Sanchez reported that on March 6, she attended a Board Briefing.

President Mac Laren-Gomez reported that on February 25, she attended the AVEK Board Meeting remotely; that on February 26, she attended the Watermaster

Meeting; that on February 27, she attended an Agenda Review Briefing; that on March 6, she participated in Read Across America at Golden Poppy Elementary School; and that on March 6, she also attended a Board Briefing.

Director Dino reported that on February 24, he attended the Palmdale Water District (PWD) Regular Board Meeting; that on February 25, he attended the AVEK Board Meeting; that on March 5, he attended the SDANLAC Board Meeting; that on March 6, he attended a Board Briefing; that on March 6, he also attended a meeting at the Energy, Environment, Manufacturing & Utilities Committee of the Valley Industry & Commerce Association (VICA) with Assistant General Manager Rogers to provide a presentation on Pure Water AV; and that on March 10, he is attending the PWD Regular Board Meeting.

8.2) Report of General Manager.

General Manager LaMoreaux reminded the Board that the District will hold Let's Talk H2O! on Thursday, March 13, at 5 p.m. with participation by local fire and city officials to discuss wildfire preparedness followed by a brief discussion of Director attendance and participation.

a) Department Activity Updates.

1) Operations Department. (Operations Manager Marcinko)

Operations Manager Marcinko provided a detailed presentation of the Operations Department's current and projected activities including the District's water sources, the exceptional water quality, staff collaboration for water system improvements, the Leslie O. Carter Water Treatment Plan (WTP) maintenance and lighting upgrades, repair of the underwater sluice gates by divers during the winter shutdown, algal bloom water quality monitoring, completion of the Environmental Protection Agency's (EPA) required inventory of lead service lines, and the removal of approximately 900 tons of residual solids, and then stated that staff met Terra-Gen, a renewable energy company interested in the internal components of the wind turbine and that they provided a very reasonable quote to disassemble the turbine followed by a brief discussion of the decommissioning of the wind turbine due to lack of available parts resulting in the District use of solar energy in place.

The Board then thanked Operations Manager Marcinko for the informative presentation.

8.3) Report of General Counsel.

General Counsel Early provided a brief update on SB 454 regarding the proposed requirement for the State Water Resources Control Board to create a special PFAS Mitigation Fund and then stated that he will continue to monitor and provide updates on all bills previously reported on.

9) Board Members' Requests for Future Agenda Items.

There were no requests for future agenda items.

10) Adjournment.

There being no further business to come before the Board, the meeting was adjourned at 7:00 p.m.



Secretary